

**MINUTES
CANTON AREA SCHOOL DISTRICT
August 11, 2022**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, August 11, 2022 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, Mr. Ryan Allen, Mr. Eric Anderson, Mr. Scott May, Mrs. Arica Jennings, Mr. Denny Sourbeer and Mr. Tom Resavage.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Mrs. Amy Repard, Special Education Supervisor; Attorney Cassi Blaney, District Solicitor; Mr. Jared Wiker, newspaper reporter; Ms. Lucy Chamberlain, Ms. Courtney Roberts, Ms. Rebecca Hulslander and Mr. Dale Keltz.

MINUTES

A motion was made by Mr. Denny Sourbeer and seconded by Mrs. Arica Jennings to approve the minutes of the regular meeting of June 9, 2022 Board meeting and the June 27, 2022 Special Board meeting.

Voice Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Districts are discussing if there will be changes at the state level regarding the COVID -19 policies. We received correspondence from the Acting Secretary of Health that indicated that the Department of Health and Education will not be issuing new or separate public health guidance for K-12 schools for the 2022-2023 school year. Schools will continue to report positive cases of COVID-19 to the Department of Health on the Future Ready Comprehensive Planning Portal (FRCP). Reporting will begin on Friday, August 19th. We will continue to update the ARP ESSER Health and Safety Plan every six months. The next update to the plan will be coming in October.
- As you may know the Troy ASD are working through issues with Alparon Park and they have reached out to Warrior Country to see if we could host them for their JH and JV home games. We shared that during our field renovations we also had one Football season that we played at Alparon park - it was a strange day to sit in the grandstands in Troy watching Canton Homecoming festivities. The next step is for them to fill out a formal building and grounds usage form and for Mr. Rockwell to ensure that the fields are not already in use for our sporting events or our youth programs. Wanted to keep you posted on this important update.
JV Football - August 29, September 5, September 19, October 3, 2022.
JH Football - September 1, September 8, September 22, October 6, 2022.
- CHS News:
 - We had a successful summer school that consisted of attendance in the school building for sixteen days under the guidance of two regular education teachers and one special

education teacher. This program allowed fifteen students to fulfill the requirements, remaining on pace to graduate with their cohorts.

- In an attempt to reduce truancy, we redesigned the attendance procedure with the help of both the district magistrate and Nichole Buck from CYS. The modifications, we believe, will help reduce the number of students who become truant during the 2022-2023 school year. In addition, Pam Engel from the elementary school will be joining the high school team and we are excited for her experience in the area of attendance.
- We are excited to see the students return to school and begin extracurricular activities. Band camp and football acclimation are underway. We are feeling the excitement in the air as all of our PIAA extracurricular activities begin next week!
- A notable change for the upcoming school year includes utilizing two school buses to transport students to the Northern Tier Career Center (NTCC). Students will not be permitted to drive their personal vehicles to the Career Center. Students will be required to ride school transportation. This measure will alleviate most of the safety concerns associated with student drivers and accidents. We have had many concerns raised over the past few years regarding the safety of students driving to the Career Center.
- CAES News:
 - We are planning for upcoming staff in-service days the week of August 22, 2022.
 - Finalizing the enrollment information and class lists to be ready for school to begin.
 - We are meeting with all SLL s to plan Positive Behavioral Interventions and Supports (PBIS) for the 2022-2023 school year.
 - Upcoming Events
 - Quality Behavioral Solutions (QBS) De-Escalation Trainings August 16, 17, and 18, 2022.
 - CAES sneaker give away - Monday August 15, 2022.
 - Kindergarten Orientation - Wednesday, August 24 from 6:00-7:30 pm
 - Warrior foundation golf tournament - September 10 at 1:00 pm
 - Open House - Thursday September 15, 2022 6:00-7:30 pm
- Special Education News:
 - Looking to hire a couple of new paraprofessionals, with two new hires coming on board!
 - Special Education numbers are fluctuating with new enrollments and withdrawals.
 - Indicator 13 is being monitored this year.

CITIZEN RECOGNITION – AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the Treasurer's Report as presented for June 30, 2022 and July 31, 2022. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Bills

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the bills for June and July 2022.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the tax

additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Transportation

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the transportation changes.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the transportation drivers list for 2022-23.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve new transportation contracts, agreements, and daily rates for 2022/2023

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Purchase of Service Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the Education Services Purchase of Service Agreement between the Children's Center for Treatment and Education d/b/a/ Beacon Light Behavioral Health Systems which operates Custer City Private School and Canton Area School District effective July 1, 2022 through June 30, 2023.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the MOU between Canton Borough Police Department and Canton Area School District.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the Sheltering and Mass Care Facilities MOU between BLAST IU17 and Canton Area School District.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

PERSONNEL

Letters of Resignation

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to accept the following letters of resignation:

1. Joshua Haley, Business Teacher, effective July 21, 2022.
2. Morgan Henahan, HS Office Secretary, effective July 22, 2022.
3. Courtney Roberts, Art Teacher, effective July 26, 2022.
4. Nancy Neff, Custodian, effective September 28, 2022.
5. Asti Tillotson, part time cafeteria worker, effective August 17, 2022.
6. Madison Thoren, part time paraprofessional, effective August 4, 2022.
7. Samantha Wilcox, full time paraprofessional, effective August 8, 2022.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

New Employees

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the hiring of the following new employees, pending completion of required paperwork:

1. Rachel Stone, part time paraprofessional, \$17.00 per hour with no benefits, effective August 17, 2022.
2. Rebecca Hulslander, part time paraprofessional, \$17.00 per hour with no benefits, effective August 17, 2022.
3. Billie Jo Shedden, full time custodian, \$10.00 per hour with full benefits, effective August 22, 2022.
4. Lucille Chamberlain, elementary art teacher, M step 1, \$64,807.00 with full benefits, effective August 22, 2022, or upon release from Troy Area School District.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Co-Curricular

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following additions to the 2022/2023 co-curricular sport list:

1. Jason Foust, JV Girls Basketball Coach, step 4, \$5,382.52
2. Sheila Wesneski, Assistant Softball Coach, step 1, \$4,159.22
3. Sheila Wesneski, Junior High Head Volleyball Co-Coach, step 4, \$2324.27
4. Abigail Williams, Junior High Head Volleyball Co-Coach, step 4, \$2324.27

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Appointments

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following appointments, effective July 1, 2022:

1. Dr. Amy Martell, Safety Officer
2. Mark Jannone, Homeless and Foster Liaison

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Substitute List

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following additions to the substitute list, pending completion of required paperwork:

1. Tracy Hojnowski, nurse
2. Dion Sullivan, CASD guest teacher
3. Garrett Wesneski, CASD guest teacher
4. Jaye Chilson, cafeteria
5. Ashley Esaias, CASD guest teacher
6. Samantha Wilcox, paraprofessional
7. Robert Rockwell, teacher

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Long Term Substitutes

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following long term substitutes, effective August 29, 2022, pending completion of required paperwork:

1. JoAnn Collister, less than 90 days, Computer Science teacher, \$125.00 per day, after the 45th consecutive day to be placed on step 1 B \$60,107, prorated, with no benefits.
2. Robert Rockwell, more than 90 days, Business teacher, step 1 B \$60,107, prorated, with full benefits.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Volunteers

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following volunteers as all paperwork has been completed:

1. Elizabeth Cole, Elementary
2. Jay Perry, Football
3. Dave Machmer, Football
4. Ryan Van Noy, Football
5. Jimmy Pepper, Football
6. Seth Robbins, Football

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Unpaid Days

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve unpaid days for the months of June and July, 2022, for the following employee:

1. Employee #1615, 3 days

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Transient payment

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve \$2.00 per hour transient payment for paraprofessionals whose regular or temporary assignment is at a location other than the Canton Area School District buildings for at least 3.5 hours per day, effective the 2022/2023 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

OTHER ITEMS

Wellness Policy Assessment Tool

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to accept the updated Wellness Policy Assessment Tool and Report Template.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Handbooks

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the Canton Jr/Sr High School, Canton Area Elementary School, and Canton Area School District Employee General 2022/2023 Handbooks

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Central Treasury

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the 4th quarter Elementary and High School Central Treasury reports.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

Booster Clubs

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to Recognize Level 1 and 2 Booster Club Personnel (Board Policy #707.1) and the Canton Elementary Youth Basketball and Volleyball programs for the purpose of liability insurance inclusion.

Roll Call Vote: All seven members present voted yea.
Mr. Gary Black and Mr. Bill Holland were absent.
Motion carried

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

An Executive Session was held after the June 27, 2022 Special Board meeting, to discuss personnel matters.

An Executive Session was held on July 5, 2022 @ 6:00pm, to discuss security.

An Executive Session was held prior to this Board Meeting, at 4:45 p.m., to discuss personnel matters.

The next Board Meeting will be held on Thursday, September 8, 2022, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:22 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary