



**CANTON AREA SCHOOL DISTRICT**  
**PHASED SCHOOL REOPENING HEALTH AND SAFETY PLAN**  
**July 13, 2020**

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## HEALTH AND SAFETY PLAN: CANTON AREA SCHOOL DISTRICT

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that our school district accounts for changing conditions in our local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

### TYPE OF REOPENING

Based on Bradford County's current designation and local community needs, Canton Area School District has selected the following type of reopening:

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).

Anticipated launch date for in-person learning:

- August 31, 2020

## PANDEMIC COORDINATOR/TEAM

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. Eric Briggs	CASD Administrator	The coordinator will oversee the Pandemic Team and communicate with the school board of directors and assist the team in the development, modification, and implementation of the District Health and Safety Plan.
Mr. Mark Jannone	CASD Administrator	The Director of Buildings and Grounds will be responsible for the oversight of the day to day operations of the maintenance and custodial staff and will communicate with the team on a regular basis updating the team on any safety and health concerns as they relate to our campus, campus activities, or other aspects that involve the campus safety and health of students when they are traveling to and from our school campus.
Mr. Fred Richter	CASD Buildings and Grounds	The Buildings and Grounds staff will assist in the coordination of health and safety activities as they relate to sanitation and health related procedures during entry, exits, and transitions students and staff make throughout the day when the educational system is functioning.
Mr. Jeff Karpinski	CASD Technology Specialist	The purpose of the technology specialist is to address any questions we have around plans that will involve the implementation of any online components of our plan.
Mr. Mike Wells	CASD Administrator	The building principals will be responsible for the oversight of the implementation of the District Health and Safety Plan while students and staff are on site for all educational activities. They will also communicate to the team any concerns, issues, or recommendations for adjustments to the plan throughout the plan implementation phase.
Mr. Donald Jacopetti	CASD Administrator	The building principals will be responsible for the oversight of the implementation of the District Health and Safety Plan while students and staff are on site for all educational activities. They will also communicate to the team any concerns, issues, or recommendations for adjustments to the plan throughout the plan implementation phase.

Mr. Darryl Jannone	CASD Safety Coordinator	The safety coordinator will provide feedback to the principals, Director of Buildings and Grounds, and Pandemic Coordinator on the day to day operations and implementation of aspects of the Health and Safety Plan, specifically in the area of safety.
Mrs. Cindy Reed	CASD Certified School Nurse	The school nurse will provide critical feedback about any health related issues and lead the discussion with the team on recommendations on how the district responds to day to day health issues faced by students, staff, or the district as a whole.
Mrs. Sarah Neely	Parent, PEMA Representative	The purpose of the parents is to provide us valuable input on specific areas of health and safety and how they impact the students of the district as we prepare the plan.
Mr. Gary Black	Community Representative, School Board Member	The purpose of the school board member will be to keep the rest of the school board apprised of the progress of them team and make them aware of the progress and details of the plan as it is being developed throughout the entire process.
Mrs. Judy Sourbeer	CASD School Board Member	The purpose of the school board member will be to keep the rest of the school board apprised of the progress of them team and make them aware of the progress and details of the plan as it is being developed throughout the entire process.
Mrs. Lianne Landis	Parent, Special Education	The purpose of the parents is to provide us valuable input on specific areas of health and safety and how they impact the students of the district as we prepare the plan.
Mrs. Alicia Jennings	Transportation Provider	The purpose of the transportation provider is to provide the team with the economic impact of transportation and determine how the team can continue to support the transportation.
Mrs. Becky Roof	CASD Special Education Teacher	The purpose of the teacher is to provide insight on the aspects of the plan as it involves the implementation of various stages of the plan as they relate to planning, instruction, safety, and the classroom environment.
Mr. Joe Hollett	CASD Regular Education Teacher	The purpose of the teacher is to provide insight on the aspects of the plan as it involves the implementation of various stages of the plan as they relate to planning, instruction, safety, and the classroom environment.
Mrs. Casandra Blaney	Parent	The purpose of the parents is to provide us valuable input on specific areas of health and safety and how they impact the students of the district as we prepare the plan.

Mr. Casey Aylesworth	CASD Regular Education Teacher	The purpose of the teacher is to provide insight on the aspects of the plan as it involves the implementation of various stages of the plan as they relate to planning, instruction, safety, and the classroom environment.
Mrs. Leanne Young	CASD Food Service Director, Nutrition Group	The purpose of the food service director being on our team will allow us to plan for how we will handle the breakfast and lunch programming throughout the school day.

## KEY STRATEGIES, POLICIES, AND PROCEDURES

### CLEANING, SANITIZING, DISINFECTING AND VENTILATION

The Canton Area School District will ensure all buildings are cleaned and ready for students and staff to safely return to school for the 2020-2021 school year. The district has secured supplies to assist in this process that meet WHO and CDC requirements for COVID-19. Safety procedures and protocols will be implemented for cleaning, sanitation, disinfecting, and for ventilation purposes to maintain staff and student safety. Procedures will be developed for cleaning and disinfecting throughout the school day, and staff and students will be trained on sanitizing, disinfecting, and ventilation protocols. The training will be provided to staff prior to the start of the 2020-2021 school year, and it will be provided to students during the first week of school that students are in attendance in person.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b>	<b>Cleaning</b> <ul style="list-style-type: none"> <li>Wear disposable gloves to clean and disinfect.</li> <li>Clean surfaces using soap and water, then use disinfectant.</li> <li>Cleaning with soap and water reduces number of germs, dirt and impurities on the surface. Disinfecting kills germs on surfaces.</li> <li>Practice routine cleaning of frequently touched surfaces.</li> <li>More frequent cleaning and disinfection may be required based on level of use.</li> </ul>	<b>Cleaning</b> <ul style="list-style-type: none"> <li>Wear disposable gloves to clean and disinfect.</li> <li>Clean surfaces using soap and water, then use disinfectant.</li> <li>Cleaning with soap and water reduces number of germs, dirt and impurities on the surface. Disinfecting kills germs on surfaces.</li> <li>Practice routine cleaning of frequently touched surfaces.</li> <li>More frequent cleaning and disinfection may be required based on level of use.</li> </ul>

- Surfaces and objects in public places, such as shopping carts and point of sale keypads should be cleaned and disinfected before each use.
- High touch surfaces include:
- Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.

**Disinfecting**

Always read and follow the directions on the label to ensure safe and effective use.

- Wear skin protection and consider eye protection for potential splash hazards
- Ensure adequate ventilation
- Use no more than the amount recommended on the label
- Use water at room temperature for dilution (unless stated otherwise on the label)
- Avoid mixing chemical products
- Label diluted cleaning solutions
- Store and use chemicals out of the reach of children and pets

**Disinfecting Soft Surfaces**

- Clean the surface using soap and water or with cleaners appropriate for use on these surfaces.
- Launder items (if possible) according to the manufacturer’s instructions. Use the warmest appropriate water setting and dry items completely.

OR

- Disinfect with an EPA-registered household disinfectant.
- Vacuum as usual.

**Electronics**

- Consider putting a wipeable cover on electronics.
- Follow manufacturer’s instruction for cleaning and disinfecting.
- If no guidance, use alcohol-based wipes or sprays containing at least 70% alcohol. Dry surface thoroughly.

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- High touch surfaces include:
- Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.

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- Disinfect with an EPA-registered household disinfectant.
- Vacuum as usual.

**Electronics**

- Consider putting a wipeable cover on electronics.
- Follow manufacturer’s instruction for cleaning and disinfecting.
- If no guidance, use alcohol-based wipes or sprays containing at least 70% alcohol. Dry surface thoroughly.

**Lead Individual:** Mr. Mark Jannone, Business Manager/Director of Buildings and Grounds

**Materials and Resources:** Additional cleaning supplies; additional clothing for staff for disinfecting high contact areas or areas known to be COVID-19 infected; signage; additional staffing.

**Professional Development:** Yes

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<p><b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b></p>	<p><b>Cleaning and disinfecting your building or facility if someone is sick</b></p> <ul style="list-style-type: none"> <li>• Close off areas used by the person who is sick.</li> <li>• Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and other technology devices</li> <li>• Vacuum the space if needed. Use a vacuum equipped with a high-efficiency particular air (HEPA) filter, if available.</li> <li>• Consider temporarily turning off room fans and the central HVAC system that services the room or space, so that particles that escape from vacuuming will not circulate throughout the facility.</li> <li>• Once the area has been appropriately disinfected, it can be opened for use.</li> <li>• Workers without close contact with the person who is sick can return to work immediately after disinfection.</li> <li>• If more than 7 days since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary</li> </ul> <p><b>Cleaning and Disinfecting Outdoor Areas:</b></p> <ul style="list-style-type: none"> <li>• Students may not be permitted to use the playground equipment.</li> </ul> <p><b>When Cleaning</b></p> <ul style="list-style-type: none"> <li>• Regular cleaning staff will clean and disinfect community spaces.</li> </ul>	<p><b>Cleaning and Disinfecting Outdoor Areas</b></p> <ul style="list-style-type: none"> <li>• Normal routine cleaning for outdoor playground equipment, no need for spraying disinfectant on outdoor playgrounds- it is not an efficient use of supplies and is not proven to reduce risk of COVID-19 to the public.</li> <li>• High touch surfaces made of plastic or metal, such as grab bars and railings should be cleaned routinely.</li> <li>• Cleaning and disinfection of wooden surfaces (play structures, benches, tables) or groundcovers (mulch, sand) is not recommended.</li> </ul>

- Ensure all cleaning staff are trained on appropriate use of cleaning and disinfection chemicals.
- Wear disposable gloves for all tasks in the cleaning process, including handling trash.
- Additional personal protective equipment (PPE) might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.
- Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area.
- Wash your hands often with soap and water for 20 seconds.
- Always wash immediately after removing gloves and after contact with a person who is sick.
- Hand sanitizer: If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.

**Routine Cleaning and Disinfecting:**

Clean and disinfect at least daily (or more, depending on use patterns) frequently touched surfaces and objects such as:

- Door knobs and handles
- Stair rails
- Classroom desks and chairs
- Lunchroom tables and chairs
- Countertops
- Handrails
- Light switches
- Handles on equipment (e.g., athletic equipment)
- Push-buttons on vending machines and elevators
- Shared toys
- Shared remote controls
- Shared telephones
- Shared desktops
- Shared computer keyboards and mice
- Bus seats and handrails

**Lead Individual:** Mr. Mark Jannone, Business Manager/Director of Buildings and Grounds

**Materials and Resources:** Additional cleaning supplies; additional clothing for staff for disinfecting high contact areas or areas known to be COVID-19 infected; signage; additional staffing.

**Professional Development:** No

## SOCIAL DISTANCING AND OTHER SAFETY PROTOCOLS

The Canton Area School District will follow the guidelines to the best of our ability in the areas of social distancing and other safety protocols. Classrooms will be organized to promote social distancing to the maximum extent possible to mitigate spread. Student transitions and groupings of students will be developed in order to find ways to limit the number of individuals that students and staff come in contact with on a daily basis. Procedures will be developed in communal spaces (i.e. gymnasiums, lunch rooms, auditoriums, bathrooms, theaterette) to ensure social distancing guidelines are followed and allow for students and staff to maintain a high degree of safety. If needed, outdoor spaces will be explored to implement social distancing strategies for all areas that have gathering larger than 25-30 students (i.e. lunches, physical education classrooms, etc.). Student transportation options have been explored by the district and currently, the district is looking at potential ways to stagger the entry of all students into the school buildings. The district may consider bringing in all students as they have done in the past with an increased level and awareness for cleaning and sanitation measures taken to ensure the buses are kept clean using the CDC guidelines outlined in the “yellow phase” section of this document for Cleaning, Sanitizing, Disinfecting, and Ventilation. The district will create hygiene routines throughout the school day that will include such things as handwashing and the application of hand sanitizer that will be available at hand sanitizing stations available in every room and set strategically throughout the building. Students will be provided time to visit sanitation stations and practice handwashing times after transitions to and from shared classroom locations and when the child is using the restroom throughout the day. Visitors and volunteers will be monitored at the main entrance of each building. The district will consider limiting volunteers and visitors to the point where certain activities and celebrations may not be conducted. All volunteers and visitors will be contained in a secure location at each building prior to entry. Social distancing training and safety training protocols will be developed based on the age and grade level of the student population. Training will be provided to all staff members which will be provided by school district staff. Each staff member will have to be able to demonstrate an understanding of all social distancing and other safety protocols through the completion of an informal assessment.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Classroom/learning space occupancy that allows for 6 feet of separation among</b>	<ul style="list-style-type: none"><li>Classrooms will be set up to maximize the learning space with student desks and we will attempt to reach the maximum extent feasible for student learning</li></ul>	All professional development/learning will be “in person” practice social distancing guidelines and facial coverings/shields are encouraged.

<p><b>students and staff throughout the day, to the maximum extent feasible</b></p>	<p>environments, which may be between 3-6 feet within a classroom setting.</p> <ul style="list-style-type: none"> <li>• Students will be socially distanced at tables to the maximum extent possible in primary grade levels (kindergarten).</li> <li>• Avoiding grouping staff together for training or staff development. Consider conducting the training virtually or, if in-person, ensure distancing is maintained.</li> </ul>	
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**Lead Individual:** Mr. Mike Wells and Mr. Donald Jacopetti, Building Principals

**Materials and Resources:** Time for custodial and maintenance staff to set up classrooms to maximize social distancing guidelines.

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<p><b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p>	<ul style="list-style-type: none"> <li>• Use disposable food service items (e.g., utensils, dishes). If disposable items are not feasible or desirable, ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water or in a dishwasher. Individuals should wash their hands after removing their gloves or after directly handling used food service items.</li> <li>• If food is offered at any event, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing food and utensils and ensure the safety of children with food allergies.</li> <li>• Consider strategies to limit physical interaction during meal preparation and meal service (i.e. staggering cafeteria use, development of food utensil and product distribution between food staff and students.</li> <li>• Suspend use of share tables and self-service buffets for food and condiments.</li> <li>• Install physical barriers, such as sneeze guards and partitions, at point of sale and other areas where maintaining physical distance of 6 feet is difficult.</li> </ul>	<ul style="list-style-type: none"> <li>• Cafeterias will open up and serve food to the entire student body abiding by the 250 student capacity. Students will enter and leave at staggered times. Other large areas in the building will be used to monitor smaller group gatherings for lunch (theaterette, gymnasium, auditorium).</li> <li>• Use disposable food service items (e.g., utensils, dishes). If disposable items are not feasible or desirable, ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water or in a dishwasher. Individuals should wash their hands after removing their gloves or after directly handling used food service items.</li> <li>• If food is offered at any event, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing food and utensils and ensure the safety of children with food allergies.</li> <li>• Consider strategies to limit physical interaction during meal preparation and meal service (i.e. staggering cafeteria use, development of food utensil and product distribution between food staff and students.</li> </ul>

	<ul style="list-style-type: none"> <li>Consider ways to keep groups of students in groups less than 25 students.</li> </ul>	<ul style="list-style-type: none"> <li>Suspend use of share tables and self-service buffets for food and condiments.</li> <li>Install physical barriers, such as sneeze guards and partitions, at point of sale and other areas where maintaining physical distance of 6 feet is difficult.</li> <li>Consider ways to keep groups of students in groups less than 25 students.</li> </ul>
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**Lead Individual:** Mr. Mike Wells and Mr. Donald Jacopetti, Building Principals

**Materials and Resources:** Organized plan to determine what the staggered entry/exit would look like. Traffic flow guidance to minimize exposure during transition times.

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<p><b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p><b>When students will wash hands:</b></p> <ul style="list-style-type: none"> <li>Touch your eyes, nose, and mouth with unwashed hands</li> <li>Prepare or eat food and drinks with unwashed hands</li> <li>Touch a contaminated surface or objects</li> <li>Blow your nose, cough, or sneeze into hands and then touch other people’s hands or common objects</li> </ul> <p><b>How Students/Staff Wash Hands:</b></p> <ul style="list-style-type: none"> <li>Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.</li> <li>Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.</li> <li>Scrub your hands for at least 20 seconds.</li> <li>Rinse your hands well under clean, running water.</li> <li>Dry your hands using a clean towel or air dry them.</li> </ul> <p><b>Use of Hand Sanitizer:</b></p> <ul style="list-style-type: none"> <li>Apply the gel product to the palm of one hand (read the label to learn the correct amount).</li> <li>Rub your hands together.</li> </ul>	<p><b>When students will wash hands:</b></p> <ul style="list-style-type: none"> <li>Touch your eyes, nose, and mouth with unwashed hands</li> <li>Prepare or eat food and drinks with unwashed hands</li> <li>Touch a contaminated surface or objects</li> <li>Blow your nose, cough, or sneeze into hands and then touch other people’s hands or common objects</li> </ul> <p><b>How Students/Staff Wash Hands:</b></p> <ul style="list-style-type: none"> <li>Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.</li> <li>Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.</li> <li>Scrub your hands for at least 20 seconds.</li> <li>Rinse your hands well under clean, running water.</li> <li>Dry your hands using a clean towel or air dry them.</li> </ul> <p><b>Use of Hand Sanitizer:</b></p> <ul style="list-style-type: none"> <li>Apply the gel product to the palm of one hand (read the label to learn the correct amount).</li> <li>Rub your hands together.</li> </ul>

	<ul style="list-style-type: none"> <li>• Rub the gel over all the surfaces of your hands and fingers until your hands are dry. This should take around 20 seconds.</li> <li>• All students must wash or sanitize hands as they enter campuses and buses.</li> <li>• All staff must wash or sanitize hands as they enter worksites.</li> <li>• Ensuring sufficient access to handwashing and sanitizer stations. Consider hand sanitizer throughout school and near classrooms.</li> </ul>	<ul style="list-style-type: none"> <li>• Rub the gel over all the surfaces of your hands and fingers until your hands are dry. This should take around 20 seconds.</li> <li>• All students must wash or sanitize hands as they enter campuses and buses.</li> <li>• All staff must wash or sanitize hands as they enter worksites.</li> <li>• Ensuring sufficient access to handwashing and sanitizer stations. Consider hand sanitizer throughout school and near classrooms.</li> </ul>
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**Lead Individual:** Mr. Mike Wells and Mr. Donald Jacopetti, Building Principals

**Materials and Resources:** Time for students to be trained by teachers on proper techniques.

**Professional Development:** Yes

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<p><b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<ul style="list-style-type: none"> <li>• Post signs in highly visible locations (e.g., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands and properly wearing a cloth face covering).</li> <li>• Broadcast regular announcements on reducing the spread of COVID-19 on morning announcements.</li> <li>• Include messages (for example, videos) about behaviors that prevent the spread of COVID-19 when communicating with staff and families (such as on school websites, in emails, and on school social media accounts).</li> <li>• Find free CDC print and digital resources on CDC’s communications resources main page.</li> </ul>	<ul style="list-style-type: none"> <li>• Post signs in highly visible locations (e.g., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands and properly wearing a cloth face covering).</li> <li>• Broadcast regular announcements on reducing the spread of COVID-19 on morning announcements.</li> <li>• Include messages (for example, videos) about behaviors that prevent the spread of COVID-19 when communicating with staff and families (such as on school websites, in emails, and on school social media accounts).</li> <li>• Find free CDC print and digital resources on CDC’s communications resources main page.</li> </ul>

**Lead Individual:** Mr. Mark Jannone, Business Manager/Director of Buildings and Grounds

**Materials and Resources:** Signage

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Identifying and restricting non-essential visitors and volunteers</b>	<ul style="list-style-type: none"> <li>• Limit access to campus for parents and other visitors. Allowable visitors include:               <ul style="list-style-type: none"> <li>○ Parents (important Meetings)</li> <li>○ Volunteers</li> <li>○ Foster Grandparents</li> <li>○ Vendors (i.e. copier, vending machine)</li> <li>○ H.S. Students (mentor program)</li> <li>○ Classroom presentations that are deemed essential and aligned with the district's curriculum.</li> </ul> </li> <li>• Evaluate whether and to what extent external community organizations can safely utilize the site and campus resources.</li> <li>• Ensure external community organizations that use the facilities also follow the school's health and safety plans and CDC guidance.</li> <li>• Review facility use forms and establish common facility protocols for all users of the facility to determine if their specific requests can be conducted by meeting CDC guidelines.</li> <li>• Establish protocol for accepting deliveries safely.</li> <li>• Limit the use of facilities to only allowing events for district events that will not exceed gatherings of 25.</li> </ul>	<ul style="list-style-type: none"> <li>• Some non-essential visitors will be able to enter the building (i.e. parent teacher conferences, visitors for classroom presentations).</li> <li>• Only school district affiliated groups will be able to use the facilities outside of regular school district hours.</li> </ul>

**Lead Individual:** Dr. Eric Briggs, Superintendent/Pandemic Coordinator

**Materials and Resources:** Signage

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b>	<ul style="list-style-type: none"> <li>Teach and monitor student behavior to ensure physical distancing. Physical education (PE) and intramural/interscholastic athletics should be limited to activities that do not involve physical contact with other students or equipment until advised otherwise by state/local public health officials.</li> <li>Promote activities and areas of play during recess that allow students to maintain a 6 feet social distancing or to the maximum extent possible.</li> </ul> <p>During PE and recess:</p> <ul style="list-style-type: none"> <li>Focus on individual skill building versus competition.</li> <li>Limit the time students spend close to others, no contact.</li> <li>Students will not have access to locker rooms lockers or shower during PE classes (Jr/Sr high school).</li> </ul>	<ul style="list-style-type: none"> <li>Students will be able to use some equipment (i.e. football, tennis ball, kickball,) for various activities during PE or recess.</li> <li>Students will not have access to locker rooms lockers or shower during PE classes (Jr/Sr high school).</li> </ul>

**Lead Individual:** Mr. Michael Wells and Mr. Donald Jacopetti, Building Principals

**Materials and Resources:** Training on Recess and PE; Monitory; Guidance

**Professional Development:** Yes

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Limiting the sharing of materials among students</b>	<ul style="list-style-type: none"> <li>In accordance with CDC guidance, avoid sharing of electronic devices, toys, books, and other games or learning aids.</li> <li>Limit stuffed animals and any other toys that are difficult to clean and sanitize.</li> <li>Keep each child's belongings separated and in an individually labeled storage container, cubby, or area. Send belongings home each day to be cleaned.</li> <li>Library books cleaned and sanitized upon return and placed in an isolated location.</li> </ul>	<ul style="list-style-type: none"> <li>In accordance with CDC guidance, avoid sharing of electronic devices, toys, books, and other games or learning aids.</li> <li>Limit stuffed animals and any other toys that are difficult to clean and sanitize.</li> <li>Keep each child's belongings separated and in an individually labeled storage container, cubby, or area. Send belongings home each day to be cleaned.</li> <li>Library books cleaned and sanitized upon return and placed in an isolated location.</li> </ul>

	<ul style="list-style-type: none"> <li>• Any contents used for class will be sanitized at the end of each period/class that the material is used.</li> <li>• Students will transition to special area classes, class switches for WIN, Title, and special education support.</li> <li>• All shared supplies will be sanitized in all classes before next use occurs.</li> </ul>	<ul style="list-style-type: none"> <li>• Any contents used for class will be sanitized at the end of each period/class that the material is used.</li> <li>• Students will transition to special area classes, class switches for WIN, Title, and special education support.</li> <li>• All shared supplies will be sanitized in all classes before next use occurs.</li> </ul>
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**Lead Individual:** Mr. Mike Wells and Mr. Donald Jacopetti, Building Principals

**Materials and Resources:** Hand sanitizer

**Professional Development:** Yes

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<p><b>Staggering the use of communal spaces and hallways</b></p>	<ul style="list-style-type: none"> <li>• To the extent possible, and as recommended by the CDC, attempt to create smaller student/ educator cohorts to minimize the mixing of student groups throughout the day. Minimize movement of students, educators, and staff as much as possible</li> <li>• Adjusting staffing to ensure physical distancing for younger students and students with special needs.</li> <li>• Develop physical distancing rules for students as they move between classrooms.</li> </ul>	<ul style="list-style-type: none"> <li>• To the extent possible, and as recommended by the CDC, attempt to create smaller student/ educator cohorts to minimize the mixing of student groups throughout the day. Minimize movement of students, educators, and staff as much as possible</li> <li>• Adjusting staffing to ensure physical distancing for younger students and students with special needs.</li> <li>• Develop physical distancing rules for students as they move between classrooms.</li> </ul>

**Lead Individual:** Mr. Mike Wells and Mr. Donald Jacopetti, Building Principals

**Materials and Resources:** Modified schedules from the ‘normal schedule’

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Adjusting transportation schedules and practices to create social distance between students</b>	<ul style="list-style-type: none"> <li>Instruct students and parents to maintain 6-foot distancing at bus stops and while loading and unloading.</li> <li>Students will have assigned seats on the bus.</li> <li>Students and staff are required to wear face coverings at bus stops and on buses. Exceptions to the face mask requirements can be found in the 7/2/2020 Governor Wolf order.</li> <li>No bus passes will be distributed during this phase. Students are only permitted to be picked up and dropped off at their assigned location (parents, guardians, etc.).</li> </ul>	<ul style="list-style-type: none"> <li>Instruct students and parents to maintain 6-foot distancing at bus stops and while loading and unloading.</li> <li>Students will have assigned seats on the bus.</li> <li>Students and staff are required to wear face coverings at bus stops and on buses. Exceptions to the face mask requirements can be found in the 7/2/2020 Governor Wolf order.</li> <li>No bus passes will be distributed during this phase. Students are only permitted to be picked up and dropped off at their assigned location (parents, guardians, etc.).</li> </ul>

**Lead Individual:** Mr. Mark Jannone, Business Manager/Director of Buildings and Grounds

**Materials and Resources:** Modified transportation schedule and routes

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b>	<ul style="list-style-type: none"> <li>In a circumstance where sufficient physical distancing is difficult or impossible, such as when students enter or exit a school bus in proximity to the bus driver, all individuals, including staff and students, are recommended to wear face coverings that cover the mouth and nose consistent with public health guidance. To be clear, face coverings are not a replacement for physical distancing, but they should be used to mitigate virus spread when physical distancing is not feasible.</li> <li>Bus drivers will take daily temperature prior to boarding the bus.</li> <li>Consider various strategies outlined in the Instructional Program Models in the guidance</li> </ul>	<ul style="list-style-type: none"> <li>In a circumstance where sufficient physical distancing is difficult or impossible, such as when students enter or exit a school bus in proximity to the bus driver, all individuals, including staff and students, are recommended to wear face coverings that cover the mouth and nose consistent with public health guidance. To be clear, face coverings are not a replacement for physical distancing, but they should be used to mitigate virus spread when physical distancing is not feasible.</li> <li>Bus drivers will take daily temperature prior to boarding the bus.</li> <li>Consider various strategies outlined in the Instructional Program Models in the guidance</li> </ul>

	<p>document, such as early/late start times and blended learning models.</p> <ul style="list-style-type: none"> <li>• The district will conduct virtual activities in lieu of field trips and intergroup events.</li> <li>• If necessary, utilize other campus spaces for instructional activities (theaterette, open space in front of cafeteria in high school, gyms, auditoriums, cafeterias, outdoors).</li> <li>• If necessary/possible, broadcast to other classrooms and students distance learning at home.</li> </ul>	<p>document, such as early/late start times and blended learning models.</p> <ul style="list-style-type: none"> <li>• The district will conduct virtual activities in lieu of field trips and intergroup events.</li> <li>• If necessary, utilize other campus spaces for instructional activities (theaterette, open space in front of cafeteria in high school, gyms, auditoriums, cafeterias, outdoors).</li> <li>• If necessary/possible, broadcast to other classrooms and students distance learning at home.</li> </ul>
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**Lead Individual:** Mr. Mike Wells and Mr. Donald Jacopetti, Building Principals

**Materials and Resources:** Designing classroom spaces for learning

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p>	<ul style="list-style-type: none"> <li>• The CASD will communicate the changes with local childcare agencies in the areas of local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</li> </ul>	<ul style="list-style-type: none"> <li>• The CASD will communicate the changes with local childcare agencies in the areas of local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</li> </ul>

**Lead Individual:** Dr. Eric Briggs, Superintendent/Pandemic Coordinator

**Materials and Resources:** Social Media outlets, letters to community

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Other social distancing and safety practices</b>	<ul style="list-style-type: none"> <li>• Provide supervised, sufficient points of access to avoid larger gatherings.</li> <li>• Designate a staff liaison (building principal or direct supervisor) or liaisons to be responsible for responding to COVID-19 concerns. Employees should know who they are and how to contact them.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide supervised, sufficient points of access to avoid larger gatherings.</li> <li>• Designate a staff liaison (building principal or direct supervisor) or liaisons to be responsible for responding to COVID-19 concerns. Employees should know who they are and how to contact them.</li> </ul>

**Lead Individual:** Dr. Eric Briggs, Superintendent/Pandemic Coordinator

**Materials and Resources:** SAC and/or SLL guidance

**Professional Development:** No

## MONITORING STUDENT AND STAFF HEALTH

Students, staff and others who interact with each other will be monitored to ensure they are healthy and not exhibiting signs of illness. Temperatures of students and staff will be measured upon entry to the site, and if a student or staff exhibits any signs or symptoms, they will be isolated and referred to the respective nursing office. Students and staff who believe they are experiencing symptoms of COVID\_19 will be instructed to report to the local building nurse. Monitoring will take place daily, and the nurse of the respective building will be responsible for maintaining records. All reports will be shared with the building principal and school nurse. The district will follow the CDC guidelines for quarantine and isolation if a staff, student, or other member is confirmed to be positive for COVID-19. The school nurse will be responsible for making decisions regarding quarantine or isolation requirements of staff and students. All staff and students will meet the conditions set forth by the CDC so they can safely have returned to school. The district will work with each case on a case by case basis to accommodate so they feel as safely as possible to return to school. The district will work collaboratively with the student, family, school nurse, and local department of health. The district will consider virtual options through the school district for students who may not be willing or able to return. Families will be notified of confirmed cases and changes to our plan through the school district social media outlets, written correspondence from the Pandemic Coordinator, or a message through our “all call” system. Teaching staff and administrative team members will be trained to monitor student health and staff health. Training will be provided in person and recorded for later review prior to the start of the 2020-2021 school year. Preparedness will be determined through an informal assessment provided throughout the presentation.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Monitoring students and staff for symptoms and history of exposure</b>	<p><b>Passive Screening</b></p> <ul style="list-style-type: none"> <li>Instruct parents to screen students before leaving for school (check temperature to ensure temperatures below 100 .4 degrees Fahrenheit, observe for symptoms outlined by public health officials) and to keep students at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19.</li> </ul> <p><b>Active Screening:</b></p> <ul style="list-style-type: none"> <li>Engage in symptom screening as students enter campus and buses, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers (check temperature to ensure temperatures below 100 .4 degrees Fahrenheit), and ask all students about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.</li> </ul>	<p><b>Passive Screening</b></p> <ul style="list-style-type: none"> <li>Instruct parents to screen students before leaving for school (check temperature to ensure temperatures below 100 .4 degrees Fahrenheit, observe for symptoms outlined by public health officials) and to keep students at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19.</li> </ul> <p><b>Active Screening:</b></p> <ul style="list-style-type: none"> <li>Engage in symptom screening as students enter campus and buses, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers (check temperature to ensure temperatures below 100 .4 degrees Fahrenheit), and ask all students about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.</li> </ul>

**Lead Individual:** Dr. Eric Briggs, Superintendent/Pandemic Coordinator

**Materials and Resources:** Letter to community, Social Media; CASD webpage

**Professional Development:** Yes

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b>	<p>If a student is symptomatic while entering campus or during the school day:</p> <ul style="list-style-type: none"> <li>Students who develop symptoms of illness while at school should be separated from others right away, preferably isolated in an area through which others do not enter or pass. If more than one student is in an isolation area, ensure physical distancing.</li> </ul>	<p>If a student is symptomatic while entering campus or during the school day:</p> <ul style="list-style-type: none"> <li>Students who develop symptoms of illness while at school should be separated from others right away, preferably isolated in an area through which others do not enter or pass. If more than one student is in an isolation area, ensure physical distancing.</li> </ul>

- Any students or staff exhibiting symptoms should be required to immediately wear a face covering and wait in an isolation area until they can be transported home or to a healthcare facility.
- Students should remain in isolation with continued supervision and care until picked up by an authorized adult.
- Follow established guidelines for triaging students in the health office, recognizing not all symptoms are COVID-19 related.
- Advise parents of sick students that students are not to return until they have met CDC criteria to discontinue home isolation.

If students are sick:

- Stay home. Most people with COVID-19 have mild illness and can recover at home without medical care. Do not leave your home, except to get medical care. Do not visit public areas.
- Take care of yourself. Get rest and stay hydrated. Take over-the-counter medicines, such as acetaminophen, to help you feel better.
- Stay in touch with your doctor. Call before you get medical care. Be sure to get care if you have trouble breathing, or have any other emergency warning signs, or if you think it is an emergency.
- As much as possible, stay in a specific room and away from other people and pets in your home. If possible, you should use a separate bathroom. If you need to be around other people or animals in or outside of the home, wear a cloth face covering.

If a staff member or student visits a state that is on the “recommended quarantine list” as established by an order provided by Governor Tom Wolf, that individual will be required to quarantine for 14 days unless they are able to produce a “negative” COVID-19 test and present it to the building principal within the 14-day period.

- Any students or staff exhibiting symptoms should be required to immediately wear a face covering and wait in an isolation area until they can be transported home or to a healthcare facility.
- Students should remain in isolation with continued supervision and care until picked up by an authorized adult.
- Follow established guidelines for triaging students in the health office, recognizing not all symptoms are COVID-19 related.
- Advise parents of sick students that students are not to return until they have met CDC criteria to discontinue home isolation.

If students are sick:

- Stay home. Most people with COVID-19 have mild illness and can recover at home without medical care. Do not leave your home, except to get medical care. Do not visit public areas.
- Take care of yourself. Get rest and stay hydrated. Take over-the-counter medicines, such as acetaminophen, to help you feel better.
- Stay in touch with your doctor. Call before you get medical care. Be sure to get care if you have trouble breathing, or have any other emergency warning signs, or if you think it is an emergency.
- As much as possible, stay in a specific room and away from other people and pets in your home. If possible, you should use a separate bathroom. If you need to be around other people or animals in or outside of the home, wear a cloth face covering.

If a staff member or student visits a state that is on the “recommended quarantine list” as established by an order provided by Governor Tom Wolf, that individual will be required to quarantine for 14 days unless they are able to produce a “negative” COVID-19 test and present it to the building principal within the 14-day period.

**Lead Individual:** Mr. Mike Wells and Mr. Donald Jacopetti, Building Principals, and Mrs. Cindy Reed, CSN

**Materials and Resources:** Signage; COVID-19 testing kits

**Professional Development:** Yes

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<p><b>Returning isolated or quarantined staff, students, or visitors to school</b></p>	<p>You can be with others after</p> <ul style="list-style-type: none"> <li>• 3 days with no fever and/or</li> <li>• <u>Symptoms</u> improved and/or</li> <li>• 10 days since symptoms first appeared or medically cleared from a doctor (doctor note) to return to school.</li> <li>• If you will be tested, you can be around others when you have no fever, symptoms have improved, and you receive two negative test results in a row, at least 24 hours apart.</li> <li>• A negative COVI-19 test once placed in quarantine.</li> </ul> <p><b>I tested positive for COVID-19 but had no symptoms:</b> If you continue to have no symptoms, you can be with others after:</p> <ul style="list-style-type: none"> <li>• 10 days have passed since test</li> </ul> <p><b>Note:</b> Depending on your healthcare provider’s advice and availability of testing, you might get tested to see if you still have COVID-19. If you will be tested, you can be around others after you receive two negative test results in a row, at least 24 hours apart.</p> <p><b>I have a weakened immune system (immunocompromised) due to a health condition or medication. When can I be around others?</b> People with conditions that weaken their immune system might need to stay home longer than 10 days. Talk to your healthcare provider for more information. If testing is available in your community, it may be recommended by your healthcare provider. You can be with others after you receive two negative test results in a row, at least 24 hours apart.</p> <p><b>For Anyone Who Has Been Around a Person with COVID-19:</b></p>	<p>You can be with others after</p> <ul style="list-style-type: none"> <li>• 3 days with no fever and/or</li> <li>• <u>Symptoms</u> improved and/or</li> <li>• 10 days since symptoms first appeared or medically cleared from a doctor (doctor note) to return to school.</li> <li>• If you will be tested, you can be around others when you have no fever, symptoms have improved, and you receive two negative test results in a row, at least 24 hours apart.</li> <li>• A negative COVI-19 test once placed in quarantine.</li> </ul> <p><b>I tested positive for COVID-19 but had no symptoms:</b> If you continue to have no symptoms, you can be with others after:</p> <ul style="list-style-type: none"> <li>• 10 days have passed since test</li> </ul> <p><b>Note:</b> Depending on your healthcare provider’s advice and availability of testing, you might get tested to see if you still have COVID-19. If you will be tested, you can be around others after you receive two negative test results in a row, at least 24 hours apart.</p> <p><b>I have a weakened immune system (immunocompromised) due to a health condition or medication. When can I be around others?</b> People with conditions that weaken their immune system might need to stay home longer than 10 days. Talk to your healthcare provider for more information. If testing is available in your community, it may be recommended by your healthcare provider. You can be with others after you receive two negative test results in a row, at least 24 hours apart.</p> <p><b>For Anyone Who Has Been Around a Person with COVID-19:</b></p>

	<p>It is important to remember that anyone who has close contact with someone with COVID-19 should stay home for 14 days after exposure based on the time it takes to develop illness.</p> <p>For attendance (tardy and absences) purposes, the student day will be from the instructional time start to the time when the first set of students enter the bus for the PM run.</p>	<p>It is important to remember that anyone who has close contact with someone with COVID-19 should stay home for 14 days after exposure based on the time it takes to develop illness.</p> <p>For attendance (tardy and absences) purposes, the student day will be from the instructional time start to the time when the first set of students enter the bus for the PM run.</p>
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**Lead Individual:** Mr. Mike Wells and Mr. Donald Jacopetti, Building Principals, and Mrs. Cindy Reed, CSN

**Materials and Resources:** Guidance Documents

**Professional Development:** Yes

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<p><b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b></p>	<p>The school district will communicate to staff, families, and the public of any closures within the school year or changes through safety protocols through the district “all call” system, social media outlets, website, and through local news media when and if necessary.</p>	<p>The school district will communicate to staff, families, and the public of any closures within the school year or changes through safety protocols through the district “all call” system, social media outlets, website, and through local news media when and if necessary.</p>

**Lead Individual:** Dr. Eric Briggs, Superintendent/Pandemic Coordinator

**Materials and Resources:** Access to school social media accounts, all-call system, and webpage

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<p><b>Other monitoring and screening practices</b></p>	<ul style="list-style-type: none"> <li>• If a thermometer requiring a touch method (under the tongue or arm, forehead, etc..) is the only type available, it should only be used when a fever is suspected and caution is taken by temperature screeners, such as by wearing gloves, eye protection, and a mask.</li> <li>• Thermometers must be properly cleaned and disinfected after each use.</li> </ul>	<ul style="list-style-type: none"> <li>• If a thermometer requiring a touch method (under the tongue or arm, forehead, etc..) is the only type available, it should only be used when a fever is suspected and caution is taken by temperature screeners, such as by wearing gloves, eye protection, and a mask.</li> <li>• Thermometers must be properly cleaned and disinfected after each use.</li> </ul>

**Lead Individual:** Mrs. Cindy Reed, CSN

**Materials and Resources:** Thermometers; additional staffing to man school building entrances

**Professional Development:** No

## OTHER CONSIDERATIONS FOR STUDENTS AND STAFF

The Canton Area School District will highly recommend that use of face masks for all staff and students. Students will also be strongly encouraged to use face coverings while they are in attendance at school. The district will examine each student who is deemed medically fragile and handle the protocol development for each case based on the medical issues of each student or staff member. The district will make every attempt to share those plans and the procedures and protocols set forth in this plan with substitute teachers. The district currently experiences a substitute shortage, and therefore, this shortage could mean that the district may have to explore alternative options for educating students. The district will look at the specific schedules of instructional and non-instructional staff and determine how they will deploy those staff so students have the highest quality learning opportunities while being educated in our brick and mortar setting. The district will use current resources available to them to meet the social emotional wellness of its students and staff while in the community and at home.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Protecting students and staff at higher risk for severe illness</b>	<ul style="list-style-type: none"><li>• In accordance with CDC guidance, ensure that ventilation systems and fans operate properly and increase circulation of outdoor air as much as possible</li><li>• Do not open windows and doors if doing so poses a safety or health risk to children using the facility (for example, allowing pollen in or exacerbating asthma symptoms). Maximize central air filtration for heating, ventilation, and air conditioning (HVAC) systems.</li></ul>	<ul style="list-style-type: none"><li>• In accordance with CDC guidance, ensure that ventilation systems and fans operate properly and increase circulation of outdoor air as much as possible</li><li>• Do not open windows and doors if doing so poses a safety or health risk to children using the facility (for example, allowing pollen in or exacerbating asthma symptoms). Maximize central air filtration for heating, ventilation, and air conditioning (HVAC) systems.</li></ul>

**Lead Individual:** Dr. Eric Briggs, Superintendent/Pandemic Coordinator

**Materials and Resources:** Cleaning supplies; additional time to clean filtration systems and ventilation systems

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Use of face coverings (masks or face shields) by all staff</b>	<ul style="list-style-type: none"> <li>The school district require the use of face coverings or face shields for staff while working on school property, specifically around medically fragile students and in environments where 6 feet social distancing is a challenge to achieve. Exceptions to this rule include individuals who have a medical condition and are unable to wear a mask, the mask creates an unsafe condition for that person, the person is unable to remove the mask themselves, the individual is under the age of two, or if an individual is communicating with someone who is hearing impaired or has another disability.</li> <li>The school will allow staff to remove their face coverings when students are eating or drinking when spread at least 6 feet apart, seated at desks or assigned workspaces at least 6 feet apart, or engaged in any activity where students are spaced at least 6 feet apart (e.g. face covering breaks, recess, etc.).</li> </ul>	<ul style="list-style-type: none"> <li>The school district require the use of face coverings or face shields for staff while working on school property, specifically around medically fragile students and in environments where 6 feet social distancing is a challenge to achieve. Exceptions to this rule include individuals who have a medical condition and are unable to wear a mask, the mask creates an unsafe condition for that person, the person is unable to remove the mask themselves, the individual is under the age of two, or if an individual is communicating with someone who is hearing impaired or has another disability.</li> <li>The school will allow staff to remove their face coverings when students are eating or drinking when spread at least 6 feet apart, seated at desks or assigned workspaces at least 6 feet apart, or engaged in any activity where students are spaced at least 6 feet apart (e.g. face covering breaks, recess, etc.).</li> </ul>

**Lead Individual:** Dr. Eric Briggs, Superintendent/Pandemic Coordinator

**Materials and Resources:** Masks or face shields

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Use of face coverings (masks or face shields) by students (as appropriate)</b>	<ul style="list-style-type: none"> <li>The school district will require the use of face coverings or face shield while working and/or learning on school property, when with students who are medically fragile, and in environments where 6 feet social distancing is a challenge to achieve. Exceptions to this rule include individuals who have a medical condition and are unable to wear a mask, the mask creates an unsafe condition for that person, the person is unable to remove the mask</li> </ul>	<ul style="list-style-type: none"> <li>The school district will require the use of face coverings or face shield while working and/or learning on school property, when with students who are medically fragile, and in environments where 6 feet social distancing is a challenge to achieve. Exceptions to this rule include individuals who have a medical condition and are unable to wear a mask, the mask creates an unsafe condition for that person, the person is unable to remove the mask</li> </ul>

	<p>themselves, the individual is under the age of two, or if an individual is communicating with someone who is hearing impaired or has another disability.</p> <ul style="list-style-type: none"> <li>The school will allow students to remove their face coverings when students are eating or drinking when spread at least 6 feet apart, seated at desks or assigned workspaces at least 6 feet apart, or engaged in any activity where students are spaced at least 6 feet apart (e.g. face covering breaks, recess, etc.).</li> </ul>	<p>themselves, the individual is under the age of two, or if an individual is communicating with someone who is hearing impaired or has another disability.</p> <ul style="list-style-type: none"> <li>The school will allow students to remove their face coverings when students are eating or drinking when spread at least 6 feet apart, seated at desks or assigned workspaces at least 6 feet apart, or engaged in any activity where students are spaced at least 6 feet apart (e.g. face covering breaks, recess, etc.).</li> </ul>
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**Lead Individual:** Dr. Eric Briggs, Superintendent/Pandemic Coordinator

**Materials and Resources:** Masks or face shields

**Professional Development:** No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Unique safety protocols for students with complex needs or other vulnerable individuals</b>	<ul style="list-style-type: none"> <li>Address potential issues from physical distancing rules that could result in unintended segregation of students with disabilities on campuses away from peers without disabilities.</li> </ul>	<ul style="list-style-type: none"> <li>Address potential issues from physical distancing rules that could result in unintended segregation of students with disabilities on campuses away from peers without disabilities.</li> </ul>

**Lead Individual:** Mrs. Cindy Reed, CSN

**Materials and Resources:** Special Education guidance; 504 guidance; additional technology

**Professional Development:** Yes

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase
<b>Strategic deployment of staff</b>	<ul style="list-style-type: none"> <li>Staff will be strategically deployed to meet students' health, safety, and learning needs.</li> </ul>	<ul style="list-style-type: none"> <li>Staff will be strategically deployed to meet students' health, safety, and learning needs.</li> </ul>

**Lead Individual:** Dr. Eric Briggs, Superintendent/Pandemic Coordinator

**Materials and Resources:** Meeting with CAEA

**Professional Development:** No

## HEALTH AND SAFETY PLAN PROFESSIONAL DEVELOPMENT

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
<b>Sanitizing, Cleaning, and Disinfecting, and Ventilation</b>	Students and Staff	Buildings and Grounds Supervisor	Face-to-Face, small groups of teachers and students, recorded video session	CDC guidance	August 2020	August 2020
<b>Social Distancing and Other Safety Protocols</b>	Students and Staff	Pandemic Coordinator	Face-to-Face, small groups of teachers and students, recorded video session	CDC Guidance, PDE Phased School Reopening Plan for CASD	August 2020	Spring 2021
<b>Monitoring Student and Staff Health</b>	Staff	School Nurse	Face-to-Face, small groups of teachers and students, recorded video session	CDC Guidance, PDE Phased School Reopening Plan for CASD	August 2020	Spring 2021
<b>Other Considerations for Students and Staff</b>	Staff	Pandemic Coordinator	Face-to-Face, small groups of teachers and students, recorded video session	CDC Guidance, PDE Phased School Reopening Plan for CASD	August 2020	Spring 2021

## HEALTH AND SAFETY PLAN COMMUNICATIONS

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
<b>Introduction to Phased Reopening - CASD</b>	School Staff, Student Families, and Entire Community	Pandemic Coordinator	Video Presentation - Found on Website	June 5, 2020	June 5, 2020
<b>Phased Reopening Plan Update</b>	School Staff, Student Families, and Entire Community	Pandemic Coordinator	Video Presentation - Found on Website	Late June	July 1, 2020
<b>Pandemic Team Draft #1 - Phased Reopening Plan</b>	School Staff, Student Families, and Entire Community, School Board	Pandemic Coordinator	Website, Social Media Outlets, Video - Found on Website	Early July 2020	Mid-July 2020
<b>Phased Reopening Plan - Board Approval</b>	School Board	Pandemic Coordinator	Website, Social Media Outlets, Video - Found on Website, School Board Meeting Minutes	Early July 2020	Mid-July 2020
<b>Review and Revise the Board Approved Phased Reopening Plan</b>	Pandemic Team	Pandemic Coordinator	Administration Meeting Notes, Pandemic Team Meeting Notes, Updates Produced by Video on Website	Late July 2020	Late August 2020
<b>Review the Phased Reopening Plan</b>	Students, Staff, Community	Pandemic Coordinator	In Person Presentation, Recorded and placed on webpage.	Mid-August 2020	Mid-August 2020

## HEALTH AND SAFETY PLAN SUMMARY: CANTON AREA SCHOOL DISTRICT

Anticipated Launch Date: August 31, 2020

## FACILITIES CLEANING, SANITIZING, DISINFECTING AND VENTILATION

Requirement(s)	Strategies, Policies and Procedures
<b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b>	The Canton Area School District will ensure all buildings are cleaned and ready for students and staff to safely return to school for the 2020-20201 school year. The district has secured supplies to assist in this process that meet WHO and CDC requirements for COVID-19. Safety procedures and protocols will be implemented for cleaning, sanitation, disinfecting, and for ventilations purposes to maintain staff and student safety. Procedures will be developed for cleaning and disinfecting

throughout the school day, and staff and students will be trained on sanitizing, disinfecting, and ventilation protocols. The training will be provided to staff prior to the start of the 2020-2021 school year, and it will be provided to students during the first week of school that students are in attendance in person.

## SOCIAL DISTANCING AND OTHER SAFETY PROTOCOLS

Requirement(s)	Strategies, Policies and Procedures
<p><b>Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p> <p><b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p> <p><b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p> <p><b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p> <p><b>Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</b></p> <p><b>Limiting the sharing of materials among students</b></p> <p><b>Staggering the use of communal spaces and hallways</b></p> <p><b>Adjusting transportation schedules and practices to create social distance between students</b></p>	<p>The Canton Area School District will follow the guidelines to the best of our ability in the areas of social distancing and other safety protocols. Classrooms will be organized to promote social distancing to the maximum extent possible to mitigate spread. Student transitions and groupings of students will be developed in order to find ways to limit the number of individuals that students and staff come in contact with on a daily basis. Procedures will be developed in communal spaces (i.e. gymnasiums, lunch rooms, auditoriums, theaterette) to ensure social distancing guidelines are followed and allow for students and staff to maintain a high degree of safety. If needed, outdoor spaces will be explored to implement social distancing strategies for all areas that have gathering larger than 25-30 students (i.e. lunches, physical education classrooms, etc.). Student transportation options have been explored by the district and currently, the district is looking at potential ways to stagger the entry of all students into the school buildings. The district may consider bringing in all students as they have done in the past with an increased level and awareness for cleaning and sanitation measures taken to ensure the buses are kept clean using the CDC guidelines outlined in the “yellow phase” section of this document for Cleaning, Sanitizing, Disinfecting, and Ventilation. The district will create hygiene routines throughout the school day that will include such things as handwashing and the application of hand sanitizer that will be available at hand sanitizing stations available in every room and set strategically throughout the building. Students will be provided time to visit sanitation stations and practice handwashing times after transitions to and from shared classroom locations and when the child is using the restroom throughout the day. Visitors and volunteers will be monitored at the main entrance of each building. The district will consider limiting volunteers and visitors to the point where certain activities and celebrations may not be conducted. All volunteers and visitors will be contained in a secure location at each building prior to entry. Social distancing training and safety training protocols will be developed based on the age and grade level of the student population. Training will be provided to all staff members which will be provided by school district staff. Each staff member will have to be</p>

<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p> <p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p> <p><b>Other social distancing and safety practices</b></p>	<p>able to demonstrate an understanding of all social distancing and other safety protocols through the completion of an informal assessment.</p>
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**MONITORING STUDENT AND STAFF HEALTH**

<b>Requirement(s)</b>	<b>Strategies, Policies and Procedures</b>
<p><b>Monitoring students and staff for symptoms and history of exposure</b></p> <p><b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p> <p><b>Returning isolated or quarantined staff, students, or visitors to school</b></p> <p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p>	<p>Students, staff and others who interact with each other will be monitored to ensure they are healthy and not exhibiting signs of illness. Temperatures of students and staff will be measured upon entry to the site, and if a student or staff exhibits any signs or symptoms, they will be isolated and referred to the respective nursing office. Students and staff who believe they are experiencing symptoms of COVID_19 will be instructed to report to the local building nurse. Monitoring will take place daily, and the nurse of the respective building will be responsible for maintaining records. All reports will be shared with the building principal and school nurse. The district will follow the CDC guidelines for quarantine and isolation if a staff, students, or other member is confirmed to be positive for COVID-19. The school nurse will be responsible for making decisions regarding quarantine or isolation requirements of staff and students. All staff and students will meet the conditions set forth by the CDC so they can safely return to school. The district will work with each case on a case by case basis to accommodate so they feel as safe as possible to return to school. The district will work collaboratively with the student, family, school nurse, and local department of health. The district will consider virtual options through the school district for students who may not be willing or able to return. Families will be notified of confirmed cases and changes to our plan through the school district social media outlets, written correspondence from the Pandemic Coordinator, or a message through our “all call” system. Teaching staff and administrative team members will be trained to monitor student health and staff health. Training will be provided in person and recorded for later review prior to the start of the 2020-2021 school year. Preparedness will be determined through an informal assessments provided throughout the presentation.</p>

## OTHER CONSIDERATIONS FOR STUDENTS AND STAFF

Requirement(s)	Strategies, Policies and Procedures
<p data-bbox="96 220 583 285"><b>Protecting students and staff at higher risk for severe illness</b></p> <p data-bbox="96 329 583 394"><b>Use of face coverings (masks or face shields) by all staff</b></p> <p data-bbox="96 438 583 503"><b>Use of face coverings (masks or face shields) by students (as appropriate)</b></p> <p data-bbox="96 547 583 644"><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <p data-bbox="96 688 583 721"><b>Strategic deployment of staff</b></p>	<p data-bbox="594 220 2003 570">The Canton Area School District will highly recommend the use of face masks for all staff and students. Students will also be strongly encouraged to use face coverings while they are in attendance at school. The district will examine each student who is deemed medically fragile and handle the protocol development for each case based on the medical issues of each student or staff member. The district will make every attempt to share those plans and the procedures and protocols set forth in this plan with substitute teachers. The district currently experiences a substitute shortage, and therefore, this shortage could mean that the district may have to explore alternative options for educating students. The district will look at the specific schedules of instructional and non-instructional staff and determine how they will deploy those staff so students have the highest quality learning opportunities while being educated in our brick and mortar setting. The district will use current resources available to them to meet the social emotional wellness of its students and staff while in the community and at home.</p>

# HEALTH AND SAFETY PLAN GOVERNING BODY AFFIRMATION STATEMENT: CANTON AREA SCHOOL DISTRICT

The Board of Directors for the Canton Area School District reviewed and approved the Phased School Reopening Health and Safety Plan on June 25, 2020.

The plan was approved by a vote of:

\_\_\_\_\_ YES

\_\_\_\_\_ NO

Affirmed on June 25, 2020

By:

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Judy Sourbeer, Canton Area School District Board President