

BOARD OF EDUCATION MEETING AGENDA

APRIL 9, 2020 5:00 PM

Virtual Meeting

(<https://zoom.us/j/470432438?pwd=bzhSblRzRnkvdjk3YVdkVIZPREowUT09> Password: Yay35852)

A. CALL TO ORDER/ PLEDGE TO THE FLAG

B. BOARD ATTENDANCE

C. APPROVAL OF MINUTES

1. March 12, 2020 Board Meeting (Attachment C.1.4/9/20)

VOICE VOTE **MOVED** _____ **SECONDED** _____

D. REPORTS

- | | |
|---|---|
| 1. Superintendent – Eric Briggs | 6. Building, Grounds & Security – Krista Jennings |
| 2. Business Manager – Mark Jannone | 7. NTCC – Neal Palmer |
| 3. Personnel Committee – Eric Anderson | 8. BLaST – Neal Palmer |
| 4. Finance/Policy Review – Ryan Allen | 9. PSBA – Bill Holland |
| 5. Athletic Committee – Dennis Sourbeer | |

E. CITIZEN RECOGNITION – AGENDA RELATED ONLY

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. Individuals making comments relative to a problem with students or employees should direct their comments to the Superintendent outside the meeting. Issues to agenda items may be addressed during this time; however, if the issue does not pertain to any agenda item, it will be heard at the conclusion of "Other Items" business. Since this is a business meeting of the board, it is required that all comments/questions in this section be related to the agenda and be kept to 3 minutes per person.

F. BUSINESS

1. Treasurer's Reports (Attachment F.1. 4/9/20).
2. Approval of Bills (Attachment F.2. 4/9/20).
3. Tax Adds, Exemptions, Exonerations (none this month).
4. Approve the following Amendment to Transportation Contracts MOU's between Canton Area School District and:
 - a. Doud Transportation, LLC (Attachment F.4.a. 4/3/20)
 - b. Jennings Bus Company (Attachment F.4.b. 4/3/20)
 - c. McMurray Transportation (Attachment F.4.c. 4/3/20)
 - d. Andrew Yaggie, Jr. (Attachment F.4.d. 4/3/20)
5. Approve the retainer for legal counsel in the amount of \$5,000.00 plus discounted rate of \$100.00 per hour for additional professional services, as necessary, between Canton Area School District and Brann, Williams, Caldwell & Blaney for the 2020/2021 school year (Attachment F.5. 4/9/20).
6. Approve the MOU between The Canton Area School District and The Canton Area Education Association in reference to virtual learning (Attachment F.6. 4/3/20).
7. Approve the Canton Area School District Emergency Resolution (Attachment F.7. 4/3/20).

ROLL CALL **MOVED** _____ **SECONDED** _____

G. PERSONNEL (No items this month)

H. FINANCE/POLICY

1. Approve the 2nd reading of the following new/revised board policies:

- a. (revised) No. 123 – Interscholastic Athletics (Attachment H.1. a. 3/6/20)
- b. (revised) No. 222 – Tobacco and Vaping Products (Attachment H.1. b. 3/6/20)
- c. (revised) No. 233 – Suspension and Expulsion (Attachment H.1.c. 3/6/20)
- d. (revised) No. 251 – Homeless Students (Attachment H.1.d. 2/21/20)
- e. (revised) No. 323 – Tobacco and Vaping Products (Attachment H.1.e. 3/6/20)
- f. (revised) 904 – Public Attendance at School Events, Public Behavior at School Events attachment (Attachment H.1.f. 3/6/20)

2. Approve the 1st reading of the following new/revised board policies (none this month)

ROLL CALL **MOVED** _____ **SECONDED** _____

I. OTHER ITEMS

1. Approve the Canton Area Elementary School and Canton Jr/Sr High School Library Board Reports for the 2nd quarter of the 2019/2020 school year (Attachment I.1. 4/9/20).

ROLL CALL **MOVED** _____ **SECONDED** _____

J. CITIZEN RECOGNITION – NON AGENDA RELATED

K. ANNOUNCEMENT

1. Next Board Meeting – The board meeting will be held on Thursday, May 14, 2020, at 6:00 PM in the Canton Jr/Sr High School Cafeteria, Canton, PA.

L. ADJOURNMENT

TREASURER'S REPORT

F. I.

CANTON AREA SCHOOL DISTRICT

3/31/2020

GENERAL FUND ACCOUNT BALANCES

		<u>General Fund</u> 1st Citizens Cmty. Bank Checking	<u>General Fund</u> 1st Citizens Cmty. Bank Savings	<u>Special Acct.</u> 1st Citizens Cmty. Bank Checking
BALANCE	03/01/20	1,004,246.79	4,620,911.17	2,400.51
RECEIPTS - REGULAR		922,895.59	0.00	189.00
INTEREST EARNED		459.22	1,360.68	0.00
DISBURSEMENTS		-1,300,252.36	-175,897.07	-1,270.00
BALANCE	03/31/20	627,349.24	4,446,374.78	1,319.51

GENERAL FUND PASS THROUGH ACCOUNTS

		<u>Online Payment Acct.</u> 1st Citizens Cmty. Bank Checking	<u>Payroll Acct.</u> 1st Citizens Cmty. Bank Checking	<u>Lockbox Acct.</u> 1st Citizens Cmty. Bank Checking
BALANCE	03/01/20	832.70	1.00	1.00
RECEIPTS - REGULAR		757.05	362,202.35	0.00
INTEREST EARNED		0.00	0.00	0.00
DISBURSEMENTS		-831.70	-362,202.35	0.00
BALANCE	03/31/20	758.05	1.00	1.00

OTHER FUNDS OF BOARD RESPONSIBILITY

		<u>Cafeteria Acct.</u> 1st Citizens Cmty. Bank Checking	<u>High School Central Treas.</u> 1st Citizens Cmty. Bank Checking	<u>Elementary Central Treas.</u> 1st Citizens Cmty. Bank Checking	<u>H.R.A. 1 Account</u> 1st Citizens Cmty. Bank Checking
BALANCE	03/01/20	193,474.87	138,888.91	16,255.30	33,974.36
RECEIPTS-REGULAR		4,598.59	8,633.53	74.00	0.00
INTEREST EARNED		43.56	43.57	5.00	10.56
DISBURSEMENTS		-105,875.12	-10,729.94	-569.29	-1,990.48
BALANCE	03/31/20	92,241.90	136,836.07	15,765.01	31,994.44

GENERAL FUND CERTIFICATES OF DEPOSIT

INVEST. INSTITUTION	C.D.#	PRINC.	DATE PURCH.	MATURITY	INT. RATE
1st Citizens Cmty. Bank	392	1,572,090.99	02/07/13	08/07/20	0.65%
	TOTAL>>>	1,572,090.99		AVERAGE >>	0.65%

DISPOSITION OF MATURED INVESTMENTS - GENERAL FUND

INVEST. INSTITUTION	C.D.#	PRINC.	DATE PURCH.	MATURITY	INT. RATE
	TOTAL>>>	0.00		AVERAGE >>	0.00%

LONG TERM DISTRICT LIABILITIES

LIABILITY	Original Issue	LOAN DATE & MATURITY	RATE	PRINCIPAL BALANCE	AMORTIZED BALANCE
1st Citizens Cmty. Bank 2012	\$1,000,000	2012 - 2027	2.00% - 4.20%	593,325	692,262
General Obl. Bond 2014	\$5,040,000	2014 - 2022	2.00% - 2.35%	2,915,000	3,022,989
1st Citizens Cmty. Bank 2015	\$2,865,000	2015 - 2026	2.73%	2,835,000	3,291,525

RECEIPTS FOR THE MONTH ENDING 3/31/20
CANTON AREA SCHOOL DISTRICT

SUMMARY OF INCOME

TOTAL LOCAL	265,038.18	30.53%
TOTAL STATE	573,273.07	66.04%
TOTAL FEDERAL	29,710.17	3.42%
GRAND TOTAL	868,021.42	

LOCAL INCOME

ADMISSIONS

Athletic Director	Gate Receipts	0.00
	TOTAL ADMISSIONS	0.00

INSURANCE

School Claims Service	Cobra insurance premiums	2,204.76
	TOTAL INSURANCE >>>	2,204.76

INTEREST

First Citizens Community Bank	Gen. Fund Checking	459.22
First Citizens Community Bank	Gen. Fund Savings	1,360.68
First Citizens Community Bank	HRA	10.56
	TOTAL INTEREST >>>	1,830.46

MISCELLANEOUS

BLaST	IDEA	190,383.00
Bradford-Tioga Head Start	Lease	759.46
Canton Women of the Moose	Building use	178.50
Central Treasury - HS	FCCLA supplies; paint	66.29
Christian Carpentry	Taxes	865.08
Chronicle Guidance Public	Refund	83.66
Commonwealth of Pennsylvania	MER record payment	29.72
District Magistrate	Fines	292.66
PASA	Refund registration fee	449.00
Special Olympics	Coach stipend	1,000.00
Stierly, Mark	Taxes	261.13
Vending Machine	Sales	113.00
	TOTAL MISCELLANEOUS >>>	194,481.50

PAYROLL

CASD Cafeteria Fund	Payroll Expenses	
	TOTAL PAYROLL >>>	0.00

TAXES

Berkheimer	E.I.T.	28,862.92
Bradford County	Delinquent Taxes	20,701.38
Bradford County	R.E. Transfer Tax	3,010.02
Harris, G.H. and Associates	Delinquent Occup. and Per Capita Taxes	5,852.00
Lycoming County	Delinquent Taxes	0.00
Lycoming County	R.E. Transfer Tax	588.00
Tioga County	Delinquent Taxes	5,625.13
Tioga County	R.E. Transfer Tax	1,882.01
	TOTAL TAXES >>>	66,521.46

TUITION

	Tuition	0.00
	TOTAL TUITION >>>	0.00

TOTAL LOCAL INCOME >>> 265,038.18

STATE INCOME

Commonwealth of Pennsylvania	Retirement Subsidy	371,300.96
Commonwealth of Pennsylvania	SD Special Ed.	109,948.00
Commonwealth of Pennsylvania	SD Transportation	92,024.11
Commonwealth of Pennsylvania	Social Security Subsidy	
	TOTAL STATE INCOME >>>	573,273.07

FEDERAL INCOME

Commonwealth of Pennsylvania	Rural & Low Income Schools	1,485.50
Commonwealth of Pennsylvania	Title I Improving Basic Programs	25,036.87
Commonwealth of Pennsylvania	Title II Improving Teacher Quality	3,187.80
	TOTAL FEDERAL INCOME >>>	29,710.17

Fund Accounting Check Summary

General Fund - From 03/13/2020 To 03/13/2020

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00061014	AMERICAN JANITOR & PAPER SUPPLY	SUPPLIES.....		3,042.34
00061015	BALDWIN'S HARDWARE & GIFT SHOP	SUPPLIES.....	DRAMA SUPPLIES.....	386.55
00061016	BANK OF AMERICA	SUPPLIES.....		7,582.15
00061017	RICHARD BENNINGHOFF	PROF SVC.....		250.00
00061018	BRADFORD COUNTY	18/29 SCHOOL BASED PROBATION.....		1,472.24
00061019	CAFETERIA FUND-CASD	PBIS SUPPLIES.....		456.83
00061020	CANTON BOROUGH AUTHORITY	WATER/SEWER.....		3,487.00
00061021	CANTON BUILDING SUPPLY	SUPPLIES.....		57.47
00061022	CANTON INDEPENDENT SENTINEL	ADVERTISING.....		210.00
00061023	CAPP/USA	SUPPLIES.....		1,619.00
00061024	CANTON AREA SCHOOL DISTRICT	BATTLE OF THE BOOKS 2020.....		35.00
00061025	DAILY REVIEW	ADVERTISING.....		253.00
00061026	DELL MARKETING L.P.	SUPPLIES.....		974.99
00061027	EASTERN MANAGED PRINT NETWORK LLC	COPIER LEASES.....		1,585.26
00061028	EDUCERE, LLC.	TUITION.....		1,023.00
00061029	HAB - DLT	T.K.....		8.82
00061030	HIGH SCHOOL POP ACCOUNT	VENDING MACHINE SUPPLIES.....		161.06
00061031	HOOVER HDWE & GIFT SHOP INC	DRAMA SUPPLIES.....		149.46
00061032	NTSWA	PROF SVC.....		45.00
00061033	PENELEC	ELECTRICITY.....		6,923.01
00061034	AES/PHEAA	J.C.....		115.22
00061035	QBS INC.	D. WEED.....		475.00
00061036	SPORTSMANS	SUPPLIES.....	BB SUPPLIES.....	3,207.55
00061037	THOMPSON SPORTS & APPAREL	SUPPLIES.....	FCCLA SUPPLIES.....	62.50
00061038	TOPS MARKETS, LLC	SUPPLIES.....		863.59
00061039	TULPEHOCKEN MT SPRING WATER	WATER.....		358.00
00061040	UGI ENERGY SERVICES, INC.	NATURAL GAS.....		7,495.20
00061041	UNITED PARCEL SERVICE	UPS CHARGES.....		42.02
00061042	VLN PARTNERS, LLP	TUITION.....		3,250.00
00061043	WESCO RECEIVABLES CORP	SUPPLIES.....		89.04
00061044	ZITO BUSINESS	INTERNET.....		1,250.00
*D0000410	DANDY MINI MARTS INC.	FUEL.....		230.29 ^d
*D0000411	DOUD TRANSPORTATION LLC	REGULAR DAYS TRANS.....	STUDENT ACTIVITY RUNS.....	22,972.91 ^d
*D0000412	FORCE N LLC	PROF SVC.....		20,681.54 ^d
*D0000413	INGERSOLL-RAND FEDERAL CU	CREDIT UNION DEDUCTIONS.....		2,905.00 ^d
*D0000414	LISA INMAN	PROF SVC.....		4,834.20 ^d

F.2.

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

CANTON AREA SCHOOL DISTRICT

- Payables within Check

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Fund Accounting Check Summary

General Fund - From 03/13/2020 To 03/13/2020

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000415	JENNINGS BUS COMPANY	REGULAR DAYS TRANS.....	STUDENT ACTIVITY RUNS.....	12,936.76 d
*D0000416	LESKO FINANCIAL SERVICES	T/S/AS.....		5,841.82 d
*D0000417	MARK MCMURRAY	REGULAR DAYS TRANS.....		12,371.00 d
*D0000418	SANICO	SUPPLIES.....		434.10 d
*D0000419	ERIC E BRIGGS	TRAVEL EXPENSES.....		216.20 d
*D0000420	ELIZABETH COLE	REIMB FOR PBIS SUPPLIES PURCHASED.	REIMB FOR RLIS SUPPLIES PURCHASED.	254.57 d
*D0000421	JASON DELOZIER	REIMB FOR TITLE I SUPPLIES PURCHAS		384.78 d
*D0000422	STACEY GROOVER	REIMB FOR DRAMA SUPPLIES PURCHASED		531.18 d
*D0000423	MICHELLE L HARKNESS	CONFERENCE EXPENSES.....		46.00 d
*D0000424	ANGELA M KELLY	CONFERENCE EXPENSES.....		91.54 d
*D0000425	COLLEEN KINNEY	CONFERENCE EXPENSES.....		368.87 d
*D0000426	KAREN J MARIANO	REIMB FOR RLIS SUPPLIES PURCHASED.		203.59 d
*D0000427	CORRIN N ROCKWELL	CONFERENCE EXPENSES.....	TRAVEL EXPENSES.....	127.20 d
*D0000428	JESSICA WATSON	CONFERENCE EXPENSES.....		17.25 d
*D0000429	MICHAEL B WELLS	TRAVEL EXPENSES.....	REIMB FOR RLIS SUPPLIES PURCHASED.	97.51 d
*D0000430	ROBERT M SIDES INC.	PROF SVC.....		327.25 d
*D0000431	YAGGIE, ANDREW JR.	REGULAR DAYS TRANS.....		1,198.10 d

10-GENERAL FUND

134,001.96

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 46,930.30
 Grand Total Direct Deposits : 87,071.66
 Grand Total Credit Card Payments : 0.00
 Grand Total All Checks : 134,001.96

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Fund Accounting Check Summary

General Fund - From 03/27/2020 To 03/27/2020

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		40,020.98
		Grand Total Direct Deposits:		66,142.65
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		106,163.63

- Payables within Check 03/23/2020 01:09:41 PM

* Denotes Non-Negotiable Transaction C - Credit Card Payment

P - Prenote d - Direct Deposit

CANTON AREA CREDIT STATEMENT

