

**MINUTES
CANTON AREA SCHOOL DISTRICT
OCTOBER 8, 2020**

The regular meeting of the Canton Area School District Board of Education was held on Thursday, October 8, 2020 at 5:00 p.m. in the Canton Jr/Sr High School Cafeteria.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Bill Holland, Mrs. Krista Jennings, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Attorney Cassie Blaney, District Solicitor; Mr. Dan Coran, Support Services Director; Mr. Joe Carreon, Newspaper Reporter; Ms. Deb Fitzwater and Mrs. Courtney Roberts, district teachers.

MINUTES

A motion was made by Mr. Eric Anderson and seconded by Mr. Ryan Allen to approve the minutes of the regular meeting of September 10, 2020 and the special meetings of September 17, 2020 and October 1, 2020.

Voice Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

REPORTS

Superintendent

Dr. Eric Briggs, Superintendent, reported on the following items:

- The Governor amended the order for spectators at indoor and outdoor events. We are excited to announce that we will be making the adjustments to our athletic health and safety plans to allow additional spectators and students at our athletic events. We will now be able to have 500 spectators at our outdoor events and with the current structure for volleyball, feel comfortable with allowing about 108 individuals into these events. This will allow both home and visitor spectators for all sporting events.
- When forced to transition to a fully remote style of education, our staff accepted the challenge and have been making the most of our early efforts to be prepared in the event that this occurred. Our staff continues to provide education and support to all students at a level that makes me proud to be on this team. We are looking forward to our return to the building on 10/13/20 and will jump right back into the excitement of homecoming week beginning on that same day!
- Students were provided with the Safe2Say Something refresher training earlier this month. The PA state mandated program allows for students to anonymously report their concerns to be addressed by administration and mental health professionals, as well as, law enforcement if necessary.
- The elementary school has handed out over 150 Chromebooks for students so they are able to participate in our online learning platform at the elementary school.
- Mr. Darryl Jannone will be conducting our safety drills next week with our elementary students in order for the district to stay in compliance with requirements set forth through Act 44.

- Elementary teachers will be participating in a pilot program called SCREEN in order to continue to get ideas on how to improve our Tier I and Tier II PBIS supports at the elementary school.
- As an alternative to the PSSAs/Keystones, the Pennsylvania Alternative State Assessment (PASA) was given to students with profound academic needs. The new venue for Alternative Testing is now called Distant Learning Map. The learning map model helps parents and educators guide students to success by showing them where a student is now, where the student has been, and where the student is going. As a result of the tests, students will fall under the following categories: Initial Precursor; Distal Precursor; Proximal Precursor; and Target. These categories will replace the prior categories of: Emerging; Novice; Proficient; and Advanced. We expect 15 to 17 students to be enrolled for the Distant Learning Map Testing.
- Due to the school closure from March 13, 2020 to the end of the 2019/2020 school year, the students' IEP goals/skills have been assessed to determine if there was a regression with aforementioned goals/skills. If regression occurred, remediation will be implemented until December 2, 2020, at which time another assessment will take place to determine if COVID Compensatory Services (CCS) is required. If the assessment indicates regression, continued remediation would occur during the school day until the skill is demonstrated.
- Thanked Michelle Ward for her 18 years of service in the Canton Area School District. Michelle has had many different job duties in her 18 years with the district. She has done a great job in many of the day-to-day operations that occur at our high school. Her knowledge and expertise will be missed immensely and we wish her the best of luck as she moves forward in a different direction with her career path.
- Acknowledged that last week Canton lost a pillar of the community in John Shaffer. John spent countless hours covering the happenings within the Canton Area School District. No matter what the situation, John always seemed to have a positive attitude toward the coverage he did for the district and was always willing to come on short notice to cover the students and faculty in the district. Thanks John for everything you did to support our district and our community through your work at the Canton Sentinel.
- PSBA Board Presentation - It was anticipated that a representative from the PSBA would be virtually present to present Ryan Allen with an Honor Roll Certificate for eight years of school board service. Unfortunately, the representative was either unable to virtually attend or thought the meeting was at a different time.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Students will be returning to in-person instruction on Tuesday, October 13, 2020.
- Custodians did deep disinfecting as well as thorough cleaning of all rooms in both buildings.
- We are expecting the arrival of approximately 340 more Chromebooks and 30 more lap tops.
- Thanked Michelle Ward for her years of service and leadership in the elementary and high school offices.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Denny Sourbeer, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mrs. Krista Jennings, had nothing to report.
- **Northern Tier Career Representative:** Mr. Neal Palmer was absent.
- **PSBA Representative:** Mr. Bill Holland had nothing to report.
- **BLaST Representative:** Mr. Neal Palmer was absent.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Bills

A motion was made by Mr. Bill Holland and seconded by Mr. Eric Anderson to approve the bills for September, 2020.

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Bill Holland and seconded by Mr. Eric Anderson to approve the transportation changes.

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

Letter of Agreement

A motion was made by Mr. Bill Holland and seconded by Mr. Eric Anderson to approve the Letter of Agreement between Northern Tier Counseling, Inc. and Canton Area School District for the provision of Children/Adolescent Partial Hospitalization Program, effective 2020/2021 school year with renewal for each additional school year unless written notice of termination is given.

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

Central Treasury Reports

A motion was made by Mr. Bill Holland and seconded by Mr. Eric Anderson to approve the 2020/2021 first quarter Central Treasury reports for Canton Jr/Sr High School and Canton Area Elementary School.

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

PERSONNEL

Emergency Leave

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the following Canton Area School District employees using emergency sick and/or emergency extended FMLA leave which was granted through the Families First Corona Response Act, be approved as a special sick leave as it pertains to the Public School Employee's Retirement System:

- a. Employee #1615 - 9/14/20
- b. Employee #1135 - 9/21/20, 9/22/20, 9/23/20

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

Resignation

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to accept the resignation of Michelle Ward, high school office secretary, with 18 years of service effective October 15, 2020.

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

New Hires

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the hiring of the following new employees, pending completion of required paperwork:

- a. Melody Barnes, custodian, \$9.55 per hour plus benefits, effective October 12, 2020.
- b. Morgan Marbaker, Secretary II - high school office, \$12.00 per hour plus benefits, effective October 15, 2020.

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

Substitute List Additions

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the following additions to the substitute list, pending completion of all required paperwork:

- a. Nikki Marshall, custodian
- b. Shilynn Eaton, custodian

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

Co-Curricular Non-Sports Pay List Addition

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the following addition to the 2020/2021 co-curricular non-sports pay list:

- a. Mason Tate, FFA, \$1,877.28

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

Volunteer List Addition

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the following addition to the volunteer list, as all required paperwork has been completed:

- a. Becca Jennings, competitive cheer
- b. Adell Houseknecht, volleyball

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

FINANCE/POLICY

Policy Second Reading

A motion was made by Mr. Eric Anderson and seconded by Mr. Ryan Allen to approve the second reading of the following revised policy:

a. 405 - Employment of Substitutes

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

OTHER ITEMS

Move to Virtual Learning Model

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the Canton Area School District moving from five days a week in-person instruction to their virtual learning model from September 24, 2020 through October 9, 2020 due to COVID-19 concerns with staff and students.

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

Updated Calendar

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the updated Canton Area School District 2020/2021 calendar.

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

Updated Plan

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the updated Canton Area School District Phased School Reopening Health and Safety Plan.

Roll Call Vote: All six members present voted yea.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

Sports Practice

A motion was made by Mr. Ryan Allen and seconded by Mr. Bill Holland to allow sports teams to resume practice starting October 9, 2020 at 3:00 p.m.

Roll Call Vote: Mr. Ryan Allen, Mr. Eric Anderson, Mr. Bill Holland, Mrs. Krista Jennings, and Mr. Denny Sourbeer voted yea.
Mrs. Judy Sourbeer voted nay.
Mr. Gary Black, Mr. Scott May, and Mr. Neal Palmer were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

Special board meetings were held on Thursday, September 17, 2020, and Thursday, October 1, 2020.

An Executive Session was held prior to the Board Meeting, at 4:45 p.m., to discuss safety issues.

The next Board Meeting will be held Thursday, November 12, 2020, at 5:00 p.m. in the Canton Jr/Sr High School Cafeteria, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:22 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary