

## Safety Committee Meeting Minutes October 17, 2019

Safety meeting was called to order at 8:10 A.M. by the Committee Chairperson, Fred Richter.

**Members present:** Committee Chairman Fred Richter; Corrin Rockwell, Elementary Counselor; Eric Briggs, Superintendent of Schools; Peggy Guzik, Secretary to the Superintendent and HR Coordinator and Jaye Chilson, Cafeteria Worker.

**Members not present:** Jessica Watson, Jr. Sr. High School Counselor and Mark Jannone, Business Manager.

**Minutes:** Motion made to approve the minutes of the September 19, 2019 meeting. **Voice vote: All members present voted yes.**

### **Unresolved Old Business:**

- None

### **New Business:**

- **Walkthrough inspection:** Official walkthrough conducted prior to this meeting using a new checklist as recommended by our insurance company. Copy of each building's completed checklist will be kept on file.
- **Employee injuries:**
  - Employee missed last step in theaterette. Hurt ankle/foot. No correction needed.
  - Employee injured knee when she was walking behind a student who slide their chair back. No correction needed.
  - Cafeteria worker had a box fall on their shoulder. An attempt need to be made to separate stacked items to prevent this from happening.
  - Employee stung by a bee. The district's pest control contractor has been called a few times over the past month. It seems that there is no explanation for the abundancy of bees this year, but they checked and found no nesting in and around our buildings that needed addressed. Their speculation is that the warm rubber mulch on the playgrounds might be attracting them during the cool fall days. No correction possible.
  - Two Elementary employees reported being kicked by an elementary student. Administration is trying to address.
- **Student injuries (due to a safety defect):**
  - None.

**Other concerns:** None

Next meeting is scheduled for **November 21, 2019** at **8:10 AM** in the Administrative conference room.

Respectfully Submitted,



Mark Jannone

Business Manager / Committee Secretary