

**MINUTES
CANTON AREA SCHOOL DISTRICT
JANUARY 10, 2019**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, January 10, 2019 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Bill Holland, Mr. Mike Herman, Mr. Scott May, Mrs. Krista Jennings, Mr. Neal Palmer, and Mr. Denny Sourbeer.

OTHERS PRESENT

Mr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mr. Dan Coran, Support Services Director; Ms. Deb Fitzwater, District Teacher.

MINUTES

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Mike Herman to approve the minutes of the regular meeting of December 6, 2018.

Voice Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

REPORTS

Superintendent

Mr. Eric Briggs, Superintendent, reported on the following items:

- Schools have numerous resources to assist with efforts related to school safety concerns, some of which include caring faculty, staff, administrators, school counselors, social workers, and mental health professionals. These individuals provide a consistent layer of support that can also serve as an avenue for the reporting of school safety information in addition to the new statewide program identified below.
- January 14, 2019- Launch of the "Safe2Say Something" (S2SS) anonymous reporting system
- The Safe2Say Something program, which is mandated under PA state law / Act 44, provides an anonymous reporting system where concerned students, parents or community members can submit a tip related to the health, safety, or well-being of students in our schools. The Safe2Say Something reporting system is available via a mobile app or website interface as well as an option to communicate the information via telephone through the S2SS Office of the Attorney General 24/7 Crisis Center.
- School district personnel are being educated on the Safe2Say program during the month of January as well as providing specific information for students in all schools. Our students often are aware of the problems their peers are facing, so we must empower them to know the danger signs and give them the tools to help each other with the assistance of caring adults. The Safe2Say program is being provided through Sandy Hook Promise (SHP), a nation-wide non-profit organization.
- Pennsylvania's pension overhaul law went into effect on January 1st for most new state government employees and on July 1 for all new school employees. Under the law, known as Act 5, the affected new public workers no longer will receive full guaranteed pensions backed by taxpayers and immune to the ups and downs of national and world economies. The law creates

two new retirement plans that carry less risk for taxpayers and therefore lower retirement benefits for workers who enroll in them. Retirement benefits would fall 18 percent for new school employees, and 6 percent for affected state workers, compared to employees hired since 2010. Lawmakers, who were sworn into office in January.

- On December 19th, the district held their second Safe Schools Committee meeting. During this time, members of this committee were educated on the Safe2Say program and the plans for implementation through the Canton Area School District. We also reviewed critical documents the district has used to implement and develop the various safety plans for the district.
- During the months of January and February, students, teachers, and parents will be provided with information on the Safe2Say program. I would like to encourage all community stakeholders to check out our website, Facebook, page, and Twitter page for updates as they become available for viewing and reading over the next 30-60 days.
- Mr. Jannone continues to conduct his bi-weekly Safety and Security checks within the district.
- The Canton FFA program took 3rd place this year with their Landscape production at the Pennsylvania Farm Show. I had the opportunity last Saturday to go down to the show and check out the landscape. These students should be commended for their hard work and dedication toward this project. Students included: Ethan Groover, Gracie Mead, Reagan Kelly, Josh Filling, Cheyenne Bastion-Brown, and Ethan Engel
- The second round of our benchmark DIBELS testing will begin in a few weeks along with CDTs. These assessments help guide our instruction to determine if standards are being met.
- We will have teacher professional development days on 1/18/19 and 1/21/19. These days will include LETRS training, preparing/training for PSSAs, examining data, and examining the Future Ready Index
- The end of the second marking period is January 22nd. Report cards will go home January 29th.
- PBIS Family Night is Thursday, January 17th 6:00-7:30
- Twelve Students in our Gifted Program will be competing in the Central New York Regional Robotics Competition on January 26, 2019. According to our Teacher of the Gifted, Cindy Black, the event will be held at the Milton J. Rubenstein Museum of Science and Technology, Syracuse, New York.
- The STEM (Science, Technology, Engineering, and Math) project involves a VEX IQ Robot which allows creativity through its easy-to-use construction system and approachable technology in which the students are building, testing, problem solving, and reconfiguring their robot.
- Our Bocce Team will be playing the Southern Tioga Area School District on January 28, 2019, at 4:00 pm, here at the Canton High School. The Bocce Team is part of the Unified Sports' endeavor which involves students on the team with and without disabilities.
- I would like to publically thank the Canton Moose Lodge 429 and the Red Run Rod and Gun Club for their generous donations to the district to support technology in our schools and to assist in the implementation of the PBIS program next year in the Canton Jr/Sr High School.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Recommended the passage of the Act 1 Resolution stating that the board will not raise taxes more than the Act 1 index of 3.4%, in the event that the board decides to raise taxes at all.
- Thanked First Citizens Community Bank, Red Run Rod and Gun Club, Jeff and Stacey Burns, and Welch Insurance for being winter sports sponsors for the Live Stream Club. He informed the board that between fall sports and the beginning of winter sports that we have had over 9,500 views from 2,472 separate individuals viewed in more than 20 states and four countries
- Explained that the Authorization for Expenditure on the agenda is for the purchase of additional malware software to be installed on all administrative computers and servers.
- Recommended the acceptance of a three year Zito Media contract to provide 100 MB service to the elementary school. It is anticipated that next year we will renew our agreement with Frontier Communications which provides the internet feed to the high school building. He explained that we have a bridge of fiber that connects both buildings thereby allowing us to have a redundant system.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, was absent.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, was absent.

- **Athletic Committee:** Chairperson, Mr. Mike Herman, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mr. Scott May, had nothing to report.
- **Northern Tier Career Representative:** Mr. Neal Palmer had nothing to report.
- **PSBA Representative:** Mr. Bill Holland had nothing to report.
- **BLaST Representative:** Mr. Neal Palmer had nothing to report.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to approve the Treasurer's Report as presented for December 31, 2018. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Bills

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to approve the bills for December.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to approve the transportation changes.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

18/19 Spring Sports Bid

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to approve the 2018/2019 Spring Sports Bid in the amount of \$6,622.04.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Advertise Bids

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to authorize the advertising of bids related to the 2019/2020 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Local Audit

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to accept the local audit report for the 2017/2018 school year as presented.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Act 1 Resolution

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to accept the Act 1 Resolution which certifies that the board will not raise any school district tax for the 2019/2020 budget at a rate that exceeds the 3.4% index.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Authorization for Expenditure

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to approve the Authorization for Expenditure in the amount of \$7,680 for the purchase of TRAPS Malware Protection.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Designation of Agent Resolution

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to approve the Designation of Agent Resolution naming Mark Jannone as the agent for Canton Area School District for the purpose of obtaining financial assistance from FEMA.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Technical Service Agreement

A motion was made by Mr. Neal Palmer and seconded by Mr. Scott May to approve the Technical Service Agreement between Zito Business and Canton Area School District effective 7/1/19 through 6/30/22 for providing internet service.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

PERSONNEL

Retirement

A motion was made by Mr. Bill Holland and seconded by Mr. Neal Palmer to accept the retirement

letter from Kathy Coleman, Jr/Sr High School health and physical education teacher, effective 6/7/19.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Addition to Substitute List

A motion was made by Mr. Bill Holland and seconded by Mr. Neal Palmer to approve the following addition to the substitute list, pending completion of required paperwork:

- a. Kacy Lewis, teacher

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Volunteers

A motion was made by Mr. Bill Holland and seconded by Mr. Neal Palmer to approve the following coach/classroom volunteers, as all required paperwork has been submitted:

- a. David Ayer, strength training coach, retroactive to 12/13/18.
- b. Brenda Holland, drama

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

FINANCE/POLICY

Policy Second Reading

A motion was made by Mrs. Krista Jennings and seconded by Mr. Neal Palmer to approve the second reading of the following revised policies:

- a. No. 105 - Curriculum
- b. No. 138 - Language Instruction Educational Program for English Learners
- c. No. 239 - Foreign Exchange Students
- d. No. 810.2 - Drug and Alcohol Testing
- e. No. 819 - Suicide Awareness, Prevention, and Response

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Policy First Reading

A motion was made by Mrs. Krista Jennings and seconded by Mr. Neal Palmer to approve the first reading of the following revised policies:

- a. No. 103 - Nondiscrimination/Discriminatory Harassment - School and Classroom Practices
- b. No. 103.1 - Nondiscrimination - Qualified Students with Disabilities
- c. No. 104 - Nondiscrimination/Discriminatory Harassment - Employment Practices
- d. No. 222 - Tobacco/Nicotine
- e. No. 904 - Public Attendance at School Events
- f. No. 247 - Hazing

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

OTHER ITEMS

Field Trip Request

A motion was made by Mr. Bill Holland and seconded by Mrs. Krista Jennings to approve the field trip request for FCCLA State Officer Training in State College, PA, 1/25/19 - 1/27/19.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Field Trip Request

A motion was made by Mr. Bill Holland and seconded by Mrs. Krista Jennings to approve the field trip request for FCCLA State Officer Training at Seven Springs in Champion, PA, 3/17/19 - 3/22/19.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Field Trip Request

A motion was made by Mr. Bill Holland and seconded by Mrs. Krista Jennings to approve the field trip request for FCCLA State Leadership Conference at Seven Springs in Champion, PA, 3/20/19 - 3/22/19.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Quarterly Reports

A motion was made by Mr. Bill Holland and seconded by Mrs. Krista Jennings to approve the Canton Jr/Sr High School and Canton Area Elementary School Central Treasury second quarter reports for 2018/2019 fiscal year (October - December).

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

Library Board Reports

A motion was made by Mr. Bill Holland and seconded by Mrs. Krista Jennings to approve the Canton Jr/Sr High School and Canton Area Elementary School Library board reports for the first quarter of the 2018/2019 school year (September - November).

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Eric Anderson were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

An Executive Session was held after the board meeting to discuss a legal matter and a school safety matter.

The next Board Meeting will be held Thursday, February 14, 2019, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:35 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary