

**MINUTES
CANTON AREA SCHOOL DISTRICT
APRIL 12, 2018**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, April 12, 2018 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

EXECUTIVE SESSION

The board broke for executive session to discuss personnel items and reconvened at 6:17 p.m.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Mike Herman, Mr. Scott May, Mrs. Krista Jennings, and Mr. Denny Sourbeer.

OTHERS PRESENT

Mr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mr. Dan Coran, Support Services Director; Mr. John Shaffer and Ms. Brianne Ostrander, Newspaper Reporters; Ms. Deb Fitzwater and Mrs. Yonna Castle, District Teachers; Mrs. Dana Vermilya, Mr. Ronnie Vermilya, Mrs. Paula Inman, Mr. Scott Inman, Mrs. Tresa Kelley, and Mr. Curtis Kelley.

MINUTES

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the minutes of the regular meeting of March 8, 2018 and the Finance Committee meeting of March 28, 2018.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

REPORTS

Superintendent

Mr. Eric Briggs, Superintendent, reported on the following items:

- Wednesday, 4/11 - met with a current state representative who is running to replace Representative Matt Baker (Dennis Weaver). We had a discussion about fair funding in PA, cyber-charter costs, the PA pensions system, and the rising cost of health care.
- Monday, April 16th - I will be down in Harrisburg talking to our state legislatures about three core issues: Cyber-charter Costs, the potential threat of Senate Bill 2 (Educational Savings Accounts), and educational funding in PA.
- Last week, the administrative team and Mr. Jannone met with the mayor and police chief to look at ways we continue to improve the safety of our students in the school district. We will continue to partner with our local law enforcement officers to ensure the safety of all students in the CASD. We are already looking at potential trainings for our staff and the local PD in the fall of 2018.
- This past Tuesday the guidance counselors and I spent the day at Penn College to learn more about regional efforts for College and Career Readiness opportunities. Currently, we are exploring ways in which we can better educate parents on the ever changing economy and how 4-year and 2-year colleges may not necessarily be the way for our future graduates. In the Northern

Tier, we are looking at how we can incorporate industry certifications in our own district and determine which one's we want students to attain through the Northern Tier Career Center.

- This past Saturday we had three teams participate in the Battle of the Books competition in Northern Tioga School District. Our elementary school team took the 1st place honors for the second year in a row. Our middle school team placed 3rd and our high school team placed 3rd. We are proud of the efforts of all three teams.
- Mr. Palmer wanted me to announce that the Bradford and Sullivan County school districts have completed a partnership with Penn State University Wilkes Barre on the establishment of a new career track in Information Technology. Students who successfully complete the program will be able to transfer up to 12 credits toward an associates or bachelor's degree.
- We have completed the ALP team. I would like to publically recognize all the teachers who put in over 40 hours of professional learning as we look to move forward with improving our instructional practices and professional earning opportunities. Thanks to Mr. Cron, Mrs. Jackson, Mrs. Kelly, Mrs. Kinney, Mrs. Barr, Mr. Bailey, Mr. Aylesworth, Mr. Reynard, Mrs. Cole, Mrs. Smith, and Miss Swody.
- CAES Family Night sponsored by Federal Programs to increase parent involvement attracted over 300 people.
- STEM team won at the district level and will attend the State STEM competition on May 18
- Congratulations to the regional KNEX challenge 1st place winners in the IU #17 region. These students will move on to the state competition that is held at the Harrisburg Community College on Friday, May 18th. The students include: Maayke Inman, Oliver Kelley, Alexis McRoberts, Lyle Vermilya.
- Mr. Coran and I will be meeting with Mark Ishman from the Bureau of Special Education, to review the findings of our special education audit next week. I will provide that information to the school board upon the completion of this conversation.
- Later this month - Gifted Open House at the Canton Elementary School.
- The Canton Moose Lodge 429 has donated \$500 for the CASD Special Olympic fund to support the athletes at the upcoming Special Olympic events in the Athens Area School District.
- May 2, 2018 - Athens Special Olympics.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Thanked Shawna Lee for her service to the district and welcomed Natali Prindle as her temporary replacement.
- Informed the board that the Canton Education Foundation will be teaming up with the Canton Chamber of Commerce to hold a fundraising event on June 2nd at the Manley Bohlayer Farm. Rekindle the Spirit Inc. is donating the premises rent free for the event. The fundraiser will be an elimination raffle and 200 tickets will be sold at \$50 each. Participants will gain entry to the raffle and receive a pig roast dinner. He also informed the board that Bradford County Sanitation is donating a port-a-potty and Henry Dunn Inc. and CM Regent are donating \$500 each towards the tents and meal.
- The golf tournament fundraiser to benefit the Education Foundation has been schedule for September 1st.
- Thanked Cuz Excavating, Canton Township, and Canton Borough for the good winter maintenance. Hopefully, Doug McNett can start mowing soon.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Mike Herman, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mr. Scott May, reported that he spoke with Fred Richter and Fred indicated that the district is preparing the playing surfaces for spring sports and that we are looking forward to switching from winter maintenance to lawn care. Fred also mentioned that there is a leak in one of the district boilers and we are seeking quotes for repair. This repair is a possible summer project.

- **Northern Tier Career Representative:** Mr. Scott May had nothing to report.
- **PSBA Representative:** Mr. Bill Holland was absent.
- **BLaST Representative:** Mr. Neal Palmer was absent.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the Treasurer's Report as presented for March 31, 2018. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Bills

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the bills for March.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the transportation changes.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

2018/2019 Bids

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the General Business, Art, Shop, Science, Custodial, and Fall Athletic bids for the 2018/2019 school year, not to exceed the combined threshold of \$27,958.54.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the Memorandum of Understanding between Canton Area School District and Canton Area Education

Association to include the position of Stream Team Advisor to the co-curricular pay schedule.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the Memorandum of Understanding between Canton Area School District and the Act 93 team in reference to the bonus for principals.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Letter of Commitment

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the Letter of Commitment between Canton Area School District and Mansfield University for the purpose of development and implementation of the Summer Leadership Academy.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Linkage Letter/Referral Agreement

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the Linkage Letter/Referral Agreement between Canton Area School District and CONCERN effective March 1, 2018 for two years.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

New Scholarships

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the following new scholarships:

- a. Doctor Kirkowski Science Award
- b. Neff Family Scholarship

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Contract for Professional Medical Services

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the Contract for Professional Medical Services between Canton Area School District and Guthrie Medical Group, P.C. effective July 1, 2018 through June 30, 2020.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Letter of Agreement

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the Letter of Agreement between Canton Area School District and MAC's Driving Academy effective June 1, 2018.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

PERSONNEL

Additions to Volunteer List

A motion was made by Mr. Scott May and seconded by Mrs. Krista Jennings to approve the following additions to the volunteer list; all required paperwork has been completed:

- a. Stacey Groover, drama production volunteer, retroactive to 3/9/18
- b. Todd Siedhoff, softball coach volunteer
- c. Joanne O'Hara, volunteer/field trip chaperone volunteer
- d. Matt Fleury, volunteer, field trip chaperone volunteer
- e. Elizabeth Motz, volunteer/field trip chaperone volunteer
- f. Lydia Shedden, softball coach volunteer

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Addition to Driver List

A motion was made by Mr. Scott May and seconded by Mrs. Krista Jennings to approve the following addition to the driver list; all required paperwork has been completed:

- a. Susan Gold, van driver

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Additions to Co-Curricular Non-Sports List

A motion was made by Mr. Scott May and seconded by Mrs. Krista Jennings to approve the following additions to the 2017/2018 co-curricular non-sports list:

- b. Darryl Jannone, Safety Coordinator, prorated stipend \$355.20
- c. Rich Harstead, Stream Team Advisor, prorated stipend \$215.25

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Co-Curricular Resignation

A motion was made by Mr. Scott May and seconded by Mrs. Krista Jennings to accept the co-curricular resignation of Stacey Segur, Student Learning Leader, effective at the end of the 2017/2018 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Booster Club Personnel

A motion was made by Mr. Scott May and seconded by Mrs. Krista Jennings to recognize levels 1 and 2 Booster Club personnel as volunteers working on behalf of the students of Canton Area School District. This group includes the Warrior Booster Club.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

OTHER ITEMS

Field Trip Requests

A motion was made by Mr. Mike Herman and seconded by Mr. Ryan Allen to approve the following field trip requests:

- a. Ag Experience to State FFA Summer Convention in State College, PA, June 12-14, 2018.
- b. FCCLA Nationals to Atlanta, GA, June 26-July 3, 2018.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Quarterly Reports

A motion was made by Mr. Mike Herman and seconded by Mr. Ryan Allen to approve the third quarter central treasury reports for Canton Elementary and Jr/Sr High School.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Resignation

A motion was made by Mr. Mike Herman and seconded by Mr. Ryan Allen to accept the resignation of Becky Wilcox effective no later than May 4th.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

Mrs. Sourbeer asked Mr. Briggs to explain the cell phone policy changes.

Announcements

A Finance Committee meeting was held at 4:00 p.m. on March 28, 2018.

The next Board Meeting will be held Thursday, May 10, 2018, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:56 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary