

**MINUTES
CANTON AREA SCHOOL DISTRICT
February 13, 2020**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, February 13, 2020 at 5:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Gary Black, Mr. Scott May, Mrs. Krista Jennings, Mr. Neal Palmer, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mr. Dan Coran, Support Services Director; Ms. Brianne Ostrander, Newspaper Reporter.

MINUTES

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the minutes of the regular meeting of January 9, 2020.

Voice Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

REPORTS

Superintendent

Dr. Eric Briggs, Superintendent, reported on the following items:

- This week I attended a training on creating an action plan for a trauma informed school. Trauma education and mental health concerns are at the forefront of education in Pennsylvania this year. In the coming months, I will be sharing the plan with the board and how this plan will be tied to our Comprehensive Plan that is due in November, 2020.
- I would like to congratulate Mark Jannone and Leanne Molnar as we learned last week that we were the recipients of the Pennsylvania Department of Education (PDE) Food Service Equipment Grant (Canton Area Elementary School convection steamer - \$52,367.00; Canton High School - convection oven - \$6,372.99). This is an honor considering approximately 352 applications were received totaling over \$4.9 million in requests. In total 72 buildings were funded within Pennsylvania's allocation of \$930,292.00.
- This afternoon Mr. Darryl Jannone and I spent time with the superintendents of IU #17 to share with them how our district is addressing threat assessment teams, procedures, and protocols around school threat assessments. This work directly aligns with our trauma informed work we are doing along with the pilot program we are working through as we attempt to attain national funding to share this work locally, regionally, statewide, and potentially at a national conference.
- The Comfort Closet, designed and lead by Mrs. Essick, provides any and all students with a large variety of personal hygiene products free of charge. Mrs. Essick has collected numerous items that have been donated by various staff members and retailers. She manages the inventory in the Comfort Closet and provides time throughout the school day that students can visit and get what they need.
- The high school PBIS team is attending Tier II training on February 13th and 14th as we develop and implement student/staff centered programs to enhance the culture of the school.

- We held our first meeting with the senior class to discuss graduation. The seniors and their parents were provided with a tentative events calendar outlining all of the events that will take place in May leading up to the big night...graduation!
- Our elementary students in grades 3rd through 6th are diligently working to prepare for the upcoming statewide assessments.
- On March 3rd our elementary school will be holding a Dr. Seuss day for the students in the district.
- A Transition Staffing Meeting was held at Canton Jr. Sr. High School on February 5, 2020. The purpose of the meeting was to introduce learning support students and their families to various agencies in order to ascertain supports after high school. The following agencies were in attendance: BLaST IU #17; Career Link; Copper Tree; Futures Community Support Services, MH/ID; OVR; OVR/BBVS; Northern Tier Career Center; Penn York Opportunities; Serve, Inc.; and the IU EXPLORE Program. Twenty-two of our learning support students participated in the event. Michelle Harkness, Learning Support Teacher and Transition Coordinator, facilitated the meeting.
- Our two Canton VEX Robotic Teams attended a competition in Syracuse at the Museum of Science and Technology on January 25th. The students did an outstanding job and represented their school well. Both teams had a good time while learning science, technology, math and science principles through robotics, and also problem solving and teamwork skills. One of our teams earned the Energy Award. Congratulations to Gabe Blaney, Stella Rockwell, Danah Wesneski, Levi Vermilya
- On February 24, 2020, at 4:00 p.m. the Bocce teams will participate with several other schools in a regional tournament at the Liberty High School. The winning team of the tournament will play for the state championship in Hershey in March.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, had nothing to report.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, reported that the committee met and the recommended candidate is on the agenda.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Denny Sourbeer, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mrs. Krista Jennings, had nothing to report.
- **Northern Tier Career Representative:** Mr. Neal Palmer had nothing to report.
- **PSBA Representative:** Mr. Bill Holland was absent.
- **BLaST Representative:** Mr. Neal Palmer had nothing to report.

CITIZEN RECOGNITION – AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the Treasurer's Report as presented for January 31, 2020. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Bills

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the bills for

January.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the transportation changes.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

BLaST IU 17 Budget

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the Proposed 2020/2021 BLaST IU 17 General Operations Budget and Submission of Board of Directors Election Ballot.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Surplus

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the surplus list as presented.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the Memorandum of Understanding between CAEA and Canton Area School District for fee reimbursement for expanding Special Education Certification to K-12, effective 2/13/20 with sunset on 12/31/20.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

New Account/Club

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the addition of a new account/club to the Canton Jr-Sr High School Central Treasury in the name of PRIDE, with Kayln Essick as the advisor.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Letter of Agreement

A motion was made by Mr. Neal Palmer and seconded by Mr. Denny Sourbeer to approve the Letter of Agreement between Canton Area School District and MAC's Driving Academy effective July 1, 2020.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

PERSONNEL

Letter of Resignation

A motion was by Mr. Denny Sourbeer and seconded by Mr. Gary Black to accept the letter of resignation from Tanya Route, Paraprofessional II, effective February 7, 2020.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

New Hire

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the hiring of Melony Canterbury, Paraprofessional II, at \$9.00/hour with full benefits effective February 17, 2020 pending completion of required paperwork.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Additions to Substitute List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Gina Bastion, cafeteria and paraprofessional
- b. Danielle Chaapel, custodian
- c. Tricia Fleming, cafeteria
- d. Melissa Jennings, van/bus driver

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Coach/Classroom Volunteers

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the following coach/classroom volunteers, as all required paperwork has been submitted:

- a. Kasey Lyon, baseball
- b. Greg Bellows, baseball
- c. Danielle Chaapel, elementary classroom
- d. Tim McAninch, track

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Co-Curricular Non-Sports Pay List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the following additions to the 2019/2020 Co-Curricular Non-Sports Pay List:

- a. Evelyn Katona as Dramatics Assistant for the remainder of the 2019/2020 school year, at a stipend of \$853.50.
- b. Casey Aylesworth, AP Course - Environmental Science, at a stipend of \$455.20.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

FINANCE/POLICY

Policy Second Reading

A motion was made by Mr. Ryan Allen and seconded by Mrs. Krista Jennings to approve the second reading of the following revised board policies:

- a. No. 229 - Student Fundraising
- b. No. 707 - Use of School Facilities
- c. No. 810.1 - Drug/Alcohol Testing - Covered Drivers
- d. No. 818 - Contracted Services Personnel

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Policy First Reading

A motion was made by Mr. Ryan Allen and seconded by Mrs. Krista Jennings to approve the first reading of the following revised policies:

- a. No. 150 - Title I - Comparability of Services
- b. No. 220 - Student Expression/Distribution and Posting of Materials
- c. No. 223 - Use of Bicycles and Motor Vehicles
- d. No. 249 - Bullying/Cyberbullying
- e. No. 309 - Assignment and Transfer
- f. No. 312 - Performance Assessment of Superintendent
- g. No. 824 - Maintaining Professional Adult/Student Boundaries
- h. No. 913 - Non-School Organizations/Groups/Individuals

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

An Executive Session was held prior to the Board Meeting, at 4:45 p.m., to discuss personnel matters.

The next Board Meeting will be held Thursday, March 12, 2020, at 6:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:25 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary