

Safety Committee Meeting Minutes January 17, 2019

Safety meeting was called to order at 8:10 A.M. by the Committee Chairman, Fred Richter.

Members present: Committee Chairman Fred Richter; Peggy Guzik, Secretary to the Superintendent and HR Coordinator; Jaye Chilson, Cafeteria Worker and Mark Jannone, Business Manager.

Members not present: Kathy Coleman, High School Teacher; Corrin Rockwell, Elementary Counselor and Eric Briggs, Superintendent of Schools.

Minutes: Motion made to approve the minutes of the December 20, 2018 meeting. **Voice vote: All members present voted yes.**

Unresolved Old Business:

- **Student parking lot traffic pattern:** Considering traffic flow in the HS student parking lot be one-way flow, flowing counterclockwise as you are looking at it from the locker room doors. Maintenance is looking into pavement markings and signs to consider implementing a structured traffic pattern of some kind. We will address this over the summer.

New Business:

- **Walkthrough inspection:** Official walkthrough conducted prior to this meeting using a new checklist as recommended by our insurance company. Copy of each building's completed checklist will be kept on file.
- **Employee injuries:**
 - Laceration - Employee twisted to avoid running into a student's chair that was abruptly pushed back. Employee's twisted their knee during the movement. Report only.
 - Laceration - LS student lashed out and scratched employee's arm, while the employee walked past him. Report only.
- **Student injuries (due to a safety defect):**
 - None.

Other concerns:

- Mr. Richter forwarded a concern that a few students are still crossing Main Street at little Street. Mr. Jannone commented that we can encourage them to cross at the crosswalk by Flavorland, but he didn't feel that we can force them and it makes sense that they would not want to walk about a hundred yards west, up Main Street just to cross and walk about a hundred yards east down Main Street, to get to the school.
- Mr. Richter also forwarded a concern that some students were getting off the bus and walking through the busses that are dropping off, in order to go to Tops. Then when they come back, they are cutting through where the busses drive. We decided that we would ask Me. Coleman to at announce to the students that they are not to walk through the bus unloading area, but they need to walk around it.

Next meeting is scheduled for **February 21, 2019** at **8:10 AM** in the Administrative conference room.

Respectfully Submitted,



Mark Jannone

Business Manager / Committee Secretary