

**MINUTES
CANTON AREA SCHOOL DISTRICT
DECEMBER 6, 2018**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, December 6, 2018 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Mike Herman, Mr. Scott May, Mrs. Krista Jennings, and Mr. Denny Sourbeer.

OTHERS PRESENT

Mr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mr. Dan Coran, Support Services Director; and Ms. Deb Fitzwater, District Teacher.

QUALIFIED BOARD MEMBERS

All board members are qualified.

TEMPORARY BOARD PRESIDENT

A motion was made by Mr. Scott May and seconded by Mr. Mike Herman to nominate Mrs. Judy Sourbeer for temporary president.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

NOMINATIONS FOR BOARD PRESIDENT

A motion was made by Mr. Scott May and seconded by Mr. Mike Herman to nominate Mrs. Judy Sourbeer for president.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

NOMINATIONS FOR BOARD VICE-PRESIDENT

A motion was made by Mr. Scott May and seconded by Mr. Mike Herman to nominate Mr. Bill Holland for vice-president.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

DELEGATES

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Mike Herman to re-appoint delegates for the Bradford County Tax Collection:

- a. Mark Jannone

- b. Eric Briggs, first alternate
- c. Ryan Allen, second alternate

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

2019 MEETING DATES, TIME, AND PLACE

A motion was made by Mr. Eric Anderson and seconded by Mrs. Krista Jennings to set 2019 board meeting dates: second Thursday of each month with the following exceptions: no meeting in July and the first Thursday in December. All meetings will be a 6:00 p.m. in the Canton Jr/Sr Cafeteria.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

MINUTES

A motion was made by Mr. Eric Anderson and seconded by Mr. Krista Jennings to approve the minutes of the regular meeting of November 8, 2018.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

REPORTS

Superintendent

Mr. Eric Briggs, Superintendent, reported on the following items:

- This past week, the Safe2Say team visited our region in Williamsport and provided Safe2Say regional training to all the school district safety team members on how the new system will be implemented effective January 14, 2019. Our team spent all of Tuesday morning getting trained on this new program. The rollout for our district will be as follows:
 - December – Our Safe2Say Something team will become familiar with the application, website, and P3 platform. Materials for student trainings will then be ordered.
 - December 19, 2018 – Safe Schools committee will review the program (training power point)
 - January – 7th-12th grade students and staff will be trained.
 - January 14 2019- Pennsylvania Goes live with the system.
- Tomorrow, I will be training our entire high school staff on the Future Ready PE Dashboard. Teachers will learn how to use this data to look at the growth and achievement of student statewide assessment scores, look a college and career readiness benchmarks, and view other on track measure as determined by PDE and the federal law Every Student Succeeds Act. Our goal is then to take this data and compare it to the growth data (PVAAS) of our statewide assessment scores.
- We are currently waiting to hear back from the Pennsylvania State Police on a projected date our school will be participating in the Risk and Vulnerability Assessment. We requested this assessment in late August and we currently are hoping to be chosen by this spring.
- On Wednesday, some of our staff attended a training for Drug Endangered Children (DEC). This training was designed to help the school districts in Bradford County communicate with other agencies to assist in supporting students while in school should issues arise in the home or in their personal life during weekends and school breaks. The county will be offering more trainings as they begin implementation of the DEC program.
- Brandy McRoberts is in the process of opening our Lending Library in our school district. This library is a place for teachers to borrow technological equipment to enhance the learning of students. Tools in the library can be used for coding, increasing creative thinking skills, and building and/or designing prototypes of projects students may be working on in class.
- You will see on tonight’s agenda the approval of the minutes from the Local Advisory Council and Occupational Advisory Council minutes for our Agriculture Education program. Both

meetings were held a few weeks ago, and both committees explored examined PDE documents provided so we can continue to use these two committees how they are intended to be used for the agriculture education program in our district. We also received the results back from our agriculture education audit that was held in November. Mr. Hojnowski is currently working on developing an action plan to the “areas of improvement” identified through the PDE audit. We will also be nominating officers of each committee at our spring LAC and OAC meetings.

- The PTA Holiday gift shop is off and running for our elementary school students. I had the opportunity to visit it today and it was great watching our students do their holiday shopping.
- The 6th grade grandparent luncheon (rescheduled from last month will take place on December 13, 2018.
- Ms. Alberts' High School Supplemental Learning Support class will present their annual Christmas Dinner to parents, students, and staff at 11:30 am, on December 18, 2018.
- The Special Education Department submitted the 12/1 count which included the number of IEP students (students with Individual Education Plans). The purpose of the report is to enable the district to receive funds from the government based on IDEA (Individuals with Disability Education Act). The district's count this year was 183 students.
- Teresa Allen will be providing a training to our paraprofessional staff tomorrow on meeting the mental health needs of students who may require trauma-informed care as part of their educational program. I wanted to publically thank Teresa for continuing to provide our staff with quality learning opportunities.
- We received word last week that one of our student Warriors, Timmy Ward, was diagnosed with Hodgkin's Lymphoma. For those of you that know Timmy and his family, you know they have made a lifelong commitment to the Canton Community. They are true Canton Warriors. Upon receiving this news, the Canton community, Bradford County, and neighboring counties immediately contacted individuals in our district to see how they could support Timmy and his family as he moves through this battle. It didn't stop there. Two of our very own staff (one in each building) have assisted the family through fundraisers for Timmy as we, the Canton Warriors, will not allow Timmy Ward to fight this battle alone. Timmy is a tremendous asset to the educational programs of our schools, the athletic fields (and wrestling mats), and more importantly, he is the epitome of what a Canton Warrior is all about. Timmy, you are not and will not fight this battle alone. Our thoughts and prayers will continue to be with Timmy and his family as he yet again tackles and defeats another obstacle life throws his way. I think the following quote sums this situation up best: “Fate whispered to the Warrior: You cannot withstand the storm. The Warrior whispered back: I am the storm”
- On behalf of the entire faculty and staff of the Canton Area School District, we wish all the school board members and families of the Canton Area School District a very safe, enjoyable, and relaxing Christmas season with your families. May joy and happiness fill all the homes of the students we serve here in our school buildings.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, had nothing to report.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Mike Herman, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mr. Scott May, had nothing to report.
- **Northern Tier Career Representative:** Mr. Neal Palmer was absent.
- **PSBA Representative:** Mr. Bill Holland was absent.
- **BLaST Representative:** Mr. Neal Palmer was absent.

CITIZEN RECOGNITION – AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the Treasurer's Report as presented for November 30, 2018. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Bills

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the bills for

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

SURPLUS ITEMS

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve that old wrestling mats be categorized as "surplus items".

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

PERSONNEL

Letter of Resignation

A motion was made by Mr. Mike Herman and seconded by Mr. Denny Sourbeer to accept the letter of resignation from Denise Castle, part-time cafeteria worker, effective December 7, 2018.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

New Hire

A motion was made by Mr. Mike Herman and seconded by Mr. Denny Sourbeer to approve the hiring of Joy Blackburn, part-time cafeteria worker, retroactive to December 3, 2018.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Additions to 2018/2019 Co-Curricular Sports List

A motion was made by Mr. Mike Herman and seconded by Mr. Denny Sourbeer to approve the following additions to the 2018/2019 Co-Curricular Sports List, pending completion of all required paperwork:

- a. Bob Rockwell, Baseball Head Coach, step 5, \$5,735.86
- b. Jay Perry, Baseball Assistant Coach, step 4, \$4,412.20
- c. Lyle Wesneski, Softball Head Coach, step 5, \$5,735.86
- d. Brandy McRoberts, Boys Track Head Coach, step 2, \$4,853.42
- e. Casey Aylesworth, Girls Track Head Coach, step 5, \$5,515.25

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Addition to Substitute List

A motion was made by Mr. Mike Herman and seconded by Mr. Denny Sourbeer to approve the following addition to the substitute list, pending completion of all required paperwork:

- a. Nancy Neff, cafeteria

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Additions to Volunteer List

A motion was made by Mr. Mike Herman and seconded by Mr. Denny Sourbeer to approve the following additions to the volunteer list, all paperwork has been completed:

- a. John Thompson, Boys Basketball
- b. Kasey Lyon, Wrestling
- c. Angela Schoonover, elementary school
- d. Derek Leiby, Wrestling
- e. Travis Butcher, Wrestling

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

FINANCE/POLICY REVIEW

Policy First Reading

A motion was made by Mr. Mike Herman and seconded by Mr. Ryan Allen to approve the first reading of the following revised board policies:

- a. No. 105 - Curriculum
- b. No. 138 - Language Instruction Educational Program for English Learners
- c. No. 239 - Foreign Exchange Students
- d. No. 810.2 - Drug and Alcohol Testing
- e. No. 819 - Suicide Awareness, Prevention, and Response

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Policy Deletion

A motion was made by Mr. Mike Herman and seconded by Mr. Ryan Allen to approve the deletion of the following board policy:

a. No. 819.1 Canton Crisis/Suicide Intervention Procedure

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

OTHER ITEMS

Minutes

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to accept the Occupational Advisory Meeting Minutes and the Local Advisory Meeting Minutes dated November 13, 2018.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Field Trip Request

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the field trip request from Tom Hojnowski to go to the State Legislative Leadership Conference in Harrisburg, PA on March 17-19, 2019.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

Field Trip Request

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the field trip request from Thom Hojnowski to go to the ACES Conference in Harrisburg, PA on February 9-10, 2019.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Neal Palmer were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

The next Board Meeting will be held Thursday, January 10, 2019, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:18 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary