

**MINUTES
CANTON AREA SCHOOL DISTRICT
March 9, 2017**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, March 9, 2017 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Bill Holland, Mr. Mike Herman (arrived at 6:03 p.m.), Mr. Scott May, Mrs. Krista Jennings, Mr. Denny Sourbeer, and Mr. Jared Wilcox.

OTHERS PRESENT

Mr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mrs. Shawna Lee, Food Service Director; Mr. John Shaffer and Mr. Russell Pekelnicky, Newspaper Reporters; Ms. Deb Fitzwater, District Teacher; Mrs. Katrina Doud.

MINUTES

A motion was made by and seconded by to approve the minutes of the regular meeting of February 9, 2017 and the Finance Committee meeting of March 1, 2017.

Voice Vote: All eight members present voted yea.
Mr. Mike Herman was absent for this vote.
Motion carried.

REPORTS

Superintendent

Mr. Eric Briggs, Superintendent, reported on the following items:

- Attended a meeting at the IU with State Representatives Pickett, Everett, and Baker. Discussion focused around the topics of transportation legislation, property tax elimination, pension reform, and cyber schools.
- The district is currently exploring multiple options on integrating technology in the classrooms. Next week an IU consultant will be collaborating with the administration team.
- This week, at the Superintendents' Academy, Mr. Briggs reported that his Action Learning Project will be completed and presented to the Secretary of Education, Pedro Rivera, in May, 2017.
- Over the next couple of months the administration team will be looking at our Mission and Vision Statements to help focus on the direction Mr. Briggs would like to move the school district.
- Congratulated the boys' high school basketball team for making it to one game shy of the state play-offs.
- The high school successfully completed their NAEP testing.
- Later this month Mr. Briggs will be meeting with the Science Department (grades 3 - 12) to align the science curriculum to the Next Generation Science Standards.
- The elementary school is gearing up for participation in state wide assessments.
- The elementary school just completed their two-day PBIS Needs Survey.
- Currently, 350 people have registered for the Title I Night.
- Kindergarten registration is March 20th and 21st.
- The Special Ed Department is moving forward with early intervention planning.
- Mr. Briggs read an e-mail of a "staff success story" of a special education student at the

elementary school.

- Publicly thanked Teresa Allen for 15 years of service to the district. She will be greatly missed.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Cafeteria - gearing up for bag lunches for upcoming spring field trips, budget is looking good for this year, this week is National School Breakfast Week and we have a big celebration at the elementary school tomorrow, the monthly specials are a hit with this month being the loaded waffle fries.
- Technology - Acknowledged Jeff Karpinski for his hard work in replacing several of the antiquated cameras throughout the district with upgraded digital models enhancing our security.
- Budget - The budget continues to be developed. The Finance Committee met and discussed the proposed expenses and revenues, particularly the burden that the employer share of retirement is causing the district. It is the recommendation of the committee that the board considers a .75 mil increase in real estate tax as well as examines areas that could possibly cut expenses.

Food Service Director

Mrs. Shawna Lee, Food Service Director, updated the board on cafeteria activities.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, reported that the committee met last week to review the preliminary working budget for 2017/2018. The committee agreed that the board needs to consider a slight increase in real estate tax millage.
- **Athletic Committee:** Chairperson, Mr. Mike Herman, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mr. Jared Wilcox, had nothing to report. Mr. May indicated that he was asked by a constituent why the track has not been resurfaced. Mr. Jannone indicated that the life-cycle of the track has not expired. Potentially, it could be cleaned however the cost to clean the track is approximately \$20,000 and it will need resurfacing in 3-4 years, therefore, the better decision is to wait another 3-4 years and resurface it.
- **Northern Tier Career Representative:** Mr. Scott May reported that he attended the meeting and was given a tour of the facility. He stated that he was very impressed. The awards ceremony is on May 25th. NTCC encouraged the districts to enforce a proper dress code for the ceremony.
- **PSBA Representative:** Mr. Bill Holland had nothing to report.
- **BLaST Representative:** Mr. Jared Wilcox reported that there has been no movement yet on Act 880 Graduation Requirements. He also stated that pension reform is being reintroduced.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the Treasurer's Report as presented for February 28, 2017. (A copy is in the supplemental file.)

Roll Call Vote: All nine members present voted yea.
Motion carried.

Bills

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the bills for February, 2017.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Transportation Changes

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the transportation changes.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Food Service Budget

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the Nutrition Group 2017/2018 Preliminary Food Service Budget which projects a guarantee of no less than \$18,156.

Roll Call Vote: All nine members present voted yea.
Motion carried.

New Scholarship

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the application for a new scholarship entitled "Jack Ward McNett Memorial Award - Technology" with a yearly award of \$250.00 awarded to an outstanding student who is planning a career/education in technology, vocational or college.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Game Helpers Listing

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the Game Helpers - Per Event Pay Listing.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Winter Sports Free Admission

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to give approval for the district to donate free admission to CHS winter sports for the 2017/2018 school year, to any adult who purchases a Canton Chamber of Commerce Community Discount Card. The proceeds of this fundraiser will be split between the Chamber of Commerce and the Canton Area School District.

Roll Call Vote: All nine members present voted yea.
Motion carried.

PERSONNEL

Resignation

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the resignation of Abigail Williams, Junior High Girls Basketball Coach, effective at the end of the 2017 season.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Resignation

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the resignation of Teresa Allen, Elementary Guidance Counselor, effective June 30, 2017.

Mr. Holland thanked Teresa for her work with the Back Pack Program.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Additions to Substitute List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the following additions to the substitute list, pending completion of all paperwork:

- a. Ernest Castle, custodian
- b. Diane Blaze, cafeteria and paraprofessional
- c. Liane LaPan, cafeteria
- d. Elizabeth George, teacher
- e. John Riggs, bus driver

Roll Call Vote: All nine members present voted yea.
Motion carried.

Additions to Volunteer List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the following addition to the volunteer list; all required paperwork has been completed:

- a. Don Cron, softball coach
- b. Charles (Joe) Engel, field trip chaperone
- c. Lyle Mattocks, softball coach
- d. Chris Landis, elementary classroom/field trip chaperone
- e. Lianne Landis, elementary classroom/field trip chaperone
- f. Brock Kitchen, baseball coach
- g. George Schoonover, baseball coach
- h. Teresa Brackman, elementary classroom/field trip chaperone/PTA
- i. Lauren Preston, elementary classroom/field trip chaperone

Roll Call Vote: All nine members present voted yea.
Motion carried.

FINANCE/POLICY

Policy Second Reading

A motion was made by Mr. Eric Anderson and seconded by Mrs. Krista Jennings to approve the second reading of the following board policies:

- a. (revised) 251 - Homeless Students
- b. (revised) 609 - Investment of District Funds
- c. (revised) 117 - Homebound Instruction
- d. (new) 255 - Educational Stability for Children in Foster Care

Roll Call Vote: All nine members present voted yea.
Motion carried.

Policy First Reading

A motion was made by Mr. Eric Anderson and seconded by Mrs. Krista Jennings to approve the first reading of the following board policies:

- a. (revised) 234 - Pregnant Students
- b. (revised) 224 - Care of School Property

Roll Call Vote: All nine members present voted yea.
Motion carried.

Retire Policy

A motion was made by Mr. Eric Anderson and seconded by Mrs. Krista Jennings to retire the following policy:

- a. (retire) 225 - Students and the Police

Roll Call Vote: All nine members present voted yea.
Motion carried.

OTHER ITEMS

Library Reports

A motion was made by Mr. Jared Wilcox and seconded by Mr. Denny Sourbeer to approve the Canton Jr/Sr High School and Canton Area Elementary School Library Board Reports for the second quarter 2016/2017.

Roll Call Vote: All nine members present voted yea.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

There was a Finance Committee meeting held at 4:000 p.m. on March 1, 2017.

The next Board Meeting will be held Thursday, April 13, 2017, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:28 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary