

**MINUTES
CANTON AREA SCHOOL DISTRICT
AUGUST 12, 2021**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, August 12, 2021 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Gary Black, Mr. Bill Holland, Mrs. Arica Jennings, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Ms. Rachel Heitzenrater, Newspaper Reporter; Mrs. Nichole Ambruch, Mr. John Ambruch, Mr. Thomas Cochran, Mr. Tom Resavage, Ms. Kelsey Herman, Mr. Phil O'Dell, Mrs. Holly Shultz, Mr. Michael Shultz, and Mrs. Amber Fitzwater.

MINUTES

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the minutes of the regular and special meetings of June 10, 2021 and the special meeting of July 15, 2021.

Voice Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

REPORTS

Superintendent

Dr. Eric Briggs, Superintendent, reported on the following items:

- More updated guidance from the CDC - (from AASA, August 5) The Centers for Disease Control and Prevention (CDC) updated the Guidance for COVID-19 Prevention in K-12 Schools to align with CDC's existing guidance for fully vaccinated people and assist K-12 schools in opening for in-person instruction and remaining open. Additionally, the Considerations for Case Investigation and Contact Tracing in K-12 Schools and Institutions of Higher Education (IHEs) has been updated to align with new CDC guidance. CDC's Guidance for COVID-19 Prevention in K-12 Schools includes recommendations for:
 - Promoting vaccination among teachers, staff, families, and eligible students.
 - Universal indoor masking for all teachers, staff, students, and visitors to K-12 schools, regardless of vaccination status.
 - Implementation of layered prevention strategies to reduce the spread of COVID-19 in schools, including maintaining at least 3 feet of distance between students within classrooms in combination with universal masking; screening testing to promptly identify cases, clusters, and outbreaks; handwashing and respiratory etiquette; cleaning and disinfection; and contact tracing in combination with isolation and quarantine.
- We are in the final stages of reopening the school for our students and staff toward the end of the month. We will begin having new staff back in the buildings on Monday, August 23rd for the New Teacher Induction. Our first in-service day is Tuesday, August 24th followed by an Act 80 day on Wednesday August 25th. The focus of the training on our Act 80 day will be on restorative practices,

guided reading, and co-teaching. Finally, we will welcome the students back to our campus on Thursday, August 26th for the first day of school.

- I would like to extend a Warrior welcome to Kelsey Herman. Earlier this week, Kelsey was chosen by our interview committee to be the new high school social studies teacher. We are excited to have her on board as part of our Warrior family.
- I would like to publicly acknowledge the retirement of Helen Kilbourn. Helen was a staple in our paraprofessional department serving the students in the Canton Area School District for 19.5 years. She was always caring, compassionate, and willing to work with any and all students, no matter what diverse need they brought to the table. She will be greatly missed by all students and staff, specifically the students and staff in Mrs. Barr's room. We wish her nothing but the best of luck and great health in retirement.
- As we move closer to the upcoming school year, you will notice the hard work of our custodial and maintenance staff as you look at the hallways, classroom floors, and numerous newly implemented safety and security features. I'd like to thank all of the staff for an amazing job this summer getting ready for our return to school!
- Mr. Rockwell and I have been in constant communication with NTL Athletic Directors, Principals and Superintendents to continue to adapt to the changes and recommendations announced by the CDC. At this time, we have had our band camp, as well as a full week of official practice for football and look forward to all of our extracurricular activities beginning next week.
- Specific staff at the elementary school will be participating in QBS training on August 19th.
- Kindergarten Orientation is on August 23rd from 5:30 p.m. to 7:30 p.m. for all incoming kindergarten students and their parents.
- I would like to formally introduce Mrs. Amy Repard as our new special education supervisor. She has hit the ground running and we are excited to have her as part of our administrative team.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Thanked the following for committing to sponsorship of the 2021/2022 Livestream year: Welch Insurance; Lepley, Engelman, Yaw & Wilk; Warrior Wash; First Citizens Community Bank; Flavorland; Henry Dunn Insurance and Real Estate; Brann, Williams, Caldwell & Blaney; Schoonover's Plumbing & Heating; Jimmy's Park Hotel; and The Warrior Lounge.
- Safety pylons are being installed.
- Custodians and maintenance stripped all floors in both buildings.
- Informed the board that the transportation contracts contain a minimum van rate change from \$100 per day to \$115 per day.

Board Committee Chairpersons

- **Personnel Committee:** Chairperson, Mr. Eric Anderson, had nothing to report.
- **Finance/Policy Review Committee:** Chairperson, Mr. Ryan Allen, had nothing to report.
- **Athletic Committee:** Chairperson, Mr. Denny Sourbeer, had nothing to report.
- **Buildings and Grounds Committee:** Chairperson, Mrs. Arica Jennings, had nothing to report.
- **Northern Tier Career Representative:** Mr. Neal Palmer was absent.
- **PSBA Representative:** Mr. Bill Holland had nothing to report.
- **BLaST Representative:** Mr. Neal Palmer was absent.

CITIZEN RECOGNITION – AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the Treasurer's Reports as presented for June 30, 2021 and July 31, 2021. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Bills

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the bills for June and July.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the transportation changes.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Drivers List

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the transportation drivers list.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Transportation Contracts/Agreements/Rates

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the new transportation contracts, agreements, and daily rates for 2021/2022.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Services Agreement

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the Occupational Therapy Services Agreement between Lisa Inman and Canton Area School District effective July 1, 2021 through June 30, 2022.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Purchase of Service Agreement

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the Education Services Purchase of Service Agreement between the Children's Center for Treatment and Education d/b/a Beacon Light Behavioral Health Systems, which operates Custer City Private School, and Canton Area School District effective July 1, 2021 through June 30, 2022.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Dual Enrollment Agreement

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the Dual Enrollment Agreement between Keystone College and Canton Area School District effective September 1, 2021 through June 30, 2022.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Agreement

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the agreement between TKA Consulting and Canton Area School District effective July 1, 2021 through June 30, 2022.

Roll Call Vote: Mr. Eric Anderson, Mr. Gary Black, Mr. Bill Holland,
Mrs. Arica Jennings, Mr. Denny Sourbeer, and Mrs. Judy
Sourbeer voted yea.
Mr. Ryan Allen abstained.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

PERSONNEL

Letter of Resignation

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to accept the letter of resignation from John Peters, Social Studies teacher with 1.5 years of service at Canton Area School District, effective August 23, 2021.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Letter of Retirement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to accept the letter of retirement from Helen Kilbourn, paraprofessional with 19.5 years of service at Canton Area School District, effective August 24, 2021.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Coach Resignation

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to accept the coaching resignation from Jackie Thompson, Jr. High Volleyball coach, effective immediately.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.

Motion carried.

Co-Curricular Sports List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the 2021/2022 Co-Curricular Sports list as presented.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Co-Curricular List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the 2021/2022 Co-Curricular list as presented.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Job Description

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the new job description for Student Learning Monitor.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

New Employee

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the hiring of the following new employee, pending completion of all required paperwork:

- a. Kelsey Herman, Social Studies teacher, B+24 step 1, \$62,157, effective August 23, 2021.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Additions to Substitute List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the following additions to the substitute list, pending completion of all required paperwork:

- b. Nathan Schoonover, substitute teacher
- c. Claire Waldmeyer, substitute teacher
- d. Marsha Weaver, paraprofessional

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Additions to Volunteer List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the following additions to the volunteer list, all required paperwork has been completed:

- a. Sally Hulslander, elementary classroom
- b. Claire Waldmeyer, elementary classroom

Roll Call Vote: All seven members present voted yea.

Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

FINANCE/POLICY

Policy Second Reading

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the second reading of the following revised board policy:

a. No. 201 - Admission of Students

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

OTHER ITEMS

Guidance/Template

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the ARP ESSER Health and Safety Plan Guidance & Template.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Central Treasury Reports

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the fourth quarter elementary and high school Central Treasury reports.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Handbooks

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the 2021/2022 Canton Area Elementary School Student Handbook, Canton Jr/Sr High School Student Handbook, and Canton Area School District Employee General Handbook.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

Booster Club Personnel

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to recognize Level 1 and 2 Booster Club Personnel and the Canton Elementary youth basketball and volleyball programs for the purpose of liability insurance.

Roll Call Vote: All seven members present voted yea.
Mr. Scott May and Mr. Neal Palmer were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

A Special Board Meeting was held on July 15, 2021.

An Executive Session was held on August 10, 2021, at 5:00 p.m., to discuss the health and safety plan and personnel matters.

The next Board Meeting will be held Thursday, September 9, 2021, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:20 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary