

**MINUTES
CANTON AREA SCHOOL DISTRICT
MARCH 12, 2020**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, March 12, 2020 at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Eric Anderson, Mr. Gary Black, Mr. Scott May, Mrs. Krista Jennings, Mr. Neal Palmer, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mr. Dan Coran, Support Services Director; Ms. Brianne Ostrander, Newspaper Reporter; Ms. Deb Fitzwater and Mrs. Maryann Mannick, District Teachers; Mr. Matt Jennings.

MINUTES

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of February 13, 2020 and the Athletic Committee meeting of March 3, 2020.

Voice Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Bill Holland were absent.
Motion carried.

REPORTS

Superintendent

Dr. Eric Briggs, Superintendent, reported on the following items:

- Following a press conference last Friday announcing the first two presumptive positive cases of coronavirus, known as COVID-19, Governor Tom Wolf signed an emergency disaster declaration to provide increased support to state agencies involved in the response to the virus.
- We learned this past week of positive Coronavirus cases across the commonwealth. As of Wednesday afternoon, Pennsylvania has 16 confirmed Coronavirus cases. As part of our process during this situation, we continue to review information from the CDC and contact the Pennsylvania Department of Health. Both agencies recommend that schools should continue to collaborate, share information, and review plans with local health officials to help protect the whole school community, including those with special health needs. Additionally, they recommend that schools design plans to minimize disruption of the educational process and protect students and staff from social stigma and discrimination. In Canton Area School District, our plans are built on our everyday practices of encouraging hand hygiene, monitoring absenteeism, and communicating routinely with local, regional, and national experts.
- This past week, our administrative team provided communication with our parents and community about the basic facts surrounding the coronavirus, provided updates to our staff about our plans and best practices, developed a pandemic plan for our staff and students, and continued to monitor information provided to us from PDE, the PA Department of Health, and the Governor's office. This morning, I met with all of our 7th -12th grade students to educate them on issues surrounding the Coronavirus. Our message will continue to be for our students and families to

“not panic” and understand this situation is literally changing by the hour. Decisions on how the district will move forward will be shared on our website, social media outlets, and through “all calls” to our parents and faculty. Thanked staff, parents, and the rest of the community as they continue to trust our team. We will continue to navigate this issue and depend on the information we have to make sound educational decisions for our students and staff.

- Thanks to our district safety coordinator, Mr. Darryl Jannone, our staff was trained in school security (ALICE) during our last Act 80 day. This refresher training was of benefit to all staff who have previously been trained, as well as new staff members who may be new to this strategy.
- Mr. Lucas Bailey and Mrs. Mariah Smith have invested a substantial amount of time developing the Shark Tank activity during their respective flex periods. Students are tasked with developing a product, developing a business plan and presenting it to various staff members that include Mr. Cron and Dr. Briggs. Students are gaining vital life skills that include but are not limited to math, finance, graphic design and public speaking.
- Mrs. McRoberts invited Representative Clint Owlett to visit her government class and he obliged. Upon his arrival, her government students began learning about legislation and were even invited to attend a session in Harrisburg with Representative Owlett.
- Mrs. Stacey Segur developed and implemented an activity that allowed all seniors to participate in mock interviews during the school day. Students provided resumes, dressed professionally, and attended their scheduled interviews. Numerous local businesses participated in the process including Watson Diesel, CUZ Excavating, Canton Pharmacy, MK Cafe, First Citizens Bank, Blast IU Services and many of our administrative team members.
- The Title I Family Night will be held March 19th at the elementary school.
- Our elementary PBIS assemblies will be held on March 19th and 20th.
- I had the opportunity to eat lunch with three of our students at the elementary school as part of a reward they earned through the PBIS program. I enjoyed the hour I spent with them, getting to know them, and sharing the stories about their favorite teachers and activities they do here at our elementary school
- This year, the Canton Elementary School will be hosting the Battle of the Books competition. We are excited to host this event and wish our students the best of luck as we have had great outcomes with this great event.
- The Canton Unified Bocce Team participated in a Bocce Regional Championship at the Liberty High School on February 24, 2020. Four teams from schools in the Northern Tier participated in the tournament with North Penn-Mansfield taking first place. The Canton Bocce Team earned silver medals taking second place. The Unified Sports program which is under the auspices of Special Olympics, is a program aimed at promoting social inclusion with teams that consist of students with and without disabilities. Helen Kilbourn and Bonnie Defelice, paraprofessionals, serve as Bocce coaches for the Canton team.
- Parent Support-Local IU 17 Task Force will meet on March 18, 2020, from 1:00 pm to 2:30 pm, at the BLaST IU 17 Canton office. Serving parents in Bradford County, Lycoming, Sullivan, and Tioga Counties, Local Task Force 17 aims to contribute insightful recommendations that will improve, strengthen, and help expand services for students with special needs. The topic of the meeting on March 18th, is De-escalation.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Informed the board of a couple of items that would be addressed in the 2020/2021 budget such as: high school theater curtains; wrestling room mats; cyber tuition; and transportation to outside placements and a large group purchase of technology items that would be paid for by E-Rate Category 2 funds.
- Assured the board that the custodians have been increasing the amount of disinfecting of classrooms, especially commonly touched items like light switches, keyboards, pencil sharpener handles, etc. He also insured the board that the disinfectant being used is rated to kill the COVID-19 virus.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, was absent.

- **Athletic Committee:** Chairperson, Mr. Denny Sourbeer, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mrs. Krista Jennings, had nothing to report.
- **Northern Tier Career Representative:** Mr. Neal Palmer had nothing to report.
- **PSBA Representative:** Mr. Bill Holland was absent.
- **BLaST Representative:** Mr. Neal Palmer had nothing to report.

At this time, Mr. Bill Holland arrived.

CITIZEN RECOGNITION – AGENDA RELATED

There were no comments.

BUSINESS

Treasurer’s Report

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the Treasurer’s Report as presented for February 29, 2020. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Bills

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the bills for February.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the transportation changes.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Technology Products

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the E-Rate Form 470 bid from Sun Management in the amount of \$88,539.39 for a large quantity of technology products that will be used to enhance and upgrade several systems in both the elementary and high school buildings. Category II e-rate funding will provide approximately \$70,831.51 in reimbursement.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Nutrition Group Proposal

A motion was made by Mr. Denny Sourbeier and seconded by Mr. Neal Palmer to approve the proposal from Cafeteria Management Services Company (Nutrition Group) with a guarantee of \$2,908.16 for Canton Area School District cafeteria operations for the 2020/2021 school year.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Northern Tier Career Center Budget

A motion was made by Mr. Denny Sourbeier and seconded by Mr. Neal Palmer to approve the Northern Tier Career Center budget dated July 1, 2020 to June 30, 2021.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Special Education Plan Report

A motion was made by Mr. Denny Sourbeier and seconded by Mr. Neal Palmer to approve the Canton Area School District Special Education Plan Report dated 7/1/20 - 6/30/23.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeier and seconded by Mr. Neal Palmer to approve the Memorandum of Understanding between Bradford-Tioga Head Start, Inc. and Canton Area School District for the purpose of meeting both federal and state requirements.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeier and seconded by Mr. Neal Palmer to approve the Memorandum of Understanding between Canton Area School District and Canton Area Education Association titled Amendment to "Supplemental Contracts", effective April 9, 2020.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Affiliation Agreement

A motion was made by Mr. Denny Sourbeier and seconded by Mr. Neal Palmer to approve the Affiliation Agreement between Canton Area School District and Mansfield University of Pennsylvania dated March 12, 2020 for a term of five (5) years.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Contract

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the contract between Pivot Physical Therapy and Canton Area School District for the 2020/2021 school year.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Neal Palmer to approve the Athletic Training Services Agreement between UPMC Susquehanna Sports Medicine Center and Canton Area School District effective August 1, 2020 until June 30, 2023.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

PERSONNEL

Additions to Substitute List

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the following additions to the substitute list, pending completion of all required paperwork:

- a. Dominique Heinze, teacher
- b. Terilyn Anderson, paraprofessional
- c. Desi Space, paraprofessional and cafeteria
- d. Liane LaPan, paraprofessional

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Volunteers

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the following coach/classroom volunteers, as all required paperwork has been submitted:

- a. Ben Rubert, baseball
- b. Chad Lyon, baseball

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

FINANCE/POLICY

Policy Second Reading

A motion was made by Mrs. Krista Jennings and seconded by Mr. Neal Palmer to approve the second reading of the following revised policies:

- a. No. 150 - Title I - Comparability of Services
- b. No. 220 - Student Expression/Distribution and Posting of Materials, Student Expression/Distribution and Posting of Materials attachment
- c. No. 223 - use of Bicycles and Motor Vehicles
- d. No. 249 - Bullying/Cyberbullying
- e. No. 309 - Assignment and Transfer
- f. No. 312 - Performance Assessment of Superintendent
- g. No. 824 - Maintaining Professional Adult/Student Boundaries

h. No. 913 - Non-school Organizations/Groups/Individuals

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Policy First Reading

A motion was made by Mrs. Krista Jennings and seconded by Mr. Neal Palmer to approve the first reading of the following revised policies:

- a. No. 123 - Interscholastic Athletics
- b. No. 222 - Tobacco and Vaping Products
- c. No. 233 - Suspension and Expulsion
- d. No. 251 - Homeless Students
- e. No. 323 - Tobacco and Vaping Products
- f. No. 904 - Public Attendance at School Events, Public Behavior at School Events attachment

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Overnight Field Trip Requests

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to table the following overnight field trip requests:

- a. Ag Experience field trip to Penn State Main Campus, June 2, 2020 - June 4th, 2020.
- b. YMCA Youth and Government field trip to Harrisburg, PA, April 16, 2020 - April 19, 2020.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

2020/2021 Academic Planner

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the 2020/2021 Canton Jr/Sr High School Academic Planner.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

OTHER ITEMS

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

There was an Athletic Committee meeting held at 4:00 p.m. on Tuesday, March 3, 2020, in the Canton Area School District conference room.

The next Board Meeting will be held Thursday, April 9, 2020, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 6:30 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary