

**MINUTES
CANTON AREA SCHOOL DISTRICT
JUNE 13, 2019**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, June 13, 2019 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Bill Holland, Mr. Mike Herman, Mr. Scott May, Mrs. Krista Jennings, Mr. Neal Palmer, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Craig Coleman, High School Principal; Attorney Richard Sheetz, District Solicitor; Mr. Dan Coran, Support Services Director; Ms. Kayla Parker and Ms. Brianne Ostrander, Newspaper Reporters; Mr. Maryann Mannick and Mr. Tom Hojnowski, District Teachers; Mr. Joshua Filling, Ms. Cheyenne Bastion-Brown, Mr. Ethan Engel, Mr. Bradley Vroman, Mr. Aiden Palmer, Mr. Austin Palmer, Mr. Branston Brown, Mr. Harry Lammy, Mr. Robert Pidcoe, Mr. Matthew McGhee, Mr. Brendon Tuttle, Ms. Jen Brown.

MINUTES

A motion was made by Mr. Eric Anderson and seconded by Mr. Neal Palmer to approve the minutes of the regular meeting of May 9, 2019.

Voice Vote: All nine members present voted yea.
Motion carried.

REPORTS

Superintendent

Dr. Eric Briggs, Superintendent, reported on the following items:

- Congratulations to the Class of 2019. Last Friday, June 7, 2019, 57 students graduated from the Canton Area School District. I would like to wish them all the best of luck as they move forward with their plans at a post-secondary educational institution, within the workforce, or military service.
- Last week PASA and the PA Association of School Business Officials (PASBO) released the latest iteration of their school district budget report, which reveals that the financial condition in many districts remains tenuous and that greater state support for education is needed. The data tells the story of growing school district fiscal stress tied most significantly to rising mandated costs for charter school tuition, special education, and employee pensions. The report highlights the \$704 million increase in just these three costs alone in 2017-2018, costs that outpaced increases in state funding and accounted for \$0.87 of every new dollar in state funding and local property tax revenue last year. Between 2016-2017 and 2017-2018, charter school tuition grew by 10% to \$1.8 billion, pension costs increased by nearly 11% to \$3.7 billion, and special education costs grew by 4.26% to \$4.6 billion. The resulting education deficit – the difference between mandated cost increases and related state funding increases – grew to \$2.43 billion, with those increased costs covered through property tax increases and program and staff reductions
- Farm-to-School Program was approved unanimously by the House Agriculture & Rural Affairs Committee. The bill would create a farm-to-school program to educate PreK-5th graders and their families about healthy eating and local agriculture awareness. The bill would allow school entities

to apply for competitive grants of up to 75 percent of actual cost to school entities to develop those programs. However, the final grant award could be less than the requested amount.

- Regarding CPR Curriculum, Senate concurred in a House amendment; bill to be sent to the governor. The bill, passed by the Senate 45-0, requires PDE and the Department of Health to develop a model curriculum and guidelines for CPR instruction for students in grades 9-12.
- On June 7th, we received the feedback from the Pennsylvania State Police on our Risk and Vulnerability Assessment. The next step in this process is for our administrative team to review the feedback and plan accordingly as we look to continue to improve the safety and security of our students.
- Yesterday, I had the opportunity to spend time with a few of our FFA members who participated in the statewide FFA competition. I spent time watching students participate in issues within the organization that delegates would take to the executive board levels, toured the art museum at Penn State University with our students, had supper with the crew, and somehow, we found time to have some ice cream at the creamery. Finally, I want to personally thank the FFA programs of Canton and Northeast Bradford school districts for successfully nominating me as I received an Honorary Degree into the FFA. This was definitely a professional memory that I will never forget. Thank you for acknowledging me and the district for our dedication to the program.
- Thank you to the kindergarten staff and other support staff who successfully completed the Kinder Camp this week. I had the opportunity to meet with the parents this morning to address any concerns they had as their children enter our school next school year.
- Preliminary data has been provided to the district last week and our administrative team is already analyzing the data to assist in making educational determinations for our students for the 2019-2020 school year.
- Our Extended School Year (ESY) program will begin this Monday, June 17, 2019, at the Canton Elementary School. The program will run through July 11, 2019. We have 12 students that will be participating. In some cases, interruptions in the school schedule, such as summer break, will result in children with disabilities losing many of their basic skills and taking a long time to get those skills back once school begins again. ESY services are provided during breaks in the educational schedule to prevent this loss.
- Audrey Halbfoerster, 6th grade student, participated at the state's level of Special Olympics held in State College, Pa. She came back with a Silver Medal for the 100 meter run, and the Bronze Medal for the 200 meter run. This is the second year that Audrey has competed at the State Special Olympics.
- Offered his condolences to the family of Jeff Wynne and expressed his sympathy as the Canton Area School District lost an outstanding teacher.

High School Principal

Mr. Craig Coleman, High School Principal, delivered his final board report before retiring:

- Thanked the maintenance and technology staff headed by Freddie Richter and Jeff Karpinski. These two are unsung heroes of the staff here at Canton - NEVER a complaint, never a negative word or vibe. They just do what needs to get done and do it well to keep our school running smoothly. Plus, they both have skills beyond their job titles. So.... Thank you "FredGyver" and "Backpack man" for a job well done this year and all the years prior.
- Thanked all those responsible for another successful commencement ceremony. The Class of 2019 graduated 57 students with 53 on stage successfully on Friday, June 7th. Special thanks to my secretaries Dani Greer and Michelle Ward for all of their efforts behind the scenes to make it happen! My guidance staff of two - Jessica Watson and Jamie May. These two go throughout every school year doing what needs to be done and serve our kids well and have made my job easier the past 12 years.
- Thanked Peggy Guzik, Deanna Watkins, Shelly Gowin, and Lisa Lee. Truth is, I do not even know everything that these ladies do, but their efforts go unnoticed many times for keeping our school running without incident. I know on my end they have always been cooperative and fun.
- My fellow administrators - Dr. Briggs, Mr. Wells, Mr. Coran and Mr. Jannone -Yes, even Mr. Jannone! The leftover administrator is about to pass the baton to a new guy who will be in good hands with these guys at the helm. Seriously, it has been nice wanting to come to work every day and work with you guys.
- Thanked the board. You might be overpaid, but you do a good job of putting our kids first! I have always felt supported and have enjoyed working in a collaborative atmosphere that you provide. Keep up the good work of keeping your school in a good place!

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- We received the 75% reimbursement from FEMA and are waiting on the 25% from PEMA. The total will be about \$110,000.
- There is an Authorization for Expenditure for \$143,000 on the agenda to resurface the track. This will come out of the 2018/2019 budget.
- We are installing several additional external cameras around the district which is possible due to a Safe Schools grant.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, reported that the committee's recommendation is on the agenda.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Mike Herman, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mr. Scott May, had nothing to report.
- **Northern Tier Career Representative:** Mr. Neal Palmer had nothing to report.
- **PSBA Representative:** Mr. Bill Holland had nothing to report.
- **BLaST Representative:** Mr. Neal Palmer had nothing to report.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to approve the Treasurer's Report as presented for May 31, 2019. (A copy is in the supplemental file.)

Roll Call Vote: All nine members present voted yea.
Motion carried.

Bills

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to approve the bills for May.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Transportation Changes

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to approve the transportation changes.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Service Agreement

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to accept the Occupational Therapy Service Agreement between Lisa Inman and Canton Area School District, effective

July 1, 2019 through June 30, 2020.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Letter of Agreement

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to accept the Letter of Agreement between The Meadows Psychiatric Center and Canton Area School District, effective during the 2019/2020 and 2020/2021 school years.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Inter-Governmental Agreement

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to accept the 2019/2020 Inter-Governmental Agreement for shared Special Education Services between Canton Area School District and BLAST IU 17.

Roll Call Vote: All nine members present voted yea.
Motion carried.

IDEA Agreement

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to accept the 2019/2020 IDEA Agreement between Canton Area School District and BLAST IU 17.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Agreement for Training Services

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to accept the Agreement for Training Services for Advanced Manufacturing Pre-Apprenticeship between Pennsylvania College of Technology and Canton Area School District commencing the 2019/2020 school year.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Resolution

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to accept the Resolution Supporting the Amending of the Right to Know Law.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Contract

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to accept the contract between Pivot Physical Therapy and Canton Area School District for the 2019/2020 school year.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Resolution

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to accept the Resolution between Friendship House Community/School Based Behavioral Health Care Program and Canton Area School District for the 2019/2020 school year.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Dual Enrollment Agreement

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to accept the Dual Enrollment Agreement between Lackawanna College and Canton Area School District for the 2019/2020 school year.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Expenditures

A motion was made by Mrs. Neal Palmer and seconded by Mrs. Krista Jennings to approve the expenditures of federal funding for the 2019/2020 school year: Title I - \$375,553; Title IIA - \$47,817; Title IV - \$28,597.

Roll Call Vote: All nine members present voted yea.
Motion carried.

2019/2020 Final Budget

A motion was made by Mr. Eric Anderson and seconded by Mr. Neal Palmer to approve the 2019/2020 Canton Area School District final budget with expenditures equaling \$16,307,592, with the deficit coming from the fund balance. The final budget would set taxes at the following rates:

| Real Estate: | <u>2018/2019</u> | <u>2019/2020</u> | <u>Change</u> |
|-----------------|------------------|------------------|---------------|
| Bradford County | 34.6685 | 34.7216 | +0.0531 |
| Lycoming County | 15.1914 | 15.4056 | +0.2142 |
| Tioga County | 16.8882 | 16.7697 | - 0.1185 |

The following tax levies remain the same as last year:

Occupation Assessment Tax: 200 mills (Bradford County System)

| | |
|-------------------|-------------------|
| Category 1 = \$0 | Category 2 = \$15 |
| Category 3 = \$30 | Category 4 = \$60 |

Earned Income Tax: 1% levy (.5% effective rate due to sharing)

Real Estate Transfer Tax: 1% (.5% effective rate due to sharing)

Per Capita Tax per School Code 679: \$5 per person

Per Capita Tax Act 511: \$10 per person levy (\$5 effective rate due to sharing)

Discounts and Penalties: Occupation, Per Capita, and Real Estate taxes will be subject to a 2% discount if paid within two months of bill date and a 10% penalty if paid after four months of the bill date.

There will be no discount or penalty for payments made between two months and four months of the bill date.

A three (3) month installment plan is available. Payments will be due on August 31st, September 30th, and October 31st.

PERSONNEL

New Hire

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the hiring of

Ben Rubert, Jr/Sr High School Health and Physical Education Teacher, B step 1, \$56,162.00 with full benefits, effective August 20, 2019.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Resignation

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to accept the resignation of Joy Blackburn, cafeteria worker, effective June 5, 2019.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Addition to Substitute List

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the following addition to the substitute list, pending completion of all required paperwork:

- a. Carter Nybeck, student maintenance worker

Roll Call Vote: All nine members present voted yea.
Motion carried.

Tenure

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the tenure of the following professional employee:

- a. Lucas Bailey, secondary math teacher

Roll Call Vote: All nine members present voted yea.
Motion carried.

Co -Curricular Sports Positions

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the 2019/2020 co-curricular sports positions as presented.

Roll Call Vote: All nine members present voted yea.
Motion carried.

FINANCE/POLICY

Second Reading

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the second reading of the following revised board policies:

- a. No. 304 - Employment of District Staff
- b. No. 818 - Contracted Services Personnel

Roll Call Vote: All nine members present voted yea.
Motion carried.

OTHER ITEMS

Field Trip Requests

A motion was made by Mrs. Krista Jennings and seconded by Mr. Neal Palmer to approve the following overnight field trip requests:

- a. FFA Activities Week to Penn State University in State College, PA, June 11-13, 2019.
- b. National FFA Convention in Indianapolis, IN, October 29 - November 2, 2019.
- c. PA Farm Show in Harrisburg, PA, January 4-6, 2020.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Revised Calendar

A motion was made by Mrs. Krista Jennings and seconded by Mr. Neal Palmer to approve the revised 2018/2019 Canton Area School District calendar.

Roll Call Vote: All nine members present voted yea.
Motion carried.

2019 Final Class List

A motion was made by Mrs. Krista Jennings and seconded by Mr. Neal Palmer to approve the Canton Jr/Sr High School final class list of 2019.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Library Reports

A motion was made by Mrs. Krista Jennings and seconded by Mr. Neal Palmer to approve the fourth quarter (March - June, 2019) Canton Area School District library reports.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Basketball Camp

A motion was made by Mrs. Krista Jennings and seconded by Mr. Neal Palmer to approve the basketball mini-camp for Canton Elementary students only, to be held at the Canton Elementary School, dates of July 1-3, 2019.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Authorization for Expenditure

A motion was made by Mrs. Krista Jennings and seconded by Mr. Neal Palmer to approve an Authorization for Expenditure in the amount of \$143,000 to resurface the track.

Roll Call Vote: All nine members present voted yea.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

Students from the FFA gave a presentation showing what the club has done over the past school year.

Announcements

An Executive Session was held prior to the Board Meeting, at 5:30 p.m., to discuss the safety report and personnel matters.

The next Board Meeting will be held Thursday, August 8, 2019, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 7:05 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary