

**MINUTES
CANTON AREA SCHOOL DISTRICT
JANUARY 12, 2017**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, January 12, 2017 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Bill Holland, Mr. Mike Herman, Mr. Scott May, Mrs. Krista Jennings, Mr. Denny Sourbeer, and Mr. Jared Wilcox.

OTHERS PRESENT

Mr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mr. Dan Coran, Support Services Director; Mrs. Shawna Lee, Food Service Director; Mr. John Shaffer and Mr. Russell Pekelnicky, Newspaper Reporters; Ms. Deb Fitzwater and Ms. Claire Waldmeyer, District Teachers; Mr. Chad Jennings, Mrs. Rebecca Wilcox, and Mrs. Amy Wolfhope Briggs.

MINUTES

A motion was made by Mr. Mike Herman and seconded by Mr. Ryan Allen to approve the minutes of the regular meeting of December 1, 2016 and the January 5, 2017 Athletic Committee meeting.

Voice Vote: All nine members present voted yea.
Motion carried.

REPORTS

Superintendent

Mr. Eric Briggs, Superintendent, reported on the following items:

- The school district was informed this week that they will have a one year extension to submit the Comprehensive Plan. The district submitted the plan by the initial deadline, November 30, 2016. The state will send the plan back, electronically, to the district for revisions and the district will revise the plan as needed through November 30, 2017.
- The district has begun gathering data for the Civil Rights Data Collection. Pennsylvania is a phase I school district. Michelle Ward leads a team of 10-12 staff members to compile the data to prepare this federal report.
- Publically congratulated the high school boys' basketball team for their first place finish in the Liberty tournament over Christmas break.
- School district is currently in the verification process to approve all private school placements of Canton Area School District students by analyzing our data in the Approved Private School Electronic Management System.
- This week the district started their EdCamps initiative. I would like to publically thank all the student learning leaders and session leaders for providing quality professional development to our staff.
- This evening at 6:30 in the high school auditorium we will be hosting a guest speaker, Jerry Ackerman. He will be doing a presentation titled "Parenting the Snapchat Generation". Feel free to stop by after the board meeting this evening.
- This week the high school has begun implementation of the Winter Keystone Exams.
- The high school administrative team, including myself, met for preliminary discussions on the high school scheduling process for the 2017/2018 school year.
- The elementary school began the development of their Battle of the Books and STEM teams.

- Mr. Wells has organized a Northern Tier Elementary Principal Group. This group, consisting of elementary principals from Tioga, Bradford, and Sullivan counties, will collaborate on a monthly basis to share initiatives and professional developments within their respective districts.
- I would like to thank Ms. Alberts, her staff, and students for putting on a Christmas dinner.
- Canton Area School District was the third district in the state to complete the PASA waiver application. The application was submitted to the state last week. The PASA is the alternative state assessment that students with more severe disabilities take. We expect to get the results of the waiver application sometime next week.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- January is Board Appreciation Month and the Family Career Community Leaders of America provided a dinner for the board.
- Thanked BS Haulers for donating \$5,000 worth of labor to the playground project.
- Thanked our transportation contractors, Doud, Jennings, and McMurray, for donating multiple bus trips for local field trips.
- Explained to the board that a reemergence of legislation to eliminate property tax has surfaced and it has a much greater chance of passing than it did the prior year. If this legislation passes it will require the Canton Area School District to abolish all real estate tax and it is still unclear as to how much of that revenue would be returned from increased state subsidy.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Mike Herman, reported that the committee suggested revisions to the discipline policy.
- **Buildings and Grounds Committee:** Chairperson, Mr. Jared Wilcox, had nothing to report.
- **Northern Tier Career Representative:** Mr. Scott May had nothing to report.
- **PSBA Representative:** Mr. Bill Holland had nothing to report.
- **BLaST Representative:** Mr. Jared Wilcox had nothing to report.

CITIZEN RECOGNITION – AGENDA RELATED

There were no comments.

BUSINESS

Treasurer’s Report

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the Treasurer’s Reports as presented for November 30, 2016 and December 31, 2016. (A copy is in the supplemental file.)

Roll Call Vote: All nine members present voted yea.
Motion carried.

Bills

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the bills for December, 2016.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Transportation Changes

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the transportation changes.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Advertise Bids

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to authorize advertising of bids related to the 2017/2018 school year.

Roll Call Vote: All nine members present voted yea.
Motion carried.

2015/2016 Local Audit

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the local audit report for the 2015/2016 school year as presented.

Act 1 Resolution

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the Act 1 Resolution which certifies that the board will not raise any school district tax for the 2017/2018 budget at a rate that exceeds the 3.6% index.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Tax Collector Compensation

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the resolution establishing tax collector compensation procedures for the collection of school real estate taxes.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Transportation Plan

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the Transportation Plan between Canton Area School District and Bradford County Children and Youth addressing transportation for foster care youth.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the Memorandum of Understanding between Canton Area School District and Bradford County Children and Youth addressing transportation related provisions.

Roll Call Vote: All nine members present voted yea.
Motion carried.

PERSONNEL

2016/2017 Sports Coaches

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Mike Herman to approve the following sports coaches for the 2016/2017 season, pending completion of all paperwork:

- a. Bob Rockwell, Baseball Head Coach, step 5, \$5,381.75
- b. Jay Perry, Baseball Assistant Coach, step 4, \$4,520.67
- c. Lyle Wesneski, Softball Head Coach, step 4, \$5,166.48
- d. Nicole Siedhof, Softball Assistant Coach, step 2, \$4,090.13
- e. Tim Ward, Boys' Track Head Coach, step 2, \$4,735.94
- f. Kyle Thompson, Boys' Track Assistant, step 2, \$4,090.13
- g. Casey Aylesworth, Girls Track Head Coach, step 4, \$5,166.48

Roll Call Vote: All nine members present voted yea.
Motion carried.

2016/2017 Co-Curricular Non-Sports List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Mike Herman to approve the following additions to the 2016/2017 Co-Curricular Non-Sports list:

- a. Karen Boone, Music Director, \$861.08
- b. Adam Ayers, Dramatics Assistant, \$807.26
- c. Brenda Holland, Dramatics Assistant, \$807.26

Roll Call Vote: Mr. Ryan Allen, Mr. Eric Anderson, Mr. Scott May, Mr. Mike Herman, Mrs. Krista Jennings, Mr. Denny Sourbeer, Mrs. Judy Sourbeer, and Mr. Jared Wilcox voted yea.
Mr. Bill Holland abstained.
Motion carried.

Additions to Substitute List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Mike Herman to approve the following additions to the substitute list, pending completion of all paperwork:

- a. Bonnie Ragan, custodian
- b. Jenny Buck, custodian, cafeteria, paraprofessional
- c. Nora Barnes, custodian, cafeteria
- d. Deborah Morgan, cafeteria, paraprofessional
- e. Diane Eberly, cafeteria, paraprofessional

Roll Call Vote: All nine members present voted yea.
Motion carried.

Additions to Volunteer List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Mike Herman to approve the following additions to the volunteer list; all required paperwork has been completed:

- a. Chris Davy, Boys' Basketball
- b. Sheila Wesneski, Jr. High Girls' Basketball
- c. Kerry Moon, Boys' Basketball
- d. Rosalie Cease, Battle of the Books Coach
- e. Jan Cooper, Drama Coach
- f. Brenda Holland, Drama Coach
- g. Roxie Hess, Drama Coach

- h. Ryan Allen, Jr. High Girls' Basketball
- i. Craig Route, Baseball
- j. Greg Bellows, Baseball
- k. Corey Lee, Baseball
- l. Todd Siedhof, Softball

Roll Call Vote: All nine members present voted yea.
Motion carried.

FINANCE/POLICY

Policy Second Reading

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the second reading of the following revised board policies:

- a. No. 007 - Policy Manual Access (old title "Distribution")
- b. No. 336 - Personal Necessity Leave - Administrative Employees
- c. No. 436 - Personal Necessity Leave - Professional Employees
- d. No. 536 - Personal Necessity Leave - Classified Employees
- e. No. 827 - Conflict of Interest
- f. No. 008 - Organization Chart

Roll Call Vote: All nine members present voted yea.
Motion carried.

OTHER ITEMS

Central Treasury Quarterly Reports

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Mike Herman to approve the Canton Jr/Sr High School and Canton Area Elementary School Central Treasury second quarter reports (October - December).

Roll Call Vote: All nine members present voted yea.
Motion carried.

Library Board Reports

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Mike Herman to approve the Canton Area Jr/Sr High School and Canton Area Elementary School Library Board Reports for the first quarter of 2016/2017 school year (September - November).

Roll Call Vote: All nine members present voted yea.
Motion carried.

Committee Meeting Minutes

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Mike Herman to accept the minutes of the October 4, 2016 Agricultural Occupational Advisory Committee Meeting and Local Advisory Meeting.

Roll Call Vote: All nine members present voted yea.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

Mrs. Sourbeer asked Mr. Herman and Mr. Sourbeer to share their experiences from 4th Grade Career Day. Both indicated that they enjoyed the event very much and hoped that these events would continue.

Announcements

There was an Athletic Committee meeting held on January 5, 2017 at 4:15 p.m. in the Administrative

Conference Room.

An Executive Session was held prior to the Board Meeting, at 5:45 p.m., to discuss personnel matters.

The next Board Meeting will be held Thursday, February 9, 2017, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:35 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary