

**MINUTES
CANTON AREA SCHOOL DISTRICT
MAY 12, 2022**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, May 12, 2022 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Gary Black, Mr. Scott May, Mrs. Arica Jennings, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mr. Matt Jennings, Mr. Jared Wilcox, Mr. Tom Cochran, Mr. Dale Keltz, Mrs. Marcie Jennings, Ms. Katelyn Andrus, Ms. Becca Jennings, and Mrs. Courtney Roberts.

MINUTES

A motion was made by Mr. Gary Black and seconded by Mrs. Arica Jennings to approve the minutes of the regular meeting of April 14, 2022.

Voice Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

APPOINTMENT OF OFFICERS

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to appoint the following officers:

1. Ryan Allen, Board Treasurer, July 1, 2022 - June 30, 2023
2. Mark Jannone, Board Secretary, July 1, 2022 - June 30, 2026

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

REPORTS

Superintendent

Dr. Eric Briggs, Superintendent, reported on the following items:

- **HB 2022: School-Based Behavioral Health Assistance.** This bill would allow a behavioral health representative, stationed in a school under the supervision of a superintendent or other chief administrative officer or their designee, to use evidence-based programs for students that provide a positive school climate, crisis management, suicide prevention strategies, or skills to communicate with peers and adult, manage emotions, setting goals, establishing and maintaining positive relationships, making responsible decisions that support success in school and life. The representative also would be able to utilize early intervention services for students to deal with grief, trauma, anger, anxiety, or sadness. A public school who allows a behavioral health

representative to interact with their students is required to develop a policy and plan to provide social and mental support services for all students and enter into a MOU with the behavioral health assistance entity with which the representative is affiliated or employed, to include parental and legal guardian communication plans.

- **HB 2023: Behavioral Health Awareness Model Curriculum.** This bill would require the PA Department of Education to develop a model curriculum to assist school entities in providing behavioral health education. The bill also would allow a school entity to provide to professional educators four hours of training on behavioral health awareness that could be applied toward meeting professional education requirements.
- **HB 2024: Mental Health Instruction Study.** This bill would commission a Mental Health Instruction Study to determine the extent to which schools are currently providing mental health instruction in their curriculum. Data collected from this study will serve as the basis for recommendations for the improvement of mental health instruction in our Commonwealth's schools, including recommending future legislation.
- Thanked the Canton Moose for their tremendous food donation for our staff during Teacher Appreciation week last week. Each year, they always reach out to the district to ensure that they can support us with a meal, and they never disappoint with the work they do. Thank you very much to Jimmy and Becky Colton and all the Moose staff who support the district with this endeavor.
- Congratulated and thanked the following employees for their time and dedication to the Canton Area School District:
 - **Sarah Brown** - Sarah has worked for the school district for 20 years as a custodian and custodian supervisor. Sarah was always supportive of her staff and made sure they were diligent in the work they had done to ensure our buildings would always look clean. Many times over my past six years here, I have received comments on not only how nice our students and staff are, but also how clean our facilities look. Sarah was a huge contributor to the cleanliness of our facilities. Thank you Sarah and we wish you the best of luck as you enter retirement.
 - **Elizabeth "Beth" Cole** - Beth has worked in the district for 25 years - 23 of those years as a kindergarten teacher. It is very rare that one teacher in our elementary school spent their entire teaching career at one grade level. Prior to being a teacher, Beth was a long-term substitute and a paraprofessional. In recent years, it was my pleasure to see how Beth would always attempt to reach out and support some of our neediest families to see if she could be an additional support outside of the school setting. Thank you, Beth, for the impact you have made in the past 25 years with our students and their families. Your support will be greatly missed by all, and I wish you nothing but the best in your retirement.
 - **Bob Rockwell** - Bob has worked in the district for 35 years as an educator, athletic director, and baseball coach. A lifelong educator within the Canton Junior Senior High School, Mr. Rockwell had a knack for connecting with all students both in the classroom and on the baseball field. Bob always believed that every student deserves a chance. He also believed it was our responsibility as educators and coaches to place our students/athletes in positions where they can be successful. Bob was a master at ensuring that not only did all students and athletes learn in the classroom and on the baseball field, but they did it with dignity and respect. Bob will not be completely gone. He plans to continue to help and support our district and the student athletes as the athletic director. Thank you, Bob, for the countless hours you have spent in the classroom, on the field, and attending sporting events to support all Canton Warriors. We will miss you as a mentor on the field and in the classroom, but we welcome your continued support as our athletic director. Thank you for being the model of what we call the WARRIOR WAY!
- The CHS Guide to Graduation and calendar has been updated and is published on our CHS webpage. This guide provides all of the details that lead up to and include the commencement ceremony at 6:00 p.m. on June 3, 2022, outside on the football field.
- Seventh and eighth graders have completed their PSSA testing in Math, ELA and Science as of this week. Both our staff and students have worked hard throughout the school year to prepare for these state assessments, and we look forward to the results during the summer months. While we know that the state assessments are merely another method of assessment, we are expecting to see growth in the results for each individual student.
- We have made it a priority to decrease the truancy rate of students at CHS during the 2021/2022 school year. We have identified 68 (16%) students who have been absent more than ten days of school. These absences do not include quarantine or medical excuses. We have identified these students and referred them to our tier II team for planning, intervention, and support. Of those 68

students, 16 (4%) required a tier III intervention that involves a truancy hearing, a fine or fines and Children and Youth involvement and support.

- All formal and informal observations are complete and Mr. Wells is currently working with each staff member as they successfully complete their Act 13 goals.
- Upcoming events: May 12th - Chorus Concert, May 17th - Band Concert, May 27th - Move Up day, May 31st - sixth grade graduation.
- The special education department is currently preparing for the ESY Program. The ESY program runs June 13 - June 30, 2022, Monday through Thursday.
- The special education department is getting ready to start the 6/30 count. This count tells us which students exit from special education services, a discipline report, and various factors of our special education staff and personnel.

CITIZEN RECOGNITION - AGENDA RELATED

Mr. Dale Keltz again approached the board requesting that the Pledge of Allegiance be removed from the agenda.

BUSINESS

Treasurer's Report

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the Treasurer's Report as presented for April 30, 2022. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Bills

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the bills for April, 2022.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the transportation changes.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Bids

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the General Business, Art, Shop, Science, Custodial and Fall Athletic bids for the 2022/2023 school year, not to exceed the combined threshold of \$36,481.63.

Roll Call Vote: All eight members present voted yea.

Mr. Bill Holland was absent.
Motion carried.

Contracts

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the Superintendent and/or Business Manager to sign contracts related to budgeted items for the 2022/2023 school year.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Daily Depositories

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the Chemung Canal Trust Company and First Citizens Community Bank as daily depositories for the 2022/2023 fiscal year.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Gaming Funds

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to accept the state's distribution of gaming funds to provide homestead/farmstead relief per Act of 2006 in the amount of \$375,791.88.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Homestead/Farmstead Exclusion

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to resolve that the Canton Area School District Board of Directors approve the homestead and farmstead exclusion real estate tax assessment reductions in the amount of \$262.96 as authorized for the school year beginning July 1, 2022 under the provision of the Homestead Property Exclusion Program Act (Part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006.)

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Referral Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the Linkage Letter/Referral Agreement between CONCERN and Canton Area School District effective 2022/2023 and 2023/2024 school years.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the Physical Therapy Services Agreement between Pivot Physical Therapy of Pennsylvania, LLC d/b/a Pivot Physical Therapy and Canton Area School district for the 2022/2023 school year.

Roll Call Vote: All eight members present voted yea.

Mr. Bill Holland was absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the Memorandum of Understanding between BLAST IU 17 and Canton Area School District for the purpose of providing curriculum consultation services effective July 1, 2022 through June 30, 2023.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Dual Enrollment Agreements

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the following Dual Enrollment Agreements:

- a. Lackawanna College, effective July 1, 2022 through June 30, 2023.
- b. Keystone College, September 1, 2022 through June 30, 2023.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Engagement Letter

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the Engagement Letter from EFPR Group, LLP to perform our financial audits of the fiscal years 2021/2022, 2022/2023, and 2023/2024 in the amounts of \$27,500.00, \$28,500.00, and \$29,500.00, respectively.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to accept the Sponsor-to-Sponsor Agreement between Bradford Tioga Head Start, Inc. and Canton Area School District effective July 1, 2022 through June 30, 2023.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

PERSONNEL

Retirement

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to accept the retirement letter from Elizabeth Cole, elementary teacher, effective June 30, 2022, with 25 years of service at Canton Area School District.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Resignation

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to accept the letter of resignation from Bethany Fulmer, part-time paraprofessional, effective May 10, 2022.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Retirement

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to accept the retirement letter from Robert Rockwell, high school business teacher, effective June 3, 2022, with 35 years of service at Canton Area School District.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

New Employees

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the following new employees, pending completion of required paperwork:

- a. Todd Nagy, special education teacher, 2022 Summer School 7/5/22 - 8/1/22 (16 days) at \$200.00/day with no benefits.
- b. Megan Everts, special education teacher, 2022 ESY 6/13/22-6/30/22 (12 days) at \$23.97/hour with no benefits.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Substitute List Additions

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Kay Stermer, cafeteria
- b. Tyler Jannone, custodian
- c. Penny Morgan, paraprofessional
- d. Judy Watson, bus driver

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Volunteer List Additions

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the following additions to the volunteer list; all required paperwork has been completed:

- a. Samantha Driscoll, elementary class/field trip, retroactive to 4/21/22
- b. Cindy Yellenic, band and chorus field trip chaperone, retroactive to 4/19/22
- c. Desi Space, elementary field trip chaperone

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Unpaid Days

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the following unpaid days for the month of April, 2022, for the following employees:

- a. Employee #1819, .50 day
- b. Employee #1774, 9 days

- c. Employee #1829, 1 day
- d. Employee #1246, .50 day

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

FINANCE/POLICY

Policy First Reading

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve the first reading of the following new/revised board policies:

- a. (revised) #100 - Comprehensive Planning
- b. (new) #215.1 - Academic Acceleration
- c. (updated) #218 - Student Discipline
- d. (updated) #220 - Student Expression/Dissemination of Materials and attachment
- e. (revised) #227 - Controlled Substances/Paraphernalia
- f. (revised) #808 - Food Services

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

OTHER ITEMS

2022 Tentative Class List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to accept the Canton Area School District Jr./Sr. High School tentative class list of 2022.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Letter

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the letter to Canton Borough in reference to the 2022 Graduation Parade.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Field Trip Request

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the overnight field trip request from Randy Frye to the Pennsylvania Choral Director's Association at Messiah University July 31, 2022 through August 2, 2022.

Roll Call Vote: All eight members present voted yea.
Mr. Bill Holland was absent.
Motion carried.

Field Trip Request

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the overnight field trip request from Maureen Martz to the FCCLA State Officer Training in State College, PA May 13, 2022 through May 15, 2022.

Roll Call Vote: All eight members present voted yea.

Mr. Bill Holland was absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

An Executive Session was held prior to the Board Meeting, at 4:30 p.m., to discuss safety and personnel matters.

The next Board Meeting will be held Thursday, June 9, 2022, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:30 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary