

**BOARD OF EDUCATION MEETING AGENDA**

**JUNE 14, 2018 6:00 PM**

**Canton Jr/Sr High School Cafeteria**

**A. CALL TO ORDER/ PLEDGE TO THE FLAG**

**B. BOARD ATTENDANCE**

**C. APPROVAL OF MINUTES**

1. May 10, 2018 - Regular Board Meeting (Attachment C.1. 5/11/18)
2. May 24, 2018 – Special Board Meeting (Attachment C.2. 6/1/17)

**VOICE VOTE      MOVED \_\_\_\_\_      SECONDED \_\_\_\_\_**

**D. REPORTS**

- |  |   |
|--|---|
| 1. Superintendent – Eric Briggs        | 6. Building, Grounds & Security – Scott May |
| 2. Business Manager – Mark Jannone     | 7. NTCC – Neal Palmer                       |
| 3. Personnel Committee – Eric Anderson | 8. BLaST – Neal Palmer                      |
| 4. Finance/Policy Review – Ryan Allen  | 9. PSBA – Bill Holland                      |
| 5. Athletic Committee – Mike Herman    |   |

**E. CITIZEN RECOGNITION – AGENDA RELATED ONLY**

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. Individuals making comments relative to a problem with students or employees should direct their comments to the Superintendent outside the meeting. Issues to agenda items may be addressed during this time; however, if the issue does not pertain to any agenda item, it will be heard at the conclusion of “Other Items” business. Since this is a business meeting of the board, it is required that all comments/questions in this section be related to the agenda and be kept to 3 minutes per person.

**F. BUSINESS**

1. Treasurer’s Report (Attachment F.1. 6/14/18).
2. Approval of Bills (Attachment F.2. 6/14/18).
3. Tax Adds, Exemptions, Exonerations (none this month).
4. Approve transportation changes (Attachment F.4. 6/14/18).
5. Approve the Revised Bank Signature Cards (Attachment F.5. 5/25/18).
6. Approve the dual enrollment proposal between Lackawanna College and Canton Area School District effective July 1, 2018 through June 30, 2019 (Attachment F.6. 6/7/18).
7. Approve the Service/Maintenance Agreement between CPE InterLink and Canton Area School District, for a term of one year, and will renew itself year to year thereafter (Attachment F.7. 5/18/18).
8. Approve Proposal #2018287 from McClure Company for the upgrade to Canton Area School District’s Building Management Systems in the amount of \$25,500.00 (Attachment F.8. 2/23/18 & 5/18/18).
9. Approve the Community and School Based Behavioral Health (CSBBH) Commitment to Fidelity Implementation Agreement: School District Attestation (Attachment F.9. 5/25/18).
10. Approve the Resolution between Friendship House and Canton Area School District for the purpose of additional behavioral health support services, effective 2018/2019 school year (Attachment F.10. 6/4/18).
11. Approve the Occupational Therapy Service Agreement between Lisa Inman and Canton Area School District, effective July 1, 2018 through June 30, 2019 (Attachment F.11. 6/7/18).

12. Approve the Memorandum of Understanding between Canton Area Education Association and Canton Area School District for the purpose of adding the Curriculum and Technology Coordinator position to the co-curricular schedule, 2018/2019 stipend of \$12,795.38 (58.0 points) (Attachment F.12. 6/7/18).
13. Approve the expenditures of federal funding for the 2018/2019 school year: Title I - \$387,787; Title IIA - \$54,567; Title IV - \$23,230.

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

14. Motion to approve the 2018/2019 Canton Area School District final budget with expenditures equaling \$15,864,700, with the deficit coming from the fund balance. The final budget would set taxes at the following rates:

Real Estate:		<u>2017/18</u>	<u>2018/19</u>	<u>Change</u>
	Bradford County	32.9284	34.6685	+1.7401
	Lycoming County	14.9418	15.1914	+0.2495
	Tioga County	16.9358	16.8882	-0.0477

The following tax levies remain the same as last year:

Occupation Assessment Tax: 200 mills (Bradford County System)

Category 1 = \$0	Category 2 = \$15
Category 3 = \$30	Category 4 = \$60

Earned Income Tax: 1% levy (.5% effective rate due to sharing)

Real Estate Transfer Tax: 1% (.5% effective rate due to sharing)

Per Capita Tax per School Code 679: \$5 per person

Per Capita Tax Act 511: \$10 per person levy (\$5 effective rate due to sharing)

Discounts and Penalties: Occupation, Per Capita and Real Estate taxes will be subject to a 2% discount if paid within 2 months of bill date and a 10% penalty if paid after 4 months of the bill date.

There will be no discount or penalty for payments made between 2 months and 4 months of the bill date.

A three (3) month installment plan is available. Payments will be due on August 31<sup>st</sup>, September 30<sup>th</sup>, and October 31<sup>st</sup>.

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**G. PERSONNEL**

1. Accept the letter of resignation from Janelle Van Noy, Technology Coordinator, with 8.5 years of service, effective August 17, 2018 (Attachment G.1. 5/18/18).
2. Accept the letter of resignation from Zachery Jennings, part time cafeteria worker, effective May 31, 2018 (Attachment G.2. 6/4/18).
3. Accept the following coach resignations, effective at the end of the 2017/18 sport season:
  - a. Guy Kapichok, JV Football Coach
  - b. Kyle Thompson, JV Girls Basketball Coach
  - c. Kyle Thompson, Assistant Boys Track Coach
  - d. Nicole Siedhof Ragab, Assistant Softball Coach

4. Approve the hiring of the following new coaches, effective 2018/2019 school year, pending completion of all required paperwork:
  - a. David Reynard as the JV Football coach, step 4, \$4,853.42, pending completion of all paperwork.
  - b. Lucas Bailey as the JV Girls Basketball coach, step 1, \$4,191.59, pending completion of all paperwork.
5. The following professional personnel has attained tenure at Canton Area School District (Attachment G.5. 6/7/18):
  - a. Abigail Williams
6. Approve the following addition to the substitute list, all paperwork has been completed:
  - a. Tom Blackburn, custodian
7. Approve the following additions to the volunteer list, all required paperwork has been completed:
  - a. Ruth Morse, elementary classroom

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

#### **H. FINANCE/POLICY**

1. Approve the 2<sup>nd</sup> reading of the following new/revised board policies:
  - a. (new) – No. 150 – Title I – Comparability of Services (Attachment H.1.a. 4/20/18)
  - b. (revised) – No. 324 – Personnel Files (Attachment H.1.b. 4/20/18)
2. Approve the 1<sup>st</sup> reading of the following new/revised board policies:
  - a. (revised) – No. 141 – Web Page (Attachment H.2.a. 5/18/18)
  - b. (revised) – No. 906 – Public Complaint Procedures (Attachment H.2.b. 5/18/18)
  - c. (revised) – No. 918 – Title I Parental Engagement (Attachment H.2.c. 5/18/18)

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

#### **I. OTHER ITEMS**

1. Approve the Canton Area School District Scholarship, Prize, and/or award application in the name of Weldon “Jake” Shaffer Memorial Award with a yearly award of \$500.00 (Attachment I.1. 5/25/18).
2. Approve the Canton Jr.Sr High School 2018/2019 Student Handbook (Attachment I.2. 6/7/18).
3. Approve the Canton Jr/Sr High School final class list of 2018 (Attachment I.3. 6/14/18).
4. Approve the 4<sup>th</sup> quarter (March – June, 2018) Canton Area School District library reports (Attachment I.4. 6/14/18).
5. Approve the basketball summer clinic for Canton Elementary students only, to be held at the Canton Elementary School, dates of June 18-21 and 23, 2018.
6. Accept the Occupational Agricultural Advisory Minutes from the May 29, 2018 meeting (Attachment I.6. 6/4/18).
7. Approve the School Acceptance Form stating Canton Area School District will host a foreign exchange student from Spain during the 2018/19 school year (Attachment I.7. 6/4/18).
8. Updated 2017/2018 Canton Area School District calendar (Attachment I.8. 6/7/18)
9. Updated 2018/2019 Canton Area School District calendar (Attachment I.9. 6/7/18).

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

10. Approve the naming of the Canton Area School District softball field in memory of Weldon “Jake” Shaffer (Attachments I.10. 5/25/18 and 6/4/18).

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**J. CITIZEN RECOGNITION – NON AGENDA RELATED**

**K. ANNOUNCEMENTS**

1. There was a Special Board Meeting held at 6:00 PM on May 24, 2018.
2. There was an executive session held prior to this board meeting at 5:45 PM to discuss personnel issues.
3. Next Board Meeting – the next board meeting will be held on Thursday, August 9, 2018, at 6:00 PM in the Canton Jr/Sr High School Cafeteria, Canton, PA.

**L. ADJOURNMENT**