

**MINUTES
CANTON AREA SCHOOL DISTRICT
APRIL 13, 2017**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, April 13, 2017 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen (arrived at 6:03 p.m.), Mr. Scott May, Mrs. Krista Jennings, Mr. Denny Sourbeer, and Mr. Jared Wilcox.

OTHERS PRESENT

Mr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mr. Dan Coran, Support Services Director; Mr. John Shaffer, Newspaper Reporter; Mr. Frank Jennings, Transportation Contractor; Ms. Deb Fitzwater, Ms. Claire Waldmeyer, Mrs. Ashley Pekelnicky, Mrs. Kelsey Weed, Mr. Devon Weed, Mrs. Jaime Fitch, Mrs. Katie Steever, and Mrs. Sheila Wesneski, District Teachers; Mrs. Rosalie Cease, Ms. Shannon Sakers, Ms. Elizabeth Goodwin, Mr. Mike Landon, Mrs. Sheila Riggs, Mrs. Joanne O'Hara, Ms. Grace O'Hara, Mr. Mick O'Hara, and Ms. Cassi Blaney.

MINUTES

A motion was made by Mrs. Krista Jennings and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of March 9, 2017.

Voice Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Eric Anderson, Mr. Mike Herman, and
Mr. Bill Holland were absent.
Motion carried.

REPORTS

Superintendent

Mr. Eric Briggs, Superintendent, reported on the following items:

- Reminded school board members that the superintendent's evaluation was in their board packet. They are to complete the evaluation and return it to the board president at the May board meeting.
- Updated the board on the federal budget as of March 16th:
 - \$14 billion projected in public and private school choice programs
 - \$168 million in charter school funding
 - \$250 million projected in private school choice programs
 - \$1 billion in Title I programs with portability incentives
 - Title II A will no longer be funded
- States legislators are currently trying to determine how they will cut the projected \$50 million transportation expenses. The biggest challenge has been to develop a fair formula for reduction.
- Reported the results of the Battle of the Books competition: the elementary and junior high teams took first place and the high school team took third place
- The administrative team is continuing to move forward with the budget process. On Wednesday afternoon Mr. Briggs offered a budget presentation to the district staff.
- On May 7th - 9th, Mr. Briggs will be meeting with Secretary Rivera to obtain approval of his Action Learning Project through the Superintendents' Academy.
- Thanked the Robert Packer Auxiliary Club for the \$1,000 donation to the Backpack Program and

for the proceeds the district will receive from the November, 2017 Turkey Trot.

- Announced the district has completed its first week of PSSA testing. The state is looking to make adjustments to the PSSA process as early as spring 2018.
- This afternoon the school district participated in a Design Thinking professional development. Leaders of the professional development were Brandy McRoberts, Mr. Briggs, and Janelle VanNoy.
- This morning the high school participated in an opioid presentation put together by Project Bald Eagle. A public presentation will be held sometime later this school year.
- This afternoon the kindergarten through second grade teachers continued with curriculum writing. The elementary staff continues to prepare for next year with scheduling and new report cards.
- Mr. Briggs had the opportunity to eat lunch with seven elementary students. Each grade level chose one student participant who exhibited the following characteristics: hard working, gets along well with peers, and has had minimal or no behavioral issues this year.
- On April 27th the high school special education students will participate in Work with Me Day.
- The special education students have been preparing for the Special Olympics held in Athens on May 3rd with a rain date of May 4th.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Administration is continually updating the 2017/2018 budget. It originally started with a \$1.1 million deficit and is currently at a deficit of \$750,000.
- Recommended that the board give permission to enter into a new four-year cycle for the Community Eligibility Provision. He explained that by entering a new cycle the district would be guaranteed four more years of the program which allows us to offer free breakfast and lunch for all students in the district. The new cycle would begin with a reimbursement rate of approximately 2.5% less than the previous cycle.
- Informed the board that after participating in active shooter training it was decided that it would be proactive to purchase portable door barricades. He thanked the VFW, American Legion, and the PTA for donating a large portion of the money needed to purchase the barricades.
- Announced to the board that there is a group of residents who are reforming the Mother's Athletic Club. The group will be known as the Warrior Booster Club. The intent of the club is to run concessions through the district concession stand for any spring/fall outdoor sports that do not operate their own concession stand. In exchange for the use of the stand, the club commits to paying the district \$250 for 2017 spring sports and \$2,500 for the student year 2017/2018. In addition, they intend to take all net profits and deposit them into a local account that would be distributed to any sport/coach upon approved request. The requests will be reviewed by a panel of five booster club members.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, was absent.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Mike Herman, was absent.
- **Buildings and Grounds Committee:** Chairperson, Mr. Jared Wilcox, had nothing to report.
- **Northern Tier Career Representative:** Mr. Scott May had nothing to report.
- **PSBA Representative:** Mr. Bill Holland was absent.
- **BLaST Representative:** Mr. Jared Wilcox reported that there was no meeting due to the weather.

CITIZEN RECOGNITION – AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the Treasurer's Report as presented for March 31, 2017. (A copy is in the supplemental file.)

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

Bills

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the bills for March.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the transportation changes.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

2017/2018 Bids

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the General Business, Art, Shop, Science, Custodial, and Fall Athletic bids for the 2017/2018 school year, not to exceed the combined threshold of \$42,472.11.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

Resolution

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the resolution concerning the Northern Tier Career Center 2017/2018 budget.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

Athletic Training Services Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the Athletic Training Services Agreement between Canton Area School District and UPMC Susquehanna Sports Medicine Center effective August, 2017 through June 30, 2020.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

Letter of Commitment

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to accept the Letter of Commitment between Canton Area School District and Mansfield University for the purpose of development and implementation of the Summer Leadership Academy.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

Scholarship

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to accept the Application for Approval of the Warren Family Memorial Scholarship with an expendable yearly award of \$250.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

PERSONNEL

Additions to Substitute List

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following additions to the substitute list, pending completion of all paperwork:

- a. Karen McNett, custodian, cafeteria, paraprofessional
- b. Charles Graham, bus/van driver
- c. Mary Ann Porter, bus/van driver

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

Additions to Volunteer List

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following additions to the volunteer list; all required paperwork has been completed:

- a. George Schoonover, elementary field trip chaperone, retroactive to 3/16/17
- b. Wendy Bellows, elementary field trip chaperone, retroactive to 3/13/17
- c. Jennifer Fleury, drama, retroactive to 3/13/17
- d. Tim Hilfiger, junior high baseball
- e. David Ayer, jr/sr high school classroom
- f. Cassi Blaney, elementary classroom/field trip chaperone
- g. Elizabeth George, elementary classroom/field trip chaperone
- h. Janet Walburn, elementary classroom/field trip chaperone

- i. Maddy Kutz, softball, retroactive to 3/31/17
- j. Breanne Mosher, softball, retroactive to 3/30/17
- k. Jeana LaMont, elementary classroom/field trip chaperone
- l. Jocelyn Wary, elementary field trip chaperone
- m. Roseann Engel, Backpack Program
- n. Anne Nybeck, field trip chaperone

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

Booster Club Personnel

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to recognize level 1 and level 2 booster club personnel as volunteers working on behalf of the students of Canton Area School District. Include in this group the newly formed Warrior Booster Club.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

FINANCE/POLICY

Second Reading

A motion was made by Mr. Denny Sourbeer and seconded by Mrs. Krista Jennings to approve the second reading of the following board policies:

- a. (revised) 234 - Pregnant Students
- b. (revised) 224 - Care of School Property

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

First Reading

A motion was made by Mr. Denny Sourbeer and seconded by Mrs. Krista Jennings to approve the first reading of the following policies:

- a. (revised) 536 - Personal Necessity Leave
- b. (revised) 537 - Vacation
- c. (revised) 209 - Health Examinations/Screenings
- d. (new) 209.1 - Food Allergy Management

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

CEP Program

A motion was made by Mr. Denny Sourbeer and seconded by Mrs. Krista Jennings to authorize the Business Manager to re-apply for the CEP Program which will start a new four year cycle.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

OTHER ITEMS

Quarterly Reports

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the third quarter Central Treasury reports for Canton Area Elementary School and Canton Jr/Sr High School.

Roll Call Vote: All six members present voted yea.
Mr. Eric Anderson, Mr. Mike Herman, and Mr. Bill Holland were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

Mr. Scott May announced that he wanted to publicly commend the drama department for an outstanding performance of The Wizard of Oz.

Three students from the Battle of the Books teams shared their experiences with the board. The students addressed the following:

- Shared how each round of the competition was conducted
- Discussed how the competition scoring system worked
- Shared with the board that each team was responsible for reading 42 books
- Thanked the Moose and VFW for purchasing shirts for the high school team
- Expressed appreciation for being allowed to present to the board

Ms. Cassi Blaney, district resident, addressed the board regarding the process of becoming a school volunteer. Ms. Blaney recently completed this process because she is volunteering to chaperone a field trip. In fulfilling the district's requirements to become a volunteer, Ms. Blaney questioned why the district has chosen to have volunteers watch a three hour video because despite some research she was unable to find a reason for this requirement.

Announcements

The next Board Meeting will be held Thursday, May 4, 2017, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:45 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary