



2022-23 Unified Champion Schools Memorandum of Understanding

Special Olympics Pennsylvania and Canton Jr/Sr High School

This Memorandum of Understanding summarizes the partnership between Special Olympics Pennsylvania (SOPA) and Canton Jr/Sr High School for the Unified Champion Schools (UCS) program designed to lead to more inclusive and accepting school environments. The three components are Interscholastic Unified Sports, inclusive youth leadership, and whole school engagement.

These programs will be offered in Canton Jr/Sr High School, and the length of the agreement is from the date of the signing of this MOU through June 30, 2023.

Special Olympics Pennsylvania

During the 2022-23 school year, Special Olympics Pennsylvania will provide funding support, technical guidance through dedicated staff, and resources to Canton Jr/Sr High School. These will support the Unified Champion Schools program which consists of Interscholastic Unified Indoor Bocce, inclusive youth leadership, and whole school engagement activities.

- Expenditures covered include:
 - Unified Indoor Bocce coach stipend of \$1,000 payable to the school district to be distributed among one or more coaches
 - Up to three Unified Indoor Bocce replacement competition polo shirts and (if needed) one coach's shirt with the high school's name and colors to supplement the current inventory. The school is responsible for the secure storage of the bocce court, equipment, and all uniforms for use in future years, and agrees to replace any missing equipment or uniforms.
 - Training and resource materials on youth leadership, whole school engagement activities, and Unified Sports
 - Spread the Word Inclusion awareness campaign promotional materials and supplies
 - If the school's team advances to the Unified Indoor Bocce State Championships, all housing, meals, and onsite costs are paid by SOPA. (The school is responsible for providing bus transportation.)
- SOPA will provide technical guidance and resource support to ensure the successful implementation of the Unified Champion Schools program components. These include:
 - Unified Sports® training course conducted for coaches and other interested personnel, including resource guides and access to free online materials.
 - SOPA staff member assigned to your high school to serve as a dedicated liaison for Unified Sports coaches, faculty advisors, and youth leaders.
 - How to conduct a minimum of three whole school engagement activities during the year aimed at promoting inclusion, raising awareness, and improving overall school climate. This includes materials and guidance on conducting a student-driven respect and awareness campaign entitled "Spread the Word Inclusion." SOPA staff support also will be offered to students and faculty advisors when needed.
 - Strategies and resources for the inclusive youth leadership Unified Club.
 - Access to extensive online videos, instructional materials, and best practices from schools around the country and in Pennsylvania.

Canton Jr/Sr High School

Canton Jr/Sr High School agrees to the following in support of the Unified Champion Schools (UCS) program:

- Abide by the requirements outlined in this Memorandum of Understanding and any applicable Special Olympics Pennsylvania policies, sports rules, and program deadlines
- Ensure school's teacher/chaperone to student ratio policies are adhered to at all times. If the school decides to participate in an overnight travel event, there is a required 4:1 student to chaperone ratio. Additionally, any overnight events will follow SOPA's Housing Policy governing room assignments (available at www.specialolympicspa.org).
- Ensure background checks are completed for all coaches and volunteers in accordance with Pennsylvania's state legal requirements. School will provide a copy of its background check policy to SOPA if requested. The head Unified Indoor Bocce coach is hired by October 1.
- **Interscholastic Unified Sports:** Have a high school Interscholastic Unified Indoor Bocce team which has a proportional number of Special Olympics-eligible athletes (defined as students with an intellectual disability, cognitive delay, or developmental disability including different types of autism) and students without an intellectual disability. Only students enrolled in the 9th-12th grades are eligible, including any up to the age of 21 receiving services from the school district.
 - The team practices after school a minimum of twice a week for 10-11 weeks. First practices begin the week of November 21 and the regular season ends the first week of March (depending on the date of the regional championships). This aligns with the Pennsylvania Interscholastic Athletic Association winter sports season.
 - Additionally, the high school's Unified Indoor Bocce team participates in a minimum of four competitions which include a culminating county or regional championship event. The school district is responsible for providing transportation for the competitions.
 - Coaches are required to complete the free Special Olympics Unified Sports online course and attend the Unified Indoor Bocce in-person training. They also agree to fulfill the responsibilities in the SOPA coach's job description.
- **Inclusive Youth Leadership:** There is a structured inclusive youth leadership club led by students with and without intellectual disabilities. It may be a new Unified Club or an existing group. This club meets at least once or twice per month and organizes activities to improve school climate, and promote acceptance and respect. Additionally, four students and a teacher attend a five hour Youth Summit conducted by SOPA on a school day to learn about inclusive leadership.
- **Whole School Engagement:** Have a minimum of three whole school engagement activities which are organized by students and focus on inclusion, respect, and improved school climate. Technical support will be provided by SOPA staff, as well as funding resources for materials as defined in the previous section.
- Ensure success through the involvement and support of the high school's principal, athletic director, special education director, teachers, and staff for the UCS program.
- Complete and submit mid-term and year-end reporting requirements for a United States Department of Education Unified Champion Schools grant that provides partial funding support.



9/28/22

Matt Aaron
President and CEO
Special Olympics Pennsylvania

Date

Signature

Date

Name: _____

Title: _____

For Canton Jr/Sr High School

WW 9/30/22
Bd App 10/13/22

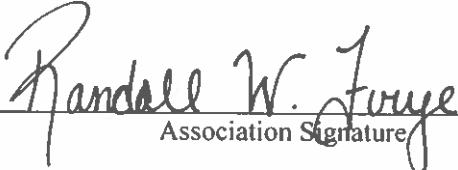
MEMORANDUM OF UNDERSTANDING
Unified Champion Schools
Supervisor's Stipend

The parties to this agreement, the Canton Area Education Association (hereby referred to as Association) and the Canton Area School District (hereby referred to as District) agree to the following Memorandum of Understanding to the contract between the Association and the District, effective July 1, 2022 and shall sunset June 30, 2023:

Whereas: The District intends to participate in the Unified Champion Schools Program which offers a limited number of students to participate in a competitive, adaptive athletics league. The team will be comprised of an equal number of students with disabilities and students without disabilities.

Whereas: The District, in participating in the Unified Champion Schools Program, has entered into a Memorandum of Understanding to provide one thousand (\$1,000) per year to be distributed entirely to all supervisors, split into equal shares, if more than one.

Therefore: It is agreed that the supervisor(s) will each submit a co-curricular pay request, which the sum of all shall not exceed \$1,000, at the end of the fiscal year in which the district participates in the Unified Champion Schools Program.



Association Signature

9/27/22

Date

District Signature

Date

WW 9/30/22
Bd App 10/13/22

CANTON AREA SCHOOL DISTRICT

"WARRIOR PRIDE"

ADMINISTRATIVE OFFICES

509 East Main Street - Canton, PA 17724
Ph: (570) 673-3191 Fax: (570) 673-3680

OFFICE OF SUPPORT SERVICES

545 East Main Street - Canton, PA 17724
Ph: (570) 673-3983 Fax: (570) 673-7929



www.canton.k12.pa.us

CANTON AREA ELEMENTARY SCHOOL

545 East Main Street, Canton, PA 17724
Ph: (570) 673-5196 Fax: (570) 673-7929

CANTON JR. SR. HIGH SCHOOL

509 East Main Street, Canton, PA 17724
Ph: (570) 673-5134 Fax: (570) 673-5566

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Canton Area School District

Local Advisory Committee

September 27, 2022

[Join Zoom Meeting](#) - Meeting ID: 998 3777 4349 - Passcode: 928572

- I. Call to Order: **6 PM on September 27, 2022**
- II. Welcome and Introduction of Members by Dr. Amy Martell - Superintendent
- III. LAC Attendance

	Jay Good, Goodview Farm Dairy	P	Amy Martell, Superintendent
P	Gary Ferguson, Farmer and Bus Driver		Donnie Jacopetti, Principal
	Dave Rockwell, Owner Rockwell Feed		Jessica Watson, Guidance
P	Tricia Jackson, Troy Veterinary Clinic	P	Dr. Crawford Holmes, retired veterinarian
	Scott Snow, Industry	P	Maureen Martz, FCCLA advisor
	Laura Driscoll, Registered Nurse/Alumni		Kristin Page, Canton FFA Alumni President
P	Kristin Pepper, Alumni		Joe Engel, Asst. District Forester
	Kevin Brown, Conservation District	P	Rich Gulyas, Mt Pisgah State Park
P	Tony Liguori, DEP	P	Jody McCarty, Workforce Development
	Cheyenne Bastian-Brown, Alumni		Jerikah Gilliland, Registered Nurse/Alumni
P	Lucas Drever, FFA Member and CHS Student		Brooke Ostrander, Troy FFA advisor
	Nathan Schanbacher, Southern Tioga SD		Frank Watson, Business
	Barb Knapp, Northern Tier Planning		Mason Tate, Bradford County Extension
	Camille McRoberts, Secretary	P	Tom Hojnowski, Canton FFA advisor
P	Bill Holland, School Board		Laura Hensler Jansen, Penn Tech Professor
P	Mark Jannone, Business Manager	P	Caleb Jackson,

IV. Facility Tours - Review LAC Handbook 2022-2023

V. Approval of LAC Minutes - December 20, 2021

Motioned	Dr. Crawford Holmes	Seconded	Mr. Gary Ferguson
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***The motion passed**

VI. Approval of OAC Members

Motioned	Mrs. Kristin Pepper	Seconded	Mr. Rich Gulyas
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***The motion passed**

VII. Old Business

a. Unknown

VIII. New Business

- a. CASD Vo-Ag Overview Presentation – T. Hojnowski**
- b. 2022-2023 Budget – M. Jannone**
- c. HPO – High Priority Occupations – A. Martell**
- d. Carl D. Perkins Grant**
- E. SUNY Cobleskill Articulation Agreement**
- G. Chairperson of OAC**

Motioned	Mr. Tony Liguori	Seconded	Mr. Gary Ferguson
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***The motion passed**

IX. Discussion and Recommendations - School to Work Grant Pasa

X. Adjournment- 6:30 PM

Motioned	Mr. Bill Holland	Seconded	Mr. Tony Liguori
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***The motion passed**

****Next Meeting will be scheduled for May 17, 2023 at 6:00 pm in Mr. Hojnowski's Classroom CHS.**

Facility tours and review of the LAC Handbook were foregone. Amendments were made to the list of OAC members; Jody McCarty replaces Frank Thompson, and Mr. Caleb Jackson is added. There was no old business to discuss.

New Business:

VO-AG Overview: Mr. Hojnowski ... This was moved to the OAC meeting that follows.

Budget Overview: Mr. Jannone... 11 bus trips last year of 13 buses for \$3,000 last school year. The rest of the expenditures of the program are salary and benefits. What we derive from CTE is about \$18,000 per year. FFA spends way more than we get -

joking with Mr. Hojnowski. Mr. Hojnowski is a science teacher who does FFA and this is well worth the investment for the kids as this is a great program and Mr. Hojnowski is a dedicated teacher. Funding has decreased over the years, no cause of the program but of the cuts to CTE in the state level. Reimbursable numbers have dropped.

HPO Documentation: Dr. Martell shared the HPO (High Priority Occupations) listing for the Northern Tier. Dr. Martell explained that the HPO are the rankings of the current and projected jobs of the Northern Tier region. The Northern Tier region includes Bradford, Sullivan, and Tioga Counties. Jody McCarty explained that this comes through the office of Northern Tier Regional Planning and Development. We can position to have occupations added. We do have a lot of training areas that petition to have added to the HPO.

~~Carl D. Perkins Grant~~ - not available to CASD at this time - Dr. Martell likes to keep this agenda item in front of us as a reminder that we could be eligible for this in the future with further CTE development.

SUNY Cobleskill Articulation Agreement - Dr. Martell shared the articulation agreement which allows for completers of the program to get direct equivalent courses 1) ORTH 105 - Introduction to Horticulture and 2) AGBU 100 - Beginning Agriculture Business. This agreement will expire 1/2023. Mr. Hojnowski and Dr. Martell are actively working to renew this agreement.

Kristin Pepper was nominated and approved to be the new OAC chairperson.

General Discussion: Jody McCarty explained the School to Work Grant Pasa Diversified Vegetable pre-apprenticeship program and pre-apprenticeship program not as structured or rigorous. PAsmart Apprenticeship Grant more structured program. They link the farm and apprentice together. Question: are these paid positions? Jody, they have to be paid and an employee of the farm. They would have to do 225 hours of on-the-job training. Could be one farmer or could be several farmers, summer apprenticeship. Graduate requirements 158 this could be a source for some of our students.

Mr. Holland: We are fortunate to have Mr. Hojnowski in this program. He is conscientious and great for students in our school district and community. Secondly, I'd like to see a few more farmers on this list or folks in the agricultural field.

Next Meeting: The next meeting will be held on May 17, 2023 at 6:00 pm. We will be starting in Mr. Hojnowski's classroom.
Adjourned at 6:31 PM.

Respectfully Submitted,
Lucas Drever

WW 9/30/22
Bd App 10/13/22

Developing Future Special Educators Pre-Implementation Survey:

<https://calder.limesurvey.net/894393?lang=en>



- **What is this survey?**
 - This survey, developed by the American Institute of Research (AIR), is designed to measure the impact the experiential learning opportunity (ELO) has on the participating students. The purpose of the survey is to learn what students know about careers in special education, working with students with disabilities, and their likelihood of pursuing a career in special education before and after they participate in the ELO.
 - The survey is a grant requirement and must be completed for each ELO for grant funds to be released.
- **When should the survey be administered?**
 - The survey, which takes approximately 15 minutes to complete, is to be given PRIOR to the start of the ELO.
 - Ideally, it would be given on the first group meeting of the students. Providing them time, during that meeting, to complete the survey.
 - If your ELO begins next semester – you will administer it at that time.
- **Who should administer the survey?**
 - The survey should be given by the person(s) overseeing the ELO. If persons need additional assistance or guidance in understanding the survey, please have them contact the PaTTAN consultant.
- **Who completes the survey?**
 - The survey is to be given to the targeted students who are the aspiring future special educators – those who are supporting, assisting, and/or working with students with disabilities as well as the students who are taking courses, going on field trips, etc.
- **What if our grant site has more than one ELO?**
 - A survey is required to be administered for each ELO.
 - Even if the same students are participating in more than one ELO, they are required to complete a new survey.
- **Will a post-implementation survey need to be administered?**
 - Yes – a post-implementation survey, given to the same group of students, will be required at the end of the ELO.
 - The post-implementation survey will be slightly different from the pre-implementation survey and will be forwarded onto grant coordinators for distribution once it is finalized.
- **Are there any survey questions that students may need assistance with?**
 - The first question of the survey is “where do you currently go to school” – the list includes the awarded grant sites. All students participating in ELOs are associated with grant sites. If the students do not attend one of the schools – they are to select the grant site school.
 - Contact the grant coordinator for the specific grant site school if you were not provided one.

WW 9/23/22
Bd App 10/13/22

SERVICE AGREEMENT

NORTHERN TIER COUNSELING, INC.
AND
CANTON AREA SCHOOL DISTRICT
September 13, 2022

NORTHERN TIER COUNSELING, INC. (NTC) and CANTON AREA SCHOOL DISTRICT (CASD) agree that NTC will provide a Mental Health Professional to CASD. The Mental Health Professional will work for the School District, Monday – Friday 8:00am-4:00pm for the 2022-2023 school year. A Mental Health Professional (MHP) will be defined as someone who holds a degree in the field of Social work or Counseling.

The onsite services will include but not be limited to assessment and evaluation, group therapy, therapeutic treatment & crisis interventions, family counseling, and any requested prevention, education, that the school feels is needed for their students.

Services would occur on the campus of the Canton Area School District.

The 2022-2023 school year contracted rate for Mental Health Professional services provided by NTC is as follows:

If NTC has a BHW who has a bachelor's degree only, the monthly rate per month will be \$7,000, billed monthly to CASD, starting on hire date until then end of the 2022-2023 school year. A full school year contract would total \$70,000 billed over the 10 months of the school year for a bachelor's staff. If NTC has an MHP who has a master's degree only and is license eligible the monthly contracted rate will be \$7,500 per month and will be billed to the CASD on a monthly basis over the remaining months of the school year starting upon hire date. A full school year contract would total \$75,000 billed over the 10 months of the school year for a Master's level staff. If NTC has an MHP with a license in place in this contracted position the monthly fee will be \$8,500 per month, and will be billed to the CASD on a monthly basis over the remaining months of the school year. A full school year contract would total \$85,000 billed over the 10 months of the school year for a licensed staff. If NTC's employee acquires their master's or a license during the school year, the monthly rate will increase to the corresponding monthly rate level. Proper notice will be given the school district with any changes in the employee's status. Payment for services is expected within 30 days from receipt of bill.

If additional time is needed beyond Monday-Friday 8:00am-4:00pm the Canton Area School District will request this to NTC with two (2) weeks' notice of the needed change in hours.

In carrying out this agreement, the Mental Health Professional will comply with all relevant HIPAA, Family Education Rights and Privacy Act (FERPA), and NTC Policy and Procedures related to client confidentiality and Mandated Reporting requirements. Said employee will follow all school policies and procedures as well.

Effective dates of this agreement are July 1st, 2022- June 30th 2023. Both parties understand that the end day of the contract will follow the Canton Area School calendar based on weather delays and cancellations.

During the administration of this contract, CASD or Northern Tier Counseling, Inc. holds the right to at any time to review the effectiveness and fidelity of the services being provided to Canton Area School District by the Mental Health Professional to ensure the Mental Health Professional's role and responsibilities are being carried out in the spirit in which they were intended.

Termination of this contract from either party should be done in writing and would allow 30 days' notice.

Amy Martell

CASD School Superintendent

Amy Carr LSW, Clinical Director

Northern Tier Counseling, Inc.

Paul DeNault President, CEO

Northern Tier Counseling, Inc.



WW 9/23/22
Bd APP 10/13/22



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:
 - a. Universal and correct wearing of [masks](#);
 - b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
 - c. [Handwashing and respiratory etiquette](#);
 - d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
 - e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
 - f. [Diagnostic](#) and screening testing;
 - g. Efforts to provide COVID-19 [vaccinations to school communities](#);
 - h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
 - i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: **Canton Area School District**

Initial Effective Date: **6/10/2021**

Date of Last Review: **8/15/2022**

Date of Last Revision: **8/15/2022**

1. **How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?**

The Canton Area School District will continue to implement, to the maximum extent possible, prevention and mitigation efforts, and develop policies and procedures that are aligned with the health and safety guidance from the Centers for Disease Control, Pennsylvania Department of Health, and the Pennsylvania Department of Education in order to ensure a safe reopening of schools for any summer programming and re-entry into school for the **2022-2023** school year.

2. **How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?**

The Canton Area School District will continue to monitor the allocation of resources to students and families while the students are in school and within the community. The district will use ESSER funds to address the unfinished learning needs of our students both academically and socially/emotionally. The district has partnered with the local Ministerium to continue with a food program for our students throughout the summer months until the start of school next fall. Additional resources will be added to the budget over the next three years to address the effects that the pandemic has had on students within our district.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of masks ;	As it pertains to the SARS-CoV-2 pandemic, the Canton Area School District will allow students, staff, and visitors to voluntarily wear masks-unless they are completing a quarantine as a close contact and still attending school. The district will collaborate with state department of health officials, as needed,

ARP ESSER Requirement	Strategies, Policies, and Procedures
	to determine any large-scale need for universal wearing of face masks and will enforce any state mandated orders pertaining to face masks.
b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);	As it pertains to the SARS-CoV-2 pandemic, the Canton Area School District will promote physical distancing to the maximum extent possible.
c. Handwashing and respiratory etiquette ;	As it pertains to the SARS-CoV-2 pandemic, the Canton Area School District will promote proper handwashing and respiratory etiquette by continuing to display signs/education materials. The district will also make public service announcements in the schools, encourage the school nurses to promote proper handwashing and respiratory etiquette, and encourage all other employee groups to promote proper handwashing and respiratory etiquette when practicable and appropriate.
d. Cleaning and maintaining healthy facilities, including improving ventilation ;	<p>As it pertains to the SARS-CoV-2 pandemic, the Canton Area School District will continue to assess and replace HVAC filters when necessary.</p> <p>The district installed air ionizers which will eradicate any living viruses, spores, or molds that could be present in the air.</p>
e. Contact tracing in combination with isolation and quarantine , in collaboration with the State and local health departments;	<p>Consistent with Title 28 Pa. Code Chapter 27, the CASD will exclude from school any student or staff who are showing symptoms of COVID-19 or who have tested positive. Students and staff who exhibit symptoms of COVID-19 but do not test positive will be excluded from school until they are fever free, without medication, for at least 24 hours.</p> <p>Students and staff who test positive for COVID-19 will be excluded from school for a minimum of 5 days. Positive COVID-19 students and staff cannot return until they are fever free, without medication, for at least 24 hours on or after day 5.</p> <p>Face coverings will be required on days 6-10 for students and staff who test positive for COVID-19.</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>Household close contacts who live with a positive COVID-19 case and cannot isolate from the positive case will be required to quarantine for 5 days. The household close contact can return to school wearing a face covering on days 6-10.</p> <p>If parents / guardians, upon notice of exposure, decide to exclude their student, absences for the dates of quarantine will be legal / excused.</p>
f. Diagnostic and screening testing;	<p>As it pertains to the SARS-CoV-2 pandemic, the Canton Area School District will promote diagnostic and symptom screening by parents/students/employees who are symptomatic or have suspicion of COVID-19 exposure prior to arriving at the school campus and school buildings.</p>
g. Efforts to provide vaccinations to school communities ;	<p>This district does not provide vaccinations to students and staff and will not consider being a host to a vaccination clinic.</p>
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	<p>As it pertains to the SARS-CoV-2 pandemic, the Canton Area School District will provide reasonable accommodations, as appropriate, to students with disabilities with respect to health and safety strategies.</p>
i. Coordination with state and local health officials.	<p>As it pertains to the SARS-CoV-2 pandemic, the Canton Area School District will participate in collaborative efforts with local and state health officials who desire coordination related to responses to the pandemic, when contacted directly.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Canton Area School District** reviewed and approved the Health and Safety Plan on **August 15, 2022**

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **October 13, 2022**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

WW 9/16/22
Bd App 10/13/22

**Memorandum of Understanding
Between
Canton School District
And
Northern Tier Regional Planning and Development Commission**

WHEREAS, the Northern Tier Regional Planning and Development Commission (NTRPDC) Workforce Development Board is the lead applicant and Fiscal Agent for the implementation of Business Education Partnership across the Northern Tier region;

WHEREAS, the Northern Tier Regional Planning and Development Commission will serve as the regional coordination entity and fiscal agent and therefore employ, receive, manage, monitor and be accountable for all funds under the Grant in the same manner as during the 2022-23 school year.

NOW, therefore, it is agreed as follows:

A. NTRPDC will:

1. Serve as the employer of record for the Career Coach and adhere to all policies, procedures, regulations as outlined in the Business Education Partnership grant with the PA Department of Labor and Industry and NTRPDC.
2. Hire, oversee, evaluate, and coordinate the Career Coaches' efforts.
3. Coordinate with each school district regarding the role of the Career Coaches.
4. Provide written fiscal and program reports to the Commonwealth as required.

B. School Districts agree to:

1. Support the Career Coaches' efforts in each school by providing a space to operate as deemed necessary by the school. Additional support is determined in coordination with the coach and can include, but is not limited to, determining the goals of the coaches, the grades levels with whom to serve, technological or phone access, staff assistance with scheduling, student tracking, career folders, assessments, support for career awareness events as agreed to in cooperation with the coaches.
2. Recognize the Career Coach is an employee of NTRPDC. The Career Coach will provide service that assists in accomplishing goals and objectives aligned with the BEP program.
3. Communicate with NTRPDC regarding expectations of the Career Coach, progress and obstacles.
4. Place a value of at least \$3,750 on the in-kind services provided to the program.



312 Main Street, Towanda, PA 18848 USA

phone: 570.265.9103 • toll-free: 888.868.8800 • fax: 570.265.7585 • info@northerntier.org • www.northerntier.org

The NTRPDC, along with all of the partners, will work in conjunction to support, promote, and make every effort to create a successful project.

This Agreement shall be made effective as of September 1, 2022 and shall expire on June 30, 2023 unless mutually terminated or extended.

**NORTHERN TIER REGIONAL PLANNING
AND DEVELOPMENT COMMISSION:**

By Melvin L. Steining
Title Deputy Director
Date 9/13/22

Canton Area School District:

By _____
Title _____
Date _____

WW 9/16/22
Bd App 10/13/22

**Canton Area School District
Resolution**

**A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE CANTON
SCHOOL DISTRICT AUTHORIZING THE WAIVER OF ADDITIONAL CHARGES
FOR THE LATE PAYMENT OF REAL ESTATE TAXES IN CERTAIN
CIRCUMSTANCES TO COMPLY WITH ACT 57 OF 2022**

WHEREAS, the Canton School District (School District") is a taxing district as defined in the Local Tax Collection Law, 53 Pa. C.S. § 8001 *et seq.*;

WHEREAS, the School District adopts its annual budget on or before June 30 of each year, and issue its real estate tax bills thereafter on or about July 1 of each year;

WHEREAS, the real estate tax bills provide for payment by certain dates of either the discount, face and/or penalty amount depending on the date when such payment is made;

WHEREAS, from time to time there may be errors and/or delays with the distribution and/or delivery system of real estate tax bills and property owners may not receive their real estate tax bills and/or do not receive them in a timely fashion; and

WHEREAS, Act 57 of 2022 amended the Local Tax Collection Law to authorize, in limited and certain circumstances, for the waiver of additional charges and other forms of relief for taxpayers' late payment of the face amount of real estate taxes; and

WHEREAS, Act 57 of 2022 requires the School District to adopt a resolution to require its real estate tax collector(s) to waive additional charges for real estate taxes, subject to a taxpayer's compliance with the requirements Act 57 of 2022, beginning July 1, 2023 and each tax year thereafter.

NOW, THEREFORE, BE IT RESOLVED by the Board of School Directors of Canton School District, as follows:

1. Definitions. In compliance with Act 57 of 2022, the following terms shall be defined as:
 - a. "Additional charge" shall mean any interest, fee, penalty or charge accruing to and in excess of the face amount of the real estate taxes as provided in the real estate tax notice.
 - b. "Tax collector" shall mean an elected or appointed tax collector, delinquent tax collector, tax claim bureau or alternative collector assigned to collect the School District's real estate taxes.
 - c. "Qualifying event" shall mean either the date ownership of real estate is transferred, the date ownership of a mobile/manufactured home is transferred or the date a lease agreement commences for the original location or relocation of a mobile/manufactured home on a parcel of land not owned by the owner of the mobile/manufactured home.

2. **Tax Collector Compliance.** Each tax collector shall waive additional charges for the late payment of real estate taxes for a particular property, if a taxpayer does all of the following:
 - a. The taxpayer provides a waiver request of additional charges within twelve (12) months of a qualifying event;
 - b. The taxpayer attests a real estate tax notice was not received and/or not received in a timely manner;
 - c. The taxpayer provides proof of the property transfer within the previous twelve (12) months by means of:
 - i. a copy of the deed showing the date of the real property transfer; or
 - ii. a copy of the title showing the date of acquisition of a mobile/manufactured home or an executed lease agreement for a mobile/manufactured home shown the date on which the lease began; and
 - d. The taxpayer makes full payment of the face amount on real estate tax bill at the time of the waiver request.
3. **Taxpayer Waiver and Attestation Form.** A taxpayer shall use the standardized form developed by the Pennsylvania Department of Community and Economic Development for purposes of submitting the waiver request and attestation under Paragraph 2.
4. **Tax Collector Liability.** A tax collector who in good faith accepts a waiver request and full payment of the face amount on real estate tax bill shall not be personally liable for any amount due or arising from the real estate tax that is the subject of the waiver request.
5. **Effective Date.** This resolution shall become effective beginning July 1, 2023 or the date on which the School District's 2023 real estate tax notices are issued, if earlier.

DULY ADOPTED, by the Board of School Directors of Canton School District, in lawful session duly assembled, this 13th day of October, 2022.

CANTON AREA SCHOOL DISTRICT

By: _____
Judith Sourbeer, Board President

ATTEST: _____
Mark Jannone, Board Secretary

WW 9/14/22
Bd App 10/13/22

**MINUTES
CANTON AREA SCHOOL DISTRICT
SEPTEMBER 8, 2022**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, September 8, 2022 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Gary Black, Mr. Bill Holland (virtually), Mr. Scott May, Mrs. Arica Jennings, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mrs. Amy Repard, Special Education Supervisor; Mr. Matt Jennings, newspaper reporter; Mr. Randy Frye, Mr. Dale Keltz, and Mr. Thomas Cochran.

MINUTES

A motion was made by Mr. Denny Sourbeer and seconded by Mrs. Arica Jennings to approve the minutes of the regular meeting of August 11, 2022.

Voice Vote: All nine members present voted yea.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Thanked the Live Stream sponsors and donors for the 2022/2023 school year: Welch Insurance; Cuz Excavating LLC; Blaise Alexander Family Dealerships; Lepley, Engleman, Yaw & Wilk Attorneys-At-Law; Schoonover Plumbing, Heating, Electrical, Air Conditioning, Geothermal, Solar; The Dunn Group: Henry Dunn Insurance and Henry Dunn Inc. Real Estate; Flavorland; Warrior Wash; First Citizens Community Bank; Jimmy's Park Hotel; and Brann, Williams, Caldwell & Blaney Attorneys-At-Law. Live Stream Club is a student-led club that broadcasts public events, athletic/musical/informational, through the school website. Our team is called the "Stream Team" and we are involved in all aspects of a live broadcast. There is set-up, teardown, camera operators and broadcasters/commentators. Events we have done this school year include football games, volleyball games, and basketball games.
- Thanked the VFW Legion Post 714 for replacing the US flags at the Memorial in front of the JR/SR high school. We appreciated to have flags ready for the first day of school to remember all those who served and their families as well as the sacrifices they have made to keep us safe and safeguard our democracy.
- Feedback on 7th grade orientation - Parents were encouraged because Mr. Jannone took time to talk with students in the whole group as well as in the hallway. He even encouraged one student to play softball! Parents appreciated the welcoming atmosphere presented by administrators and teachers. The teachers did a great job orienting the students and calming the nerves, as some of the students were nervous about coming up to the "Big House".
- Following three days of training with staff, we welcomed back students and had a first week full of excitement. Students have been equipped with their district issued computer devices, provided with the expectations for the school year and looking to the Class of 2023 to lead the Warrior Way!

Our Cross Country, Football, and Volleyball teams, as well as our Band, by their respective seasons and continue to be successful. Our "soccer girls" are also off to an outstanding start over in Troy.

- Thanked the maintenance department for painting numbers in all the parking spaces within the student parking lot. Students are assigned a specific parking space and are expected to park in their assigned space each day. This has alleviated the morning "rush" to get the closest space and has created a safer student parking lot.
- We are excited to recommend and upon board approval, welcome Mr. Tyler Sechrist to the CHS faculty team to fill the Business Computer and Information Technology 7-12 position.
- September is suicide awareness month throughout the nation and we follow our prevention plan as the month progresses. Our outreach staff (Maria Le Fluer) will be presenting, "Signs of Suicide" to all students within the high school during the month of September. The presentations will take place in small class sizes and include a routine screener. Any students identified as potential risk will receive a follow up from the Guidance department and development of an action plan as appropriate.
- The Canton Jr/Sr High School student section is bringing AWESOME energy to our volleyball games with their themes! These students are showing their Warrior Pride in support of our teams!
- We have had only one office discipline referral and a few minor referrals this year! Great job to the students at Canton JR/SR High School!
- Today the PBIS team, Mr. Jacopetti, and the Canton Mayor (Dean Vanderpool) are meeting to discuss community and school alignment with school spirit! When we have "School Send-Offs", the community wants to know to prepare and wave as the students leave town to show their support. Thinking of ideas and ways to involve the community in Warrior Pride - school spirit.
- Updated the board on the following happenings and events in the elementary school:
 1. Planning for upcoming Professional Development Days for staff on 9/23 and 10/10
 2. Mr. Wells is starting a Book Study with (7) seven teachers - the title of the book is "Go See the Principal: True Tales from the School Trenches"
 3. PBIS lessons for expected behaviors took place for all students the first week of school and cumulated with a PBIS student assembly on 8/31
 4. Warrior Foundation Golf Tournament - Sept 10, at 1:00 pm at Tomasso's Golf Course in Waverly, NY
 5. Open House - Thursday, September 15, 2022 from 6:00-7:00 pm
 6. Picture Day - Tuesday, September 20, 2022
 7. PTA Book Fair - week of September 19
 8. Save Around Book Sales for PBIS - September 19-30, 2022
- Updated the board on elementary enrollment for the months of August and September.
- This is a very busy time of year as we have many students coming new to CASD and some moving to other schools. There is much to do with setting up students for success learning how to accommodate for learning differences as well as behavioral differences. We are working hard to support our students and teachers as the first month of school adjustments are underway. This has been a successful start to the school year and we are hearing positive feedback about our classrooms and the willingness of staff to support our students!
- The opening of school was a success and we are excited to get back into the routine. The 2022-2023 school year is off to a great start and we look forward to positive changes as we continue to move forward!

At this time, Mr. Tom Resavage made a motion to add to the agenda, under Other Matters, for the administration to be authorized to pursue a contract proposal to provide a School Resource Officer (SRO) for the district. In addition, grant the administration the authority to pursue a contract for a full-time social worker. Both under the School Safety and Mental Health Grant. The motion was seconded by Mr. Scott May.

Roll Call Vote: All nine members present voted yea.
Motion carried.

CITIZEN RECOGNITION – AGENDA RELATED

Mr. Dale Keltz again approached the board asking to which God they pledge allegiance. Several board members objected to this repeated question and indicated that they didn't feel the topic was appropriate.

Mr. Matt Jennings spoke in favor of the board pursuing a contract for a social worker and a SRO.

BUSINESS

Treasurer's Report

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the Treasurer's Report as presented for August 31, 2022. (A copy is in the supplemental file.)

Roll Call Vote: All nine members present voted yea.
Motion carried.

Bills

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the bills for August 2022.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Updated Transportation Rates

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the updated transportation rates for the 2022/2023 school year.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Revised Signature Cards

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the revised bank signature cards.

Roll Call Vote: All nine members present voted yea.
Motion carried.

PERSONNEL

Resignations

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to accept the letters of resignation from the following:

- a. Sheila Wesneski and Abigail Williams, JH Volleyball Co-Coaches

Roll Call Vote: All nine members present voted yea.
Motion carried.

New Employees

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the hiring of the following new employees, pending completion of required employment paperwork:

- a. Michelle Barrett, part-time cafeteria worker, \$10.00 per hour, with no benefits, retroactive to September 6, 2022 as all required paperwork is complete.
- b. Siarra Shanley, full-time elementary office secretary, \$12.00 per hour with full benefits, effective September 12, 2022.
- c. Michelle Jennings, full-time paraprofessional, \$12.00 per hour with full benefits, effective September 12, 2022.
- d. Heidi Halbfoerster, part-time paraprofessional, \$17.00 per hour with no benefits, effective September 12, 2022.
- e. Tyler Sechrist, 7-12 Business Teacher, B step 1 \$60,107.00, prorated, with full benefits effective September 26, 2022, pending the completion of the BCIT Instructional Internship Program prior to the start of the 2026/2027 school year.

Employee Change

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the following classified employee change:

- a. Jaye Chilson, part-time cafeteria worker, change her resignation date from June 2, 2022 to September 18, 2022.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Co-curricular Lists Additions

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the following additions to the 2022/2023 co-curricular sport/non-sports lists:

- a. Louann Groover, JH Volleyball Coach, step 1 \$3,914.56
- b. Kelsey Herman, AP Course - US Government & Politics, \$489.32
- c. Brandy McRoberts, mentor to Tyler Sechrist, \$733.98

Roll Call Vote: All nine members present voted yea.
Motion carried.

Substitute List Additions

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Louann Groover, CASD guest teacher
- b. John Manz, teacher
- c. Stephanie Williams, cafeteria
- d. McCauley Fox, teacher
- e. Angelica Starks, cafeteria and custodian
- f. Carmya Martell, teacher
- g. Laurie Wesneski, cafeteria and paraprofessional
- h. Billie Jo Shedden, cafeteria and custodian
- i. Nancy Nybeck, cafeteria and paraprofessional

Roll Call Vote: All nine members present voted yea.
Motion carried.

Volunteers

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the following volunteers as all paperwork has been completed:

- a. Becca Jennings, competition cheer
- b. Stacey Groover, high school student, retroactive to August 29, 2022
- c. Jason Foust, football, retroactive to August 26, 2022

- d. Jeff Morse, football, retroactive to August 26, 2022
- e. Makayla Davis, cheerleading, retroactive to August 22, 2022

Roll Call Vote: All nine members present voted yea.
Motion carried.

Unpaid Days

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve unpaid days for the month of August, 2022 for the following employee:

- a. Employee #1850, 1.5 days

Roll Call Vote: All nine members present voted yea.
Motion carried.

New Job Classification

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the addition of the new job classification of Head Cook and the transfer of Lori Ayers to this position.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Minimum Hourly Rates

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve setting the minimum hire hourly rate for the following job classifications:

- a. Administrative Secretary I = \$16.50
- b. Administrative Secretary II = \$16.00
- c. Administrative Secretary III = \$15.50
- d. Secretary II = \$15.50
- e. Custodian Building Leader = \$13.50
- f. Custodian = \$13.00
- g. Full-time Paraprofessional = \$13.00
- h. Part-time Paraprofessional = \$18.00
- i. Head Cook = \$14.00
- j. Cafeteria Worker I = \$12.00
- k. Cafeteria Worker II = \$12.00

Roll Call Vote: All nine members present voted yea.
Motion carried.

Wage Adjustments

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the wage adjustments to the above groups based on the following formulas, effective September 26, 2022:

- a. If current wage is less than new starting wage, then increase wage to new starting wage and add an additional \$0.10 per hour for each year of employment.
- b. If current wages is equal to or more than the new starting rate, then add an additional \$0.10 per hour for each year of employment.

Roll Call Vote: All nine members present voted yea.
Motion carried.

OTHER ITEMS

Field Trip Requests

A motion was made by Mr. Gary Black and seconded by Mr. Tom Resavage to approve the following overnight field trip requests:

- a. National FFA Chorus to Indianapolis, IN, October 22nd – 29th, 2022 from Tom Hojnowski.
- b. National FFA Convention to Indianapolis, IN, October 26th – 30th, 2022 from Tom Hojnowski.
- c. Pennsylvania Farm Show landscape and design set-up in Harrisburg, PA, January 6th – 8th, 2023 from Tom Hojnowski.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Letter of Indemnification

A motion was made by Mr. Gary Black and seconded by Mr. Tom Resavage to authorize the Superintendent to confirm the letter of indemnification with the Canton Borough for the homecoming parade on October 7, 2022 at approximately 5:00 p.m.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Library Reports

A motion was made by Mr. Gary Black and seconded by Mr. Tom Resavage to approve the fourth quarter (June-August) Canton Area Elementary and Canton Jr./Sr. High School Library Board Reports.

Roll Call Vote: All nine members present voted yea.
Motion carried.

SRO and Social Worker

A motion was made by Mr. Gary Black and seconded by Mr. Tom Resavage to authorize the administration to pursue a contract proposal to provide a School Resource Officer (SRO) for the district. In addition, grant the administration the authority to pursue a contract for a full time social worker. Both under the School Safety and Mental Health Grant.

Roll Call Vote: All nine members present voted yea.
Motion carried.

CITIZEN RECOGNITION – NON-AGENDA RELATED

Mr. Randy Frye introduced himself to the board as the new CAEA President.

Announcements

An Executive Session was held immediately following the August 11, 2022 Board meeting for the purpose of security.

An Executive Session was held August 23, 2022 for the purpose of security.

An Executive Session was held prior to the Board Meeting, at 4:30 p.m., to discuss personnel matters and security.

The next Board Meeting will be held Thursday, October 13, 2022, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:33 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary

WW 9/12/22

Bd App 10/13/22

Letter of Agreement

This Letter of Agreement is established as of , 2022, between IMMACULATA UNIVERSITY (IMMACULATA) and CANTON AREA SCHOOL DISTRICT (CANTON). The following agreement outlines the mutual benefits and protections in effect.

Mutual Benefit

In consideration of the permission granted by CANTON for the use of classroom space at no charge for the conducting of graduate classes for the benefit of students enrolled in the doctoral program in Educational Leadership, IMMACULATA agrees to provide doctoral courses at a 25% tuition discount in which a minimum of 8 students are enrolled as part of the cohort. Classroom space will include at no charge to Immaculata use of a multi-media projector and internet connection for instructor and students. Students have the rights and responsibilities of graduate students enrolled in corresponding graduate courses conducted on the campus of IMMACULATA, including library privileges. This agreement shall remain in effect until the cohort(s) completes the academic program or unless indicated by the written request of either party.

Indemnification

Indemnity by IMMACULATA. IMMACULATA agrees to defend, indemnify and hold CANTON harmless from any and all damages, including reasonable attorney fees, resulting from any claim arising or alleged to have arisen out of (a) any breach by IMMACULATA of this Agreement; (b) the negligent, intentionally wrongful or otherwise tortious acts of IMMACULATA's employees, representatives, agents or independent contractors; and (c) any claim against CANTON by any individual employed by IMMACULATA or performing for IMMACULATA under this Agreement, including but not limited to workers' compensation claims, and any claim involving medical malpractice, employment discrimination, tort or contract law. IMMACULATA further agrees to defend, indemnify and hold CANTON harmless from any and all damages, including reasonable attorney's fees, resulting from any claim arising or alleged to have arisen out of any dangerous or defective condition, whether known or unknown, in the building, facilities or equipment furnished by IMMACULATA and used in connection with the graduate programs at IMMACULATA.

Indemnity by CANTON. CANTON agrees to defend, indemnify and hold IMMACULATA harmless from any and all damages, including reasonable attorney fees, resulting from any claim arising or alleged to have arisen out of: (a) any breach by CANTON of this Agreement; (b) the negligent, intentionally wrongful or otherwise tortious acts of CANTON employees, representatives, agents or independent contractors; (c) the negligent, intentionally wrongful or otherwise tortious acts of any third party not an employee, representative, agent or independent contractor of IMMACULATA; and (d) any claim against CANTON and/or IMMACULATA by any individual employed by CANTON or performing for CANTON under this Agreement, including but not limited to workers' compensation claims, and any claim involving medical malpractice, employment discrimination, tort or contract law. CANTON further agrees to defend, indemnify and hold IMMACULATA harmless from any and all damages, including reasonable attorney's fees, resulting from any claim arising or alleged to have arisen out of any dangerous or defective condition, whether known or unknown, in the building, facilities or equipment furnished by CANTON and used in connection with the graduate programs at IMMACULATA at CANTON sites.

Insurance

Insurance by IMMACULATA. IMMACULATA, at its expense, shall carry and maintain in force at all times relevant hereto insurance of the type and with minimum coverage limits as follows:

- (a) Workers' Compensation/Employer Liability as required by statute;
- (b) Commercial general liability (Occurrence Form), including contractual liability, in a combined limit for bodily injury and property damage in the amount of One Million Dollars (\$1,000,000.00) per occurrence;
- (c) All other insurance required by law.

Insurance by CANTON AREA SCHOOL DISTRICT at its expense, shall carry and maintain in force at all times relevant insurance.

Notices. All notices which are required or permitted in this Agreement shall be sufficient and shall be then deemed given if and when given in writing and hand delivered or sent by registered or certified mail, return receipt requested, postage prepaid, by telecopy (with confirmation received) or by nationally recognized courier service as follows:

If to IMMACULATA UNIVERSITY:

Dr. Angela Tekely
Vice President for Academic Affairs
Immaculata University
Immaculata, PA 19345
Phone: 610-647-4400
Fax: 610-647-7884

If to CANTON AREA SCHOOL DISTRICT:

Dr. Amy Martell
Superintendent
Canton Area School District
509 E. Main Street
Canton, PA 17724
Phone: 570-673-5134
Fax: 570-673-5566

INTENDING TO BE LEGALY BOUND, the parties have signed this Letter of Agreement.

Immaculata University

Canton Area School District

Title: Vice President for Academic Affairs

Title: Superintendent

Today's date

Today's date

WW 9/14/22
Bd App 10/13/21

LETTER OF AGREEMENT

This AGREEMENT is made the 1st of July 2022 between **Bradford/Sullivan Drug & Alcohol, Single County Authority (SCA)** located at **220 Main Street, Unit 1, Towanda, PA 18848** hereinafter referred to as "Agency" and **Canton Area School District** hereinafter referred to as the "District" and shall be in force and effect from July 1, 2022 and June 30, 2023 inclusive.

Service:

The Agency agrees to provide a Drug & Alcohol Student Assistance Program (SAP) Liaison in attendance at two SAP team meetings per month. These meetings may occur telephonically, virtually, or in person at times mutually agreed upon by the Agency and District. In addition, the SAP Liaison will provide Drug & Alcohol screenings and/or level of care assessments to students referred by the SAP team, linkage to treatment and community services, follow up support to identified students, submission of required online SAP data, and crisis intervention to include assistance with district policy in times of emergency. These services will be provided at no cost to your district.

The District agrees to provide a confidential area for screening and assessment, access to a telephone and internet in a private area, necessary student information, a locked cabinet for SAP records, compliance with state guidelines, at least one District representative to participate in County Coordination meetings, and submission of required online SAP data reporting.

Any questions concerning this agreement should be directed to the Bradford/Sullivan SCA Director.

CANTON AREA SCHOOL DISTRICT

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed the day and year before written.

DISTRICT

BY: CANTON AREA



Signature: SUPERINTENDENT


Date

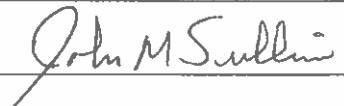
Signature: SCHOOL BOARD DIRECTOR

Date

BRADFORD COUNTY

BY: COMMISSIONERS





Bradford County Commissioners:
DARYL L MILLER
DOUGLAS MCLINKO
JOHN SULLIVAN

ATTEST:



Michelle Shedden, Chief Clerk



Date

SEAL:

BRADFORD COUNTY HUMAN SERVICES AGENCY

BY: BRADFORD/SULLIVAN COUNTY DRUG & ALCOHOL




HSA Assistant Administrator: DEBRA SHARP



Date



SCA Director: KAREN LABORANTI



Date