

# TREASURER'S REPORT

#G.I.

## CANTON AREA SCHOOL DISTRICT

8/31/2022

### GENERAL FUND ACCOUNT BALANCES

		<u>General Fund</u> Checking	<u>General Fund</u> Savings	<u>Procurement</u> Cards Account	<u>Special Acct.</u> Checking
BALANCE	08/01/22	4,374,160.23	10,064.07	8,817.60	3,388.99
RECEIPTS - REGULAR		3,605,164.06	0.00	0.00	0.00
INTEREST EARNED		9,092.62	20.15	0.00	0.00
DISBURSEMENTS		-1,306,206.18	0.00	-975.41	-583.79
<b>BALANCE</b>	<b>08/31/22</b>	<b>6,682,210.73</b>	<b>10,084.22</b>	<b>7,842.19</b>	<b>2,805.20</b>

### GENERAL FUND PASS THROUGH ACCOUNTS

		<u>Online Payment Acct.</u> Checking	<u>Payroll Acct.</u> Checking	<u>Lockbox Acct.</u> Checking
BALANCE	08/01/22	1.00	1.00	108,769.05
RECEIPTS - REGULAR		0.00	318,181.71	1,509,882.15
INTEREST EARNED		0.00	0.00	0.00
DISBURSEMENTS		0.00	-318,181.71	-1,221,371.74
<b>BALANCE</b>	<b>08/31/22</b>	<b>1.00</b>	<b>1.00</b>	<b>397,279.46</b>

### OTHER FUNDS OF BOARD RESPONSIBILITY

		<u>Cafeteria Acct.</u> Checking	<u>High School</u> <u>Central Treas.</u> Checking	<u>Elementary</u> <u>Central Treas.</u> Checking	<u>H.R.A. 1 Account</u> Checking
BALANCE	08/01/22	602,985.22	174,934.02	2,217.02	23,278.73
RECEIPTS-REGULAR		418.68	6,735.00	30.00	0.00
INTEREST EARNED		1,068.64	309.76	3.55	40.75
DISBURSEMENTS		-9,357.81	-5,775.49	-418.54	-835.54
<b>BALANCE</b>	<b>08/31/22</b>	<b>595,114.73</b>	<b>176,203.29</b>	<b>1,832.03</b>	<b>22,483.94</b>

### GENERAL FUND CERTIFICATES OF DEPOSIT

INVEST. INSTITUTION	C.D.#	PRINC.	DATE PURCH.	MATURITY	INT. RATE
1st Citizens Cmty. Bank	392	1,598,609.47	02/07/13	02/07/23	0.50%
<b>TOTAL&gt;&gt;&gt;</b>		<b>1,598,609.47</b>	<b>AVERAGE &gt;&gt;</b>		<b>0.50%</b>

### DISPOSITION OF MATURED INVESTMENTS - GENERAL FUND

INVEST. INSTITUTION	C.D.#	PRINC.	DATE PURCH.	MATURITY	INT. RATE
					0.00%
<b>TOTAL&gt;&gt;&gt;</b>		<b>0.00</b>	<b>AVERAGE &gt;&gt;</b>		<b>0.00%</b>

### LONG TERM DISTRICT LIABILITIES

LIABILITY	Original Issue	LOAN DATE & MATURITY	RATE	PRINCIPAL BALANCE	AMORTIZED BALANCE
General Obl. Bond 2014	\$5,040,000	2014 - 2022	2.00% - 2.35%	745,000	762,507
General Obl. Bond 2020	\$3,559,739	2025 - 2027	2.00%	3,220,000	3,442,400

**RECEIPTS FOR THE MONTH ENDING 8/31/22**  
**CANTON AREA SCHOOL DISTRICT**

SUMMARY OF INCOME		
TOTAL LOCAL	218,001.57	9.11%
TOTAL STATE	1,494,946.57	62.47%
TOTAL FEDERAL	679,966.70	28.42%
<b>GRAND TOTAL</b>	<b>2,392,914.84</b>	
LOCAL INCOME		
<b>ADMISSIONS</b>		
Athletic Director	Gate Receipts	1,712.00
	<b>TOTAL ADMISSIONS</b>	<b>1,712.00</b>
<b>INSURANCE</b>		
School Claims Service	Cobra insurance premiums	3,431.54
	<b>TOTAL INSURANCE &gt;&gt;&gt;</b>	<b>3,431.54</b>
<b>INTEREST</b>		
First Citizens Community Bank	Gen. Fund Checking	9,092.62
First Citizens Community Bank	Gen. Fund Savings	20.15
First Citizens Community Bank	HRA	40.75
	<b>TOTAL INTEREST &gt;&gt;&gt;</b>	<b>9,153.52</b>
<b>MISCELLANEOUS</b>		
21st Mortgage Corp.	Tax duplicates	5.00
24 Asset Management	Tax duplicates	5.00
Amazon	Refund	700.20
Bradford-Tioga Head Start	Lease	801.80
Canton Elementary School	Vending machine supplies	255.00
CASD Students	Missing musical book, computer repair	180.00
Commonwealth of Pennsylvania	In lieu of taxes	88,130.25
Corelogic	Tax duplicates	10.00
Covius Management Solutions	Tax duplicates	5.00
District Magistrate	Fines	1,009.93
High School Pop Account	Vending machine supplies	270.00
Maurer, Jared	Brick purchase	50.00
Musco Sports Lighting	Refund	21.60
Reach Cyber Charter School	Refund	5,529.48
Rocket Mortgage	Tax duplicates	15.00
UGI	Donations	12.00
	<b>TOTAL MISCELLANEOUS &gt;&gt;&gt;</b>	<b>97,000.26</b>
<b>TAXES</b>		
Berkheimer	E.I.T.	68,364.41
Bradford County	Delinquent Taxes	6,054.97
Bradford County	R.E. Transfer Tax	6,134.16
Lycoming County	Delinquent Taxes	13,086.72
Lycoming County	R.E. Transfer Tax	2,699.90
Tioga County	Delinquent Taxes	2,976.95
Tioga County	R.E. Transfer Tax	7,387.14
	<b>TOTAL TAXES &gt;&gt;&gt;</b>	<b>106,704.25</b>
<b>TUITION</b>		
	Tuition	0.00
	<b>TOTAL TUITION &gt;&gt;&gt;</b>	<b>0.00</b>
	<b>TOTAL LOCAL INCOME &gt;&gt;&gt;</b>	<b>218,001.57</b>

**STATE INCOME**

Commonwealth of Pennsylvania	Basic Ed. Subsidy	1,149,537.00
Commonwealth of Pennsylvania	Property Tax Relief	187,896.00
Commonwealth of Pennsylvania	SD Transportation	59,393.00
Commonwealth of Pennsylvania	Social Security Subsidy	95,232.57
Commonwealth of Pennsylvania	Vocational Ed	2,888.00
	<b>TOTAL STATE INCOME &gt;&gt;&gt;</b>	<b>1,494,946.57</b>

**FEDERAL INCOME**

Commonwealth of Pennsylvania	ARP ESSER	508,709.63
Commonwealth of Pennsylvania	ARP ESSER 7%	21,566.40
Commonwealth of Pennsylvania	CARES Act - ESSER Fund Local	116,976.27
Commonwealth of Pennsylvania	Title I Improving Basic Programs	21,722.00
Commonwealth of Pennsylvania	Title II Improving Teacher Quality	10,992.40
	<b>TOTAL FEDERAL INCOME &gt;&gt;&gt;</b>	<b>679,966.70</b>

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 08/12/2022 - 08/12/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000062855	08/12/2022	AMAZON CAPITAL SERVICES	SUPPLIES		439.48
0000062856	08/12/2022	BALDWIN'S HARDWARE & GIFT SHOP	SUPPLIES		628.82
0000062857	08/12/2022	BEST LINE EQUIPMENT	SUPPLIES		114.45
0000062858	08/12/2022	BLICK ART MATERIALS	SUPPLIES		25.38
0000062859	08/12/2022	BSN SPORTS INC	SUPPLIES - VB	SUPPLIES - BB=1143.89/SB=457.21/T=123.33	5,972.07
0000062860	08/12/2022	CANTON BOROUGH AUTHORITY	WATER/SEWER		664.05
0000062861	08/12/2022	COLLINS SPORTS MEDICINE	SUPPLIES - MISC		1,257.69
0000062862	08/12/2022	DAILY REVIEW	ADVERTISING		634.68
0000062863	08/12/2022	LOWES COMPANIES INC.	SUPPLIES		329.40
0000062864	08/12/2022	MUSCO SPORTS LIGHTING LLC	SUPPLIES - MISC		381.60
0000062865	08/12/2022	NORTHERN TIER LEAGUE	22/23 DUES		2,230.00
0000062866	08/12/2022	PAAE	T HOJNOWSKI DUES		165.00
0000062867	08/12/2022	PITNEY BOWES	LEASE		126.00
0000062868	08/12/2022	PENELEC	ELECTRICITY		6,348.37
0000062869	08/12/2022	PMEA	K MARIANO MEMBERSHIP		142.00
0000062870	08/12/2022	PRO-TEL COMMUNICATIONS	22/23 MAINTENANCE AGREEMENT		9,000.00
0000062871	08/12/2022	PYRAMID SCHOOL PRODUCTS	SUPPLIES		6,049.72
0000062872	08/12/2022	ROCKWELL H & SON	SUPPLIES		45.98
0000062873	08/12/2022	ROTO-ROOTER	PROF SVC		475.00
0000062874	08/12/2022	TULPEHOCKEN MT SPRING WATER	WATER		124.00
0000062875	08/12/2022	UNITED PARCEL SERVICE	UPS CHARGES		62.00

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# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 08/12/2022 - 08/12/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000062876	08/12/2022	WEATHERPROOFING TECHNOLOGIES, INC.	ROOF PROJECT #5049030		460,899.91
0000062877	08/12/2022	XEROX CORPORATION	COPIERS		252.79
0000062878	08/12/2022	ZITO BUSINESS	INTERNET		1,175.00
D000001650	08/12/2022	BRADFORD COUNTY SANITATION INC	PROF SVC		200.00 <i>D</i>
D000001651	08/12/2022	BRADCO PRINTERS	SUPPLIES		70.00 <i>D</i>
D000001652	08/12/2022	DANDY MINI MARTS INC.	FUEL		436.26 <i>D</i>
D000001653	08/12/2022	DOUD TRANSPORTATION LLC	ESY TRANSPORTATION		3,993.64 <i>D</i>
D000001654	08/12/2022	EASTERN MANAGED PRINT NETWORK LLC	COPIER LEASE		702.00 <i>D</i>
D000001655	08/12/2022	INGERSOLL-RAND FEDERAL CU	DED: CRED - Full Payroll Pay Date: 8/12/2022		3,251.00 <i>D</i>
D000001656	08/12/2022	LESKO FINANCIAL SERVICES	DED: ANN1 - Full Payroll Pay Date: 8/12/2022	DED: TAP - Full Payroll Pay Date: 8/12/2022	5,603.79 <i>D</i>
D000001657	08/12/2022	PSEA HEALTH & WELFARE FUND	VISION INSURANCE		500.23 <i>D</i>
D000001658	08/12/2022	ROBERT M SIDES INC.	SUPPLIES		109.00 <i>D</i>
<b>10 - GENERAL FUND</b>					<b>512,409.31</b>
Grand Total All Funds					<b>512,409.31</b>
Grand Total Credit Cards					<b>0.00</b>
Grand Total Direct Deposits					<b>14,865.92</b>
Grand Total Manual Checks					<b>0.00</b>
Grand Total Other Disbursement Non-negotiables					<b>0.00</b>
Grand Total Procurement Card Other Disbursement Non-negotiables					<b>497,543.39</b>
Grand Total Regular Checks					<b>512,409.31</b>
Grand Total All Payments					<b>512,409.31</b>

**FUND ACCOUNTING PAYMENT SUMMARY**

Bank Account: GF - General Fund    Payment Dates: 08/12/2022 - 08/12/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Date: 2022-08-26

Check Numbers: 0000062879 - 0000062915

Payment Categories: Checks, Credit Cards, Direct Deposits,  
Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000062879	08/26/2022	AMAZON CAPITAL SERVICES	SUPPLIES		54.97
0000062880	08/26/2022	AT & T	CELL PHONES		178.87
0000062881	08/26/2022	BIG TEAMS	SUBSCRIPTION		157.00
0000062882	08/26/2022	BLOOMSBURG UNIVERSITY	C WARD-SPENCER TUITION ID #442129		4,644.00
0000062883	08/26/2022	DANIEL BYLER	OCCUP TAX OVER PMT REFUND		14.70
0000062884	08/26/2022	CANTON AUTO PARTS INC.	SUPPLIES		98.91
0000062885	08/26/2022	CLEARFIELD MAT CLUB	W REG FEE		300.00
0000062886	08/26/2022	CM REGENT LLC	INSURANCE PREMIUM		728.00
0000062887	08/26/2022	COMMUNITY FOUNDATION FOR THE	DED: CFTT - Full Payroll Pay Date: 8/26/2022	DED: CFTT - Full Payroll Pay Date: 8/12/2022	174.00
0000062888	08/26/2022	HENRY DUNN INC.	BOND		132.00
0000062889	08/26/2022	FISHER SCIENTIFIC	SUPPLIES		15.87
0000062890	08/26/2022	FRONTIER COMMUNICATIONS OF CTN	PHONE SVC		2,534.39
0000062891	08/26/2022	GUTHRIE MEDICAL GROUP, PC	PROF SVC		1,091.50
0000062892	08/26/2022	KURTZ BROTHERS	SUPPLIES		175.36
0000062893	08/26/2022	METCO SUPPLY INC.	SUPPLIES		741.15
0000062894	08/26/2022	NASCO	SUPPLIES		2,420.87
0000062895	08/26/2022	NORTHERN TIER CAREER CENTER	FIRST PMT		61,267.25
0000062896	08/26/2022	ON DECK SPORTS	SUPPLIES		946.70
0000062897	08/26/2022	PA DISTANCE LEARNING CHARTER SCHOOL	TUITION		2,218.53
0000062898	08/26/2022	PASA	MEMBERSHIP		1,620.00
0000062899	08/26/2022	PENELEC	ELECTRICITY		8,160.96

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Date: 2022-08-26

Check Numbers: 0000062879 - 0000062915

Payment Categories: Checks, Credit Cards, Direct Deposits,  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000062900	08/26/2022	PIONEER MANUFACTURING COMPANY	SUPPLIES		302.70
0000062901	08/26/2022	PIVOT PHYSICAL THERAPY	PROF SVC		3,895.00
0000062902	08/26/2022	PYRAMID SCHOOL PRODUCTS	SUPPLIES - MISC		239.76
0000062903	08/26/2022	RHYTHM BAND INSTRUMENTS	SUPPLIES		76.11
0000062904	08/26/2022	ROTO-ROOTER	PROF SVC		250.00
0000062905	08/26/2022	SCHOOL MATE	SUPPLIES		202.00
0000062906	08/26/2022	SMITH IRRIGATION CENTER	SUPPLIES		1,098.62
0000062907	08/26/2022	UGI ENERGY SERVICES INC.	NATURAL GAS		4,252.06
0000062908	08/26/2022	UNITED PARCEL SERVICE	UPS CHARGES		31.00
0000062909	08/26/2022	VLN PARTNERS LLP	22/23 MEMBERSHIP		9,375.00
0000062910	08/26/2022	WILKES UNIVERSITY	K ESSICK TUITION #900142008		1,614.00
0000062911	08/26/2022	WILLIAMSON ATHLETICS	VB REG FEE		300.00
0000062912	08/26/2022	WILMINGTON TRUST FEE COLLECTIONS	FEE		780.00
0000062913	08/26/2022	WILSON LANGUAGE TRAINING CORP	SUPPLIES		1,919.16
0000062914	08/26/2022	XEROX CORPORATION	COPIER LEASE		150.88
0000062915	08/26/2022	JOHN ZIZZA III	OCCUP TAX OVER PMT REFUND		50.50
D000001659	08/26/2022	DOUGLAS A. MCNETT	LAWN MAINTENANCE		1,655.49 <sup>D</sup>
D000001660	08/26/2022	INGERSOLL-RAND FEDERAL CU	DED: CRED - Full Payroll Pay Date: 8/26/2022		3,251.00 <sup>D</sup>
D000001661	08/26/2022	LESKO FINANCIAL SERVICES	DED: ANN1 - Full Payroll Pay Date: 8/26/2022	DED: TAP - Full Payroll Pay Date: 8/26/2022	5,606.18 <sup>D</sup>
D000001662	08/26/2022	ALAN MOYER	5/11/22 OFFICIAL	3/18/22 OFFICIAL	257.50 <sup>D</sup>
D000001663	08/26/2022	QUILL	SUPPLIES		19.66 <sup>D</sup>



## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Date: 2022-08-26  
 Check Numbers: 0000062879 - 0000062915  
 Payment Categories: Checks, Credit Cards, Direct Deposits,  
 Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001664	08/26/2022	REAL DISPOSAL LLC	PROF SVC		696.00 <i>D</i>
D000001665	08/26/2022	SCHOOL SPECIALTY INC	SUPPLIES		56.89 <i>D</i>
D000001666	08/26/2022	ROBERT ROCKWELL	AD TRAVEL EXPENSES		137.50 <i>D</i>
D000001667	08/26/2022	BEN M RUBERT	TUITION REIMBURSEMENT		3,096.00 <i>D</i>
<b>10 - GENERAL FUND</b>					<b>126,988.04</b>
Grand Total All Funds					<b>126,988.04</b>
Grand Total Credit Cards					<b>0.00</b>
Grand Total Direct Deposits					<b>14,776.22</b>
Grand Total Manual Checks					<b>0.00</b>
Grand Total Other Disbursement Non-negotiables					<b>0.00</b>
Grand Total Procurement Card Other Disbursement Non-negotiables					<b>0.00</b>
Grand Total Regular Checks					<b>112,211.82</b>
Grand Total All Payments					<b>126,988.04</b>

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 50 - FOOD SERVICE FUND    Payment Date: 2022-08-26

Check Numbers: 0000004841 - 0000004841

Payment Categories: Checks, Credit Cards, Direct Deposits,

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004841	08/26/2022	TERESA SCOTT	22/23 CAFE STARTING CHANGE		314.00
D0000000036	08/26/2022	NUTRITION INC.	AUGUST INVOICE		8,051.85 <i>D</i>
			<b>50 - FOOD SERVICE FUND</b>		<b>8,365.85</b>
			<b>Grand Total All Funds</b>		<b>8,365.85</b>
			<b>Grand Total Credit Cards</b>		<b>0.00</b>
			<b>Grand Total Direct Deposits</b>		<b>8,051.85</b>
			<b>Grand Total Manual Checks</b>		<b>0.00</b>
			<b>Grand Total Other Disbursement Non-negotiables</b>		<b>0.00</b>
			<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>		<b>0.00</b>
			<b>Grand Total Regular Checks</b>		<b>314.00</b>
			<b>Grand Total All Payments</b>		<b>8,365.85</b>

MINUTES  
CANTON AREA SCHOOL DISTRICT  
August 11, 2022

WW 8/26/22  
Bd App 9/8/22

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, August 11, 2022 at 5:00 p.m.

#C.1.

**MEETING CALLED TO ORDER**

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

**BOARD MEMBERS PRESENT**

Mrs. Judy Sourbeer, Mr. Ryan Allen, Mr. Eric Anderson, Mr. Scott May, Mrs. Arica Jennings, Mr. Denny Sourbeer and Mr. Tom Resavage.

**OTHERS PRESENT**

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Mrs. Amy Repard, Special Education Supervisor; Attorney Cassi Blaney, District Solicitor; Mr. Jared Wiker, newspaper reporter; Ms. Lucy Chamberlain, Ms. Courtney Roberts, Ms. Rebecca Hulslander and Mr. Dale Keltz.

**MINUTES**

A motion was made by Mr. Denny Sourbeer and seconded by Mrs. Arica Jennings to approve the minutes of the regular meeting of June 9, 2022 Board meeting and the June 27, 2022 Special Board meeting.

Voice Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried.

**REPORTS**

**Superintendent**

Dr. Amy Martell, Superintendent, reported on the following items:

- Districts are discussing if there will be changes at the state level regarding the COVID-19 policies. We received correspondence from the Acting Secretary of Health that indicated that the Department of Health and Education will not be issuing new or separate public health guidance for K-12 schools for the 2022-2023 school year. Schools will continue to report positive cases of COVID-19 to the Department of Health on the Future Ready Comprehensive Planning Portal (FRCPP). Reporting will begin on Friday, August 19th. We will continue to update the ARP ESSER Health and Safety Plan every six months. The next update to the plan will be coming in October.
- As you may know the Troy ASD are working through issues with Alparon Park and they have reached out to Warrior Country to see if we could host them for their JH and JV home games. We shared that during our field renovations we also had one Football season that we played at Alparon park - it was a strange day to sit in the grandstands in Troy watching Canton Homecoming festivities. The next step is for them to fill out a formal building and grounds usage form and for Mr. Rockwell to ensure that the fields are not already in use for our sporting events or our youth programs. Wanted to keep you posted on this important update.  
JV Football - August 29, September 5, September 19, October 3, 2022.  
JH Football - September 1, September 8, September 22, October 6, 2022.
- CHS News:
  - We had a successful summer school that consisted of attendance in the school building for sixteen days under the guidance of two regular education teachers and one special

- education teacher. This program allowed fifteen students to fulfill the requirements, remaining on pace to graduate with their cohorts.
- In an attempt to reduce truancy, we redesigned the attendance procedure with the help of both the district magistrate and Nichole Buck from CYS. The modifications, we believe, will help reduce the number of students who become truant during the 2022-2023 school year. In addition, Pam Engel from the elementary school will be joining the high school team and we are excited for her experience in the area of attendance.
- We are excited to see the students return to school and begin extracurricular activities. Band camp and football acclimation are underway. We are feeling the excitement in the air as all of our PIAA extracurricular activities begin next week!
- A notable change for the upcoming school year includes utilizing two school buses to transport students to the Northern Tier Career Center (NTCC). Students will not be permitted to drive their personal vehicles to the Career Center. Students will be required to ride school transportation. This measure will alleviate most of the safety concerns associated with student drivers and accidents. We have had many concerns raised over the past few years regarding the safety of students driving to the Career Center.
- CAES News:
  - We are planning for upcoming staff in-service days the week of August 22, 2022.
  - Finalizing the enrollment information and class lists to be ready for school to begin.
  - We are meeting with all SLL s to plan Positive Behavioral Interventions and Supports (PBIS) for the 2022-2023 school year.
  - Upcoming Events
    - Quality Behavioral Solutions (QBS) De-Escalation Trainings August 16, 17, and 18, 2022.
    - CAES sneaker give away - Monday August 15, 2022.
    - Kindergarten Orientation - Wednesday, August 24 from 6:00-7:30 pm
    - Warrior foundation golf tournament - September 10 at 1:00 pm
    - Open House - Thursday September 15, 2022 6:00-7:30 pm
- Special Education News:
  - Looking to hire a couple of new paraprofessionals, with two new hires coming on board!
  - Special Education numbers are fluctuating with new enrollments and withdrawals.
  - Indicator 13 is being monitored this year.

#### **CITIZEN RECOGNITION – AGENDA RELATED**

There were no comments.

#### **BUSINESS**

##### **Treasurer's Report**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the Treasurer's Report as presented for June 30, 2022 and July 31, 2022. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

##### **Bills**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the bills for June and July 2022.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

#### **Tax Additions, Exemptions and Exonerations**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the tax

additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

#### **Transportation**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the transportation changes.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the transportation drivers list for 2022-23.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve new transportation contracts, agreements, and daily rates for 2022/2023

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

#### **Purchase of Service Agreement**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the Education Services Purchase of Service Agreement between the Children's Center for Treatment and Education d/b/a/ Beacon Light Behavioral Health Systems which operates Custer City Private School and Canton Area School District effective July 1, 2022 through June 30, 2023.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

#### **Memorandum of Understanding**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the MOU between Canton Borough Police Department and Canton Area School District.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the Sheltering and Mass Care Facilities MOU between BLAST IU17 and Canton Area School District.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

## **PERSONNEL**

### **Letters of Resignation**

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to accept the following letters of resignation:

1. Joshua Haley, Business Teacher, effective July 21, 2022.
2. Morgan Henahan, HS Office Secretary, effective July 22, 2022.
3. Courtney Roberts, Art Teacher, effective July 26, 2022.
4. Nancy Neff, Custodian, effective September 28, 2022.
5. Asti Tillotson, part time cafeteria worker, effective August 17, 2022.
6. Madison Thoren, part time paraprofessional, effective August 4, 2022.
7. Samantha Wilcox, full time paraprofessional, effective August 8, 2022.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

### **New Employees**

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the hiring of the following new employees, pending completion of required paperwork:

1. Rachel Stone, part time paraprofessional, \$17.00 per hour with no benefits, effective August 17, 2022.
2. Rebecca Hulslander, part time paraprofessional, \$17.00 per hour with no benefits, effective August 17, 2022.
3. Billie Jo Shedden, full time custodian, \$10.00 per hour with full benefits, effective August 22, 2022.
4. Lucille Chamberlain, elementary art teacher, M step 1, \$64,807.00 with full benefits, effective August 22, 2022, or upon release from Troy Area School District.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

### **Co-Curricular**

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following additions to the 2022/2023 co-curricular sport list:

1. Jason Foust, JV Girls Basketball Coach, step 4, \$5,382.52
2. Sheila Wesneski, Assistant Softball Coach, step 1, \$4,159.22
3. Sheila Wesneski, Junior High Head Volleyball Co-Coach, step 4, \$2324.27
4. Abigail Williams, Junior High Head Volleyball Co-Coach, step 4, \$2324.27

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

### **Appointments**

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following appointments, effective July 1, 2022:

1. Dr. Amy Martell, Safety Officer
2. Mark Jannone, Homeless and Foster Liaison

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

### **Substitute List**

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following additions to the substitute list, pending completion of required paperwork:

1. Tracy Hojnowski, nurse
2. Dion Sullivan, CASD guest teacher
3. Garrett Wesneski, CASD guest teacher
4. Jaye Chilson, cafeteria
5. Ashley Esaias, CASD guest teacher
6. Samantha Wilcox, paraprofessional
7. Robert Rockwell, teacher

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

### **Long Term Substitutes**

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following long term substitutes, effective August 29, 2022, pending completion of required paperwork:

1. JoAnn Collister, less than 90 days, Computer Science teacher, \$125.00 per day, after the 45<sup>th</sup> consecutive day to be placed on step 1 B \$60,107, prorated, with no benefits.
2. Robert Rockwell, more than 90 days, Business teacher, step 1 B \$60,107, prorated, with full benefits.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

### **Volunteers**

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following volunteers as all paperwork has been completed:

1. Elizabeth Cole, Elementary
2. Jay Perry, Football
3. Dave Machmer, Football
4. Ryan Van Noy, Football
5. Jimmy Pepper, Football
6. Seth Robbins, Football

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

### **Unpaid Days**

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve unpaid days for the months of June and July, 2022, for the following employee:

1. Employee #1615, 3 days

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

### **Transient payment**

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve \$2.00 per hour transient payment for paraprofessionals whose regular or temporary assignment is at a location other than the Canton Area School District buildings for at least 3.5 hours per day, effective the 2022/2023 school year.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

### **OTHER ITEMS**

#### **Wellness Policy Assessment Tool**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to accept the updated Wellness Policy Assessment Tool and Report Template.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

#### **Handbooks**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the Canton Jr/Sr High School, Canton Area Elementary School, and Canton Area School District Employee General 2022/2023 Handbooks

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

#### **Central Treasury**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the 4<sup>th</sup> quarter Elementary and High School Central Treasury reports.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried



### **Booster Clubs**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to Recognize Level 1 and 2 Booster Club Personnel (Board Policy #707.1) and the Canton Elementary Youth Basketball and Volleyball programs for the purpose of liability insurance inclusion.

Roll Call Vote: All seven members present voted yea.  
Mr. Gary Black and Mr. Bill Holland were absent.  
Motion carried

### **CITIZEN RECOGNITION - NON-AGENDA RELATED**

There were no comments.

### **Announcements**

An Executive Session was held after the June 27, 2022 Special Board meeting, to discuss personnel matters.

An Executive Session was held on July 5, 2022 @ 6:00pm, to discuss security.

An Executive Session was held prior to this Board Meeting, at 4:45 p.m., to discuss personnel matters.

The next Board Meeting will be held on Thursday, September 8, 2022, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

### **Meeting Adjourned**

Mrs. Sourbeer adjourned the meeting at approximately 5:22 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone  
Business Manager/Board Secretary

#G.5.

2022-2023 TRANSPORTATION RATES

CONTRACTOR	VEH #	VEHICLE RUN		OTHER	ANNUALIZED	NOTES
		REGULAR	9/7/2022 14:30			
DOUD TRANSPORTATION LLC	3	\$176.40	\$31,399.64			
DOUD TRANSPORTATION LLC	5	\$126.99	\$22,604.64			
DOUD TRANSPORTATION LLC	6	\$491.50	\$145.13 / \$407.79			REGULAR/ NTCC, REGULAR ONLY & NTCC ONLY
DOUD TRANSPORTATION LLC	16	\$315.43	\$148.02 / \$407.79			REGULAR/ NTCC, REGULAR ONLY & NTCC ONLY
DOUD TRANSPORTATION LLC	17	\$234.82				
DOUD TRANSPORTATION LLC	18	\$269.44				
DOUD TRANSPORTATION LLC	21	\$247.18				
DOUD TRANSPORTATION LLC	25	\$313.37				Athens to CASD
DOUD TRANSPORTATION LLC	30	\$0.00			\$0.00	
DOUD TRANSPORTATION LLC	31	\$0.00			\$0.00	
DOUD TRANSPORTATION LLC	32	\$204.26		\$115.00	\$36,357.62	STSD/TROY, TROY ONLY
DOUD TRANSPORTATION LLC	33	\$115.00			\$20,470.00	Canton Area
DOUD TRANSPORTATION LLC	34	\$193.51			\$34,443.99	SRU
DOUD TRANSPORTATION LLC	36	\$0.00			\$0.00	
DOUD TRANSPORTATION LLC	37	\$0.00			\$0.00	
DOUD TRANSPORTATION LLC	38	\$0.00			\$0.00	
DOUD TRANSPORTATION LLC	39	\$115.00			\$20,470.00	Canton Area
DOUD TRANSPORTATION LLC	56	\$0.00			\$0.00	
DOUD TRANSPORTATION LLC	23	\$271.11			\$48,257.45	Towanda Area
JENNINGS BUS COMPANY	11	\$0.00			\$0.00	
JENNINGS BUS COMPANY	12	\$308.46			\$54,905.04	
JENNINGS BUS COMPANY	14	\$235.04			\$41,836.33	
JENNINGS BUS COMPANY	15	\$177.79			\$31,647.21	
JENNINGS BUS COMPANY	26	\$0.00			\$0.00	
JENNINGS BUS COMPANY	27	\$0.00			\$0.00	
JENNINGS BUS COMPANY	29	\$0.00			\$0.00	
JENNINGS BUS COMPANY	35	\$177.49			\$31,592.85	
MCMURRAY TRANSPORTATION	1	\$301.06			\$53,589.03	
MCMURRAY TRANSPORTATION	7	\$200.11			\$35,619.92	
MCMURRAY TRANSPORTATION	8	\$187.21			\$33,322.81	
MCMURRAY TRANSPORTATION	9	\$224.42			\$39,947.05	
MCMURRAY TRANSPORTATION	19	\$242.43			\$43,152.34	
MCMURRAY TRANSPORTATION	20	\$289.06			\$51,452.18	
YAGGIE JR., ANDREW	24	\$115.00			\$20,470.00	
<b>TOTALS PER DAY</b>		<b>\$5,532.06</b>				
<b>TOTALS PER YEAR</b>		<b>\$984,706.18</b>				<b>\$984,706.18</b>

# REVISED BANK SIGNATURE CARDS

# G.6.

<b>EFFECTIVE September 12, 2022</b>		
<b>ACCOUNT</b>	<b>AUTHORIZED SIGNERS</b>	<b>SIGNATURES REQUIRED</b>
GENERAL FUND 0800002812	JUDY SOURBEER - PRESIDENT RYAN ALLEN - TREASURER MARK JANNONE - B.M. / SEC.	ALL THREE
GENERAL FUND 2 0800002818	AMY MARTELL - SUPT. MARK JANNONE - B.M. / BD. SEC.	ONE
SPECIAL FUND 0800007712	DEANNA WATKINS AMY MARTELL - SUPT. MARK JANNONE - B.M. / BD. SEC. PEGGY GUZIK - SECRETARY	TWO
PAYROLL ACCOUNT 0800003612	JUDY SOURBEER - PRESIDENT RYAN ALLEN - TREASURER MARK JANNONE - B.M. / SEC.	ALL THREE
ONLINE PAYMENT ACCT. 0804811812	MARK JANNONE - B.M. / BD. SEC.	ONE
FOOD SERVICE / CAFE 0800006912	JUDY SOURBEER - PRESIDENT RYAN ALLEN - TREASURER MARK JANNONE - B.M. / SEC.	ALL THREE
HS POP ACCOUNT 276207480	DANIELLE GREER - SECRETARY DONALD JACOPETTI - HS PRIN. MARK JANNONE - B.M. / BD. SEC. PEGGY GUZIK - SECRETARY	TWO
ELEM. POP ACCOUNT 276600651	MICHAEL WELLS - ELEM. PRIN. BRANDIE FRYE- SECRETARY MARK JANNONE - B.M. / BD. SEC. PEGGY GUZIK - SECRETARY	TWO
HIGH SCHOOL CENT. TREAS. 0800005112	AMY MARTELL - SUPT. DANIELLE GREER - SECRETARY MARK JANNONE - B.M. / BD. SEC. DONNIE JACOPETTI	TWO
ELEM SCHOOL CENT. TREAS. 0806575612	AMY MARTELL - SUPT. MARK JANNONE - B.M. / BD. SEC. MICHAEL WELLS - ELEM. PRIN. SIARRA SHANLEY - SECRETARY	TWO
INVESTMENT CD'S 800002877	MARK JANNONE - B.M. / BD. SEC.	ONE
HRA CLEARING ACCOUNT 0806619112	AMY MARTELL - SUPT. MARK JANNONE - B.M. / BD. SEC.	ONE
PROCUREMENT ACCOUNT 810195702	MARK JANNONE - B.M. / BD. SEC. BRANDIE FRYE- ELEM. SECRETARY DANIELLE GREER - HS SECRETARY TERRY WEBER - SPEC. ED. SECRETARY DEANNA WATKINS - MAINTENANCE SECRETARY	EACH LISTED HAS A PROCUREMENT CARD

Destination(s): National FFA Chorus - Indianapolis, IN

How many subs are needed: 0

Date of Trip Oct 22-29, 2022 Day of Week Saturday-Sun Leave Time 5AM Return to School 2AM Oct 30

Number of Students/Adults 1/2 Circle One  VAN  BUS -- If you want a VAN, who will drive? Tom Hajnoski

Where will the bus load for the trip? \_\_\_\_\_

Students will: (check one) \_\_\_\_\_ Ride their regular bus home after the field trip.  
 Arrange their own transportation home after the field trip.

Class or Grade Description Ag Exposure - Samantha Morgan Person in Charge Tom Hajnoski

Other Chaperones going: Kevin and or Theresa Morgan

Objective of Trip: National FFA Chorus participant

**Estimated Cost Of Trip - Including Subs**

Additional Information, if any: Drove out & back on 10/22  
Head back 10/26/2022 until 2 PM conclusion on 10/29

VAN	700 <sup>00</sup>	
Hotel	372 <sup>65</sup>	1387 <sup>65</sup>
Meal	245 <sup>00</sup>	

**REGULATIONS**

1. Persons in charge will submit a final list of persons riding the bus (including adults) to the Principal before leaving school grounds.
  2. Parental permission slips will be obtained by person in charge. These will also be turned in to the Principal before leaving school grounds.
  3. Students will observe the riding rules of the school. Buses are supposed to have copies of riding rules posted. Driver distractions from within the bus are to be avoided.
  4. No students are to be let off the bus at any location other than the school when returning from the field trip, unless prior arrangements have been approved by the Principal or Business Manager.
  5. Any irregularities of the trip (including bus and driver problems) will be reported to the Principal immediately.
  6. When students have to make other arrangements to get home, the person in charge and chaperones will stay with the students until all have left the school grounds.
- [Signature]  
SIGNATURE OF PERSON IN CHARGE

**ROUTING INSTRUCTIONS**

Forward completed form to your Principal. If approved, Principal will forward to Business Office. Business Office will return original request to Principal after busing arrangements. Principal will keep the original form in their office and will send a copy of the form to the person in charge.

**APPROVALS**

Principal: Approved [Signature] Date 8/23/22

Business Manager: Approved [Signature] Date 8/25/22

W 9/20/22  
Pd App 9/8/22 #J.1.b.

### FIELD TRIP REQUEST

Destination(s): National FFA Convention, Indianapolis

How many subs are needed:  
3

Date of Trip 10/26/2022 - 10/28/2022 Day of Week Wed-Sun Leave Time 5 AM Return to School 1 PM

Number of Students/Adults 4/2 Circle One VAN BUS -- If you want a VAN, who will drive? Tom Hajnowski  
Where will the bus load for the trip? Behind School

Students will: (check one)  Ride their regular bus home after the field trip.  
 Arrange their own transportation home after the field trip.

Class or Grade Description Ag Experience Person in Charge Tom Hajnowski  
Other Chaperones going: Tony Hajnowski

Objective of Trip: See Samantha participate in National Chorus + Cheyenne Bostrom Biech Review American Degree


**Estimated Cost Of Trip - Including Subs**

Additional Information, if any: Unsure - My use van to load and back Oct 22

Cost of School van + "subs" 700<sup>00</sup>

#### REGULATIONS


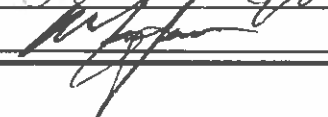
1. Persons in charge will submit a final list of persons riding the bus (including adults) to the Principal before leaving school grounds.
2. Parental permission slips will be obtained by person in charge. These will also be turned in to the Principal before leaving school grounds.
3. Students will observe the riding rules of the school. Buses are supposed to have copies of riding rules posted. Driver distractions from within the bus are to be avoided.
4. No students are to be let off the bus at any location other than the school when returning from the field trip, unless prior arrangements have been approved by the Principal or Business Manager.
5. Any irregularities of the trip (including bus and driver problems) will be reported to the Principal immediately.
6. When students have to make other arrangements to get home, the person in charge and chaperones will stay with the students until all have left the school grounds.

  
SIGNATURE OF PERSON IN CHARGE

#### ROUTING INSTRUCTIONS

Forward completed form to your Principal. If approved, Principal will forward to Business Office. Business Office will return original request to Principal after busing arrangements. Principal will keep the original form in their office and will send a copy of the form to the person in charge.

#### APPROVALS

Principal: Approved  Date 8/23/22  
Business Manager: Approved  Date 8/23/2022

Bd App 9/8/22  
 WW 8/26/22 #J.I.C.

**FIELD TRIP REQUEST**

Destination(s): PA Farm Show Landscape + Display set-up

How many subs are needed:
1


Date of Trip Jan 6-8, 2023 Day of Week Fridy-Sunday Leave Time 6 AM Return to School 4 PM  
 Number of Students/Adults 5/4 Circle One VAN BUS -- If you want a VAN, who will drive? \_\_\_\_\_  
 Where will the bus load for the trip? Greenhouse - High School @ own transportation  
 Students will: (check one)  Ride their regular bus home after the field trip. Truck + Trailer  
 Arrange their own transportation home after the field trip.

Class or Grade Description Ag Experience Person in Charge Tom Hajnowski  
 Other Chaperones going: Brady + 2 Parents?

Objective of Trip: <u>Set up landscape + window display</u>	<b>Estimated Cost Of Trip - Including Subs</b>
Additional Information, if any: _____	
300 <sup>02</sup>	

**REGULATIONS**

1. Persons in charge will submit a final list of persons riding the bus (including adults) to the Principal before leaving school grounds.
2. Parental permission slips will be obtained by person in charge. These will also be turned in to the Principal before leaving school grounds.
3. Students will observe the riding rules of the school. Buses are supposed to have copies of riding rules posted. Driver distractions from within the bus are to be avoided.
4. No students are to be let off the bus at any location other than the school when returning from the field trip, unless prior arrangements have been approved by the Principal or Business Manager.
5. Any irregularities of the trip (including bus and driver problems) will be reported to the Principal immediately.
6. When students have to make other arrangements to get home, the person in charge and chaperones will stay with the students until all have left the school grounds.

  
 \_\_\_\_\_  
 SIGNATURE OF PERSON IN CHARGE

**ROUTING INSTRUCTIONS**

Forward completed form to your Principal. If approved, Principal will forward to Business Office. Business Office will return original request to Principal after busing arrangements. Principal will keep the original form in their office and will send a copy of the form to the person in charge.

**APPROVALS**

Principal: Approved  Date 8/1/22  
 Business Manager: Approved  Date 8/8/22

Do Transportation Required

#J.3.

**BOARD REPORT**  
**CANTON AREA SCHOOL DISTRICT LIBRARIES**  
**June 2022 – August 2022**

**Circulation: High School**

	<i>June</i>	<i>July</i>	<i>August</i>	<i>YEAR TOTAL</i>
<b>Fiction</b>	0	0	26	26
<b>Non-Fiction</b>	0	0	17	17
<b>Graphic Novels</b>	0	0	2	2
<b>Total</b>	<b>0</b>	<b>0</b>	<b>45</b>	<b>45</b>

**Inter-Library Loans**

0 received; 0 sent

**Circulation: Elementary School**

	<i>June</i>	<i>July</i>	<i>August</i>	<i>YEAR TOTAL</i>
<b>Fiction</b>	0	0	91	91
<b>Graphic Novels</b>	0	0	63	63
<b>Non-Fiction</b>	0	0	53	53
<b>Everybody/Easy</b>	0	0	68	68
<b>Total</b>	<b>0</b>	<b>0</b>	<b>275</b>	<b>275</b>

**Inter-Library Loans**

0 received; 0 sent

**Lending Library**

0

**Accessions**

- 118 new books processed in the high school during the 2021-2022 school year.
- 427 new books processed in the elementary school during the 2021-2022 school year.

**Special Projects**

- The focus in the elementary school library is currently on how to use the library and finding books to cultivate a love of reading! Students have been listening to read-alouds, first-chapter reads, book trailers, and book talks in order to find books that spark their interest.

**Comments**

- The elementary library was able to add a great number of books to our collection during the 2021-2022 school year thanks to generous donations from community members and the PTA.

**Professional Development**

- N/A