

**MINUTES  
CANTON AREA SCHOOL DISTRICT  
NOVEMBER 8, 2018**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, November 8, 2018 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

**MEETING CALLED TO ORDER**

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

**BOARD MEMBERS PRESENT**

Mrs. Judy Sourbeer, President; Mr. Eric Anderson, Mr. Bill Holland, Mr. Mike Herman, Mr. Scott May, Mrs. Krista Jennings, and Mr. Neal Palmer.

**OTHERS PRESENT**

Mr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mr. Dan Coran, Support Services Director; Ms. Leanne Molnar, Food Service Director; and Ms. Kayla Parker, Newspaper Reporter.

**MINUTES**

A motion was made by Mr. Neal Palmer and seconded by Mr. Bill Holland to approve the minutes of the regular meeting of October 11, 2018.

Voice Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

**REPORTS**

**Superintendent**

Mr. Eric Briggs, Superintendent, reported on the following items:

- This week, PDE released the third of three “preview windows” for the Future Ready Index dashboard. In this third phase, school districts are able to see the outcomes of their school achievement and growth data from the statewide assessments. The Future Ready PA Index measures college and career readiness such as industry-based learning and access to rigorous courses of study, student academic improvement, and growth on a variety of indicators – reducing the reliance on standardized test scores as the sole measurement of a school’s success. My goal is to be able to provide our school board and the community with the comprehensive results in January/February. The delay in this presentation is due to the delay in the release of the information and the fact that this is the year we converted from School Performance Profile (SPP) to Future Ready PA Index.
- Governor Wolf has signed into law House Bill 1386 (Rep. Phillips-Hill, R-York), legislation that changes the grade spans and age levels for certification of special education instructional certificates. Under the new legislation, all special education certificates issued after Dec. 31, 2021 would cover PK-12, or up to age 21, with no additional content or dual certification required. Teachers holding the current special education PK-8 and special education 7-12 certificates will have the opportunity to expand the scope of their certificates under a process to be determined by the Department of Education (PDE). A teacher holding an early childhood certificate could expand the certificate to include grades 5 and 6 by obtaining qualified scores on an assessment provided by PDE. Act 82 requires PDE to issue an annual report on the number and types of certificates issued and assessments administered. The act also requires the Joint State

Government Commission to study the issue and report on the appropriateness of the grade and age spans, the creation or elimination of certificates of endorsements, and national trends.

- This morning we held our first emergency lockdown drill with all students from K-12. I would like to thank Mr. Darryl Jannone for leading these efforts and coordinating these activities with local law enforcement, the sheriff's department, state police, and 911 dispatch center. Kudos to our students and staff for taking these drills very seriously. We will continue to conduct such drills each year per changes in the law through Act 44.
- This week I released the documentation to our Safe Schools team as we prepare to analyze many of the documents that have informed the districts on making safety changes to our procedures and protocols within the district. The documents include a Department of Homeland Security Survey results, Enhancing School Safety Using a Threat Assessment Model, and a K-12 Security Guide created by the Department of Homeland Security.
- Congratulations to Mrs. Brandy McRoberts for writing a grant and receiving \$4000 from Repsol. We will be using this money to develop a Makerspace in our elementary school. I would also like to thank Repsol for their continuous support of the Canton Area School District as each year they reach out to the district to offer opportunities for financial support of the great things we do here.
- I would like to thank the Canton Moose Lodge 429 for partnering with me as I held a "Wing Fest" for all our students who participated in extra-curricular events during the fall. As superintendent of this district, I am always very proud of all the accomplishments our student athletes make on and off the field. We purchased over 700 wings for over 120 athletes, band members, and cheerleaders. Students, thanks again for showing your Warrior Pride through this event.
- For those of you that did not get the opportunity to come to our district football game this past Friday, you missed a great tailgate party put on by members of our community. I want to give a shout out for all the community support for our academic and athletic programs. It is always great to see our students and families attending our sporting events. If you were lucky enough, you were able to play a game of Madden 2017 with our student prior to kickoff!
- Congratulations to our high school volleyball team for bringing home the district championship last week. These girls put in many hours on and off the court and we are very proud of their efforts. We are also proud of how well they represented us at the state level tournament. Overall, this was a very successful volleyball season for our girls.
- Last week, our Agriculture Education Program participated in a statewide audit. The audit went very smoothly and the results of the audit will be provided to us prior to the winter holiday break. One of the changes we will be making to the program is developing and implementing the Local Advisory Committee differently than we have done in the past. As part of the reconfiguration, we will have our first LAC meeting next Tuesday, November 13<sup>th</sup>, at 6 p.m. in Mr. Tom Hojnowski's room. We have invited all the local and regional administrators of major industry, manufacturing, and other workforce opportunity employers to attend this meeting. The purpose of the meeting is to determine how we as a school district, through our agriculture education program, can support the local and regional workforce.
- The 4<sup>th</sup> and 5<sup>th</sup> grade teams continue to work with me on our Action Learning Project. Every Tuesday and Thursday we meet to explore ways in which we can improve our educational system within the Canton Area School District. Currently, we are exploring the 9 Building Blocks of Highly Effective Educational Systems and looking at which of the building blocks we do well and which we can improve upon.
- Today we had our first marking period PBIS assembly. It was a pleasure watching the students as they participated in many of the activities and rewards they earned as part of their positive participation in the educational process.
- The special education department is working on submission of the 12/1 count. This count is what provides the school district with their special education funding. We currently have 183 students with disabilities.
- On November 16<sup>th</sup>, Michelle Harkness, our transition coordinator, will be taking some of our students to Penn College so they can explore potential college and career pathways that are offered through the Penn College program. The students will also hear from the Director of Support Services at the college during this tour.

### **Business Manager**

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Announced that the District IV football game was moved from Friday to Saturday at 1:00 p.m.

- Informed the board that we have recently completed a state and local audit and now we are undergoing an administrative review for our National School Lunch program.
- Informed the board that there are two Authorizations for Expenditure on tonight's agenda. They are for boiler repairs in both the elementary and high school buildings. Repairs like this are expected since our building projects are now over 20 years old.

### **Board Committee Chairpersons**

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, was absent.
- **Athletic Committee:** Chairperson, Mr. Mike Herman, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mr. Scott May, had nothing to report.
- **Northern Tier Career Representative:** Mr. Neal Palmer had nothing to report.
- **PSBA Representative:** Mr. Bill Holland had nothing to report.
- **BLaST Representative:** Mr. Neal Palmer had nothing to report.

### **CITIZEN RECOGNITION - AGENDA RELATED**

There were no comments.

### **BUSINESS**

#### **Treasurer's Report**

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the Treasurer's Report as presented for October 31, 2018. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

#### **Bills**

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the bills for October, 2018.

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

#### **Tax Additions, Exemptions and Exonerations**

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

#### **Authorizations for Expenditure**

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the following Authorizations for Expenditure for boiler repairs by Schoonover Plumbing and Heating:

- a. In the amount of \$10,650.00 for the high school
- b. In the amount of \$8,650.00 for the elementary school

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

### **IDEA Agreement**

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the 2018-2019 IDEA-Section 619 Pass Through Funds Use of Funds Agreement between Canton Area School District and BLAST IU 17.

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

### **Proposal of Work**

A motion was made by Mr. Eric Anderson and seconded by Mr. Mike Herman to approve the Proposal of Work from Cybersafety Consulting who will provide internet safety presentations March 6<sup>th</sup> - 8<sup>th</sup>, 2019 to Canton Area School District students, staff, and community.

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

### **PERSONNEL**

#### **Resignation**

A motion was made by Mr. Neal Palmer and seconded by Mr. Bill Holland to accept the letter of resignation from Talia Roupp, paraprofessional, effective January 1, 2019.

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

#### **New Hire**

A motion was made by Mr. Neal Palmer and seconded by Mr. Bill Holland to approve the hiring of Shelly Gleckner, Paraprofessional II, effective October 29, 2018, at \$11.33 per hour with full benefits, pending completion of required paperwork.

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

### **Additions to Co-Curricular Sports and Non-Sports Lists**

A motion was made by Mr. Neal Palmer and seconded by Mr. Bill Holland to approve the following additions to the 2018/2019 co-curricular sports and non-sports lists, pending completion of required paperwork:

- a. Lucas Bailey, Assistant Softball Coach, step 1, \$3,750.37
- b. Clint Kapichok, Assistant Boys Track Coach, step 1, \$3,970.98
- c. Stacey Groover, Dramatics Head Coach, \$2,757.63
- d. Jasmine Mayek, Dramatics Assistant Coach, \$1,654.58

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

### **Additions to Substitute List**

A motion was made by Mr. Neal Palmer and seconded by Mr. Bill Holland to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Brittany Holcomb, cafeteria
- b. Don Blazer, custodian and crossing guard
- c. Tina Brokaw, paraprofessional
- d. Laurie Perry, homebound/at home instruction
- e. Kyle Roberts, custodian and paraprofessional
- f. Dorothy MacClaren, cafeteria

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

### **Volunteers**

A motion was made by Mr. Neal Palmer and seconded by Mr. Bill Holland to approve the following coach/classroom volunteers, as all required paperwork has been submitted:

- a. Sheldon Castle, boys basketball coach
- b. Russell Vermilya, boys basketball coach

Roll Call Vote: All seven members present voted yea.  
Mr. Ryan Allen and Mr. Denny Sourbeer were absent.  
Motion carried.

### **FINANCE/POLICY**

#### **Policy Second Reading**

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the second reading of the following revised board policies:

- a. No. 004 - Membership
- b. No. 011 - Board Governance Standards/Code of Conduct

### **CITIZEN RECOGNITION - NON-AGENDA RELATED**

There were no comments.

### **Announcements**

The next Board Meeting will be held Thursday, December 6, 2018, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

### **Meeting Adjourned**

Mrs. Sourbeer adjourned the meeting at approximately 6:20 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone  
Business Manager/Board Secretary