

**MINUTES
CANTON AREA SCHOOL DISTRICT
February 8, 2018**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, February 8, 2018 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Mike Herman, Mr. Scott May, Mrs. Krista Jennings, Mr. Neal Palmer (arrived at 6:05 p.m.), and Mr. Denny Sourbeer.

OTHERS PRESENT

Mr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mr. Dan Coran, Support Services Director; Mrs. Shawna Lee, Food Service Director; Mr. John Shaffer, Newspaper Reporter; Ms. Deb Fitzwater and Mrs. Jenna Boyce, District Teachers; Mr. John Lee, Mrs. Katrina Doud.

MINUTES

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of January 11, 2018.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

REPORTS

Superintendent

Mr. Eric Briggs, Superintendent, reported on the following items:

- Senate Bill 2 - Education Savings Update (School Vouchers) - Now that the Senate Ed Committee has replaced a member who had been against the bill with someone who supports the bill, it is expected to make it out of committee soon. There is a broad coalition united against Senate Bill 2 as this bill can potentially drain 500 million dollars from public education. Superintendents are encouraged to engage in advocacy work with their local legislators and PSBA is asking school boards to enact resolutions opposing Education Savings Account.
- Governor's Proposed Budget - Basic Education Subsidy: increase of \$100 million, Special Education: increase of \$20 million, Early Childhood Education (pre-K and Headstart): \$40 million increase in early childhood education, State System of Higher Education - \$15 million, Career and Technical Education - \$10 million, Career and Technical Education/PASmart - includes a \$40 million investment in job training and workforce development. The initiative, called PASmart, is described as a realignment of workforce development from K-12 education through career programs so students and workers gain the skills to get good jobs that employers demand.
- Community Stakeholder Meeting on 2/19/18 at 6 p.m. in the elementary library entitled "Engaging Community in Education: How did we get here and where are we going?"
- The winter sports season is winding down and our spring sports will be preparing for their upcoming season.
- Instructional Rounds Team has been in over 8 classrooms in two weeks and has begun the data collection process. Our goal is to get in to over 20 classrooms and provide feedback to teachers

and explore areas of growth for our teachers prior to the start of the PSSA and Keystone Testing (April).

- Congratulations to Hunter Resavage, Jasmyn Comereski, Dennis Saar, Madisyn Neal, and Frank Stout. They put in a number of long hours, days, and weeks on this adventure, and competed this week at IU. We had a number of local connections as well as many faculty members involved in this project to illustrate the need for collaboration and communication for these young individuals. Mr. Harstead led the charge in this successful endeavor.
- Pre-K Counts Program – The district is currently pursuing options on what this program will look like for the 2018-2019 budget. These decisions and the timing of the decision will be controlled by the Governor’s budget for funding purposes.
- Federal Program Monitoring – Preparing for upcoming monitoring in the spring. Team will be meeting together over the coming weeks to gather data.
- March 2nd is Dr. Seuss’s Birthday and Read Across America.
- March 7th is a STEM Competition.
- Our Unified Sports Bocce team (consisting of students with diverse abilities and those without disabilities) won their first match against North Penn Mansfield on January 26th, under the direction of Coach Kathy Coleman. The rest of the schedule is as follows: Feb. 14 at 3:30 pm vs. North Penn Liberty at Canton, Feb.22 at 2:45 pm vs. Canton staff for a high school assembly, Feb. 26 at 3:30 pm Canton will be hosting the 2018 Regional Interscholastic Unified Indoor Bocce Championships.
- Compliance Monitoring is March 7, 8, and 9.
- Tim Tebow Night to Shine Prom – Montoursville, Community Baptist Church – some CASD students and graduates will be participating in this event tomorrow night.
- Reminded the board that agenda items G1a and G1b are items that were tabled at the last board meeting.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Next month Mr. Jannone will be providing several policies for review regarding the use of the FBI Fingerprint Database. With Pennsylvania switching from Cogent to PA Safe Check as the approved vendor for FBI Criminal Background Checks, the district is required to have policies in place regarding how these checks are administered, retained, and destroyed.
- The USDA Rural Development Grant which the board approved the district to apply for last month was unsuccessful as the software platform that the district is entertaining does not qualify for the grant.
- Explained to the board that later on the agenda he would be asking for approval for the authorization for expenditure to convert the district’s webpage to a new provider. As part of that contract, the provider will make a quality digital rendering (vectoring) of the Canton Warrior mascot. He explained that his hope and intent is that the board will come to a definitive consensus on an appropriate traditional Warrior logo that will be used to be displayed on all district athletics, etc.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Mike Herman, thanked the administration for revising all the board policies. Also thanked Mike Wells and Shawna Lee. Mr. Herman visited the cafeteria with his grandchild and was very impressed.
- **Buildings and Grounds Committee:** Chairperson, Mr. Scott May, had nothing to report.
- **Northern Tier Career Representative:** Mr. Scott May had nothing to report.
- **PSBA Representative:** Mr. Bill Holland was absent.
- **BLaST Representative:** Mr. Neal Palmer had nothing to report.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the Treasurer's Report as presented for January 31, 2018. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Bills

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the bills for January, 2018.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the transportation changes.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Authorization of Expenditure

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the Authorization for Expenditure (AFE) entitled Vertical Handicap Lift Purchase in the amount of \$9,500.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Proposed I.U. 17 Budget

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the proposed 2018/2019 I.U. 17 General Operations Budget and submission of Board of Directors Election Ballots.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the University-District Leadership Preparation Memorandum of Understanding between California University of PA and Canton Area School District, effective January 22, 2018.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Articulation Agreement

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the Articulation Agreement between State University of New York, College of Agriculture and Technology at Cobleskill and Canton High School for the purpose of dual enrollment effective January 1, 2018 through January 1, 2023.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Proposal

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the proposal from Cafeteria Management Services Company (Nutrition Group) with a guarantee of a profit of \$18,849.65 for the Canton Area School District cafeteria operations for the 2018/2019 school year.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Donkey Basketball Contract

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the Donkey Basketball Contract between Buckeye Donkey Ball, LLC and Canton Area School District for March 26, 2018.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Request to Waive Fee

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve a request to waive the building use (gym 17/18 winter and spring) fee for the Nightmare Girls Travel Softball team coached by Lyle Wesneski.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

PERSONNEL

Additions to Co-curricular Sports List

A motion was made by Mr. Eric Anderson and seconded by Mr. Ryan Allen to approve the following additions to the 2017/2018 co-curricular sports list:

- a. Brandy McRoberts, Boys Track Head Co-coach, step1, \$2,260.33
- b. Katie Steever, Boys Track Head Co-coach, step 1, \$2,260.33
- c. Casey Aylesworth, Girls Track Head Coach, step 5, \$5,381.75

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Additions to Substitute List

A motion was made by Mr. Eric Anderson and seconded by Mr. Ryan Allen to approve the following additions to the substitute list, pending completion of all paperwork:

- a. Autumn Hunter, custodian
- b. Tyler Barnes, custodian
- c. Joy Blackburn, cafeteria worker
- d. Lindsey Smith, teacher
- e. Adam Wright, custodian
- f. Michelle Nelson, custodian
- g. Vanessa Bonnell, custodian

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Additions to Volunteer List

A motion was made by Mr. Eric Anderson and seconded by Mr. Ryan Allen to approve the following additions to the volunteer list, all require paperwork has been completed:

- a. Allen Williams, softball coach
- b. Randy Gilliland, wrestling

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

FINANCE/POLICY

Policy First Reading

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the first reading of the following revised/new board policies:

- a. (revised) 314 - Physical Examination
- b. (revised) 314.1 HIV Infection
- c. (new) 314.1 Attachment - Body Fluid Exposure Incident Form
- d. (new) 314.1 Attachment - School Personnel Health Record
- e. (revised) 319 - Outside Activities
- f. (revised) 320 - Freedom of Speech in Non-School Settings
- g. (revised) 322 - Gifts
- h. (revised) 323 - Tobacco Use
- i. (revised) 816.1 - Use of Video Surveillance Cameras

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Policy Deletions

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the deletion of the following board policies:

- a. 414 - Physical Examination
- b. 414.1 - HIV Infection
- c. 419 - Outside Activities

- d. 420 - Freedom of Speech in Non-School Settings
- e. 422 - Gifts
- f. 423 - Tobacco Use
- g. 514 - Physical Examination
- h. 514.1 - HIV Infection
- i. 519 - Outside Activities
- j. 523 - Tobacco Use

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

OTHER ITEMS

Field Trip Request

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the overnight field trip request to Honesdale High School for the PMEA Region Chorus, 2/28/18 - 3/2/18.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

AFE

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve an Authorization for Expenditure not to exceed \$6,525 to convert the district webpage using Force N LLC. As part of the contract, Force N will provide a vectored Warrior logo image that the district can use for any display of the Canton Warrior logo.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

The next Board Meeting will be held Thursday, March 8, 2018, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:35 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary