

**MINUTES  
CANTON AREA SCHOOL DISTRICT  
JUNE 9, 2022**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, June 9, 2022 at 5:00 p.m.

**MEETING CALLED TO ORDER**

Our Vice President, Mr. Bill Holland, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

**BOARD MEMBERS PRESENT**

Mr. Bill Holland, Vice President, Mr. Ryan Allen, Mr. Eric Anderson, Mr. Gary Black, Mr. Scott May, Mrs. Arica Jennings, and Mr. Tom Resavage.

**OTHERS PRESENT**

Dr. Eric Briggs, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Mrs. Amy Repard, Special Education Supervisor; Mr. Jared Wiker and Mr. Matt Jennings, newspaper reporters; Mrs. Angie Hess, and Mr. Dale Keltz.

**MINUTES**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Scott May to approve the minutes of the regular meeting of May 12, 2022

Voice Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

**REPORTS**

**Superintendent**

Dr. Eric Briggs, Superintendent, reported on the following items:

- The next state budget is due on June 30 and will be negotiated in Harrisburg over the next few weeks. The Governor is fighting to secure a historic \$1.55 billion increase in Basic Education Funding, including an additional \$300 million for the Level-Up Program, which targets the most historically underfunded schools, plus a \$200 million increase in Special Education Funding. Over the next few weeks, we will be watching to see where the negotiation process goes, but we continue to be hopeful to have a budget in place by June 30.
- Congratulated the 60 graduates who are now alumni of the Canton Area School District. Although I was unable to attend, I watched the video online, and I want to congratulate Mr. Jacopetti and his team for putting on a wonderful ceremony.
- Last week, the 7<sup>th</sup> grade students gave a tour to the incoming 7<sup>th</sup> grade students so they could become acquainted with the Junior/Senior High School.
- Congratulated Theresa Beers - class Valedictorian, Michael Skipper - Salutatorian, and Oliva Williams - Third Honor in the Class of 2022.
- Congratulated to Emmi Ward for being named the NTL Female athlete of the Year and Bob Rockwell for being named the NTL Coach of the Year.
- Kinder Camp was a success earlier this week. We had over 60% of the projected kindergarten students participate in the program.
- The elementary school is already looking to update the student and staff handbooks for the 2022-2023 school year.
- Plans are beginning for another Warrior Foundation Golf Tournament scheduled for September 10, 2022.

- The ESY program starts Monday and goes through June 30. We are excited to support our students as they work on recoupment of skills they have learned this year to be prepared for the 2022-2023 school year.
- The special education department is finishing the 6/30 count and all other reporting requirements. In addition, they are in the process of scheduling and developing new interventions times and processes in the elementary school as well as potential changes to the high school.
- Thanked the past and current Canton School District Board of Directors for their continued support over the past six years. You all have been supportive of the work we have done, and although we did not always see eye-to-eye with some decisions, you continued to be supportive of us and open our eyes to thinking outside the box with some of the ways we implement school policies and procedures. We have accomplished a lot in the past six years, and I know this district will continue to grow. I have faith that you will not only continue to grow the school district, but the community as well. Remember, keep building strong relationships with each other, and continue to move forward with Warrior Pride.

### **CITIZEN RECOGNITION – AGENDA RELATED**

Mr. Dale Keltz again approached the board and attempted to explain that his issue with the board reciting the Pledge of Allegiance is that he does not think they mean the words that they are saying. He indicated that he is a veteran and took an oath to defend against all enemies, foreign and domestic, and he asked that the board take a stance against future mandates, which he indicated, are not actual laws.

### **BUSINESS**

#### **Treasurer’s Report**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the Treasurer’s Report as presented for May 31, 2022. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

#### **Bills**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the bills for May 2022.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

#### **Tax Additions, Exemptions and Exonerations**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

#### **Transportation Changes**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the transportation changes.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

#### **Budget Funds Transfer**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the administration to transfer budget funds to cover year-end accounts and pay July bills.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

### **Memorandum of Understanding**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the Outreach Caseworker Program Memorandum of Understanding between Bradford County Human Services Agency and Canton Area School District effective the 2022/2023 school year.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

### **Letter of Agreement**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the Caseworker Outreach and Student Assistance Program Letter of Agreement between Bradford County Human Services Agency on behalf of the Bradford/Sullivan County Mental Health Program and Canton Area School District effective July 1, 2022 to June 30, 2023.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

### **Agreement**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the BLaST Inter-Governmental Agreement for shared Special Education Services effective July 1, 2022 for the 2022/2023 school year.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

### **IDEA Agreement**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the BLaST IDEA Agreement effective July 1, 2022 for the 2022/2023 school year.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

### **New Account/Club**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the addition of a new account/club to the Canton Jr./Sr. High School Central Treasury in the name of Class of 2029.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

### **Services Agreement**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the Occupational Therapy Services Agreement between Lisa Inman and Canton Area School District effective July 1, 2022 through June 30, 2023.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

### **Final Budget**

A motion was made by Mr. Eric Anderson and seconded by Mr. Ryan Allen to approve the 2022/2023 Canton Area School District final budget with expenditures equaling \$20,155,125 and revenues of \$18,433,370 with the deficit coming from the fund balance. The final budget would set taxes at the following rates:

Real Estate:	<u>2021/2022</u>	<u>2022/2023</u>	<u>Change</u>
Bradford County	35.2980	35.3848	+0.0868
Lycoming County	14.5163	14.4366	-0.0797
Tioga County	16.7465	16.5614	-0.1851

The following tax levies remain the same as last year:

Occupation Assessment Tax: 200 mills (Bradford County system)

Category 1 = \$0                      Category 2 = \$15  
Category 3 = \$30                     Category 4 = \$60

Earned Income Tax: 1% levy (.5% effective rate due to sharing)

Real Estate Transfer Tax: 1% (.5% effective rate due to sharing)

Per Capita Tax per School Code 670: \$5 per person

Per Capita Tax Act 511: \$10 per person levy (\$5 effective rate due to sharing)

Discounts and Penalties: Occupation, Per Capita, and Real Estate taxes will be subject to a 2% discount if paid within 2 months of bill date and a 10% penalty if paid after 4 months of the bill date.

There will be no discount or penalty for payments made between 2 months and 4 months of the bill date.

A three (3) month installment plan is available. Payments will be due on August 31<sup>st</sup>, September 30<sup>th</sup>, and October 31<sup>st</sup>.

Roll Call Vote: Mr. Eric Anderson, Mrs. Arica Jennings, Mr. Scott May, Mr. Bill Holland, Mr. Gary Black, and Mr. Ryan Allen voted yea.  
Mr. Tom Resavage voted nay.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

### **PERSONNEL**

#### **Letter of Resignation**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to accept the letter of resignation from Dr. Eric Briggs, Superintendent, effective June 30, 2022.

Roll Call Vote: Mr. Eric Anderson, Mrs. Arica Jennings, Mr. Scott May, Mr. Bill Holland, Mr. Gary Black, and Mr. Ryan Allen voted yea.  
Mr. Tom Resavage voted nay.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

#### **Appoint Acting Superintendent**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to appoint Michael Wells

as the Acting Superintendent, effective July 1, 2022 through September 30, 2022 or upon the appointment of a new Superintendent, whichever comes first.

Roll Call Vote: Mr. Eric Anderson, Mrs. Arica Jennings, Mr. Scott May, Mr. Bill Holland, Mr. Gary Black, and Mr. Ryan Allen voted yea. Mr. Tom Resavage voted nay. Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent. Motion carried.

### **Retirement Letter**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to accept the retirement letter from Jaye Chilson, part-time cafeteria worker, with 24 years of service, effective June 3, 2022.

Roll Call Vote: Mr. Eric Anderson, Mrs. Arica Jennings, Mr. Scott May, Mr. Bill Holland, Mr. Gary Black, and Mr. Ryan Allen voted yea. Mr. Tom Resavage voted nay. Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent. Motion carried.

### **New Employees**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the hiring of the following new employees:

- a. Brenndan Dapp, full-time custodian, \$10.00/hour with full benefits, effective June 10, 2022 pending completion of all required paperwork.
- b. Bradley Dzoch, full-time custodian, \$10.00/hour with full benefits, effective June 10, 2022 pending completion of all required paperwork.

Roll Call Vote: Mr. Eric Anderson, Mrs. Arica Jennings, Mr. Scott May, Mr. Bill Holland, Mr. Gary Black, and Mr. Ryan Allen voted yea. Mr. Tom Resavage voted nay. Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent. Motion carried.

### **Tenure**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve tenure of the following professional employees:

- a. Cindy Reed, Certified School Nurse
- b. Ben Rubert, Health and PE Teacher
- c. Kayln Essick, English Teacher

Roll Call Vote: Mr. Eric Anderson, Mrs. Arica Jennings, Mr. Scott May, Mr. Bill Holland, Mr. Gary Black, and Mr. Ryan Allen voted yea. Mr. Tom Resavage voted nay. Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent. Motion carried.

### **Volunteer**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the following volunteer as all paperwork has been completed:

- a. Bryan Graham, softball coach, retroactive to 5/14/22

Roll Call Vote: Mr. Eric Anderson, Mrs. Arica Jennings, Mr. Scott May, Mr. Bill Holland, Mr. Gary Black, and Mr. Ryan Allen voted yea. Mr. Tom Resavage voted nay. Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.

Motion carried.

### **Unpaid Days**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve unpaid days for the month of May 2022, for the following employees:

- a. Employee #1819, .75 day
- b. Employee #1774, 2.25 days
- c. Employee #1762, 2 days
- d. Employee 1615, 17 days
- e. Employee #1246, .50 day
- f. Employee #1842, 1 day

Roll Call Vote: Mr. Eric Anderson, Mrs. Arica Jennings, Mr. Scott May, Mr. Bill Holland, Mr. Gary Black, and Mr. Ryan Allen voted yea. Mr. Tom Resavage voted nay. Mrs. Judy Sourbeier and Mr. Denny Sourbeier were absent. Motion carried.

### **FINANCE/POLICY**

A motion was made by Mr. Ryan Allen and seconded by Mr. Eric Anderson to approve the seconded reading of the following new/revised board policies:

- a. (revised) #100 - Comprehensive Planning
- b. (new) #215.1 - Academic Acceleration
- c. (updated) #218 - Student Discipline
- d. (updated) #220 - Student Expression/Dissemination of Materials and attachment
- e. (revised) #227 - Controlled Substance Paraphernalia
- f. (revised) #808 - Food Services

Roll Call Vote: All seven members present voted yea. Mrs. Judy Sourbeier and Mr. Denny Sourbeier were absent. Motion carried.

### **OTHER ITEMS**

#### **Final Class List**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to accept the Canton Area School District Jr./Sr. High School final class list of 2022.

Roll Call Vote: All seven members present voted yea. Mrs. Judy Sourbeier and Mr. Denny Sourbeier were absent. Motion carried.

### **Updated Calendars**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the following updated calendars:

- a. 2021/2022 Canton Area School District Calendar
- b. 2022/2023 Canton Area School District Calendar

Roll Call Vote: All seven members present voted yea. Mrs. Judy Sourbeier and Mr. Denny Sourbeier were absent. Motion carried.

### **Field Trip**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the request from

Tom Hojnowski for an overnight field trip to the PA Summer Convention at Penn State Main Campus  
June 9 - 11, 2022.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

### **Quarterly Reports**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the Canton Area Elementary and Canton Jr./Sr. High School Library third quarter board reports.

Roll Call Vote: All seven members present voted yea.  
Mrs. Judy Sourbeer and Mr. Denny Sourbeer were absent.  
Motion carried.

### **CITIZEN RECOGNITION - NON-AGENDA RELATED**

Angela Hess thanked Dr. Briggs for the time he has spent at the district and for personally working with her kids. She informed the board that she was very happy with the academic awards ceremony however felt that there should be some sort of a Canton Area Virtual Education (CAVE) award ceremony. She also commented about graduation indicating that she would prefer it be held indoors. If it has to be held outdoors, she asked that the district find a way to speed it up and not have everybody sit so far away from each other.

### **Announcements**

An Executive Session was held prior to the Board Meeting, at 4:45 p.m., to discuss personnel matters.

The next Board Meeting will be a special board meeting to be held on Monday, June 27, 2022, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

### **Meeting Adjourned**

Mr. Holland adjourned the meeting at approximately 6:45 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone  
Business Manager/Board Secretary