

**MINUTES
CANTON AREA SCHOOL DISTRICT
OCTOBER 11, 2018**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, October 11, 2018 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Eric Anderson, Mr. Bill Holland, Mr. Mike Herman, and Mrs. Krista Jennings.

OTHERS PRESENT

Mr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mr. Dan Coran, Support Services Director; Ms. Brianne Ostrander, Newspaper Reporter; Mr. Joe Hollett, Mrs. Rebecca Roof, and Mrs. Callie Gensel, District Teachers.

MINUTES

A motion was made by Mr. Bill Holland and seconded by Mr. Mike Herman to approve the minutes of the regular meeting of September 13, 2018.

Voice Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

REPORTS

Superintendent

Mr. Eric Briggs, Superintendent, reported on the following items:

- Statewide updates: Senate Bill 1095 amends existing graduation requirements by considering an amendment that would provide multiple pathways for students to graduate beyond passing the Keystone Exams. The House passed SB 1095 on Tuesday - at this time the bill is now with the Senate for concurrence vote and then on to the Governor's office. House Bill 1386 (Teacher Certification) which changes the grade spans and age levels for certification of special education teachers, was passed by the Senate and will be returned to the House for concurrence on amendments made by the Senate. If the House concurs, the bill will go the governor. House Bill 1386 provides that all special education certificates issued after Dec. 31, 2021 would cover PK-12, or up to age 21, with no additional content required. Teachers holding special education PK-8 and special education 7-12 certificates would have the opportunity to expand the scope of their certificates under a process to be determined by the Department of Education (PDE). A teacher holding an early childhood certificate could expand the certificate to include grades 5 and 6 by obtaining qualified scores on an assessment provided by PDE.
- The Safe 2 Say program will be going live in Pennsylvania on January 14, 2019. Safe 2 Say gives individuals the ability to anonymously report anything that concerns or threatens students, your friends, your family, or your community. Tips will go to the Attorney general's office to a team of three trained dispatchers that are available 24-7; the attorney general's team will assess the call and determine if the call will go to 911, local law enforcement, and/or the school district. The tip line is anonymous, however, there is a mechanism in place to trace the call and there is a

judicial process in place to determine if the call has been a situation of intentional false reporting.

- Our first Safe Schools Committee meeting will be held this Wednesday, October 17th, 2018 in Room 123 at the high school from 9AM - 12 PM. We anticipate having over 20 participants at our first meeting.
- We have submitted our School Safety and Security Grant through Act 44 to look at upgrades in our camera systems, keyless entry systems, and professional learning opportunities for our staff on responsive classroom programming for the 2019-2020 school year.
- Our entire school district staff focused on professional learning this past Monday. The elementary staff learned about a new approach to teaching mathematics that is applicable to all content areas. Concrete Representational Abstract (CRA) is a three step instructional approach that has been found to be highly effective in teaching math concepts. Because of the positive feedback we received from our elementary teachers, the IU will be coming back to assist teachers in co-teaching lessons using this approach to mathematics. The high School spent much of the day working with Rob McKenzie of IU #17 learning about all the technology devices offered free to the school district in their lending library. Brandy McRoberts has also provided the staff with a three-part survey to gauge their interest on starting a lending library in our school. We are currently gathering this data.
- I want to personally thank the students and staff with their overall positive response to our new cell phone policy. Our staff and administrative team set the tone early on this procedure and I believe our students have done a great job with cell phone compliance.
- We are very excited for our girls volleyball team. I believe their current record is 11-1 and we are currently ranked 50th in the entire state. Our football team has a tough matchup this week as we play the Wellsboro Hornets. Both teams are 7-0 so I invite the community to continue to show their Warrior Pride by stopping by this Friday night at 7 PM to support the Warrior football program. Also, if you are having issue getting to our campus, please do not forget the Livestream team. These students, under the direction of Rich Harstead, are recording many of our home events. We have had some minor technology glitches, but for our first year I am proud of the work they are doing. I believe we had over 200 viewers during our last home football game and people as far south as South Carolina watched the game through our website.
- The Wheel Inn Benefit Softball Tournament recently made several generous donations to CASD. Lyle Gleckner is the President of this organization and dropped off the checks that were forwarded to the CFTT: Kloey Miller Award - \$500, Canton Warrior Academic - \$250, and Canton Warrior Athletic - \$250. That's a total of \$1000 donated this school year.
- On November 1, 2018, the Special Education Department will present the following event at 6:00 pm, in the Canton Elementary School Library for all parents of students with special needs: "Resources for Parents of Students with Special Needs". This will be presented by Jeffrey D. Pelly, M. ED (BLaST IU 17 Consultant). The presentation will share the various resources outside the School District walls that are available to Parents of Students with Special Needs.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Announced that the new webpage is fully operational and encouraged users to subscribe to the calendars.
- Thanked Jen Wooster for spearheading the "cups" fundraiser. Jen not only raised the funds to purchase the cups but installed them in the track fence spelling out the words "Warrior Pride" with tomahawks and a warrior head.
- Thanked the custodial crew for putting in extra time and effort cleaning rooms in the elementary and high school to try and stay ahead of any issues that may arise from the continued excessive humidity.
- Thanked Rich Harstead, advisor of the LiveStream Club, which is a group of students who live stream most of our home activities. Thanked First Citizens Community Bank for donating \$2,000 to cover all start-up costs for the club and thanked Jeff Karpinski for his continued support and help in resolving technology issues.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, was absent.

- **Athletic Committee:** Chairperson, Mr. Mike Herman, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mr. Scott May, was absent.
- **Northern Tier Career Representative:** Mr. Neal Palmer was absent.
- **PSBA Representative:** Mr. Bill Holland had nothing to report.
- **BLaST Representative:** Mr. Neal Palmer was absent.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Boiler Repair

A motion was made by Mr. Eric Anderson and seconded by Mr. Bill Holland to table the Authorization for Expenditure in the amount of \$10,650.00 boiler repair by Schoonover Plumbing & Heating.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

Treasurer's Report

A motion was made by Mr. Mike Herman and seconded by Mr. Eric Anderson to approve the Treasurer's Report as presented for September 30, 2018. (A copy is in the supplemental file.)

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

Bills

A motion was made by Mr. Mike Herman and seconded by Mr. Eric Anderson to approve the bills for September.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Mike Herman and seconded by Mr. Eric Anderson to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Mike Herman and seconded by Mr. Eric Anderson to approve the transportation changes.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr.
Denny Sourbeer were absent.
Motion carried.

Central Treasury Reports

A motion was made by Mr. Mike Herman and seconded by Mr. Eric Anderson to approve the 2018/2019 first quarter Central Treasury reports for Canton Jr/Sr High School and Canton Area Elementary School.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr.
Denny Sourbeer were absent.
Motion carried.

Dual Enrollment Agreement

A motion was made by Mr. Mike Herman and seconded by Mr. Eric Anderson to approve the Dual Enrollment Agreement for 2018/2019 between Canton Area School District and Keystone College.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr.
Denny Sourbeer were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Mike Herman and seconded by Mr. Eric Anderson to approve the Memorandum of Understanding between Canton Area School District and Mansfield University of Pennsylvania for the purpose of an Early Start Program (ESP) for a term of five years.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr.
Denny Sourbeer were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Mike Herman and seconded by Mr. Eric Anderson to approve the Memorandum of Understanding between Canton Area School District and Canton Area Education Association to amend the co-curricular pay position Detention Monitors to Detention Monitor/Homebound/In-Home Instructor (per hour).

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr.
Denny Sourbeer were absent.
Motion carried.

Textbook Disposal

A motion was made by Mr. Mike Herman and seconded by Mr. Eric Anderson to approve the disposal of 57 Reading Streets textbooks and 47 writing workbooks.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr.
Denny Sourbeer were absent.
Motion carried.

PERSONNEL

Resignation Retraction

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the request from Thomas Krause, part-time crossing guard, to rescind his resignation that was board approved on September 13, 2018.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

Additions to Co-Curricular Non-Sports List

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the following additions to the 2018/2019 co-curricular non-sports list:

- a. Pam Larcom, Student Assistance Program, \$441.22
- b. Lisa Cole, Student Assistance Program, \$441.22

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

Additions to Substitute List

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the addition to the substitute list, pending completion of required paperwork:

- a. Anna Bradford, teacher
- b. Adrienne Van Noy, teacher

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

Volunteers

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the following coach/classroom volunteers, as all required paperwork has been submitted:

- a. Tom Evans, boys basketball
- b. Darryl Jannone, softball

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

FINANCE/POLICY

Second Reading

A motion was made by Mrs. Krista Jennings and seconded by Mr. Bill Holland to approve the second reading of the following revised policy:

- a. No. 008 - Organization Chart

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.

Motion carried.

First Reading

A motion was made by Mrs. Krista Jennings and seconded by Mr. Bill Holland to approve the first reading of the following revised policies:

- a. No. 004 - Membership
- b. No. 011 - Board Governance Standards/Code of Conduct

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

OTHER ITEMS

Field Trip Request

A motion was made by Mrs. Krista Jennings and seconded by Mr. Bill Holland to approve the field trip request from Tom Hojnowski and the Ag Experience students to go to the Pennsylvania Farm Show in Harrisburg, PA on January 4-6, 2018.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

Football Field Use

A motion was made by Mrs. Krista Jennings and seconded by Mr. Bill Holland to retroactively approve the use of the Canton Area School District football field by the Lady Trojans to host their soccer match against the Lady Knights on October 10, 2018, at no charge.

Roll Call Vote: All five members present voted yea.
Mr. Ryan Allen, Mr. Scott May, Mr. Neal Palmer, and Mr. Denny Sourbeer were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

An Executive Session was held prior to the Board Meeting, at 5:45 p.m., to discuss personnel matters.

The next Board Meeting will be held Thursday, November 8, 2018, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:22 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary