

Safety Committee Meeting Minutes March 21, 2019

Safety meeting was called to order at 8:10 A.M. by the Committee Secretary, Mark Jannone.

Members present: Corrin Rockwell, Elementary Counselor; Peggy Guzik, Secretary to the Superintendent and HR Coordinator; Jaye Chilson, Cafeteria Worker and Mark Jannone, Business Manager.

Members not present: Committee Chairman Fred Richter; Eric Briggs, Superintendent of Schools; and Kathy Coleman, High School Teacher.

Minutes: Motion made to approve the minutes of the February 21, 2019 meeting. **Voice vote: All members present voted yes.**

Unresolved Old Business:

- **Student parking lot traffic pattern:** Considering traffic flow in the HS student parking lot be one-way flow, flowing counterclockwise as you are looking at it from the locker room doors. Maintenance is looking into pavement markings and signs to consider implementing a structured traffic pattern of some kind. We will address this over the summer.

New Business:

- **Walkthrough inspection:** Official walkthrough conducted prior to this meeting using a new checklist as recommended by our insurance company. Copy of each building's completed checklist will be kept on file.
- **Employee injuries:**
 - Laceration - LS student grabbed employee's arm, cutting the arm with fingernails. Employee was wearing the proper protective gear for hands but not for arms.
- **Student injuries (due to a safety defect):**
 - None.

Other concerns:

- None.

Next meeting is scheduled for **April 18, 2019** at **8:10 AM** in the Administrative conference room.

Respectfully Submitted,



Mark Jannone

Business Manager / Committee Secretary