

BOARD OF EDUCATION MEETING AGENDA

JUNE 10, 2021 5:00 PM

Canton Jr/Sr High School Cafeteria

A. CALL TO ORDER/ PLEDGE TO THE FLAG

B. BOARD ATTENDANCE

C. APPROVAL OF MINUTES

1. May 13, 2021 Virtual Board Meeting (Attachment C.1. 5/14/21)
2. June 3, 2021 Finance/Policy Review Committee Meeting (Attachment C.2. 6/10/21)

ROLL CALL **MOVED** _____ **SECONDED** _____

D. REPORTS

- | | |
|---|-----------------------------------|
| 1. Superintendent – Eric Briggs | 6. Building, Grounds & Security – |
| 2. Business Manager – Mark Jannone | 7. NTCC – Neal Palmer |
| 3. Personnel Committee – Eric Anderson | 8. BLaST – Neal Palmer |
| 4. Finance/Policy Review – Ryan Allen | 9. PSBA – Bill Holland |
| 5. Athletic Committee – Dennis Sourbeer | |

E. CITIZEN RECOGNITION – AGENDA RELATED ONLY

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. Individuals making comments relative to a problem with students or employees should direct their comments to the Superintendent outside the meeting. Issues to agenda items may be addressed during this time; however, if the issue does not pertain to any agenda item, it will be heard at the conclusion of "Other Items" business. Since this is a business meeting of the board, it is required that all comments/questions in this section be related to the agenda and be kept to 3 minutes per person.

F. BUSINESS

1. Treasurer's Reports (Attachment F.1. 6/10/21).
2. Approval of Bills (Attachment F.2. 6/10/21).
3. Tax Adds, Exemptions, Exonerations (Attachment F.3. 6/10/21).
4. Approve transportation changes (Attachment F.4. 6/10/21).
5. Approve the revised bank signature cards (Attachment F.5. 6/10/21).
6. Accept the Certification Preparation MOU between Wilkes University and Canton Area School District (Attachment F.6. 5/21/21).
7. Accept the BLaST Inter-Governmental Agreement for shared Special Education Services effective July 1, 2021 for the 2021/2022 school year (Attachment F.7. 5/28/21).
8. Accept the following agreements between Bradford Tioga Head Start Inc. and Canton Area School District (Attachment F.8. 5/28/21):
 - a. Agreement to operate and lease classroom space for a preschool program at the Canton Elementary School beginning July 1, 2021 through the 2025/2026 school year.
 - b. MOU for the purpose of meeting both federal and state requirements for the 2021/2022 school year.
9. Approve the administration to transfer budget funds to cover year-end accounts and pay July bills.

ROLL CALL **MOVED** _____ **SECONDED** _____

10. Motion to approve the 2021/2022 Canton Area School District final budget with expenditures equaling \$19,047,974, and revenues of \$17,836,746 with the deficit coming from the fund balance. The final budget would set taxes at the following rates:

Real Estate:	<u>2020/21</u>	<u>2021/22</u>	<u>Change</u>
Bradford County	35.3101	35.2980	-0.0121
Lycoming County	14.5549	14.5163	-0.0386
Tioga County	16.7155	16.7465	-0.0522

The following tax levies remain the same as last year:

Occupation Assessment Tax: 200 mills (Bradford County System)

Category 1 = \$0 Category 2 = \$15
Category 3 = \$30 Category 4 = \$60

Earned Income Tax: 1% levy (.5% effective rate due to sharing)

Real Estate Transfer Tax: 1% (.5% effective rate due to sharing)

Per Capita Tax per School Code 679: \$5 per person

Per Capita Tax Act 511: \$10 per person levy (\$5 effective rate due to sharing)

Discounts and Penalties: Occupation, Per Capita and Real Estate taxes will be subject to a 2% discount if paid within 2 months of bill date and a 10% penalty if paid after 4 months of the bill date.

There will be no discount or penalty for payments made between 2 months and 4 months of the bill date.

A three (3) month installment plan is available. Payments will be due on August 31st, September 30th, and October 31st.

ROLL CALL MOVED _____ SECONDED _____

G. PERSONNEL

1. Approve the updated job description for Special Education Supervisor (Attachment G.1. 6/4/21).
2. Approve the following wage adjustments (Attachment G.2. 5/21/21):
 - a. Custodian
 - If current rate of current employee is below \$10.00/hour, then set at \$10.00/hour
 - Set new hire rate at \$10.00/hour
 - Set new hire rate for Custodial Supervisor at \$12.00/hour
 - b. Cafeteria
 - If current rate of current employee is below \$10.00/hour, then set at \$10.00/hour
 - If current rate of current employee is between \$10.00/hour and \$11.50/hour, then increase current rate by \$1.00/hour
 - If current rate of current employee is above \$11.50/hour, then increase current rate by \$0.50/hour
 - Set new hire rate for Cafeteria Worker I and II at \$10.00/hour
 - c. Support Staff Substitute Rate
 - Adjust support staff substitute rate from \$7.25/hour to \$10.00/hour
3. Approve the tenure of the following professional employee:
 - a. Ryan Van Noy, elementary teacher

4. Approve the hiring of the following new employees, pending completion of all required paperwork:
 - a. Shaina Slocum, Special Education Teacher, B+24 Step 1, \$62,157.00 with full benefits, effective August 23, 2021.
 - b. Cindy Black, Special Education/Gifted Teacher, M+6 Step 1, \$63,807.00 with full benefits, effective August 23, 2021.
5. Approve the following additions to the substitute list, pending completion of all required paperwork:
 - a. Rebecca Roof, teacher
 - b. Ronald Kirby, teacher
 - c. Tracy Hojnowski, nurse

ROLL CALL **MOVED** _____ **SECONDED** _____

H. FINANCE/POLICY

1. Approve the 1st reading of the following new/revised board policy:
 - a. (revised) No. 201 – Admission of Students (Attachment H.1.a. 6/4/21)
2. Approve the 2nd reading of the following new/revised board policies:
 - a. (revised) No. 004 BOG 7 – Oath of Office as School Director (Attachment H.2.a. 4/16/21)
 - b. (revised) No. 246 – School Wellness (Attachment H.2.b. 5/3/21)
 - c. (revised) No. 622 – GASB Statement 34 (Attachment H.2.c. 4/16/21)

ROLL CALL **MOVED** _____ **SECONDED** _____

3. Approve the following exception to the approved 1st reading of policy No. 201 – Admission of Students:
 - a. For the 2021/2022 school year only, parents and/or guardians will be able to submit a written request for a gifted evaluation for early admission no later than June 15, 2021 (Attachment H.3.a. 6/4/21).

ROLL CALL **MOVED** _____ **SECONDED** _____

I. OTHER ITEMS

1. Accept the Canton Area School District Jr/Sr High School final class list of 2021 (Attachment I.1. 6/10/21).
2. Accept the Canton Area School District updated 2020/2021 calendar (Attachment I.2. 6/10/21).
3. Accept the Canton Area School District ARP ESSER Health and Safety Plan (Attachment I.3. 6/8/21).
4. Approve the PDE Emergency Instructional Time Template for the 2021/22 school year (Attachment I.4. 5/21/21).
5. Accept the Occupational Advisory Committee Meeting Minutes and the Local Advisory Committee Meeting Minutes from the meeting held on April 26, 2021 (Attachment I.5. 6/4/21).
6. Approve the Field Trip Request for the FCCLA State Officer Training to Seven Springs Resort, Champion, PA, July 18-20, 2021 (Attachment I.6. 6/10/21).

ROLL CALL **MOVED** _____ **SECONDED** _____

J. CITIZEN RECOGNITION – NON AGENDA RELATED

K. ANNOUNCEMENT

1. There was a Finance/Policy Review Committee Meeting held on June 3, 2021.
2. There was a Special Board Meeting held on June 10, 2021 at 4:30 PM.

3. There was an executive session held prior to this board meeting at 4:45 PM to discuss personnel issue.
4. Next Board Meeting – The board meeting will be held on Thursday, August 12, 2021, at 5:00 PM in the Canton Jr/Sr High School Cafeteria, Canton, PA.

L. ADJOURNMENT