

**MINUTES
CANTON AREA SCHOOL DISTRICT
AUGUST 8, 2019**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, August 8, 2019 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Bill Holland, Mr. Mike Herman, Mr. Scott May, Mrs. Krista Jennings, Mr. Neal Palmer, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney David Brann, District Solicitor; Mr. Dan Coran, Support Services Director; Ms. Brianne Ostrander, Newspaper Reporter; Ms. Kalyn Essick.

MINUTES

A motion was made by Mr. Ryan Allen and seconded by Mr. Mike Herman to approve the minutes of the regular meeting of June 13, 2019.

Voice Vote: All nine members present voted yea.
Motion carried.

REPORTS

Superintendent

Dr. Eric Briggs, Superintendent, reported on the following items:

- With the passage of Act 64 of 2019, section 1506 was added to the Public School Code enabling public school entities the opportunity to develop a Flexible Instructional Day (FID) program to meet the 180 instructional day requirement of section 1501. For the 2019-2020 school year, applications and instructional exemplars are due to PDE no later than September 1, 2019. I am here this evening to inform the school board that the Canton Area School District will not be looking to utilize such school days due to the vast disparities among and between families for student to complete “cyber assignments and assessments” for students. Based on my past experience as a superintendent in this district, our administrative team has been able to develop a school calendar that is flexible and prepares our students and families for such severe weather events as snow or ice storms. Although flexible instructional days may be beneficial for some school districts, I do not believe our district is in a position where this approach to education is in the best educational interest of our students.
- On Monday, the Attorney General’s Office released an annual report on the Safe2Say program that was implemented this year from the middle of January 2019 to the present. Statewide, over 23,000 phone calls were made to the Safe2Say system during this time. Of the 23,000 reports, 723 reports came from school districts in Bradford, Lycoming, Sullivan, and Tioga counties. Canton Area School District reported 13 of the 723 reporting in the BLaST IU #17 region. The majority of tips received by Safe2Say have not been about students making violent threats to their school or to their classmates--instead, they have been focused on students struggling with mental health issues. The numbers in this report show the reality of what our children are facing in school as they struggle with bullying, anxiety and thoughts of self-harm. The Attorney General urges Pennsylvania’s Legislature to read this report, study the data and act to address the need for increased mental

health resources for students across our Commonwealth. I will be sharing this report with the school board at a later date.

- Next Tuesday, August 13th, Mr. Darryl Jannone will be a guest speaker at the Mansfield University Safety Institute. He will be providing all participants with the general safety procedures and practices we have implemented in the Canton Area School District. The district continues to be on the forefront of implementing safety practices both regionally and at a state level.
- The high school has begun the Warrior Pride Initiative which is focused on re-energizing the students and staff to take pride in their school and community. The school colors have been appearing more and more each week in the form of paint. We also have more surprises in the upcoming weeks that include even more crimson and white to create pride and excitement as the new school year begins.
- I would also like to thank Mr. Jacopetti for his due diligence as he has developed a new plan of entrance for our students into the high school this year. The bell schedule has been modified slightly to eliminate the large mass of students that would typically congregate in the main lobby. This modification is aligned with school safety recommendations and will also maintain our current breakfast participation.
- Finally, Mr. Jacopetti and his staff will have completed all schedule changes and will be providing all final schedules to the 7th and 8th grade students next week.
- A special thanks to Mr. Wells and the Canton Area Education Association as they collaborated with me to develop an updated Student Learning Leader MOU that is on this evening's board agenda. This MOU aligns directly with the work the district continues to do and expand upon with the work we have done with PBIS.
- Kinder Camp - August 22 - 6 - 7 PM
- Open House - 9/19 - 6 - 7:30 PM
- BLAST IU #17 recently partnered with other agencies to provide adaptive bicycles for schools within the IU. This program provides Rifton adaptive bikes with accessories to children with disabilities, so they can experience the joy, freedom, and belonging that's created through riding a bike. The bike will belong to the student, and be adjusted free of charge as the student grows. Charlee Shepard, 3rd grader, was chosen to represent Canton in receiving one of the bikes by a team that consisted of the Special Ed Director, the School Psychologist, the Occupation Therapist, and the Physical Therapist. Customized bikes were presented to 10 children from 10 different school districts at the BLAST IU 17 In-Service this past Monday. Presenting the bikes were Dr. Christina Steinbacher-Reed, Executive Director of Blast, Charlie LaVallee, director of the Bike Program, and former Governor Tom Corbett, Chairman of the Bike Program.
- The Special Education Department is switching from Crisis Prevention Intervention (CPI) to Quality Behavioral Solutions (QBS). QBS deals more with de-escalation strategies which are utilized and using restraints only as a last resort. Devon Weed, elementary learning support teacher, has been trained to provide training for the two supplemental learning support teachers, four of our paraprofessionals, and Mr. Cron, Dean of Students. The two-day training will take place on August 20th and 21st.
- On August 23, 2019, the paraprofessionals will be trained with a PBIS Review presented by Dr. Briggs, and Mindfulness and Brain Architect presented by Ms. Corrie Rockwell.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- There is a new traffic pattern in the student parking lot.
- The track resurfacing went extremely well. It looks better than the original. Mr. Jannone reminded everyone that the track is open to the public outside of school hours and there should be no wheels on the track other than assistive devices.
- Mr. Jannone continues to be impressed with the quantity and quality of donations from our community members and businesses supporting our schools and our students. Particularly, the football camp meals and volunteers.
- The cafeteria crew went to a group training put on by The Nutrition Group on August 6th and will have their first day of local training on the 19th.
- A new storm water runoff ditch was installed at the band room door to prevent heavy rains from washing in under the door.
- The custodial staff is closing out the home stretch to get everything done for the start of the school year.
- Several additional external cameras are being installed around the district including the track and parking lots. Funding came from a Safe Schools grant.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, reported that the committee met and their recommendation is on the agenda.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Mike Herman, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mr. Scott May, had nothing to report.
- **Northern Tier Career Representative:** Mr. Neal Palmer had nothing to report.
- **PSBA Representative:** Mr. Bill Holland had nothing to report.
- **BLaST Representative:** Mr. Neal Palmer had nothing to report.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Neal Palmer and seconded by Mr. Eric Anderson to approve the Treasurer's Report as presented for June 30, 2019 and July 31, 2019. (A copy is in the supplemental file.)

Roll Call Vote: All nine members present voted yea.
Motion carried.

Bills

A motion was made by Mr. Neal Palmer and seconded by Mr. Eric Anderson to approve the bills for June and July, 2019.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Neal Palmer and seconded by Mr. Eric Anderson to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Transportation Changes

A motion was made by Mr. Neal Palmer and seconded by Mr. Eric Anderson to approve the transportation changes.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Drivers List

A motion was made by Mr. Neal Palmer and seconded by Mr. Eric Anderson to approve the transportation drivers list for 2019/2020.

Roll Call Vote: All nine members present voted yea.
Motion carried.

New Transportation Contracts

A motion was made by Mr. Neal Palmer and seconded by Mr. Eric Anderson to approve the new transportation contracts, agreements, and daily rates for 2019/2020.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Letter of Agreement

A motion was made by Mr. Neal Palmer and seconded by Mr. Eric Anderson to accept the Letter of Agreement between Finding New Hope Counseling and Canton Area School District for the purpose of providing services for the student Assistance Program.

Roll Call Vote: Mr. Eric Anderson, Mrs. Krista Jennings, Mr. Scott May, Mr. Bill Holland, Mr. Neal Palmer, Mr. Mike Herman, Mr. Denny Sourbeer, and Mrs. Judy Sourbeer voted yea.
Mr. Ryan Allen abstained.
Motion carried.

Agreement

A motion was made by Mr. Neal Palmer and seconded by Mr. Eric Anderson to accept the Agreement between Bradford/Sullivan Drug & Alcohol and Canton Area School District for the purpose of providing a Drug & Alcohol Student Assistance Program Liaison.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Scholarship Application

A motion was made by Mr. Neal Palmer and seconded by Mr. Eric Anderson to approve the application for the Jean E. Brenchley Women of Science Scholarship.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Updates

A motion was made by Mr. Neal Palmer and seconded by Mr. Eric Anderson to accept the following updates in reference to our new Flex 125 vendor, Discovery Benefits:

- a. Adopting Resolution
- b. Plan Sponsor Certification

Roll Call Vote: All nine members present voted yea.
Motion carried.

PERSONNEL

New Hire

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the hiring of Kalyn Essick, Jr/Sr High School English Teacher, B step 1, \$56,162 with full benefits, effective August 20, 2019, pending completion of all required paperwork.

Roll Call Vote: All nine members present voted yea.
Motion carried.

New Hire

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the hiring of Joan Anderson, part-time cafeteria worker, at \$8.00 per hour with no benefits, retroactive to August 6, 2019, pending completion of all required paperwork.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Letter of Resignation

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to accept the letter of resignation from Jennifer Wooster, Paraprofessional, with nine years of service, effective August 14, 2019.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Additions to Substitute List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Whitney Castle, nurse
- b. Shawna Pepper, paraprofessional
- c. Lisa Eagleberger, paraprofessional
- d. Samuel Mays, maintenance/technical support (student substitute)

Roll Call Vote: All nine members present voted yea.
Motion carried.

Additions to Volunteer List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the following additions to the volunteer list; all required paperwork has been completed:

- a. Jeff Morse, football
- b. Ryan VanNoy, football
- c. Seth Robbins, football
- d. Jimmy Pepper, football
- e. David Machmer, football

Roll Call Vote: All nine members present voted yea.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the Memorandum of Understanding between Canton Area School District and Canton Area Education Association adjusting the co-curricular non-sports 2019/2020 stipend for Safety Coordinator to 20.0 points = \$4,552.00.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the Memorandum of Understanding between Canton Area School District and Canton Area Education Association updating the co-curricular non-sports 2019/2020 Student Learning Leader.

Roll Call Vote: All nine members present voted yea.

Motion carried.

Co-Curricular Non-Sports Positions

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the 2019/2020 co-curricular non-sports positions as presented.

Roll Call Vote: All nine members present voted yea.
Motion carried.

FINANCE/POLICY

Policy First Reading

A motion was made by Mr. Eric Anderson and seconded by Mr. Ryan Allen to approve the first reading of the following revised policies:

- a. No. 006 - Meetings
- b. No. 108 - Adoption of Textbooks
- c. No. 215 - Promotion and Retention
- d. No. 311 - Reduction of Staff
- e. No. 343 - Paid Holidays
- f. No. 704 - Maintenance
- g. No. 808 - Food Service

Roll Call Vote: All nine members present voted yea.
Motion carried.

OTHER ITEMS

Handbooks

A motion was made by Mr. Mike Herman and seconded by Mr. Denny Sourbeer to approve the 2019/2020 Canton Area Elementary School Student Handbook, Canton Jr/Sr High School Student Handbook, and Canton Area School District Employee Handbook.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Central Treasury Reports

A motion was made by Mr. Mike Herman and seconded by Mr. Denny Sourbeer to approve the Canton Area Elementary School and Canton Jr/Sr High School 4th Quarter Central Treasury Reports.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Booster Club Personnel

A motion was made by Mr. Mike Herman and seconded by Mr. Denny Sourbeer to recognize Level 1 and Level 2 Booster Club Personnel as volunteers working on behalf of the students of Canton Area School District.

Roll Call Vote: All nine members present voted yea.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

An Executive Session was held prior to the Board Meeting, at 5:45 p.m., to discuss personnel and safety matters.

The next Board Meeting will be held Thursday, September 12, 2019, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:30 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary