

## Safety Committee Meeting Minutes February 21, 2019

Safety meeting was called to order at 8:10 A.M. by the Committee Secretary, Mark Jannone.

**Members present:** Corrin Rockwell, Elementary Counselor; Eric Briggs, Superintendent of Schools; Jaye Chilson, Cafeteria Worker and Mark Jannone, Business Manager.

**Members not present:** Committee Chairman Fred Richter; Peggy Guzik, Secretary to the Superintendent and HR Coordinator and Kathy Coleman, High School Teacher.

**Minutes:** Motion made to approve the minutes of the January 17, 2019 meeting. **Voice vote: All members present voted yes.**

### **Unresolved Old Business:**

- **Student parking lot traffic pattern:** Considering traffic flow in the HS student parking lot be one-way flow, flowing counterclockwise as you are looking at it from the locker room doors. Maintenance is looking into pavement markings and signs to consider implementing a structured traffic pattern of some kind. We will address this over the summer.

### **New Business:**

- **Walkthrough inspection:** Official walkthrough conducted prior to this meeting using a new checklist as recommended by our insurance company. Copy of each building's completed checklist will be kept on file.
- **Employee injuries:**
  - Inflammation - LS student lashed out and grabbed employee's arm, leaving marks. Employee was wearing the proper protective gear.
  - Laceration - Maintenance worker sustained a significant laceration to the thumb when a fluorescent light tube broke while he was changing it.
  - Slip/Trip/Fall - Cafeteria worker was bumping a bucket of water on the floor to clean under the sinks in the kitchen and she slipped on the water.
- **Student injuries (due to a safety defect):**
  - None.

### **Other concerns:**

- None.

Next meeting is scheduled for **March 21, 2019 at 8:10 AM** in the Administrative conference room.

Respectfully Submitted,



Mark Jannone

Business Manager / Committee Secretary