

**BOARD OF EDUCATION MEETING AGENDA**

**AUGUST 9, 2018 6:00 PM**

**Canton Jr/Sr High School Cafeteria**

**A. CALL TO ORDER/ PLEDGE TO THE FLAG**

**B. BOARD ATTENDANCE**

**C. APPROVAL OF MINUTES**

1. June 14, 2018 Board Meeting (Attachment C.1. 6/27/18)
2. July 24, 2018 Finance/Policy Committee Meeting (Attachment C.2. 7/26/18)
3. April 12, 2018 Board Meeting – revised (Attachment C.3. 8/9/18)

**VOICE VOTE**    **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**D. REPORTS**

- |  |   |
|--|---|
| 1. Superintendent – Eric Briggs        | 6. Building, Grounds & Security – Scott May |
| 2. Business Manager – Mark Jannone     | 7. NTCC – Neal Palmer                       |
| 3. Personnel Committee – Eric Anderson | 8. BLaST – Neal Palmer                      |
| 4. Finance/Policy Review – Ryan Allen  | 9. PSBA – Bill Holland                      |
| 5. Athletic Committee – Mike Herman    |   |

**E. CITIZEN RECOGNITION – AGENDA RELATED ONLY**

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. Individuals making comments relative to a problem with students or employees should direct their comments to the Superintendent outside the meeting. Issues to agenda items may be addressed during this time; however, if the issue does not pertain to any agenda item, it will be heard at the conclusion of “Other Items” business. Since this is a business meeting of the board, it is required that all comments/questions in this section be related to the agenda and be kept to 3 minutes per person.

**F. BUSINESS**

1. Treasurer’s Reports – June and July, 2018 (Attachment F.1. 8/9/18).
2. Approval of Bills (Attachment F.2. 8/9/18).
3. Tax Adds, Exemptions, Exonerations (Attachment F.3. 8/9/18).
4. Approve transportation changes (Attachment F.4. 8/9/18).
5. Approve transportation drivers list for 2018/2019 (Attachment F.5. 8/9/18).
6. Approve new transportation contracts, agreements, activity run rates with a 3% increase and an \$8.00/hour wait time for any hours over 2 that the driver is away from the district debark area, and daily rates for 2018/2019 (Attachment F.6. 8/9/18).
7. Approve the Letter of Agreement between Bradford County Human Services Agency and Canton Area School District providing the Drug & Alcohol SAP Liaison effective 7/1/18 through 6/30/19 (Attachment F.7. 6/27/18).
8. Approve the Letter of Agreement between Merakey and Canton Area School District for the purpose of providing SAP services (Attachment F.8. 8/6/18).
9. Approve the MOU between Bradford-Tioga Head Start, Inc. and Canton Area School District for the provision of meals to the Canton 2 classroom (Attachment F.9. 8/6/18).

10. Approve the Referral Agreement between Northern Tier Counseling, Inc. and Canton Area School District for the purpose of providing mental health services effective 7/1/18 through 7/1/20 (Attachment F.10. 6/27/18).
11. Accept the E-Rate Consulting Letter of Agreement between BLaST IU 17 and Canton Area School District effective 2019/2020 cycle (Attachment F.11. 8/6/18).

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**G. PERSONNEL**

1. Approve the following updated/new job descriptions:
  - a. (updated) Custodian Leader (Attachment G.1.a. 6/27/18)
  - b. (updated) Maintenance Worker I (Attachment G.1.b. 6/27/18)
  - c. (new) Technology I – Technology Leader (Attachment G.1.c. 6/27/18)
2. Approve the transfer of Jeff Karpinski to Technology I – Technology Leader and set his salary at \$22.09/hour, effective August 20, 2018 (Attachment G.2. 6/21/18).
3. Accept the following letters of resignation:
  - a. Tina Tillotson, paraprofessional, effective July 16, 2018 (Attachment G.3.a. 7/16/18)
  - b. Ben Pepper, assistant varsity football coach, effective immediately (Attachment G.3.b. 7/16/18)
  - c. Jennifer Wesneski, certified school nurse, effective August 30, 2018 (Attachment G.3.c. 7/26/18)
4. Approve the 2018/2019 Co-Curricular – Non Sports List as presented (Attachment G.4. 8/9/18).
5. Approve the 2018/2019 Co-Curricular – Fall and Winter Sports List as presented (Attachment G.5u. 8/9/18).
6. Approve the hiring of the following new employees, pending completion of all required paperwork:
  - a. Heidi Hamilton, part time cafeteria worker, \$8.00/hour with no benefits, effective August 14, 2018.
  - b. Desiree Shepard, full time paraprofessional, \$9.00/hour with full benefits, effective August 23, 2018.
  - c. Cindy Reed, BSN, school nurse, \$55,246 B step 1, effective August 22, 2018.
  - d. Shane Wilber, JH Assistant Football Coach, \$3,309.15, step 1, effective 18/19 sport season.
7. Approve the following addition to the substitute list, pending completion of required paperwork:
  - a. Cam Route, student, maintenance/technical support
8. Approve the following coach/classroom volunteers, as all required paperwork has been submitted:
  - a. Pam Engel, FFA volunteer

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

9. Retroactively set the Superintendent's salary for the 2018/2019 fiscal year at \$116,133.00 (Attachment G.9. 8/6/18).

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

## H. FINANCE/POLICY

1. Approve the 2<sup>nd</sup> reading of the following new/revised board policies:
  - a. (revised) – No. 141 – Web Page (Attachment H.1.a. 5/18/18)
  - b. (revised) – No. 906 – Public Complaint Procedures (Attachment H.1.b.)
  - c. (revised) – No. 918 – Title I Parental Engagement (Attachment H.1.c. 5/18/18)
2. Approve the 1<sup>st</sup> reading of the following new/revised board policies:
  - a. (revised) – No. 302 – Employment of Superintendent/Assistant Superintendent (Attachment H.2.a. 6/27/18)
  - b. (revised) – No. 311 – Reduction of Staff (Attachment H.2.b. 6/2/18)
3. Approve the deletion of Policies No. 411 and No. 511 – Suspensions and Furloughs as these 2 policies will be included in Policy No. 311 – Reduction of Staff as these policies will be included in Policy No. 311 (Attachment H.3. 6/27/18).

## I. OTHER ITEMS

1. Approve the Canton Area Elementary School student handbook, Canton Jr Sr High School Academic Planner, and the Canton Area School District Employee Handbook (Attachment I.1. 8/9/18).
2. Approve the Canton Area Elementary School and Canton Jr Sr High School 4<sup>th</sup> Quarter Central Treasury Reports (Attachment I.2. 8/9/18).
3. Recognize Level 1 and 2 Booster Club Personnel as volunteers working on behalf of the students of Canton Area School District.
4. Approve the Field Trip Request to the National FFA Convention in Indianapolis, IN October 23-27, 2018 (Attachment I.6. 7/26/18).

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

## J. CITIZEN RECOGNITION – NON AGENDA RELATED

## K. ANNOUNCEMENT

1. There was an executive session held prior to this board meeting at 5:45 PM to discuss personnel issues.
2. There was a Finance/Policy Committee Meeting on July 24, 2018.
3. Next Board Meeting – The next board meeting will be held on Thursday, September 13, 2018 at 6:00 PM in the Canton Jr/Sr High School Cafeteria, Canton, PA.

## L. ADJOURNMENT