

**MINUTES
CANTON AREA SCHOOL DISTRICT
SEPTEMBER 14, 2017**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, September 14, 2017 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Scott May, Mrs. Krista Jennings, Mr. Denny Sourbeer, and Mr. Jared Wilcox.

OTHERS PRESENT

Mr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mr. Dan Coran, Support Services Director; Mr. John Shaffer and Ms. Brianne Ostrander, Newspaper Reporters; Ms. Deb Fitzwater, District Teacher; Ms. Danielle Pardoe.

MINUTES

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of August 10, 2017.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

REPORTS

Superintendent

Mr. Eric Briggs, Superintendent, reported on the following items:

- Per Secretary Pedro Rivera, it was reported there appears to be no urgency in Harrisburg to pass a statewide budget at this time.
- Provided an update on the Every Student Succeeds Act (ESSA). Highlighted the following points:
 - Moving forward with Future Ready PA Index to move away from SPP
 - Career Pathway for high school students
 - 20-25% reduction in statewide assessments and by 18-19 school year, move the test to later in the year (reduction in one section of the PSSA Math, reduction of section of the PSSA ELLA, and a reduction by 22 questions in the PSSA Science)
 - Accountability for target schools - currently gathering baseline data on the target school group
 - Keystone for graduation requirement - moving toward career pathways
 - Project-based assessments - moratorium ends with class of 2019
- Reported that a draft Comprehensive Plan was sent out to all committee members with a meeting scheduled for 9/25/17. The plan will then be posted online via the webpage on October 6, 2017 and we will seek board approval prior to November 30, 2017.
- Updated on the following initiatives:
 - PBIS - The district has received positive feedback from parents, students, teachers, and the community.
 - Instructional Rounds - The high school staff has completed its first day of training and the staff has begun filling out a Pineapple Chart in order to build internal capacity for teachers to observe teachers.

- Technology Integration Committee - The committee will begin working with the IU on 9/22/17.
- Computer Science Standards - A committee of teachers has been formed to assist in building curriculum to meet the standards and STEM education in the areas of technology, information technology, and business courses.
- Immunizations - Thanked the parents for their compliance with the new immunization regulation. The district experienced less than five issues in this area.
- Open House - The district will hold open house 9/19/17 from 6:00 - 7:30 p.m.
- ALICE Presentations - Mr. Jannone will be doing training with all K-12 students all day on 9/19/17.
- Mr. Coleman will be applying for a PBIS grant for 7th and 8th grade students at a later date. The district was informed that the Establishment Grant that they had previously applied for was not relevant for the direction of the district.
- The district has begun the 7th and 8th grade Action Learning Project. Mr. Briggs has met with them twice a week and they are off to a successful start.
- The Pre-K Counts started on September 11th with 7-8 students and the district is still accepting qualified applicants.
- All grade levels have completed DIBELS training.
- On September 11th, all sixth grade students had the opportunity to listen to a speech by a Ground Zero First Responder. All feedback received was positive.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- The cafeteria recently had to make two major equipment purchases totaling approximately \$17,000 for a new steamer/boiler and a new convection oven.
- Commended the four new cafeteria employees as they have started in their new positions and are working extremely well.
- Informed the board that we continue to have problems with our two wheelchair lifts. One was removed and replaced with a ramp and the other is in the process of being repaired as there is not enough room to install a ramp.
- Looking at a new webpage vendor to convert over the summer.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Mike Herman, was absent.
- **Buildings and Grounds Committee:** Chairperson, Mr. Jared Wilcox, had nothing to report.
- **Northern Tier Career Representative:** Mr. Scott May had nothing to report.
- **PSBA Representative:** Mr. Bill Holland was absent.
- **BLaST Representative:** Mr. Jared Wilcox had nothing to report.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the Treasurer's Report as presented for August 31, 2017. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.

Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

Bills

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the bills for August, 2017.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

2017/2018 Transportation Rates

Mr. Jannone informed the board that two of the vans are calculated differently giving them a \$100 a day minimum.

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the summary of transportation rates for the 2017/2018 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

Fee Waiver Request

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the request to wave the fee for concession stand use by the Mat Men and Youth Football during youth football games and Junior High football games.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the Memorandum of Understanding between Canton Area School District and Northern Tier Regional Planning Development Commission to provide the high school guidance department with assistance in services to high school students with transition planning for life after high school, at no charge to the district, effective September 1, 2017 through August 31, 2018.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

Letter of Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the Letter of Agreement between Canton Area School District and Bradford County Human Services as the SAP liaison provider agency.

Roll Call Vote: All seven members present voted yea.

Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

Northern Tier Counseling, Inc. Contract

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve the contract between Canton Area School District and Northern Tier Counseling, Inc. to provide both the educational and mental health services for the period August 24, 2017 through June 30, 2018.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

Dentist

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Jared Wilcox to approve Dr. Andrew Mack as the Canton Area School District dentist for the 2017/2018 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

PERSONNEL

Additions to Substitute List

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following additions to the substitute list, pending completion of all required paperwork:

- a. Danielle Pardoe, teacher
- b. Kimberly Alexander, paraprofessional

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

Additions to 2017/2018 Co-Curricular Non-Sports List

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following additions to the 2017/2018 Co-Curricular Non-Sports List:

- a. Caitlin Barr, Class Advisor - Senior Class 1, \$430.54
- b. Chelsie Swartz, Class Advisor - Senior Class 2, \$430.54
- c. Stacey Segur, SAP Jr/Sr High School, \$430.54

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

2017/2018 Co-Curricular Winter Sports Coach List

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the 2017/2018 Co-Curricular Winter Sports (boys and girls basketball, wrestling, and basketball cheerleading) Coach List, pending completion of all paperwork.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

Additions to Volunteer List

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following

additions to the volunteer list; all required paperwork has been completed:

- a. Boo Perry, football
- b. Ryan VanNoy, football
- c. Korey Morse, cheerleading
- d. Jay Perry, football
- e. Adell Williams, volleyball
- f. Jimmy Pepper, football
- g. Brandy McRoberts, volleyball

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

Updated Job Description

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the updated job description for Canton Area School District High School Counselor.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

FINANCE/POLICY

First Reading

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the first reading of the following revised policy:

- a. 142.1 - Automated External Defibrillator (AED)

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

OTHER ITEMS

Minutes

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the May 25, 2017 Local Advisory Meeting minutes and Agricultural Occupational Advisory Committee minutes.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Mike Herman were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

The next Board Meeting will be held Thursday, October 12, 2017, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:21 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary