

Safety Committee Meeting Minutes July 26, 2018

Safety meeting was called to order at 8:10 A.M. by the Committee Chairman, Fred Richter.

Members present: Committee Chairman Fred Richter; Eric Briggs, Superintendent of Schools; Peggy Guzik, Secretary to the Superintendent and HR Coordinator and Mark Jannone, Business Manager.

Members not present: Kathy Coleman, High School Teacher; Corrin Rockwell, Elementary Counselor; Jaye Chilson, Cafeteria Worker

Minutes: Motion made to approve the minutes of the June 12, 2018 meeting. **Voice vote: All present voted yes.**

Unresolved Old Business:

- Mrs. Chilson suggested that mats be ordered to be put down in transition areas around the kitchen to prevent slipping due to wet footwear. Fred is still pricing mats for the cafeteria. (added to Kayako so we get this done before school starts)

New Business:

- **Walkthrough inspection:** Official walkthrough conducted prior to this meeting using a new checklist as recommended by our insurance company. Copy of each building's completed checklist will be kept on file.
- **Employee injuries:**
 - o None.
- **Student injuries (due to a safety defect):**
 - o None.

Other concerns:

- None.

Next meeting is scheduled for **August 16, 2018** at **8:10 AM** in the Administrative conference room.

Respectfully Submitted,



Mark Jannone

Business Manager / Committee Secretary