

TREASURER'S REPORT

CANTON AREA SCHOOL DISTRICT

1/31/2022

GENERAL FUND ACCOUNT BALANCES

		<u>General Fund</u> <u>Checking</u>	<u>General Fund</u> <u>Savings</u>	<u>Procurement</u> <u>Cards Account</u>	<u>Special Acct.</u> <u>Checking</u>
BALANCE	01/01/22	6,703,629.56	10,017.02	17,225.74	566.55
RECEIPTS - REGULAR		348,654.16	0.00	0.00	3,500.00
INTEREST EARNED		2,723.10	1.03	0.00	0.00
DISBURSEMENTS		-1,073,348.26	0.00	-5,434.09	-475.00
BALANCE	01/31/22	5,981,658.56	10,018.05	11,791.65	3,591.55

GENERAL FUND PASS THROUGH ACCOUNTS

		<u>Online Payment Acct.</u> <u>Checking</u>	<u>Payroll Acct.</u> <u>Checking</u>	<u>Lockbox Acct.</u> <u>Checking</u>
BALANCE	01/01/22	846.00	1.00	20,487.81
RECEIPTS - REGULAR		695.55	357,889.87	31,958.95
INTEREST EARNED		0.00	0.00	0.00
DISBURSEMENTS		-845.00	-357,889.87	-52,445.76
BALANCE	01/31/22	696.55	1.00	1.00

OTHER FUNDS OF BOARD RESPONSIBILITY

		<u>Cafeteria Acct.</u> <u>Checking</u>	<u>High School</u> <u>Central Treas.</u> <u>Checking</u>	<u>Elementary</u> <u>Central Treas.</u> <u>Checking</u>	<u>H.R.A. 1 Account</u> <u>Checking</u>
BALANCE	01/01/22	307,781.92	161,032.15	13,988.49	31,079.87
RECEIPTS-REGULAR		66,058.04	4,482.73	45.00	0.00
INTEREST EARNED		27.89	13.91	1.24	2.82
DISBURSEMENTS		-28,064.22	-19,174.74	-646.65	-295.73
BALANCE	01/31/22	345,803.63	146,354.05	13,388.08	30,786.96

GENERAL FUND CERTIFICATES OF DEPOSIT

INVEST. INSTITUTION	C.D.#	PRINC.	DATE PURCH.	MATURITY	INT. RATE
1st Citizens Cmty. Bank	392	1,592,645.98	02/07/13	02/07/23	0.50%
TOTAL>>>		1,592,645.98	AVERAGE >>		0.50%

DISPOSITION OF MATURED INVESTMENTS - GENERAL FUND

INVEST. INSTITUTION	C.D.#	PRINC.	DATE PURCH.	MATURITY	INT. RATE
TOTAL>>>		0.00	AVERAGE >>		0.00%

LONG TERM DISTRICT LIABILITIES

LIABILITY	Original Issue	LOAN DATE & MATURITY	RATE	PRINCIPAL BALANCE	AMORTIZED BALANCE
General Obl. Bond 2014	\$5,040,000	2014 - 2022	2.00% - 2.35%	745,000	762,507
General Obl. Bond 2020	\$3,559,739	2025 - 2027	2.00%	3,220,000	3,442,400

RECEIPTS FOR THE MONTH ENDING JANUARY, 2022
CANTON AREA SCHOOL DISTRICT

SUMMARY OF INCOME

TOTAL LOCAL	65,889.80	28.06%
TOTAL STATE	113,492.00	48.33%
TOTAL FEDERAL	55,452.21	23.61%
GRAND TOTAL	234,834.01	

LOCAL INCOME

ADMISSIONS

Athletic Director	Gate Receipts	6,187.60
	TOTAL ADMISSIONS	6,187.60

INSURANCE

School Claims Service	Cobra insurance premiums	4,153.01
	TOTAL INSURANCE >>>	4,153.01

INTEREST

First Citizens Community Bank	Gen. Fund Checking	2,723.10
First Citizens Community Bank	Gen. Fund Savings	1.03
First Citizens Community Bank	HRA	2.82
	TOTAL INTEREST >>>	2,726.95

MISCELLANEOUS

Agora Cyber Charter School	Refund	4,645.89
Bradford-Tioga Head Start	Lease	1,603.60
Canton Elementary School	Sales tax	17.66
CASD Student	Computer charger	135.00
CASD Students	Computer repairs	360.00
CASD Students	Computer insurance	80.00
Central Treasury - HS	Reimbursement for wrestling charges	1,235.43
Commonwealth of Pennsylvania	MER record payments	150.40
District Magistrate	Fines	477.27
High School Pop Account	Sales tax	28.30
Jacopetti, Donnie	Admin travel insurance	16.00
McGrall Hill	Refund	1,500.00
Northern Tier Insurance Consortium	Wellness incentive	275.00
Northern Tier Planning & Development	Reimbursement - transportation	159.68
Richter, Fred	UPS charges	42.76
Vending Machine	Sales	134.00
Warrior Wall	Brick purchases	270.00
	TOTAL MISCELLANEOUS >>>	11,130.99

TAXES

Berkheimer	E.I.T.	26,632.35
Bradford County	Delinquent Taxes	2,784.72
Bradford County	R.E. Transfer Tax	5,530.14
Lycoming County	Delinquent Taxes	1,546.13
Lycoming County	R.E. Transfer Tax	2,371.66
Tioga County	Delinquent Taxes	2,826.25
Tioga County	R.E. Transfer Tax	
	TOTAL TAXES >>>	41,691.25

TUITION

Tuition		0.00
	TOTAL TUITION >>>	0.00

TOTAL LOCAL INCOME >>>

65,889.80

STATE INCOME

Commonwealth of Pennsylvania

SD Special Ed.

113,492.00

TOTAL STATE INCOME >>>

113,492.00

FEDERAL INCOME

Commonwealth of Pennsylvania

CARES Act - ESSER Fund Local

21,760.27

Commonwealth of Pennsylvania

Title I Improving Basic Programs

2,741.60

Commonwealth of Pennsylvania

Title II Improving Teacher Quality

1,706.27

Commonwealth of Pennsylvania

Title IV Student Support/Academic Enrich.

29,244.07

TOTAL FEDERAL INCOME >>>

55,452.21

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 50 - FOOD SERVICE FUND Payment Date: 2022-01-14

Check Numbers: 000004834 - 000004836

Payment Categories: Checks, Credit Cards, Direct Deposits,

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004834	COMMONWEALTH OF PA	REFUND 8/2020 SUBSIDY OVER PMT		1,815.62
0000004835	ECOLAB	SUPPLIES		116.66
0000004836	K & D FACTORY SERVICE INC	MAINTENANCE		1,936.98
D000000026	NUTRITION INC.	JANUARY INVOICE		25,594.99 <i>D</i>
50 - FOOD SERVICE FUND				29,464.25
Grand Total All Funds				29,464.25
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				25,594.99
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				3,869.26
Grand Total All Payments				29,464.25

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/14/2022 - 01/14/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
 Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000062395	AMAZON CAPITAL SERVICES	SUPPLIES		703.89
0000062396	A TIME TO TREASURE	PROF SVC		54.00
0000062397	BLAST IU #17	C ROCKWELL		110.00
0000062398	BSN SPORTS INC	SUPPLIES - BB		829.00
0000062399	CAFETERIA FUND-CASD	SUPPLIES		245.00
0000062400	CANTON AREA CHAMBER OF COMMERC	2022 MEMBERSHIP FEE		60.00
0000062401	CANTON AUTO PARTS INC.	SUPPLIES		11.38
0000062402	CANTON BOROUGH AUTHORITY	WATER/SEWER		2,745.32
0000062403	CANTON BUILDING SUPPLY	SUPPLIES		149.79
0000062404	CANTON INDEPENDENT SENTINEL	ADVERTISING		40.00
0000062405	CENTRAL TREASURY - HS	REIMBURSE-DRAMA-SET CONSTRUCTION		644.00
0000062406	COMMONWEALTH CHARTER ACADEMY	TUITION		14,047.88
0000062407	DAILY REVIEW	ADVERTISING		174.84
0000062408	EFPR GROUP CPAS PLLC	6/30/21 FINAL		11,250.00
0000062409	MCCLATCHY COMPANY LLC	ADVERTISING		513.00
0000062410	THE MEADOWS PSYCHIATRIC CENTER	A.S. TUITION		402.00
0000062411	METCO SUPPLY INC.	SUPPLIES		705.95
0000062412	M-F ATHLETIC COMPANY	191545 PO2200182		1,600.00
0000062413	MINERAL ACQUISITION COMPANY	RE TAX OVER PMT REFUND		33.15
0000062414	OTIS ELEVATOR COMPANY	MAINTENANCE AGREEMENT		1,981.08
0000062415	PA CYBER CHARTER SCHOOL	TUITION		8,165.90
0000062416	MCIU 23	AMY REPARD REGISTRATION		125.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/14/2022 - 01/14/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
 Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000062417	PENELEC	ELECTRICITY		5,833.93
0000062418	PIVOT PHYSICAL THERAPY	PROF SVC		7,802.29
0000062419	PMEA DISTRICT 8	DIST 8 CHORUS REG FEE		375.00
0000062420	PYRAMID SCHOOL PRODUCTS	SUPPLIES - SB	SUPPLIES - T	403.80
0000062421	REACH CYBER CHARTER SCHOOL	TUITION		2,333.11
0000062422	ROCKWELL H & SON	SUPPLIES		83.14
0000062423	WALTER SHIMP	RE TAX OVER PMT REFUND		239.82
0000062424	SUN-GAZETTE COMPANY	ADVERTISING		219.35
0000062425	TOPS MARKETS LLC	SUPPLIES		910.02
0000062426	CDI DALLAS LLC	SUPPLIES - ESSER III		6,679.08
0000062427	TULPEHOCKEN MT SPRING WATER	WATER		329.00
0000062428	UNITED PARCEL SERVICE	UPS CHARGES		46.40
0000062429	ZITO BUSINESS	INTERNET		1,250.00
D000001336	MICHAEL ANGERSON	12/21/21 OFFICIAL	1/5/22 OFFICIAL	160.00 ^D
D000001337	BRADFORD COUNTY SANITATION INC	PROF SVC		190.00 ^D
D000001338	JERRY L CAIN	1/11/22 OFFICIAL	12/21/21 OFFICIAL	230.00 ^D
D000001339	BRADEN CALKINS	1/4/22 OFFICIAL		60.00 ^D
D000001340	JACK M CARR	12/30/21 OFFICIAL		150.00 ^D
D000001341	SHELDON D CASTLE	12/29/21 OFFICIAL		240.00 ^D
D000001342	RONALD CONDIE	12/21/21 OFFICIAL	1/10/22 OFFICIAL	150.00 ^D
D000001343	CUZ EXCAVATING LLC	WINTER MAINTENANCE		3,533.00 ^D
D000001344	DOUD TRANSPORTATION LLC	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	8,847.19 ^D

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/14/2022 - 01/14/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
 Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001345	EASTERN MANAGED PRINT NETWORK LLC	COPIER LEASE		351.00 D
D000001346	INGERSOLL-RAND FEDERAL CU	DED: CRED - Full Payroll Pay Date: 1/14/2022		3,301.00 D
D000001347	JENNINGS BUS COMPANY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	0.00 D
D000001348	DAVID JURNAK	12/21/21 OFFICIAL	12/30/21 OFFICIAL	160.00 D
D000001349	LESKO FINANCIAL SERVICES	DED: ANN1 - Full Payroll Pay Date: 1/14/2022	DED: TAP - Full Payroll Pay Date: 1/14/2022	5,357.56 D
D000001350	TIMOTHY MAY	12/29/21 OFFICIAL		80.00 D
D000001351	MARK MCMURRAY	REGULAR DAYS TRANS.		0.00 D
D000001352	BENJAMIN MILLER	1/11/22 OFFICIAL		80.00 D
D000001353	NTSWA	PROF SVC		45.00 D
D000001354	PSEA HEALTH & WELFARE FUND	VISION INS		485.81 D
D000001355	ANTHONY ROBERTS	12/29/21 OFFICIAL	12/30/21 OFFICIAL	240.00 D
D000001356	HEIDI ROUPP	JH GBB BOOK 16 EVENTS		240.00 D
D000001357	RAEANN ROUPP	JH GBB CLOCK 8 EVENTS		120.00 D
D000001358	SANICO	SUPPLIES		605.40 D
D000001359	JAMES SCHOOLS	12/30/21 OFFICIAL	1/10/22 OFFICIAL	150.00 D
D000001360	SCHOONOVER PLMB & HEATING INC	PROF SVC		167.85 D
D000001361	CORRIN N ROCKWELL	REIMBURSEMENT-SUPPLIES PURCHASED		4,737.92 D
D000001362	JAMES SHAW	1/10/22 OFFICIAL		80.00 D
D000001363	ROBERT M SIDES INC.	PROF SVC		420.00 D
D000001364	COLLEEN SULLIVAN	12/29/21 OFFICIAL	1/11/22 OFFICIAL	160.00 D
D000001365	JOHN B. SULLIVAN	12/29/21 OFFICIAL	12/30/21 OFFICIAL	240.00 D

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/14/2022 - 01/14/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
 Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001366	SUN MANAGEMENT INC.	SUPPLIES		2,040.00 D
D000001367	DAVID TEWKSBURY	12/30/21 OFFICIAL	1/5/22 OFFICIAL	160.00 D
D000001368	KYLE THOMPSON	12/29/2021 OFFICIAL	12/29/21 OFFICIAL	160.00 D
D000001369	YAGGIE ANDREW JR.	REGULAR DAYS TRANS.		345.00 D
D000001370	JOHN YOUNG	1/4/22 OFFICIAL		85.00 D
D000001371	JENNINGS BUS COMPANY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUN	3,953.94 D
D000001372	MARK MCMURRAY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	5,451.73 D
10 - GENERAL FUND				113,873.52
Grand Total All Funds				113,873.52
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				42,777.40
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				71,096.12
Grand Total All Payments				113,873.52

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2022-01-28

Check Numbers: 0000062430 - 0000062452

Payment Categories: Checks, Credit Cards, Direct Deposits,

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000062452	WORK CENTER SUSQUEHANNA PHYSICIAN SERVICES	PROF SVC		89.00
D000001373	TIMOTHY E. BURKE	1/21/22 OFFICIAL		80.00 D
D000001374	JERRY L CAIN	1/22/22 OFFICIAL		125.00 D
D000001375	JACK M CARR	1/13/22 OFFICIAL	1/12/22 OFFICIAL	290.00 D
D000001376	JEFFREY B CARR	1/12/22 OFFICIAL		80.00 D
D000001377	SHELDON D CASTLE	1/22/22 OFFICIAL	1/13/22 OFFICIAL	195.00 D
D000001378	DOUD TRANSPORTATION LLC	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	24,881.34 D
D000001379	EASTERN MANAGED PRINT NETWORK LLC	COPIER LEASE		27,000.00 D
D000001380	FORCE N LLC	PROF SVC		6,348.30 D
D000001381	ROGER HECKROTE	1/12/22 OFFICIAL		150.00 D
D000001382	INGERSOLL-RAND FEDERAL CU	DED: CRED - Full Payroll Pay Date: 1/28/2022		3,301.00 D
D000001383	LISA INMAN	PROF SVC		4,667.54 D
D000001384	JENNINGS BUS COMPANY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	11,332.90 D
D000001385	DAVID JURNACK	1/13/22 OFFICIAL	1/21/22 OFFICIAL	310.00 D
D000001386	LACEY KITCHEN	1/12/22 BOOK	1/21/22 OFFICIAL	50.00 D
D000001387	LESKO FINANCIAL SERVICES	DED: ANN1 - Full Payroll Pay Date: 1/28/2022	DED: TAP - Full Payroll Pay Date: 1/28/2022	5,446.78 D
D000001388	BARB MACHMER	11/20/21 FB CHAIN GANG	11/12/21 FB CHAIN GANG	60.00 D
D000001389	MARK MCMURRAY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUN	13,782.90 D
D000001390	FLOYD METZGER	1/14/22 OFFICIAL		80.00 D
D000001391	NTSWA	PROF SVC		45.00 D
D000001392	DUANE POTTER	1/21/22 OFFICIAL		70.00 D

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2022-01-28
 Check Numbers: 0000062430 - 0000062452
 Payment Categories: Checks, Credit Cards, Direct Deposits,
 Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000062430	AGORA CYBER CHARTER SCHOOL	TUITION		3,516.07
0000062431	AMAZON CAPITAL SERVICES	SUPPLIES		219.89
0000062432	ATHENS WRESTLING CLUB	JH SECTION REG FEE		200.00
0000062433	AT & T	CELL PHONES		225.04
0000062434	CANTON AUTO PARTS INC.	SUPPLIES		147.27
0000062435	CM REGENT LLC	LIFE INSURANCE		747.50
0000062436	COLLINS SPORTS MEDICINE	SUPPLIES - MISC		74.08
0000062437	COMMUNITY FOUNDATION FOR THE	DED: CFTT - Full Payroll Pay Date: 1/14/2022	DED: CFTT - Full Payroll Pay Date: 1/28/2022	214.00
0000062438	DANIEL COOK	1/20/22 OFFICIAL		85.00
0000062439	COUDERSPORT HIGH SCHOOL	TRACK REG FEE		275.00
0000062440	MAGISTERIAL DISTRICT COURT 42-3-01	DED: MISC - Full Payroll Pay Date: 1/28/2022	DED: MISC - Full Payroll Pay Date: 1/14/2022	10.00
0000062441	FOLLETT SCHOOL SOLUTIONS INC.	BOOKS		678.26
0000062442	FRONTIER COMMUNICATIONS OF CTN	PHONE SVC		2,510.90
0000062443	GUTHRIE MEDICAL GROUP, PC	PROF SVC - FB		1,656.00
0000062444	LEE'S WELDING SUPPLIES	SUPPLIES		16.40
0000062445	LEVIN LEGAL GROUP P.C.	PROF SVC		40.00
0000062446	PA DISTANCE LEARNING CHARTER SCHOOL	TUITION		1,166.55
0000062447	PENELEC	ELECTRICITY		7,425.26
0000062448	SHAMOKIN AREA SCHOOL DISTRICT	WRESTLING REG FEE		200.00
0000062449	TFH USA	SUPPLIES		34.00
0000062450	UGI ENERGY SERVICES INC.	NATURAL GAS		10,514.07
0000062451	UNITED PARCEL SERVICE	UPS CHARGES		31.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2022-01-28

Check Numbers: 0000062430 - 0000062452

Payment Categories: Checks, Credit Cards, Direct Deposits,

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001393	REAL DISPOSAL LLC	PROF SVC		695.00 D
D000001394	ANTHONY ROBERTS	1/22/22 OFFICIAL		125.00 D
D000001395	NATHANIEL ROSS	1/12/22 OFFICIAL	1/20/22 OFFICIAL	240.00 D
D000001396	SANICO	SUPPLIES		3,569.85 D
D000001397	JAMES SCHOOLS	1/13/22 OFFICIAL		80.00 D
D000001398	THOMAS A HOJNOWSKI	TRAVEL EXPENSES		146.25 D
D000001399	JAMES SHAW	1/12/22 OFFICIAL		80.00 D
D000001400	JOHN B. SULLIVAN	1/12/22 OFFICIAL		80.00 D
D000001401	KYLE THOMPSON	1/14/22 OFFICIAL	1/13/22 OFFICIAL	150.00 D
D000001402	CRAIG WEST	1/21/22 OFFICIAL		80.00 D
D000001403	YAGGIE ANDREW JR.	REGULAR DAYS TRANS.		1,150.00 D
D000001404	JOHN YOUNG	1/18/22 OFFICIAL		85.00 D
10 - GENERAL FUND				134,852.15
Grand Total All Funds				134,852.15
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				104,776.86
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				30,075.29
Grand Total All Payments				134,852.15

*Pam is co-signer for this account/FC

Date	Check #	Rec	Account Balance	Greenhouse	Wildlife	Beautification	Playground	6th Gr. St. Council	Explanation
10/12/2021			\$13,739.93		\$182.23	\$1,097.87	\$11,671.59	\$456.00	Current Balance
					\$0.38				Interest Deposit
10/12/2021	1,109	X		(\$97.96)					Check Shirley Alberts- Greenhouse Group Snacks and Cooking Supplies
10/29/2021	1,110	X		(\$59.72)					Check Shirley Alberts- Classroom snacks
11/8/2021						\$0.44			Interest Deposit
11/11/2021	1,111	X		(\$41.87)					Check Shirley Alberts- Classroom Books
12/2/2021		X		\$65.00					Deposit- Cookie Sales
12/9/2021						\$0.44			Interest Deposit
12/14/2021	1,112	X		(\$89.69)					Check Shirley Alberts- Christmas party items
12/20/2021	1,113	X		(\$71.97)					Check Shirley Alberts- Xmas supplies
1/6/2022	1,114	X		(\$247.99)					Check Deb Fitzwater- Greenhouse Group seeds
12/14/2022		X						\$356.00	Jeans day Deposit(mistake)

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 10/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2067 Casual for a Cause	596.45	114.00	500.00		210.45
2068 Class of 2019	0.00				0.00
2069 Football-Lights	0.00				0.00
2070 Competitive Spirit Squad	3,501.44	866.00	2,383.80		1,983.64
2071 Class of 2020	0.00				0.00
2072 The Giving Tree	10,992.54	3,166.40	3,600.00		10,558.94
2073 Class of 2021	1,886.59				1,886.59
2074 Drama Club	16,596.06				16,596.06
2075 Music - Fundraiser	10,665.21	8,138.00	4,483.28		14,319.93
2076 Class of 2022	2,760.11	7,362.73	5,370.69	170.00	4,922.15
2077 Basketball - Girls Varsity	124.55				124.55
2078 Stroup Cookies	0.00				0.00
2079 Class of 2023	1,949.54	7,742.00	5,215.00		4,476.54
2080 Class of 2024	1,280.13	5,133.00	4,114.90		2,298.23
2081 Battle of the Books	3,151.54				3,151.54
2083 Live Stream Team	10,434.21	300.00	1,449.96		9,284.25
2084 Science Club	1,924.03	1,962.72	1,154.36		2,732.39
2085 Class of 2025	2,872.45	66.00			2,938.45
2086 PBIS	4,768.70	10,646.57	5,957.88	(170.00)	9,287.39
2087 Class of 2026	1,768.01				1,768.01
2088 PBIS	0.00				0.00
2090 Pride Club	656.00	51.00	114.63		592.37
2091 Class of 2027	4.64				4.64
2191 Youth and Government Club	2,790.00				2,790.00
2192 Class of 2028	0.00	1,785.00			1,785.00
9999 Due to Student Body	0.00				0.00
Total Group: No Group Code Assigned	146,812.36	57,071.29	49,685.33	0.00	154,198.32
Total Other Accounts	146,812.36	57,071.29	49,685.33	0.00	154,198.32

3rd App
2/19/22

FIELD TRIP REQUEST

Destination(s): <u>FCCLA State Leadership Training/Conference</u> <u>Seven Springs Resort, Champion PA</u>	How many subs are needed:
---	-----------------------------------

Date of Trip 3/18-3/23 Day of Week Fri-Wed Leave Time 7am Return to School 4pm
 Number of Students/Adults 3 Circle One VAN BUS - If you want a VAN, who will drive? _____
 Where will the bus load for the trip? Martz will drive personal vehicle
 Students will: (check one) _____ Ride their regular bus home after the field trip.
 Arrange their own transportation home after the field trip.

Class or Grade Description FCCLA Person in Charge Maureen Martz
 Other Chaperones going: _____
 Objective of Trip: State Officer Training
 Additional Information, if any: _____

Estimated Cost Of Trip - Including Subs

REGULATIONS

1. Persons in charge will submit a final list of persons riding the bus (including adults) to the Principal before leaving school grounds.
2. Parental permission slips will be obtained by person in charge. These will also be turned in to the Principal before leaving school grounds.
3. Students will observe the riding rules of the school. Buses are supposed to have copies of riding rules posted. Driver distractions from within the bus are to be avoided.
4. No students are to be let off the bus at any location other than the school when returning from the field trip, unless prior arrangements have been approved by the Principal or Business Manager.
5. Any irregularities of the trip (including bus and driver problems) will be reported to the Principal immediately.
6. When students have to make other arrangements to get home, the person in charge and chaperones will stay with the students until all have left the school grounds.

Maureen Martz
 SIGNATURE OF PERSON IN CHARGE

ROUTING INSTRUCTIONS

Forward completed form to your Principal. If approved, Principal will forward to Business Office. Business Office will return original request to Principal after busing arrangements. Principal will keep the original form in their office and will send a copy of the form to the person in charge.

APPROVALS

Principal: Approved [Signature] Date 2/8/22
 Business Manager: Approved [Signature] Date 2/7/22

THIS SPACE FOR BUSINESS OFFICE USE ONLY

No Transportation Request

St App
2/10/22

FIELD TRIP REQUEST

Destination(s): <u>FCCLA State Leadership Conference</u> <u>Seven Springs Resort, Champion PA</u>	How many subs are needed:
--	-----------------------------------

Date of Trip 3/21-3/23 Day of Week Mon-Wed Leave Time 6am Return to School 4pm
 Number of Students/Adults 7 Circle One (VAN) BUS -- If you want a VAN, who will drive? Brandy McRoberts
 Where will the bus load for the trip? Behind School
 Students will: (check one) Ride their regular bus home after the field trip.
 Arrange their own transportation home after the field trip.

Class or Grade Description: <u>FCCLA</u>	Person in Charge: <u>Maureen Martz</u>
Other Chaperones going: <u>Brandy McRoberts</u>	
Objective of Trip: <u>FCCLA State Competition</u>	Estimated Cost Of Trip - Including Subs
Additional Information, if any:	

REGULATIONS

1. Persons in charge will submit a final list of persons riding the bus (including adults) to the Principal before leaving school grounds.
2. Parental permission slips will be obtained by person in charge. These will also be turned in to the Principal before leaving school grounds.
3. Students will observe the riding rules of the school. Buses are supposed to have copies of riding rules posted. Driver distractions from within the bus are to be avoided.
4. No students are to be let off the bus at any location other than the school when returning from the field trip, unless prior arrangements have been approved by the Principal or Business Manager.
5. Any irregularities of the trip (including bus and driver problems) will be reported to the Principal immediately.
6. When students have to make other arrangements to get home, the person in charge and chaperones will stay with the students until all have left the school grounds.

Maureen Martz
SIGNATURE OF PERSON IN CHARGE

ROUTING INSTRUCTIONS

Forward completed form to your Principal. If approved, Principal will forward to Business Office. Business Office will return original request to Principal after busing arrangements. Principal will keep the original form in their office and will send a copy of the form to the person in charge.

APPROVALS

Principal:	Approved <u>[Signature]</u>	Date <u>2/7/22</u>
Business Manager:	Approved <u>[Signature]</u>	Date <u>2/8/22</u>

School Van
THIS SPACE FOR BUSINESS OFFICE USE ONLY

MINUTES
CANTON AREA SCHOOL DISTRICT
JANUARY 13, 2022

WW 1/28/22
Bd App 2/10/22

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr./Sr. High School Library on Thursday, January 13, 2022, at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Gary Black, Mr. Bill Holland, Mr. Scott May, Mrs. Arica Jennings (virtually), Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mr. Dale Keltz, Mr. Matt Jennings, newspaper reporter; Mrs. Pamela Denlinger, Mrs. Angela Hess, and Mrs. Courtney Roberts.

VOID BOARD MEETING

Mr. Resavage informed the board that he had a concern regarding the meeting minutes from the December 2, 2021 board meeting. He indicated that the minutes did not align with the agenda. Mr. Resavage took exception with the fact that the board changed the order of the agenda. Attorney Blaney stated that she wanted to take a closer look at the board policy but did not feel that any violation took place.

A motion was made by Mr. Tom Resavage, with no second, to make the December 2, 2021 board meeting void. Motion died.

MINUTES

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Bill Holland to approve the minutes of the regular meeting of December 2, 2021.

Voice Vote: Mr. Ryan Allen, Mr. Gary Black, Mr. Bill Holland, Mr. Scott May, Mrs. Arica Jennings, Mr. Denny Sourbeer, and Mrs. Judy Sourbeer voted yea.
Mr. Tom Resavage voted nay.
Mr. Eric Anderson was absent.
Motion carried.

REPORTS

Superintendent

Dr. Eric Briggs, Superintendent, reported on the following items:

- At the state level, our legislators are currently gearing up for what may be a busy spring legislative season. Some of the bills of interest that may be discussed are: Voucher bill, Assisting Students Experiencing Education Instability, and Reading Professional Development.
- This evening, I am going to present to the board, for approval, an updated version of our health and safety plan. The version of the health and safety plan was processed through our pandemic plan team and open for discussion this evening by the board and the public. The plan, for the most part, is in direct alignment with the CDC current recommendation except for two areas:

- We are not requiring close contacts to quarantine if they are deemed close contacts and are asymptomatic. We do, however, require them to wear a face covering for the 10-day quarantine period.
- The CDC currently has not updated guidance on household close contacts. Therefore, we are using the current suggested data by the CDC for quarantine and isolation (5 days' isolation, 5 days of quarantine) and then a return with a face covering on day 11 through day 15.

Parents are also currently being provided the opportunity to follow the old quarantine rules should they choose to not follow the rules around face coverings.

- Students in grades 9-11 that did not successfully complete the Algebra, ELA and/or Biology Keystone exams in the Spring took them again last week with the hope of obtaining the minimum score required for graduation. Successful completion of the three Keystone exams allows students to graduate in either pathway 1 or 2. Students who are unable to successfully complete the Keystone exams may graduate using pathway 3, 4 or 5 which involves a more complicated "formula" to achieve.
- Congratulations to Isaiah Niemczyk for scoring his 1000th point in basketball earlier this week and to Emmi Ward for being selected as the All-Region Girls soccer MVP.
- We're on schedule to complete the first semester of the school year this Friday and look forward to moving forward with the final semester.
- Two of our PBIS staff leaders along with four of our PBIS student leaders are attending a workshop next week that will offer valuable insight into new programming and ideas for the high school.
- With the help of Mr. Hojnowski and Mrs. McRoberts, the FFA membership has created an awesome exhibit and represented Canton at the PA Farm show this week with numerous top ten finishes.
- Next week, our 3rd, 5th, and 6th grade students will begin the "Too Good for Drugs" program. Too Good for Drugs (TGFD) is a 10-lesson substance abuse prevention curriculum used in kindergarten through eighth grade. The program provides education in social and emotional competencies and reduces risk factors while building protective factors that affect students in that particular age group.
- January 19th will be the elementary band and chorus concert.
- The special education department is currently evaluating services and completing a Needs Assessment as part of the work we do in partnership with BLaST IU #17. This process involves looking to our current level of special education services and provides us with a projection for what we will need next year.
- This evening the Canton Unified Bocce team is hosting Liberty for our first Bocce game of the year.
- Every January we celebrate the nine elected school board members who serve our students and educational system. We do not usually think of school board members as school volunteers but they do, in fact, volunteer to serve. School board members give their time, energy, and counsel to the district without pay. They take on the job of governing the district, making the best decisions they can for our children, with the full understanding that they will receive only the satisfaction of their contribution. Their contribution should not be understated. The volunteer efforts of the school board members have the potential for tremendous benefit to the community, as well as the lives of students individually. By serving the district in this important governance role, school board members lay the foundation of the future. The school board makes difficult decisions for the betterment of our students. Members vote on multi-million-dollar budgets, hire staff, select textbooks, and pass policies, to name just a few of the decisions they make for the district. The men and women who make the time to generously provide this important public service do so because they care. They care about their own children's education. They care about the schools being the best they can be. They care about the next generation and the future of the community. School board members work hard, unpaid and behind the scenes, to guide the district in providing a quality education to more than 850 students. January is School Board Recognition Month, and the Canton Area School District salutes this special group of volunteers — the nine elected members of the school board. Thank you for all that you do to support our students, staff, and this community. I look forward to continuing this great work with you as we move forward with the school year.

CITIZEN RECOGNITION - AGENDA RELATED

Mr. Dale Keltz approached the board requesting that the Pledge of Allegiance be removed from the agenda because in his opinion the board members do not mean what they say in the pledge. He also admonished the board members for not replying to the email he sent to each board member in October.

BUSINESS

Treasurer's Report

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the Treasurer's Reports as presented for November 30, 2021 and December 31, 2021. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Bills

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the bills for December.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the transportation changes.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Advertise Bids

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to authorize advertising of bids related to the 2022/2023 school year.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Union Township Tax Collector

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to appoint Deanna Watkins as the Union Township tax collector for Canton Area School District pursuant to Section 683 of PA School Code.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Deputize Tax Collectors

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to deputize Mark Jannone and Michele Gowin as tax collectors for Union Township.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.

Motion carried.

Reappoint Deputized Tax Collectors

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to reappoint Deanna Watkins, Mark Jannone, and Michele Gowin as deputized tax collectors for McIntyre Township, McNett Township, Canton Township, Canton Borough, and LeRoy Township.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Bereavement Leave MOU

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the Bereavement Leave Memorandum of Understanding between Canton Area School District and the Canton Area Education Association.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Act 1 Resolution

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to accept the Act 1 Resolution which certified that the board will not raise any school district tax for the 2022/2023 budget at a rate that exceeds the 4.9% index.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Amendment

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to accept the Health Reimbursement Arrangement Amendment to Terminate for Canton Area School District.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Addition to Central Treasury

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the addition of a new account/club to the Canton Jr./Sr. High School Central Treasury in the name of Class of 2028.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

PERSONNEL

New Hire

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the hiring of Cassi Stone, full-time evening custodian, \$10.00 per hour with full benefits, effective January 17, 2022, pending completion of require paperwork.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

New Hire

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the hiring of Bethany Fulmer, part-time cafeteria worker, \$10.00 per hour with no benefits, effective January 17, 2022, pending completion of required paperwork.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Unpaid Days

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve unpaid days for the month of December, 2021, for the following employee:

- a. Employee #1819, 16 days

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Volunteer List Additions

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the following additions to the volunteer list, as all required paperwork has been completed:

- a. Shauna Wesneski, elementary, retroactive to 12/14/21.
- b. Brooke Russell and Sara Bourdon, Keuka College students, for their 120-hour field experience at Canton Area Elementary School, retroactive to 12/13/21.
- c. Bill Holland, wrestling, retroactive to 11/9/21.
- d. Melina Rice, competitive cheer, retroactive to 1/10/22.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

FINANCE/POLICY

Policy First Reading

A motion was made by Mr. Ryan Allen and seconded by Mr. Bill Holland to approve the first reading of the following revised policy:

- a. No. 336 - Personal Necessity Leave

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

OTHER ITEMS

Health and Safety Plan

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the updated ARP ESSER Health and Safety Plan Guidance & Template.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

District Calendar

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the 2022/2023 Canton Area School District Calendar.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Library Reports

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the first quarter (September - November, 2021) Canton Area Elementary School and Canton Jr./Sr. High School Library Reports.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Field Trip Requests

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the following overnight field trip requests:

- a. ACES Leadership Conference in Harrisburg on February 19-20, 2022.
- b. FCCLA State Officer Training in Dubois, PA on January 22-23, 2022.
- c. PMEA Regional Chorus/Choir at Valley View High School on March 24-25, 2022.
- d. All-State PMEA Choir at Kalahari Resort and Convention Center on April 6-9, 2022.

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

Wrestling Tournament Requests

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the following overnight wrestling tournament requests:

- a. New Oxford on January 14-15, 2022.
- b. District IV Wrestling in Williamsport on February 25-26, 2022.
- c. Regional Wrestling in Williamsport on March 4-5, 2022 (pending eligible participants.)
- d. State Wrestling in Hershey on March 9-11, 2022 (pending eligible participants.)

Roll Call Vote: All eight members present voted yea.
Mr. Eric Anderson was absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

Mrs. Pamela Denlinger informed the board that according to their board policy the board requires advanced notice for someone to have permission to record board meetings. She pointed out that her sources indicate that that prohibition was ruled unlawful. Mrs. Denlinger also reminded the board that at a past meeting, a member of the public asked if the board agenda attachments could be made available to the public and that she would like that to happen.

Mr. Dale Keltz asked the board when they intended on filling Mr. Black's seat since he missed multiple meetings. Attorney Blaney reminded Mr. Keltz that the board policy allows the board to replace a board member for missing multiple meetings but does not compel the board to replace a board member for missing meetings.

Mrs. Angela Hess informed the board that she relies heavily on the district's website calendar and asked that particular attention be given to keep it up to date and accurate.

Announcements

The next Board Meeting will be held Thursday, February 10, 2022, at 5:00 p.m. in the Canton Jr./Sr. High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:41 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary

Local Advisory Committee Meeting

WW 1/21/22
Bd APP 2/10/22

December 20, 2021

Meeting Opened: 5:30

Forum: In person meeting

Members present: Jay Good, Crawford Holmes, Eric Briggs, Tom Hojnowski, Gary Ferguson, Camille McRoberts, Kristin Pepper, Maureen Martz, Brandy McRoberts, Joe Engel, Ethan Engel, Tyler Engel, Cheyenne Bastian-Brown, Lucus Dreaver, Hunter Hartford

The meet was opened by Chairperson Eric Briggs. It was decided that all the members would read the former minutes so we could get right down to business. The motion to start the meeting was mentioned by Cheyenne Bastian-Brown and it was seconded by Joe Engel. Eric opened the meeting by welcoming everyone and asked everyone to introduce themselves. Once everyone was properly introduced Eric went right into the agenda.

Old Business

1. **Coronavirus Updates-** Since rules on the Coronavirus are always changing, Eric started to inform everyone of the new rules being set in place since the last meeting. He started by showing us a line graph of all the reported cases and close contacts. Based on the graph our school has not had very many cases and the only time it spiked is when there was a party outside of school where lots of kids were exposed. Next, Eric shared with everyone his pandemic plan. The main points that popped up were that close contacts would not be quarantined. They would just have to wear a mask while attending school. Then at lunch there wouldn't be any changes based on seating. Eric will take the plan to the pandemic team and if they do not approve it will be changed. Then when the pandemic team agrees it will be taken to the school board. If enough people approve the plan then it will be implemented in school shortly after.
2. **Field Trips-** Canton is now allowing their students to go on field trips. There have been a few personally the Canton FFA went on including the Senter's Breakfast and the County Greenhand Leadership event. Eric says he had the honor to go down to the Victory Church to watch our kids participate and even some who run the stations as a county officer. The State officers also had the chance to visit our school and there were a lot of good things happening there.

New Business

1. **Act 158 Overview-** This act is not very new. This is the school's attempt to move away from test based scores in order to graduate from high school. This act says that the first way to graduate high school would be to pass all of the keystones with a proficiency or higher. The second way would be to retake the tests to get above a basic. The third, fourth, and fifth way to graduate would be to earn another certificate while you are in high school, such as the NOCTI Exam you earn through being in an ag program.
2. **Future Workforce- Challenges (Business Perspective)-** There are many challenges that are coming in the workforce during the pandemic or just in general. Businesses owners say that the biggest problem in the younger workforce that are coming in is usually marajwana and misconceptions. Also, the school is seeing a major shortage of

MT 1/24

teachers. After an unexpected event with a computer science teacher leaving the application has been out for months and nobody has applied for it yet. There are also no substitute teachers. Our school is very thankful to have Sergeant Major Jannone to watch all the classes in the auditorium.

After we went through the adenda Briggs mentioned a major event that happened at our school recently. On tik tok it was national bring a gun to school day and a student posted a picture with a gun and ammo. The students of the school reacted immediately using the several means of communication set up for these kinds of emergencies. The person you made this threat was earlier suspended from school for making gun noises in school, so the school took this as a serious offense. They reacted immediately and sent the state troopers to this student's house. The state troopers determined that it was not a threat to the school, the ammo didn't even go to the gun and they did not find any weapons in the students house. Eric was very proud of his student body for reporting this threat and showing their support in the school by attending the day after the threat was made. After everyone was informed of the safety of our school, Eric asked if anyone had any questions. When nobody had any questions Briggs credits Hojo about all of the hard work to the FFA. The motion to adjourn the meeting was made by Crawford Holmes and was seconded by Cheyenne Bastian-Brown.

Meeting Adjourned: 6:02

**Respectfully Submitted by
Camille McRoberts**

Occupational Advisory Committee Meeting

December 20, 2021

Meeting Opened: 6:25 PM

Forum: In person meeting

Members present: Jay Good, Crawford Holmes, Eric Briggs, Tom Hojnowski, Gary Ferguson, Camille McRoberts, Kristin Pepper, Maureen Martz, Brandy McRoberts, Joe Engel, Ethan Engel, Tyler Engel, Cheyenne Bastian-Brown, Lucus Dreaver, Hunter Hartford

The meeting was called to action by Chairperson Tom Hojnowski. He welcomes everyone to the meeting. Then it was decided that the committee members would read the previous minutes from the last meeting individually. Cheyenne Bastian-Brown made the motion to accept this action and it was seconded by Eric Briggs. After that was finished Tom went right into the agenda.

Agenda Items:

- 1. Task grid and course title crosswalks-** This year we have to get reapproved as an ag program. The FFA course has to be reapproved every five years in order to continue being an FFA program. This year the resubmission changed from being done in a huge book to being submitted online. At this point Tom shows the committee the book. Tom then briefly explains what needs to be collected for the readmission. He hopes to figure out how to use the new system soon and reapply.
- 2. Local articulation agreement -** Canton has an articulation agreement with SUNY Cobleskill for the next two years. They will try to renew it this year. Also, they have Keystone College courses that can be taken here at high school and credits purchased which are going to be helpful if any of them go into an agricultural major in the future.
- 3. New for this year-** In order to get the reapproval, Canton needs to post articulation agreements and dual enrollment agreements on the school district web page by Sept 30, 2022.
- 4. Letters of support from local businesses-** Tom mentioned that they need letters supporting the FFA program from local businesses for the reapproval form. He asked former members that now own businesses and other people at the meeting to please send in letters of approval. All that needs to be on the letter is their signature, the name of the business, and why they support the Canton FFA program.
- 5. List of OAC Members-** Canton has to enter the OAC membership, as it is used on the agenda, for the meetings and it needs to be entered into the CATS system.
- 6. Accountability targets-** Canton has to get this from administration or guidance for the approval program.
- 7. Course catalog-** The course catalog is available from the guidance office or online.
- 8. List of Equipment-** List of equipment is already uploaded in the CATS system.
- 9. Statement of support and Guidance Services Support Services statement provided to include Teacher's involvement in IEP before and during program placement-** Guidance
- 10. CTSO-** All Canton has to enter is the FFA membership list.

Occupational Advisory Committee Meeting

- 11. Local Advisory Committee (LAC)- Lastly**, for the reapproval submission, Canton has to enter the LAC membership, as it is used on the agenda for the meetings, into the CATS system.

After all the things on the agenda were discussed, Tom informed the committee of the recent events that the FFA organization was working on and things to look forward to in the future. The Farm Show is coming up in the second week of January. The Canton FFA is preparing a down on the farm landscape to be judged. They have also made a window display, which was displayed for all to see in the classroom. Also, the FFA is going down to the Farm Show to present their on-stage presentation on the Spotted Lanternflies and to attend the Mid-Winter Convention. Then in April we are looking to hold the From our Farms to Your Arms. It is going to be hard because the person who does a lot of work for it cannot help this year. We are still going to move forward in having the event. Also, we are looking at having the mobile Ag lab, which offers a hands-on science experience to the younger kids. The Canton FFA is also looking to take one or two of the aeroponics units down to the elementary school to teach the Kindergarteners about them. Lastly, we are looking to get the kids their tractor driving certification and their servsafe certification. Then Cheyenne asked if there were any jacket recipients. This year we have two jacket recipients, Tyler Engel and Michell Woster, we did not have any Keystone recipients. Then, finally, when all new business and old business was discussed, the motion to close the meeting was made by Crawford Holmes and seconded by Cheyenne Bastian-Brown.

Meeting Adjourned: 6:00 PM

**Respectfully submitted by
Camille McRoberts**



WW 1/7/22
Bd App #1 1/13/22
#2 2/10/22

Book	Policy Manual
Section	300 Employees
Title	Personal Necessity Leave
Code	336
Status	Second Reading 2/10/22
Adopted	June 18, 1987
Last Revised	January 12, 2017

(combine + update :
336 - Adim
436 - Prof
536 - Classified
Int 336 - Employees)

Purpose

Pursuant to the provisions of this policy, the following guidelines provide for an employee's absence for personal necessity when not otherwise covered by the terms of a collective bargaining agreement.

Authority

The Board has the authority and responsibility to establish reasonable guidelines that specify the manner of proof of personal necessity, the type of situations in which such leave will be permitted, and the total number of units which may be used in any school year for such leave. Minimum usage is in 15-minute increments.[1][2]

Guidelines

Personal Leave - Administrative Employees

Full-time status administrative employees shall earn sixteen (16) personal hours absence per year.

Unused personal hours may be accumulated without limit. Personal hours may be used up to a maximum of forty (40) hours in any one (1) given year unless waived by the Chief School Administrator. Upon severance, unused hours will be paid at the daily rate for unused sick hours.

Personal Leave - Professional Employees

Requests for personal leave shall be made to the immediate supervisor.

Personal leave days with pay shall be granted to district employees in accordance with applicable provisions of the collective bargaining agreement or Board resolution.

Personal Leave - Classified Employees

Full-time status twelve and ten month secretaries, twelve month custodians, full-time twelve month maintenance and twelve month AV technician shall earn sixteen (16) personal hours absence per year.

Full-time status cafeteria employees and teacher aides shall earn sixteen (16) personal hours per year.

Part-time twelve month maintenance worker III shall earn ten (10) hours per year.

Unused personal hours may be accumulated without limit. Personal hours may be used up to a maximum of forty (40) hours in any one (1) given year unless waived by the Chief School Administrator. Upon severance, unused hours will be paid at the daily rate for unused sick hours.

Bereavement Leave - Administrative and Classified Employees

Leave may be taken for the following reasons:

Full-time status administrative employees and full-time status and part-time status classified employees who are absent due to a death in the immediate family shall receive paid bereavement leave for absence not to exceed five (5) school days. Members of the **immediate family** (includes step) shall be defined as father, mother, brother/half, sister/half, son, daughter, husband, wife, parent-in-law, or near relative who resides in the same household, or any person with whom the employee has made his/her home.[2]

Full-time status administrative employees and full-time status and part-time status classified employees who are absent due to a death of a first generational near relative shall receive paid bereavement leave for absence of one (1) school day. A **first generational near relative** (includes step) shall be defined as first cousin, grandchild, grandfather, grandmother, aunt, uncle, niece, nephew, son-in-law, daughter-in-law, brother-in-law or sister-in-law.[2]

Bereavement Leave - Professional Employees

Bereavement leave with pay shall be granted to district professional employees in accordance with law, applicable provisions of the collective bargaining agreement or Board resolution. [2]

The Board, in its discretion, may extend any paid bereavement leave as the exigencies of the case may warrant.

Compensation for personal necessity leave shall be in full for approved time off that does not exceed allowable personal leave.

Legal

1. 24 P.S. 510

2. 24 P.S. 1154



Book	Policy Manual
Section	200 Pupils
Title	Graduation Requirements
Code	217
Status	First Reading 2/10/22
Adopted	October 13, 2005
Last Revised	March 8, 2007

Purpose

The Board shall acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by awarding diplomas and certificates at graduation ceremonies.

Authority

The Board shall adopt the graduation requirements students must achieve in accordance with state regulations.[1][2][3]

The Board shall include the district's graduation requirements in the Strategic Plan.[4][1][5]

The Board shall award a regular high school diploma to every student enrolled in this district who meets the requirements of graduation established by this Board.[6][7][4][1]

The Board shall permit a student with a disability, who has attended four (4) years of high school, to participate in commencement ceremonies with his/her graduating class and receive a certificate of attendance, even if the student's Individualized Education Program (IEP) prescribes continued educational services. The student may receive a high school diploma when s/he completes his/her Individualized Education Program (IEP).[8][9][10]

A list of all candidates for the award of a diploma shall be submitted to the Board for its approval.

A requirement for graduation shall be the completion of required Keystone assessments, projects, and studies representing the instructional program assigned to grades 9 through 12, which shall be aligned with established state academic and common core standards. **In addition, students must meet any other graduation pathway as approved and defined by the PA Legislature, PDE, or LEA.** [2][11][12][13]

The Board requires that each candidate for graduation shall have earned 24 credits.

- 4 credits English
- 3 or 4 credits Mathematics
- 3 or 4 credits Science (Science and Math Total 7)

- 3 credits Social Studies
- 2 credits Computer/Technology
- ~~2~~ **1.50** credits Wellness
- 4 credits Electives
- ~~1 credit Graduation Project~~
- .25 credit Health
- ~~.25 credit Drivers Education~~
- .50 credit community Service starting with the Class of 2008

Total credits = ~~24~~ **22.25**

The fourth year of high school shall not be required for graduation if a student has completed all requirements for graduation and attends a postsecondary institution as a full-time student. [14][15]

A student may qualify for graduation by attending a district school part-time when officially enrolled part-time in a postsecondary institution. [16][15]

Delegation of Responsibility

The Superintendent or designee shall be responsible for planning and executing graduation ceremonies that appropriately recognize this important achievement.

Guidelines

Accurate recording of each student's achievement of established state academic and common core standards shall be maintained, as required by law and state regulations. [17][18]

Students and parents/guardians shall be informed in the Academic Planner of all graduation requirements students are required to complete.

Periodic warnings shall be issued to students in danger of not fulfilling graduation requirements. [19]

A student who has completed the requirements for graduation shall not be denied a diploma as a disciplinary measure, but the student may be denied participation in the graduation ceremony when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.

Diplomas for Eligible Veterans

In order to honor and recognize honorably discharged eligible veterans who left high school prior to graduation to serve in World War II, the Korean War or the Vietnam War, the Board shall grant a diploma to a veteran who meets the applicable requirements of law and completes the required application. [6]

Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.

Candidates or family representatives shall submit a completed Application For Diploma to the Superintendent to request a diploma for an eligible veteran.

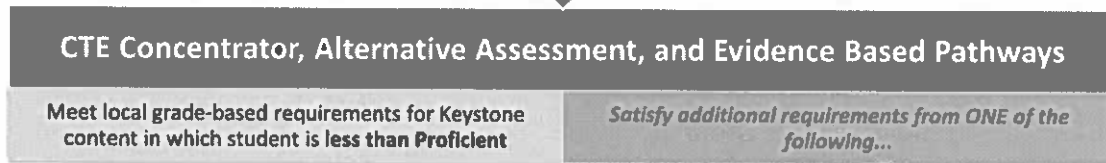
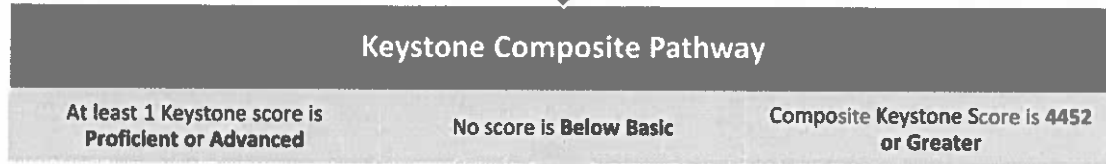
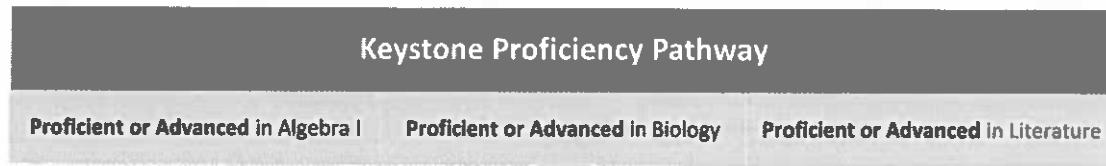
Legal

1. 22 PA Code 4.24
2. 22 PA Code 4.51
3. 22 PA Code 4.52
4. 22 PA Code 4.13
5. Pol. 100
6. 24 P.S. 1611
7. 24 P.S. 1613
8. 24 P.S. 1614
9. 22 PA Code 11.27
10. Pol. 113
11. 22 PA Code 4.12
12. Pol. 102
13. Pol. 127
14. 22 PA Code 11.4
15. 22 PA Code 11.8
16. 22 PA Code 11.5
17. Pol. 213
18. Pol. 216
19. Pol. 212
- Pol. 233

217 GRADUATION REQUIREMENTS ATTACHMENT - ACT 158 PATHWAY GRAPHIC.pdf (171 KB)

Attachment to
217 Graduation
Requirements

Act 158 Pathway Graphic



Career & Technical Education - 1 Piece of Evidence

- Industry-based competency certification
- Likelihood of industry-based competency assessment success
- Readiness for continued engagement in Career and Technical Education (CTE) Concentrator program of study

Alternative Assessment - 1 Piece of Evidence

- Attainment of *one* alternative assessment score or better: ACT (21), ASVAB AFQT (31), PSAT/NMSQT (970), or SAT (1010)
- Attainment of Gold Level or better on ACT WorkKeys
- Attainment of 3 or better on AP Exam(s) related to *each* Keystone content area in which less than Proficient
- Attainment of 4 or better on IB Exam(s) related to *each* Keystone content area in which less than Proficient
- Successful completion of concurrent course(s) related to *each* Keystone content area in which less than Proficient
- Successful completion of a pre-apprenticeship program
- Acceptance into 4yr Institution of Higher Education (IHE) for college-level coursework

Evidence Based - 3 Pieces of Evidence consistent w/student goals ONE or more from the first seven *No more than TWO from the last five*

- Attainment of 630 or better on any SAT Subject Test
- Attainment of Silver Level or better on ACT WorkKeys
- Attainment of 3 or better on *any* AP Exam
- Attainment of 3 or better on *any* IB Exam
- Successful completion of *any* concurrent or postsecondary course
- Industry-recognized credentialization
- Acceptance into an other-than-4yr Institution of Higher Education (IHE) for college-level coursework
- Attainment of Proficient or Advanced on any Keystone Exam
- Successful completion of a service-learning project
- Letter guaranteeing full-time employment or military enlistment
- Completion of an internship, externship, or cooperative education program
- Compliance with NCAA Division II academic requirements

WW 1/28/22
Bd App 2/10/22



Intermediate Unit 17

Proposed 2022-2023 General Operations Budget

- Bradford
- Lycoming
- Sullivan
- Tioga

Board Member Copy

Office Locations:

- 2400 Reach Road, Williamsport
570-323-8561 Voice / 570-323-1738 Fax
- 33 Springbrook Drive, Canton
570-673-6001 Voice / 570-673-6007 Fax

Recommended by the IU Council on January 13, 2022

Approved by the IU 17's Board of Directors on January 19, 2022

BLaST IU 17

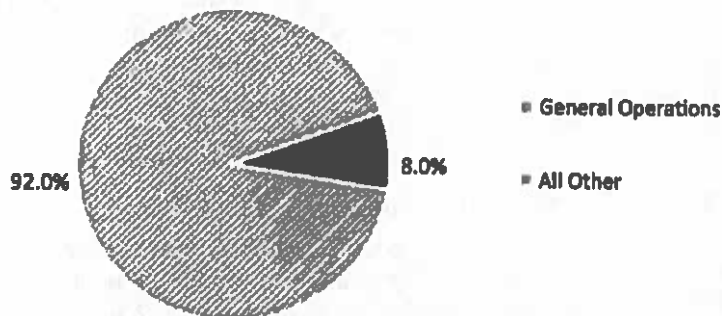
Proposed Budget

2022/2023

Executive Summary

The IU team invites your inquiries and suggestions for its budgets and services and is available to discuss them at any district board meeting or administrative team meeting. Please direct inquiries to Christina Steinbacher-Reed, Executive Director or Sara McNett, Director of Management Services at (570) 673-6001.

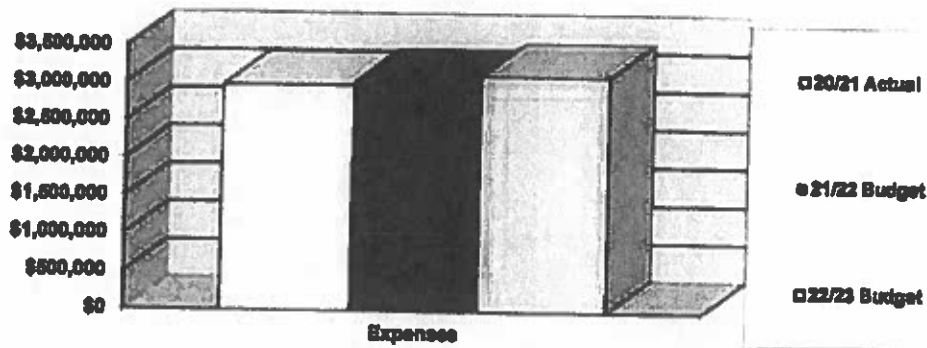
Overview:



This budget package contains a balanced budget for the General Operation (Funds 10 and 12) of IU 17. This budget does not include most program budgets for Federal, State, or local sources for specific purposes. Examples of these budgets are IDEA Supplemental Education Services (Individuals with Disability Education Act), Alternative Ed, partial hospitalization, Software consortium, eQUIP, etc. These budgets are governed by IU 17's Board of Directors and are adopted throughout the year. As the pie chart above illustrates, the General Operations Budget (Funds 10 and 12) comprises approximately 8% of the I.U. budgets, as compared to 8.2% last year.

General Operations:

Again this year, there is no assessment to the districts being proposed to support the General Operations Budget.



Expenses:

As the above graph indicates, budgeted expenses are higher than last year's by approximately \$84,806, for an increase of 2.8%. Aside from normal year-over-year growth in employee salaries, a key driver in the increasing expenses is rising employee benefit costs. Early projections for healthcare insurance require a 6.6% budgetary increase for this benefit. Fortunately, growth in required employer share for PSERS retirement contributions has slowed. The current budget reflects estimated 2022-23 salaries, with actual employee salaries to be set by the IU 17 Board of Directors during the Spring of 2022.

We have an anticipated capital transfer amount of \$200,000 in order to continue building a reserve to replace the heating units and fund upgrades and upkeep at both the Canton and Williamsport offices. Also, it is important to note that some expenses are allocated across many IU budgets (utilities, copiers, etc.) As revenue to other budgets diminishes, and salary, health care and PSERS increase, there is an increased pressure on the General Operations budget to absorb these costs.

Revenue:

The General Operations Subsidy for Intermediate Units remains eliminated from the State budget. IU 17 has been fortunate to receive revenue-generating opportunities from the state in past years, but a change in PDE's procurement strategy for Statewide System of Support initiatives has altered this revenue stream by channeling contracts through larger Intermediate Units that act as a "prime contractor" to PDE. We must continue to be proactive in seeking contracting opportunities outside IU 17 in order to fund our general operations without placing a financial burden on IU 17 member districts. We continue to contract services and products to our districts, as well as to districts and Intermediate Units throughout the state, to generate revenue in support of the General Operations budget.

IU 17 receives a significant portion of its revenue from indirect cost streams related to many of its state and federal programs. As these programs continue to experience flat funding or very small increases, we are struggling to accommodate salary and benefit increases within program grant funds. As a result, the indirect cost pool is being tapped to help cover these expenses, placing additional pressure on General Operations revenue. To the extent these revenues decrease, fund balance will be used, if necessary.

In order to continue providing delivery of training and technical assistance services to our member districts at no charge whenever possible, IU 17 intends to once again apply to PDE for an administrative waiver of 11% of Component 2 funds to support training and consultative (TAC) services.

There is no assessment to the IU 17 member school districts. On the affirmative vote of the IU Superintendents, we will request a \$250 per district contribution to help defer the cost of continuing professional development for school district administrative staff.

BUDGET ADOPTION PROCESS

1. The IU 17 Team prepares the General Operation Budget.
2. The Budget is reviewed by the IU 17 Advisory Council of Superintendents and recommended for adoption to the IU 17 Board of Directors.
3. The Intermediate Unit Board of Directors shall, at least thirty (30) days before May 1st, adopt and advertise the proposed Intermediate Unit budget.
4. Copies of the approved budget are provided to each school board member of each component school district for consideration and approval.
5. The budget approval requires: (a) the affirmative vote of a majority of the nineteen school districts, and (b) a majority of the proportionate weighted votes (as determined by the Pennsylvania Department of Education) calculated from the resolution. This resolution is to be submitted to the Intermediate Unit by each board's secretary no later than April 20, 2022.

**BLaST Intermediate Unit 17
General Operations (Funds 10 and 12)**

	Revenue		
	20/21 Budget	21/22 Budget	22/23 Budget
Interest	\$191,073	\$70,000	\$72,000
Indirect Cost/transfer from fund	\$1,521,006	\$1,550,943	\$1,311,781
Contracted Services	\$1,042,465	\$1,127,252	\$1,436,548
State Support (Retirement/SS)	\$251,283	\$274,223	\$286,895
	\$2,945,827	\$3,022,418	\$3,107,224

**General Operations - Fund Balance Summary
2022-2023**

Anticipated June 30, 2022 Fund Balance Fund 10	\$2,000,000
Total Revenue	\$3,107,224
Total Available Resources	\$5,107,224
Total Budgeted Expenses	\$3,107,224
Projected Unreserved Fund Balance - June 30, 2023	\$2,000,000

**BLST INTERMEDIATE UNIT 17
GENERAL OPERATIONS FUND 10**

Function	Object		20/21 Actual	21/22 Budget	21/22 Projected Actuals	22/23 Budget
2310	151	Salaries-Board Services	\$1,000	\$1,000	\$1,000	\$1,000
2310	331	Legal Services	\$2,910	\$0	\$4,000	\$4,000
2310	581	Board Travel & Meals	\$521	\$4,500	\$1,000	\$4,500
2350	331	Legal Services	\$0	\$3,000	\$1,500	\$3,000
2360	111/151	Salaries-Office of Exec. Dir.	\$188,055	\$193,466	\$193,696	\$199,272
2360	200's	Benefits-Office of Exec. Dir.	\$127,207	\$136,600	\$134,757	\$139,621
2360	390	Purchased Prof Serv	\$5,030	\$4,000	\$4,000	\$4,000
2360	540	Advertising	\$0	\$850	\$850	\$850
2360	550	Communications	\$0	\$500	\$0	\$500
2360	580	Staff Travel/Other Expenses	\$1,703	\$8,000	\$8,000	\$8,000
2360	611	Administrative Supplies	\$4,248	\$2,500	\$3,000	\$3,000
2360	640	Books/Publications	\$0	\$2,500	\$1,500	\$2,000
2360	810	Dues/Memberships	\$9,849	\$8,500	\$8,500	\$8,500
2500	111/112/151	Salaries- Business Office	\$289,890	\$287,849	\$281,548	\$288,457
2500	200's	Benefits - Business Office	\$235,822	\$247,846	\$238,198	\$256,138
2500	330	Audit/Legal	\$0	\$1,000	\$1,000	\$1,000
2500	340	Contracted Services	\$1,396	\$650	\$1,952	\$2,000
2500	531	Communication - Telephone	\$333	\$750	\$136	\$250
2500	532	Communication - Postage	\$3,439	\$3,500	\$3,500	\$3,550
2500	540	Advertising	\$428	\$0	\$205	\$250
2500	580	Staff Travel/Other Expenses	\$3,886	\$5,000	\$2,550	\$3,500
2500	610	Supplies	\$27,731	\$15,000	\$22,525	\$20,000
2500	750	Equipment-Noninstructional	\$0	\$0	\$0	\$0
2500	810	Dues/Memberships	\$9,994	\$9,000	\$9,000	\$9,000
2600	330	Professional Services	\$0	\$750	\$250	\$500
2600	411	Disposal Service	\$2,163	\$2,500	\$2,500	\$2,500
2600	413	Contracted Serv. Cleaning	\$17,002	\$15,000	\$17,613	\$18,000
2600	432	Contracted Serv. Maint.	\$22,755	\$17,935	\$16,550	\$17,000
2600	442	Rental - Equipment	\$8,305	\$8,300	\$8,300	\$8,300
2600	443	Rental - Office Space	\$0	\$0	\$0	\$0
2600	520	General Insurance	\$9,285	\$2,500	\$2,500	\$3,000
2600	610	Supplies- Cleaning	\$684	\$1,800	\$1,937	\$2,000
2600	620	Energy (Gas & Electric)	\$9,285	\$10,000	\$11,251	\$11,500
2600	750	Equipment-Noninstructional	\$0	\$0	\$0	\$0
2830	151	Salaries - Personnel	\$55,258	\$56,639	\$56,639	\$58,055
2830	200's	Personnel Benefits	\$48,121	\$47,267	\$49,324	\$49,056
2830	540	Advertising (personnel Ads)	\$743	\$500	\$500	\$500
2830	580	Staff Travel	\$531	\$1,000	\$2,000	\$1,500
2830	611	Supplies	\$299	\$650	\$2,000	\$2,000
2840	111/151	Salaries - Technology	\$634,670	\$662,066	\$673,988	\$678,618
2840	200's	Personnel Benefits	\$500,899	\$455,280	\$457,979	\$473,934
2840	330	Contracted Services	\$16,899	\$30,000	\$22,194	\$29,000
2840	530/550	Communications	\$13,311	\$8,000	\$7,656	\$8,000
2840	580	Staff Travel	\$32,744	\$35,000	\$35,000	\$35,000
2840	600's	Supplies	\$216,943	\$235,000	\$235,000	\$236,000
2840	750	Equipment - Non Instructional	\$0	\$0	\$0	\$0
5200	400	Bldg Purch/Renov	\$200,000	\$200,000	\$200,000	\$200,000
5900	840	Budgetary Reserve	\$0	\$25,000	\$25,000	\$25,000
Fund 10 Total (General Operation)			\$2,703,339	\$2,750,598	\$2,750,598	\$2,821,851

**BLST INTERMEDIATE UNIT 17
GENERAL OPERATIONS FUND 12**

Function	Object		20/21 Actual	21/22 Budget	21/22 Projected Actuals	22/23 Budget
2890	111/151	Salaries - Office of Prog Spec	\$114,451	\$133,071	\$140,573	\$144,087
2890	200's	Benefits - Office of Prog Spec	\$147,721	\$114,749	\$118,247	\$121,286
2890	330	Workshop	\$0	\$4,000	\$0	\$2,000
2890	580	Staff Travel/Other Expenses	\$3,054	\$10,000	\$5,000	\$6,000
2890	610	Materials & Supplies	\$1,618	\$5,000	\$8,000	\$7,000
2890	750	Equipment	\$5,718	\$0	\$0	\$0
5900	840	Budgetary Reserve	\$0	\$5,000	\$0	\$5,000
Fund 12 Total (Educational Planning)			\$272,562	\$271,820	\$271,820	\$285,373
Total Fund 10 + 12			\$2,975,901	\$3,022,418	\$3,022,418	\$3,107,224

POSITIONS / PERSONNEL -- GENERAL OPERATIONS BUDGET (FUNDS 10 AND 12)

Position	Personnel
Executive Director	Christina Steinbacher-Reed
Director: Division of Educational Planning	Brooke Beiter
Director: Division of Management Services/Board Secretary	Sara McNett
Educational Funding Coordinator	Colleen Edsell
Personnel Specialist	Cheryl Starr
Administrative Assistants	Jana Strong
	Renee Peluso
	Debra Holmes
	Susan Mahserjian-Smith
	Elizabeth Verbos
Accounting Personnel	Gretchen Geer
	Lori Tice
	Aimee Pepper
Technology	Jon Paulhamus
	Jason Albright
	William Dewald
	Tim Confer
	Eric Fessler
	Joseph Rafter
	Zachary Rowles
	Lucas Nichols
	Sarah Smeltz
	Eric Budd
	Edward Ploy
	Tyler Bartlett
	Rebecca Gibboney
Coordinator of Professional Learning	

The proposed 2022 - 2023 General Operations Budget projects costs of maintaining the staff positions listed above. Some positions represent partial FTE's.

**Comprehensive Listing of All BL&ST IU 17 Budgets
Fiscal Year - 2022-2023**

AUN: 1-17-00-000-0

Fund	Description	Director	Source	Amount
18	NTIC Health Professional	McNett	NTIC	\$ 96,738
19	Act 89	Coran	State Grant	\$ 522,157
20	Equip	Beiter	Districts	\$ 920,000
21	LCIC Health Professional	McNett	LCIC	\$ 125,181
23	Special Ed Core	Martell	State Grant	\$ 1,584,637
23	Special Ed Contracted	Martell	Districts	\$ 7,050,000
24	Transportation EI	McNett	State	\$ 450,471
25	Institutionalized Child	Martell	State/Districts	\$ 190,000
26	State Early Intervention	Sees	State Grant	\$ 4,330,906
28	PIL Leadership Initiative	Beiter	State Grant	\$ 65,100
33	Preschool 619	Sees	Federal	\$ 252,363
37	T1 New Federal	McNett	Federal	\$ 6,000
40	IDEA Part B-School Age C-2 and C-3	Beiter/Martell	Federal	\$ 6,997,081
40	IDEA ARP 611 C-2 and C3	McNett/Beiter	Federal	\$ 1,387,538
40	IDEA PART B- EI	Sees/Hindman/Tice	Federal	\$ 648,335
41	PATTAN	McNett/Tice	Federal	\$ 1,455,360
50	TI A-District	Edsell	Federal	\$ 30,987
52	Access	McNett/Tice	Federal	\$ 380,601
57	WAN	McNett/Edsell/Paulhamus	State	\$ 95,625
59	ELECT	McNett/Edsell	State	\$ 187,038
68	TI D	McNett/Edsell	Federal	\$ 118,412
64	TI D	McNett/Edsell	Federal	\$ 122,939
60	Data Governance	Beiter/Edsell	Federal/State	\$ 9,200
60	STEM State	Beiter/Edsell	State	\$ 45,345
60	Stem Education-Federal	Beiter/Edsell	Federal	\$ 17,655
60	A-TSI	Beiter/Edsell	Federal/State	\$ 57,792
60	Accelerated Learning Support	Beiter/Edsell	Federal/State	\$ 54,010
60	Accelerated Learning for School District	Beiter/Edsell	Federal/State	\$ 50,017
	ARP IDEA 619 EI	Sees/Hindman/Tice	Federal	\$ 163,368
	ARP IDEA 611 C-1 EI	Sees/Hindman/Tice	Federal	\$ 128,705
18	ARP ESSER N&D 2.5% Set Aside	McNett/Edsell	Federal	\$ 230,543
27	GEER II EANS-Emergency Assistance to Non-Public School	McNett/Edsell	Federal	\$ 597,225
	IU ARP ESSER Funds	McNett/Edsell	Federal	\$ 948,205
	Mobile Science Grant	Edsell/Gibboney	State	\$ 50,000
70	North Partial	Martell	Districts	\$ 532,657
71	Lycoming Partial	Martell	Districts	\$ 348,778
72	South Partial	Martell	Districts	\$ 480,541
73	Tioga Partial	Martell	Districts	\$ 321,315
74	LaSaQuik	Martell	Districts	\$ 142,188
75	Clear Vision	Martell	Districts	\$ 372,226
76	Lycoming Day Treatment	Martell	Districts	\$ 310,899
77	Intergrated Studies South	Martell	Districts	\$ 1,383,970
78	Intergrated Studies North	Martell	Districts	\$ 1,456,787
79	Elkland Partial	Martell	Districts	\$ 113,485
82	Software Resell Budget	Paulhamus	Districts	\$ 855,000
				\$ 35,623,398

IU 17 Assessment History

The following is a HISTORY OF GENERAL OPERATIONS ASSESSMENT TO DISTRICTS

Fiscal Year	\$ Assessment	Fiscal Year	\$ Assessment
1971-72	0	2011-12	0
1972-73	0	2012-13	0
1973-74	0	2013-14	0
1974-75	10,000	2014-15	0
1975-76	54,218	2015-16	0
1976-77	70,755	2016-17	0
1977-78	12,020	2017-18	0
1978-79	10,080	2018-19	0
1979-80	0	2019-20	0
1980-81	0	2020-21	0
1981-82	20,980	2021-22	0
1982-83	5,000		
1983-84	41,650		
1984-85	43,260		
1985-86	0		
1986-87	39,815		
1987-88	0		
1988-89	0		
1989-90	0		
1990-91	0		
1991-92	0		
1992-93	0		
1993-94	0		
1994-95	0		
1995-96	0		
1996-97	0		
1997-98	0		
1998-99	0		
1999-00	0		
2000-01	0		
2001-02	0		
2002-03	0		
2003-04	0		
2004-05	0		
2005-06	0		
2006-07	0		
2007-08	0		
2008-09	0		
2009-10	0		
2010-11	0		
		Total	\$309,778

BOARD OF DIRECTORS

**Athens Area School District
Canton Area School District
East Lycoming School District
Jersey Shore Area School District
Loyalsock Township School District
Montgomery Area School District
Montoursville Area School District
Muncy School District
Northeast Bradford School District
Northern Tioga School District
Sayre Area School District
Southern Tioga School District
South Williamsport Area School District
Sullivan County School District
Towanda Area School District
Troy Area School District
Wellsboro Area School District
Williamsport Area School District
Wyahusing Area School District**

**Vacated
Arica Jennings
Lisa McClintock
Jessie Edwards
Christina Kiessler
Jonathan DeSantis
Susan Beery
Scott Johnson**

**Julie Preston
Debra Agnew
Chad Riley
Cathy Bachman
Hal Stockdill
Brady Finogle
Dan Martin**

**Lori Baer
Kelly White**

ADVISORY COUNCIL OF SUPERINTENDENTS

**Athens Area School District
Canton Area School District
East Lycoming School District
Jersey Shore Area School District
Loyalsock Township School District
Montgomery Area School District
Montoursville Area School District
Muncy School District
Northeast Bradford School District
Northern Tioga School District
Sayre Area School District
South Williamsport Area School District
Southern Tioga School District
Sullivan County School District
Towanda Area School District
Troy Area School District
Wellsboro Area School District
Williamsport Area School District
Wyalusing Area School District**

**Craig Stage
Eric Briggs
Michael Pawlik
Brian Ulmer
Gerald McLaughlin
Daphne Bowers
Christina Bason
Craig Skaluba
William Clark
Diana Barnes
Jill Daloisio
Mark Stamm
Sam Rotella, Jr.
Douglas Lindner
Dennis Peachey
Janilyn Elias
Brenda Freeman
Timothy Bowers
Jason Bottiglieri**

IU 17 NONDISCRIMINATION POLICY

BLaST INTERMEDIATE UNIT 17, AN EQUAL OPPORTUNITY EMPLOYER, WILL NOT DISCRIMINATE IN EMPLOYMENT, EDUCATIONAL PROGRAMS OR ACTIVITIES, BASED ON RACE, COLOR, RELIGIOUS CREED, NATIONAL ORIGIN, SEX, AGE, ANCESTRY, NON-RELEVANT HANDICAPS AND DISABILITIES, OR UNION MEMBERSHIP. THIS POLICY OF NONDISCRIMINATION EXTENDS TO ALL OTHER LEGALLY PROTECTED CLASSIFICATIONS. PUBLICATION OF THIS POLICY IN BLaST, INTERMEDIATE UNIT 17's DOCUMENTS IS IN ACCORDANCE WITH STATE AND FEDERAL LAWS INCLUDING TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, SECTIONS 503 AND 504 OF THE REHABILITATION ACT OF 1973, THE AGE DISCRIMINATION ACT OF 1975, AND THE AMERICANS WITH DISABILITIES ACT OF 1990 (ADA).

FOR INFORMATION REGARDING CIVIL RIGHTS OR GRIEVANCE PROCEDURES, CONTACT CHRISTINA STEINBACHER-REED, TITLE IX, SECTION 503 / 504 COORDINATOR, AT, 2400 REACH ROAD, WILLIAMSPORT, PA. FOR INFORMATION REGARDING THE AMERICANS WITH DISABILITIES ACT PROCEDURES, SERVICES, ACTIVITIES, AND FACILITIES WHICH ARE ACCESSIBLE TO AND USEABLE BY HANDICAPPED PERSONS, CONTACT CHRISTINA STEINBACHER-REED, EXECUTIVE DIRECTOR, AT 2400 REACH ROAD, WILLIAMSPORT, PA 17701.

WW 1/28/22
Bd App 2/10/22



Canton Area School District
509 E. Main Street
Canton, Pa 17724

Dear Canton Area School Board Members,

LETTER OF AGREEMENT WITH INDEPENDENT CONTRACTOR

LOCATION OF SERVICE TO BE PERFORMED: Canton, Pa and CASD parking area or area designated by the student driver/parents

DESCRIPTION OF SERVICE TO BE PERFORMED: Providing behind the wheel training to qualifying students

COMPENSATION: There is no cost to the school district

THIS AGREEMENT is made as of June 1, 2022, by and between Canton Area School District hereinafter called "CASD," and Mac's Driving Academy hereinafter called "Independent Contractor" for the work or services described above and is subject to the following conditions:

1. The Independent Contractor agrees to conduct the performance of the work or services described above in a workmanlike and professional manner and in conformity with all laws, rules, regulations and codes of ethics binding upon or applicable to one doing the type of work or services provided for herein.
2. It is agreed between the parties that the Independent Contractor will be responsible for his equipment, transportation, insurance, and all of his own expenses in connection with the furnishing of the work or services described above, and will pay his own and his employees' FICA and other taxes. As part of this Agreement, the Independent Contractor warrants that he has sufficient Workers' Compensation insurance in place to cover his employees working at the above location and performing the work or services pursuant to or in connection with this Agreement.
3. It is distinctly understood and agreed that the Independent Contractor is not an employee, servant or agent of CASD, but is an Independent Contractor on his own.

CASD (or designated representative)

CASD Superintendent

INDEPENDENT CONTRACTOR



Tim A McAninch

Mac's Driving Academy, LLC/Owner

WW 4/28/22
Bd App 2/10/22

**END-OF-COURSE SKILLS TEST
INSTRUCTOR CERTIFICATION**



INSTRUCTOR INFORMATION

Name: Tim A McAninch Driver License #: 21838866
Home Address: 14 Troy St Apt 2 Canton Pa 17724 Instructor Number: 48278
Email Address: tmcanince@gmail.com Phone #: 570 404 7815

SCHOOL DISTRICT INFORMATION (ONE FORM PER SCHOOL)

Name of School: Canton School District County: Bradford
School Address: 509 E. Main St Canton Pa 17724 Contact Person: Eric Briggs
(at school district)
Phone #: 570 673 3191 Email: ebriggs@Canton.K12.pa.us
(contact person's number) (contact person's email)

AFFIDAVIT FOR CERTIFICATION AS AN INSTRUCTOR

I swear and affirm that I have been provided with a copy of the EOCST Program requirements. I understand and agree that failure to administer the training program as prescribed by these documents may result in the decertification of my instructor testing privileges.

Tim A. McAninch INSTRUCTOR SIGNATURE 1/24/2022 DATE

SCHOOL DISTRICT SUPERINTENDENT INFORMATION

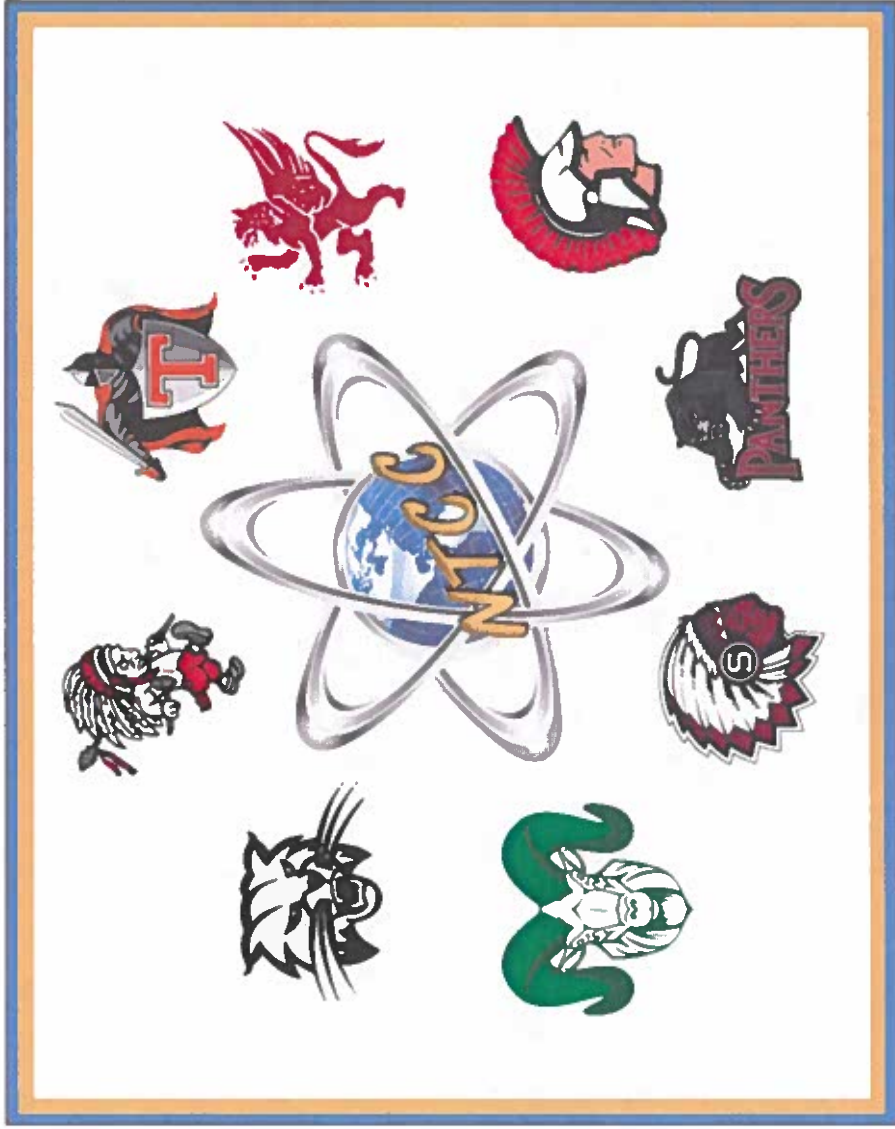
Each statement must be initialed by the School District Superintendent.

- I swear and affirm that this instructor has an agreement with this School District to conduct the EOCST on behalf of the School District. I have been provided with copies of the EOCST Program requirements and I understand the roles and duties of an EOCST instructor.
- I understand that failure to administer the training program as prescribed by these documents may result in the decertification of the instructors testing privileges.
- I understand the instructor meets all necessary EOCST Program requirements to administer the EOCST to the students currently enrolled in my School District.
- I understand that all EOCST program-related documents will be maintained securely within my School District facility in a locked file cabinet.
Location of locked file cabinet: Canton Jr/Sr High Guidance office

Name (please print): Eric Briggs Phone Number: 570-673-3191

Superintendent Signature: _____ Date: _____

WW 1/28/22
Bd App 2/10/22



2022-2023

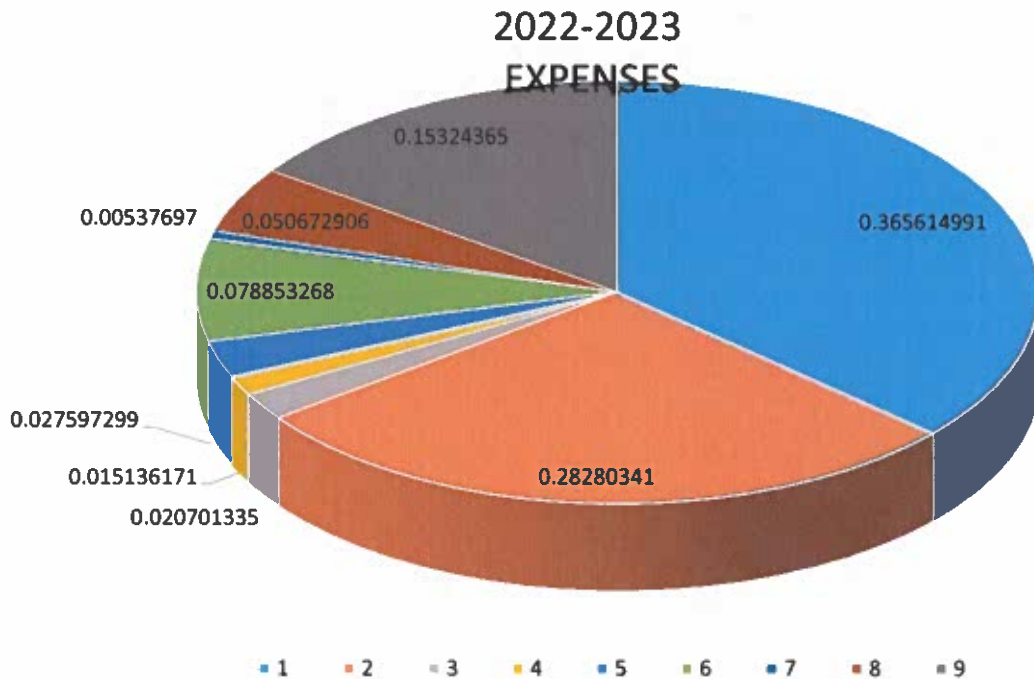
Budget

2022-2023 PRELIMINARY BUDGET

Notes

Salary Inc 1.5% PS, \$.40 SS, 2.5% ADM + 2 new instructors	140,180.43
Medical Insurance Increase 6.6 % & Chgs	25,133.92
PSERS Increase 34.94 to 35.26%	50,707.01
Supplies 10% inc & new program	48,222.55
Balance of budget adjustments	23,000.00
Total Increase	287,243.91
Revenue Increase	-155,096.00
Budget Increase	132,147.91

	2022-23		2021-22		Change	
Salaries	\$1,584,594.03	44.09%	\$1,444,413.60	\$140,180.43	4.240%	
Benefits	\$1,370,762.74	38.14%	\$1,294,921.81	\$75,840.93	2.294%	
Prof Services	\$83,000.00	2.31%	\$78,000.00	\$5,000.00	0.151%	
Property Services	\$58,156.00	1.62%	\$58,156.00	\$0.00	0.000%	
Other Purch Services	\$111,100.00	3.09%	\$108,100.00	\$3,000.00	0.091%	
Supplies	\$317,222.55	8.83%	\$269,000.00	\$48,222.55	1.458%	
Equipment	\$41,760.00	1.16%	\$26,760.00	\$15,000.00	0.454%	
Dues & Fees	\$27,122.57	0.75%	\$27,122.57	\$0.00	0.000%	
Total	\$3,593,717.89	100.00%	\$3,306,473.98	\$287,243.91	8.687%	



2022-2023 Preliminary Budget

Total Operating Budget Minus Revenues Per District Percent

School	2021/2022		2022-2023		Variance
	75% Quota 25% Usage	District Share	75% Quota 25% Usage	District Share	Increase/ (Decrease)
Athens	21.2424%	\$499,079	21.5240%	\$534,137	\$ 35,058
Canton	10.6348%	\$249,859	9.8755%	\$245,069	\$ (4,790)
NE Bradford	8.9571%	\$210,442	10.0203%	\$248,661	\$ 38,219
Sayre	10.3519%	\$243,212	9.8868%	\$245,348	\$ 2,136
Sullivan Cty	6.2968%	\$147,941	6.1163%	\$151,780	\$ 3,840
Towanda	15.9610%	\$374,994	15.4710%	\$383,927	\$ 8,932
Troy	14.3405%	\$336,921	14.1750%	\$351,766	\$ 14,846
Wyalusing	12.2154%	\$286,994	12.9313%	\$320,900	\$ 33,906
	100.000%	\$2,349,441	100.000%	\$2,481,589	\$ 132,148

Total Operating Budget

2022-2023 Total Budget	\$4,308,553
2021-2022 Total Budget	\$4,023,266
	\$285,287

Total Operating Budget Minus Revenues

2022-2023 School District Share:	\$2,481,589
2021-2022 School District Share:	\$2,349,441
Total Difference	\$132,148
Percent of Difference	5.625%

Revenues 2021-22

State Sources

Vocational Education	\$505,000
Social Security Subsidy	\$66,108
Retirement Subsidy	\$307,079

Local Sources

Interest	\$7,000
Gas Royalties	\$10,000
Rental/Lease	\$0
Subsidy PN	\$25,000
Employee Health Contribution	\$31,846
Other Revenue	\$5,000

Total Sources of Revenue \$957,033

Debt Service	\$716,792
Budget	\$3,306,474
Local/State Revenues	-\$957,033
Balance Due Member Districts	\$2,349,441

Revenues 2022-23

State Sources

Vocational Education	\$520,000
Social Security Subsidy	\$73,984
Retirement Subsidy	\$341,003

Local Sources

Interest	\$5,000
Gas Royalties	\$0
New Program	\$142,642
Subsidy PN	\$25,000
Employee Health Contribution	\$0
Other Revenue	\$4,500

Total Sources of Revenue \$1,112,129

Debt Service	\$714,835
Budget	\$3,593,718
Local/State Revenues	-\$1,112,129
Balance Due Member Districts	\$2,481,589

ADM's FOR 2022-2024 BUDGET

ADM Per Grade	Male	Female	School Total	Quota	Quota Rounded	Quota Percentage
ATHENS	253	211	464	124.74315891	125	22.276%
CANTON	99	94	193	51.88670187	52	9.265%
NE BRADFORD	89	108	197	52.96207393	53	9.458%
SAYRE	115	102	217	58.33893423	58	10.418%
SULLIVAN CTY	67	69	136	36.56265002	37	6.530%
TOWANDA	156	167	323	86.83629381	87	15.506%
TROY	137	150	287	77.15794527	77	13.778%
WYALUSING	143	123	266	71.51224196	72	12.770%
TOTALS	1,059	1,024	2,083	560	560	100.000%

	75 % of Total Budget		Pupil Quota
	75%	75%	
ATHENS	\$414,599.00	124.74	
CANTON	\$172,439.39	51.89	
NE BRADFORD	\$176,031.49	52.96	
SAYRE	\$193,898.92	58.34	
SULLIVAN CTY	\$121,517.19	36.56	
TOWANDA	\$288,596.34	86.84	
TROY	\$256,434.95	77.16	
WYALUSING	\$237,674.15	71.51	
Total Budget	\$1,861,191	560	

25% of Total Budget 20-21 VOC 20-21			
ADM STUDENTS	School VADM	%	25%
79,000	19.268%		\$119,538.12
48,000	11.707%		\$72,629.89
48,000	11.707%		\$72,629.89
34,000	8.293%		\$51,449.54
20,000	4.878%		\$30,262.97
63,000	15.366%		\$95,330.22
63,000	15.366%		\$95,330.22
55,000	13.415%		\$83,226.28
410	100.00%		\$620,397

Total	Amount Per District	Total % Per District
\$534,137		21.5240%
\$245,069		9.8755%
\$248,661		10.0203%
\$245,348		9.8868%
\$151,780		6.1163%
\$383,927		15.4710%
\$351,766		14.1750%
\$320,900		12.9313%
\$2,481,589		100.00%

Total Budget	\$3,593,718
Total Revenues	\$1,112,129
Total Budget Minus Revenues	\$2,481,589
75% Budget	\$1,861,191
25% Budget	\$620,397
Total Due from Districts	\$2,481,589
Per Pupil Cost 75%	\$ 3,384
Per Pupil Cost 25%	\$ 1,960
Total Student Cost	\$ 5,344

Northern Tier Career Center 2022-23 Enrollment Quotas

AM Session		Total Quota		Session %	Program Seats
Athens (9)	464	22.28%	125	42.80%	8.6
Northeast (4)	197	9.46%	53	18.17%	3.6
Troy (5)	287	13.78%	77	26.48%	5.3
Sullivan (3)	136	6.53%	37	12.55%	2.5
	1084	52.04%	291	100.00%	20
PM Session					
Towanda (7)	323	15.51%	87	32.33%	6.5
Canton (4)	193	9.27%	52	19.32%	3.9
Wyalusing (5)	266	12.77%	72	26.63%	5.3
Sayre (4)	217	10.42%	58	21.72%	4.3
	999	47.96%	269	100.00%	20
	2083	100%	560		

Northern Tier Career Center 2021-22 Enrollment Quotas

AM Session		Total Quota		Session %	Program Seats
Athens (9)	494	22.11%	106	43.72%	8.7
Northeast (3)	179	8.01%	38	15.84%	3.2
Troy (6)	309	13.83%	66	27.35%	5.5
Sullivan (3)	148	6.63%	32	13.10%	2.6
	1130	50.58%	242	100.00%	20
PM Session					
Towanda (7)	361	16.16%	78	32.70%	6.5
Canton (4)	226	10.12%	49	20.47%	4.1
Wyalusing (5)	265	11.86%	57	24.00%	4.8
Sayre (5)	252	11.28%	54	22.83%	4.6
	1104	49.42%	238	100.00%	20
	2234	100%	480		

NW 1128120
Bd APP 2/10/22

FIELD TRIP REQUEST

Destination(s): <u>State Legislative Leadership Conference (SLLC)</u> <u>Harrisburg</u>	How many subs are needed: <u>2</u>
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Date of Trip March 13-15, 2022 Day of Week Sun-Tues Leave Time 8 AM Return to School 4 PM
 Number of Students/Adults 5/1 Circle One (VAN) BUS -- If you want a VAN, who will drive? Tom Hajnowski
 Where will the bus load for the trip? School school
 Students will: (check one) Ride their regular bus home after the field trip.
 Arrange their own transportation home after the field trip.

Class or Grade Description Ag Experience Person in Charge Tom Hajnowski
 Other Chaperones going: _____

Objective of Trip: <u>Leadership Conference / State Capital Building /</u> <u>Tour of ag production Facility</u>	Estimated Cost Of Trip - Including Subs <u>400⁰⁰</u>
Additional Information, if any: <u>Students pay own registration/room</u>	

REGULATIONS

1. Persons in charge will submit a final list of persons riding the bus (including adults) to the Principal before leaving school grounds.
 2. Parental permission slips will be obtained by person in charge. These will also be turned in to the Principal before leaving school grounds.
 3. Students will observe the riding rules of the school. Buses are supposed to have copies of riding rules posted. Driver distractions from within the bus are to be avoided.
 4. No students are to be let off the bus at any location other than the school when returning from the field trip, unless prior arrangements have been approved by the Principal or Business Manager.
 5. Any irregularities of the trip (including bus and driver problems) will be reported to the Principal immediately.
 6. When students have to make other arrangements to get home, the person in charge and chaperones will stay with the students until all have left the school grounds.
- [Signature]
SIGNATURE OF PERSON IN CHARGE

ROUTING INSTRUCTIONS

Forward completed form to your Principal. If approved, Principal will forward to Business Office. Business Office will return original request to Principal after busing arrangements. Principal will keep the original form in their office and will send a copy of the form to the person in charge.

Principal:	Approved <u>[Signature]</u>	Date <u>1/25/22</u>
Business Manager:	Approved <u>[Signature]</u>	Date <u>1/27/22</u>

THIS SPACE FOR BUSINESS OFFICE USE ONLY