

Safety Committee Meeting Minutes June 24, 2019 (rescheduled from June 20, 2019)

Safety meeting was called to order at 9:00 A.M. by the Committee Chairperson, Fred Richter.

Members present: Committee Chairman Fred Richter; Eric Briggs, Superintendent of Schools; Peggy Guzik, Secretary to the Superintendent and HR Coordinator; and Mark Jannone, Business Manager.

Members not present: Corrin Rockwell, Elementary Counselor; Jaye Chilson, Cafeteria Worker and Jessica Watson, Jr. Sr. High School Counselor.

Minutes: Motion made to approve the minutes of the May 29, 2019 meeting. **Voice vote: All members present voted yes.**

Unresolved Old Business:

- **Student parking lot traffic pattern:** Considering traffic flow in the HS student parking lot be one-way flow, flowing counterclockwise as you are looking at it from the locker room doors. Maintenance is looking into pavement markings and signs to consider implementing a structured traffic pattern of some kind. We will address this over the summer.

New Business:

- **Walkthrough inspection:** Official walkthrough conducted prior to this meeting using a new checklist as recommended by our insurance company. Copy of each building's completed checklist will be kept on file.
- **Employee injuries:**
 - None
- **Student injuries (due to a safety defect):**
 - None.

Other concerns: None

Next meeting is scheduled for **July 18, 2019** at **8:10 AM** in the Administrative conference room.

Respectfully Submitted,



Mark Jannone

Business Manager / Committee Secretary