

**MINUTES
CANTON AREA SCHOOL DISTRICT
JANUARY 9, 2020**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, January 9, 2020 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Gary Black, Mr. Bill Holland, Mr. Scott May, Mrs. Krista Jennings, and Mr. Neal Palmer.

OTHERS PRESENT

Dr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mr. Dan Coran, Support Services Director; Ms. Brianne Ostrander, Newspaper Reporter; Mrs. Dana Vermilya, Ms. Chrissy Moore, Mr. Chad Jennings, and Mrs. Shauna Wesneski.

MINUTES

A motion was made by Mr. Gary Black and seconded by Mr. Neal Palmer to approve the minutes of the regular meeting of December 5, 2019 and the Finance/Policy Review Meeting of January 7, 2020.

Voice Vote: All eight members present voted yea.
 Mr. Denny Sourbeer was absent.
 Motion carried.

REPORTS

Superintendent

Dr. Eric Briggs, Superintendent, reported on the following items:

- Governor Tom Wolf announced last Thursday the launching of a multi-agency effort and anti-stigma campaign, "Reach Out PA: Your Mental Health Matters," that seeks to remove barriers that keep the state's residents from access to mental health care. One of those barriers that he and others who spoke at a Capitol news conference unveiling this campaign addressed is removing the stigma that surrounds mental health. The campaign involves developing new health insurance regulations to ensure coverage includes access to mental health care; creating financial incentives to managed care organizations to better coordinate care for patients' physical and mental health needs; eliminating barriers keeping people from becoming mental health professionals; identifying areas of the state devoid of mental health services; and getting more counselors and social workers in schools.
- We have been planning and preparing for the Spring 2020 drills we are planning moving forward with. We are currently working with the Bradford County Sheriff's Department to set up a "mock active shooter" in February and working toward a full blown evacuation of our school district site.
- We have opened our College and Career Ready Center where we showcase our students as they commit to their various college and career plans. Each student receives a picture that is posted on our school social media accounts.
- Our FCCLA members, led by Maureen Martz and Josie Kelley, designed and presented a school-wide assembly highlighting the dangers of vaping. The assembly consisted of guest speakers, interactive PowerPoints, and student discussion.

- The “Warrior Wall” project has been started as you can see by the red paint in front of you. Art students are now designing and creating the signage for the area and we hope to have the wall ready for alumni signatures within the next few weeks.
- This week Governor Tom Wolf announced the approval of \$500,000 in Ag and Youth Grants to fund 55 projects that will improve access to agriculture education in the commonwealth, with a goal of addressing the looming 75,000 workforce deficit Pennsylvania’s agriculture industry faces in the coming decade. I am proud to announce that the Canton Area School District was one of the recipients to receive a grant for \$7,250 to support the hydroponic educational opportunities for the student in our agriculture science program. I would like to give a special thank you to Cheyenne Bastion-Brown for assisting me in writing this grant.
- As part of our PBIS program at the elementary school, Mr. Wells will soon be having a luncheon with students who earned the Principal 100 club.
- The 5th and 6th grade students are currently piloting the PBIS App that the high school currently uses to see if this may be something the elementary school may want to do moving forward into the 2020-2021 school year.
- We are in the beginning stages of planning the 2nd Annual Warrior Foundation Golf Tournament.
- We have three bocce games scheduled in January. We play North Penn/Liberty on January 14, 2020, in Canton, Athens at Athens on January 22, 2020, and North Penn/Mansfield at Canton on January 28, 2020. We actually have two teams which include 13 students (6 of the students are students with diverse abilities). The coaches are Helen Kilbourne and Bonnie Defelice.
- Interested 4th-8th grade gifted students have been working with VEX IQ Robotics kits. The students have been building their robots since October. We are registered to attend a competition in Syracuse, NY at the Museum of Science and Technology on Saturday, January 25, 2020. A great way to interest students in the areas of Science, Technology, Engineering, and Math (STEM) is through robotics! It provides a fun, relevant, and hands-on opportunity to explore all areas of STEM. VEX IQ allows creativity through its easy-to-use construction system (sort of like Legos) and approachable technology. The students build, test, problem solve, and reconfigure their robots to perform at the competition.
- On February 5, 2020, Mr. Coran, Special Education Supervisor, will be participating in the annual Early Intervention Transition Meeting which will involve the Early Intervention teachers, therapists and the parents of 11 students with IEPs (Individual Education Plans). These students will be transitioning into kindergarten next year.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- The Warrior Booster Club provided parts and labor for the installation of automated lights in the high school gym. The lights are primarily used for wrestling introductions at matches.
- The district uses social media to disseminate information. Mr. Jannone issued a reminder that it is preferred that the public does not post negative/derogatory comments. If anyone has comments/questions, they are encouraged to email the appropriate administrator or call the office.
- January is Board Appreciation Month and, on behalf of the administration, Mr. Jannone thanked the board for their commitment to the students and taxpayers of the Canton Area School District.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Dennis Sourbeer, was absent.
- **Buildings and Grounds Committee:** Chairperson, Mrs. Krista Jennings, had nothing to report.
- **Northern Tier Career Representative:** Mr. Neal Palmer had nothing to report.
- **PSBA Representative:** Mr. Bill Holland had nothing to report.
- **BLaST Representative:** Mr. Neal Palmer had nothing to report.

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Neal Palmer and seconded by Mr. Gary Black to approve the Treasurer's Report as presented for December 31, 2019. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Bills

A motion was made by Mr. Neal Palmer and seconded by Mr. Gary Black to approve the bills for December, 2019.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Neal Palmer and seconded by Mr. Gary Black to approve the tax additions, exemptions, and exonerations.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Neal Palmer and seconded by Mr. Gary Black to approve the transportation changes.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Bids

A motion was made by Mr. Neal Palmer and seconded by Mr. Gary Black to authorize the advertising of bids related to the 2020/2021 school year.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Local Audit Report

A motion was made by Mr. Neal Palmer and seconded by Mr. Gary Black to accept the local audit report for 2018/2019 school year as presented.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Act 1 Resolution

A motion was made by Mr. Neal Palmer and seconded by Mr. Gary Black to accept the Act 1

Resolution which certifies that the board will not raise any school district tax for the 2020/2021 budget at a rate that exceeds the 3.8% index.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Neal Palmer and seconded by Mr. Gary Black to approve the Memorandum of Understanding between Canton Area School District and New Life Church for Evacuation Reunification and Triage Point.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

PERSONNEL

Additions to Substitute List

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Nicole Wilson, teacher
- b. Rosalie Cease, teacher, retroactive to 1/2/20 as all paperwork is complete
- c. Michele Watkins, bus/van driver
- d. Richard "Jim" Ross, bus/van driver

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Volunteers

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the following coach/classroom volunteers, as all required paperwork has been submitted:

- a. Travis Butcher, wrestling
- b. Jeremy Route, wrestling
- c. Darryl Jannone, softball

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Letter of Resignation

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to accept the letter of resignation from Maureen Martz, Dramatics Assistant, effective immediately.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Letter of Resignation

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to accept the letter of resignation from Connie Boyd, Custodian, effective January 17, 2020.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.

Motion carried.

New Hire

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the hiring of Nicholas Porter, full-time evening custodian, \$9.00/hour with full benefits, effective January 13, 2020, pending completion of all required paperwork.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

FINANCE/POLICY

Policy Second Reading

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to approve the second reading of the following board policies:

- a. (revised) No. 212 - Reporting Student Progress
- b. (revised) No. 333 - Professional Development
- c. (revised) No. 707.1 - Concession Stand and Concessions
- d. (revised) No. 709 - Building Security
- e. (new) No. 805.1 - Relations with Law Enforcement Agencies

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Policy First Reading

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to approve the first reading of the following revised policies:

- a. No. 229 - Student Fundraising
- b. No. 707 - Use of School Facilities
- c. No. 810.1 - Drug/Alcohol Testing - Covered Drivers
- d. No. 818 - Contracted Services Personnel

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Policy Deletions

A motion was made by Mr. Neal Palmer and seconded by Mrs. Krista Jennings to approve the deletion of the following policies as they are obsolete and not needed:

- a. No. 810.3 - School Vehicle Drivers
- b. No. 707.2 - Concessions (combined with 707.1)

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

OTHER ITEMS

2020/2021 District Calendar

A motion was made by Mr. Ryan Allen and seconded by Mr. Gary Black to approve the 2020/2021 Canton Area School District calendar.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Central Treasury Reports

A motion was made by Mr. Ryan Allen and seconded by Mr. Gary Black to approve the Canton Jr/Sr High School and Canton Area Elementary School Central Treasury reports for the second quarter of 2019/2020 fiscal year.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

Library Reports

A motion was made by Mr. Ryan Allen and seconded by Mr. Gary Black to approve the Canton Jr/Sr High School and Canton Area Elementary School Library Board Reports for the first quarter of 2019/2020 school year.

Roll Call Vote: All eight members present voted yea.
Mr. Denny Sourbeer was absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

There was a Finance/Policy Review Committee meeting held on Tuesday, January 7, 2020 at 4:30 p.m.

An Executive Session was held prior to the Board Meeting, at 5:45 p.m., to discuss personnel matters.

The next Board Meeting will be held Thursday, February 13, 2020, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:23 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary