

**BOARD OF EDUCATION MEETING AGENDA**

**JANUARY 11, 2018 6:00 PM**

**Canton Jr/Sr High School Cafeteria**

**A. CALL TO ORDER/ PLEDGE TO THE FLAG**

**B. BOARD ATTENDANCE**

**C. APPROVAL OF MINUTES**

1. December 7, 2017 - Reorganizational Board Meeting (Attachment C.1. 12/15/17)

**VOICE VOTE**      **MOVED** \_\_\_\_\_      **SECONDED** \_\_\_\_\_

**D. REPORTS**

- |  |   |
|--|---|
| 1. Superintendent – Eric Briggs        | 6. Building, Grounds & Security – Scott May |
| 2. Business Manager – Mark Jannone     | 7. NTCC – Scott May                         |
| 3. Personnel Committee – Eric Anderson | 8. BLaST – Neal Palmer                      |
| 4. Finance/Policy Review – Ryan Allen  | 9. PSBA – Bill Holland                      |
| 5. Athletic Committee – Mike Herman    |   |

**E. CITIZEN RECOGNITION – AGENDA RELATED ONLY**

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. Individuals making comments relative to a problem with students or employees should direct their comments to the Superintendent outside the meeting. Issues to agenda items may be addressed during this time; however, if the issue does not pertain to any agenda item, it will be heard at the conclusion of “Other Items” business. Since this is a business meeting of the board, it is required that all comments/questions in this section be related to the agenda and be kept to 3 minutes per person.

**F. BUSINESS**

1. Treasurer’s Report (Attachment F.1. 1/11/18).
2. Approval of Bills (Attachment F.2. 1/11/18).
3. Tax Adds, Exemptions, Exonerations (Attachment F.3. 1/11/18).
4. Approve transportation changes (Attachment F.4. 1/11/18).
5. Authorize advertising of bids related to the 2018/2019 school year.
6. Accept the local audit report for 2016/2017 school year as presented (Attachment F.6. 1/8/18).
7. Accept the Act 1 Resolution which certifies that the Board will not raise any school district tax for the 2018/2019 budget at a rate that exceeds the 3.5% index (Attachment F.7. 1/8/18).
8. Appoint Deanna Watkins as the Union Township tax collector for Canton Area School District pursuant to Section 683 of PA School Code.
9. Deputized Mark Jannone and Michele Gowin as tax collectors for Union Township.
10. Reappoint Deanna Watkins, Mark Jannone, and Michele Gowin as deputized tax collectors for McIntyre Township, McNett Township, Canton Township, Canton Borough, and LeRoy Township.
11. Accept the Tax Collection Lockbox Agreement with First Citizens Community Bank and Canton Area School District for the 2018 through 2021 tax years (Attachment F.11. 12/15/17).
12. Accept the MOU between Special Olympics PA and Canton Jr/Sr High School for support of the Interscholastic Unified Sports program, effective through June 30, 2018 (Attachment F.12. 12/15/17).

**ROLL CALL**      **MOVED** \_\_\_\_\_      **SECONDED** \_\_\_\_\_

## G. PERSONNEL

1. Accept the following retirement letters:
  - a. Dann Lepper, Building and Grounds Supervisor, effective 2/28/18, with 21 years of service (Attachment G.1.a. 12/15/17).
  - b. Jay Perry, Learning Support Teacher, effective 6/4/18, with 27 years of service (Attachment G.1.b. 12/7/17).
2. Approve the transfer of Nancy Neff, part time cafeteria worker to full time custodian, effective 1/2/18, at 9.38/hour with full benefits (Attachment G.2. 12/15/17).
3. Set Fred Richter's hourly rate to \$29.41/hour, effective 12/24/17 (Attachment G.2. 12/15/17).
4. Retroactively revise the transfer date of Adam Ayres, full time custodian to part time maintenance, from 1/15/18 to 1/8/18 (Attachment G.3. 12/15/17).
5. Approve the hiring of Renee Mead, part-time cafeteria worker, effective January 16, 2018, at \$8.00 per hour with no benefits, pending completion of all required paperwork.
6. Reinstate Deanna Watkins as 1986 hour 12-month secretary resulting in a hybrid calendar for 2017/2018 school year of 1893 hours.
7. Approve the following spring sports coaches for the 2017/2018 season, pending completion of all paperwork:
  - a. Bob Rockwell, Baseball Head Coach, step 5, \$5,381.75
  - b. Jay Perry, Baseball Assistant, step 4, \$4,520.67
  - c. Lyle Wesneski, Softball Head Coach, step 5, \$5,381.75
  - d. Nicole Siedhof Ragab, Softball Assistant, step 3, \$4,305.40
  - e. Brandy McRoberts, Boys Track Head Co-Coach, step 1, \$2,260.33
  - f. Katie Steever, Boys Track Head Co-Coach, step 1, \$2,260.33
  - g. Casey Aylesworth, Girls Track Head Coach, step 5, \$5,381.75
  - h. Kyle Thompson, Track Assistant, step 3, \$4,305.40
8. Approve the following additions to the substitute list, pending completion of all paperwork:
  - a. Ryan Van Noy, teacher, retroactive to 1/3/18 (all paperwork has been completed)
  - b. Melinda Tymeson, nurse (all paperwork has been completed)
9. Approve the following addition to the volunteer list, all required paperwork has been completed:
  - a. Ryan Allen, JH Girls Basketball
  - b. Bryan Graham, softball
  - c. Maddy Kutz, softball
  - d. Ben Pepper, baseball
  - e. Allen Williams, softball
  - f. Corey Lee, baseball

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

## H. FINANCE/POLICY

1. Approve the 2<sup>nd</sup> reading of the following revised/new board policies:
  - a. (revised) No. 911 – News Media Relations (Attachment H.1.a. 11/17/17).
  - b. (revised) No. 912 – Relations with Educational Institutions (Attachment H.1.b. 11/17/17).
  - c. (revised) No. 914 – Relations with Intermediate Unit (Attachment H.1.c. 11/17/17).
  - d. (new) No. 917 – Parental/Family Involvement (Attachment H.1.d. 11/17/17).
  - e. (revised) No. 534 – Sick Leave (Attachment H.1.e. 12/7/17)
  - f. (revised) No. 536 – Personal Necessity Leave (H.1.f. Attachment 12/7/17)
  - g. (revised) No. 537 – Vacation (H.1.g. Attachment 12/7/17)

2. Approve the deletion of the following board policies:
  - a. No. 417 – Conduct/Disciplinary Procedures (Attachment H.2.a. 1/8/18).
  - b. No. 517 – Conduct/Disciplinary Procedures (Attachment H.2.b. 1/8/18)
  - c. No. 316 – Non-Tenured Employees (Attachment H.2.c. 1/8/18)
  - d. No. 416 – Non-Tenured Staff Members (Attachment H.2.d. 1/8/18)
  - e. No. 816 – State Mandate Waivers (Attachment H.2.e. 1/8/18)

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**I. OTHER ITEMS**

1. Approve the Canton Area School District 2018-2019 Calendar (Attachment I.1. 1/8/18).
2. Approve the Canton Jr/Sr High School and Canton Area Elementary School Central Treasury 2<sup>nd</sup> quarter report (Oct-Dec) (Attachment I.2. 1/11/18).
3. Approve the Canton Jr/Sr High School and Canton Area Elementary School Library Board Reports for the 1<sup>st</sup> quarter of 2017/2018 school year (Sept-Nov) (Attachment I.3. 1/11/18).
4. Accept the Minutes of the December 19, 2017 Occupational Agricultural Advisory Meeting (Attachment I.4. 1/11/18).
5. Approve the following overnight field trip requests:
  - a. District Band Festival, Mansfield, PA, 1/10/18 – 1/12/18 (Attachment I.5.a. 1/5/18)
  - b. PA FCCLA State Leadership Training, Breezewood, PA, 2/2/18 – 2/4/18 (Attachment I.5.b. 12/15/17)
  - c. ACES Conference, Harrisburg, PA, 2/10/18 – 2/11/18 (Attachment I.5.c. 12/15/17)
  - d. FCCLA State Leadership Conference/Training, Mt. Pocono, PA, 3/11/18 – 3/16/18 (Attachment I.5.d. 12/15/17)
  - e. FCCLA State Leadership Conference, Mt. Pocono, PA, 3/14/18 – 3/16/18 (Attachment I.5.e. 12/15/17)
  - f. State Legislative Leadership Conference, Harrisburg, PA, 3/18/18 – 3/20/18 (Attachment I.5.f. 1/8/18)
  - g. PMEA District Chorus, Milton HS, Milton, PA, 1/25/18 – 1/26/18 (Attachment I.5.g. 1/11/18)

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**J. CITIZEN RECOGNITION – NON AGENDA RELATED**

**K. ANNOUNCEMENTS**

1. Next Board Meeting – The next board meeting will be held on Thursday, February 8, 2018 at 6:00 PM in the Canton Jr/Sr High School Cafeteria, Canton, PA.

**L. ADJOURNMENT**