

**MINUTES
CANTON AREA SCHOOL DISTRICT
SEPTEMBER 8, 2022**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, September 8, 2022 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Gary Black, Mr. Bill Holland (virtually), Mr. Scott May, Mrs. Arica Jennings, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mrs. Amy Repard, Special Education Supervisor; Mr. Matt Jennings, newspaper reporter; Mr. Randy Frye, Mr. Dale Keltz, and Mr. Thomas Cochran.

MINUTES

A motion was made by Mr. Denny Sourbeer and seconded by Mrs. Arica Jennings to approve the minutes of the regular meeting of August 11, 2022.

Voice Vote: All nine members present voted yea.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Thanked the Live Stream sponsors and donors for the 2022/2023 school year: Welch Insurance; Cuz Excavating LLC; Blaise Alexander Family Dealerships; Lepley, Engleman, Yaw & Wilk Attorneys-At-Law; Schoonover Plumbing, Heating, Electrical, Air Conditioning, Geothermal, Solar; The Dunn Group: Henry Dunn Insurance and Henry Dunn Inc. Real Estate; Flavorland; Warrior Wash; First Citizens Community Bank; Jimmy's Park Hotel; and Brann, Williams, Caldwell & Blaney Attorneys-At-Law. Live Stream Club is a student-led club that broadcasts public events, athletic/musical/informational, through the school website. Our team is called the "Stream Team" and we are involved in all aspects of a live broadcast. There is set-up, teardown, camera operators and broadcasters/commentators. Events we have done this school year include football games, volleyball games, and basketball games.
- Thanked the VFW Legion Post 714 for replacing the US flags at the Memorial in front of the JR/SR high school. We appreciated to have flags ready for the first day of school to remember all those who served and their families as well as the sacrifices they have made to keep us safe and safeguard our democracy.
- Feedback on 7th grade orientation - Parents were encouraged because Mr. Jannone took time to talk with students in the whole group as well as in the hallway. He even encouraged one student to play softball! Parents appreciated the welcoming atmosphere presented by administrators and teachers. The teachers did a great job orienting the students and calming the nerves, as some of the students were nervous about coming up to the "Big House".
- Following three days of training with staff, we welcomed back students and had a first week full of excitement. Students have been equipped with their district issued computer devices, provided with the expectations for the school year and looking to the Class of 2023 to lead the Warrior Way!

Our Cross Country, Football, and Volleyball teams, as well as our Band, b their respective seasons and continue to be successful. Our “soccer girls” are also off to an outstanding start over in Troy.

- Thanked the maintenance department for painting numbers in all the parking spaces within the student parking lot. Students are assigned a specific parking space and are expected to park in their assigned space each day. This has alleviated the morning “rush” to get the closest space and has created a safer student parking lot.
- We are excited to recommend and upon board approval, welcome Mr. Tyler Sechrist to the CHS faculty team to fill the Business Computer and Information Technology 7-12 position.
- September is suicide awareness month throughout the nation and we follow our prevention plan as the month progresses. Our outreach staff (Maria Le Fluer) will be presenting, “Signs of Suicide” to all students within the high school during the month of September. The presentations will take place in small class sizes and include a routine screener. Any students identified as potential risk will receive a follow up from the Guidance department and development of an action plan as appropriate.
- The Canton Jr/Sr High School student section is bringing AWESOME energy to our volleyball games with their themes! These students are showing their Warrior Pride in support of our teams!
- We have had only one office discipline referral and a few minor referrals this year! Great job to the students at Canton JR/SR High School!
- Today the PBIS team, Mr. Jacopetti, and the Canton Mayor (Dean Vanderpool) are meeting to discuss community and school alignment with school spirit! When we have “School Send-Offs”, the community wants to know to prepare and wave as the students leave town to show their support. Thinking of ideas and ways to involve the community in Warrior Pride - school spirit.
- Updated the board on the following happenings and events in the elementary school:
 1. Planning for upcoming Professional Development Days for staff on 9/23 and 10/10
 2. Mr. Wells is starting a Book Study with (7) seven teachers - the title of the book is “Go See the Principal: True Tales from the School Trenches”
 3. PBIS lessons for expected behaviors took place for all students the first week of school and cumulated with a PBIS student assembly on 8/31
 4. Warrior Foundation Golf Tournament - Sept 10, at 1:00 pm at Tomasso’s Golf Course in Waverly, NY
 5. Open House - Thursday, September 15, 2022 from 6:00-7:00 pm
 6. Picture Day - Tuesday, September 20, 2022
 7. PTA Book Fair - week of September 19
 8. Save Around Book Sales for PBIS - September 19-30, 2022
- Updated the board on elementary enrollment for the months of August and September.
- This is a very busy time of year as we have many students coming new to CASD and some moving to other schools. There is much to do with setting up students for success learning how to accommodate for learning differences as well as behavioral differences. We are working hard to support our students and teachers as the first month of school adjustments are underway. This has been a successful start to the school year and we are hearing positive feedback about our classrooms and the willingness of staff to support our students!
- The opening of school was a success and we are excited to get back into the routine. The 2022-2023 school year is off to a great start and we look forward to positive changes as we continue to move forward!

At this time, Mr. Tom Resavage made a motion to add to the agenda, under Other Matters, for the administration to be authorized to pursue a contract proposal to provide a School Resource Officer (SRO) for the district. In addition, grant the administration the authority to pursue a contract for a full-time social worker. Both under the School Safety and Mental Health Grant. The motion was seconded by Mr. Scott May.

Roll Call Vote: All nine members present voted yea.
Motion carried.

CITIZEN RECOGNITION – AGENDA RELATED

Mr. Dale Keltz again approached the board asking to which God they pledge allegiance. Several board members objected to this repeated question and indicated that they didn’t feel the topic was appropriate.

Mr. Matt Jennings spoke in favor of the board pursuing a contract for a social worker and a SRO.

BUSINESS

Treasurer's Report

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the Treasurer's Report as presented for August 31, 2022. (A copy is in the supplemental file.)

Roll Call Vote: All nine members present voted yea.
Motion carried.

Bills

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the bills for August 2022.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Updated Transportation Rates

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the updated transportation rates for the 2022/2023 school year.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Revised Signature Cards

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the revised bank signature cards.

Roll Call Vote: All nine members present voted yea.
Motion carried.

PERSONNEL

Resignations

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to accept the letters of resignation from the following:

- a. Sheila Wesneski and Abigail Williams, JH Volleyball Co-Coaches

Roll Call Vote: All nine members present voted yea.
Motion carried.

New Employees

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the hiring of the following new employees, pending completion of required employment paperwork:

- a. Michelle Barrett, part-time cafeteria worker, \$10.00 per hour, with no benefits, retroactive to September 6, 2022 as all required paperwork is complete.
- b. Siarra Shanley, full-time elementary office secretary, \$12.00 per hour with full benefits, effective September 12, 2022.
- c. Michelle Jennings, full-time paraprofessional, \$12.00 per hour with full benefits, effective September 12, 2022.
- d. Heidi Halbfoerster, part-time paraprofessional, \$17.00 per hour with no benefits, effective September 12, 2022.
- e. Tyler Sechrist, 7-12 Business Teacher, B step 1 \$60,107.00, prorated, with full benefits effective September 26, 2022, pending the completion of the BCIT Instructional Internship Program prior to the start of the 2026/2027 school year.

Employee Change

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the following classified employee change:

- a. Jaye Chilson, part-time cafeteria worker, change her resignation date from June 2, 2022 to September 18, 2022.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Co-curricular Lists Additions

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the following additions to the 2022/2023 co-curricular sport/non-sports lists:

- a. Louann Groover, JH Volleyball Coach, step 1 \$3,914.56
- b. Kelsey Herman, AP Course - US Government & Politics, \$489.32
- c. Brandy McRoberts, mentor to Tyler Sechrist, \$733.98

Roll Call Vote: All nine members present voted yea.
Motion carried.

Substitute List Additions

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Louann Groover, CASD guest teacher
- b. John Manz, teacher
- c. Stephanie Williams, cafeteria
- d. McCauley Fox, teacher
- e. Angelica Starks, cafeteria and custodian
- f. Carmya Martell, teacher
- g. Laurie Wesneski, cafeteria and paraprofessional
- h. Billie Jo Shedden, cafeteria and custodian
- i. Nancy Nybeck, cafeteria and paraprofessional

Roll Call Vote: All nine members present voted yea.
Motion carried.

Volunteers

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the following volunteers as all paperwork has been completed:

- a. Becca Jennings, competition cheer
- b. Stacey Groover, high school student, retroactive to August 29, 2022
- c. Jason Foust, football, retroactive to August 26, 2022

- d. Jeff Morse, football, retroactive to August 26, 2022
- e. Makayla Davis, cheerleading, retroactive to August 22, 2022

Roll Call Vote: All nine members present voted yea.
Motion carried.

Unpaid Days

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve unpaid days for the month of August, 2022 for the following employee:

- a. Employee #1850, 1.5 days

Roll Call Vote: All nine members present voted yea.
Motion carried.

New Job Classification

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the addition of the new job classification of Head Cook and the transfer of Lori Ayers to this position.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Minimum Hourly Rates

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve setting the minimum hire hourly rate for the following job classifications:

- a. Administrative Secretary I = \$16.50
- b. Administrative Secretary II = \$16.00
- c. Administrative Secretary III = \$15.50
- d. Secretary II = \$15.50
- e. Custodian Building Leader = \$13.50
- f. Custodian = \$13.00
- g. Full-time Paraprofessional = \$13.00
- h. Part-time Paraprofessional = \$18.00
- i. Head Cook = \$14.00
- j. Cafeteria Worker I = \$12.00
- k. Cafeteria Worker II = \$12.00

Roll Call Vote: All nine members present voted yea.
Motion carried.

Wage Adjustments

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the wage adjustments to the above groups based on the following formulas, effective September 26, 2022:

- a. If current wage is less than new starting wage, then increase wage to new starting wage and add an additional \$0.10 per hour for each year of employment.
- b. If current wags is equal to or more than the new starting rate, then add an additional \$0.10 per hour for each year of employment.

Roll Call Vote: All nine members present voted yea.
Motion carried.

OTHER ITEMS

Field Trip Requests

A motion was made by Mr. Gary Black and seconded by Mr. Tom Resavage to approve the following overnight field trip requests:

- a. National FFA Chorus to Indianapolis, IN, October 22nd – 29th, 2022 from Tom Hojnowski.
- b. National FFA Convention to Indianapolis, IN, October 26th – 30th, 2022 from Tom Hojnowski.
- c. Pennsylvania Farm Show landscape and design set-up in Harrisburg, PA, January 6th – 8th, 2023 from Tom Hojnowski.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Letter of Indemnification

A motion was made by Mr. Gary Black and seconded by Mr. Tom Resavage to authorize the Superintendent to confirm the letter of indemnification with the Canton Borough for the homecoming parade on October 7, 2022 at approximately 5:00 p.m.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Library Reports

A motion was made by Mr. Gary Black and seconded by Mr. Tom Resavage to approve the fourth quarter (June-August) Canton Area Elementary and Canton Jr./Sr. High School Library Board Reports.

Roll Call Vote: All nine members present voted yea.
Motion carried.

SRO and Social Worker

A motion was made by Mr. Gary Black and seconded by Mr. Tom Resavage to authorize the administration to pursue a contract proposal to provide a School Resource Officer (SRO) for the district. In addition, grant the administration the authority to pursue a contract for a full time social worker. Both under the School Safety and Mental Health Grant.

Roll Call Vote: All nine members present voted yea.
Motion carried.

CITIZEN RECOGNITION – NON-AGENDA RELATED

Mr. Randy Frye introduced himself to the board as the new CAEA President.

Announcements

An Executive Session was held immediately following the August 11, 2022 Board meeting for the purpose of security.

An Executive Session was held August 23, 2022 for the purpose of security.

An Executive Session was held prior to the Board Meeting, at 4:30 p.m., to discuss personnel matters and security.

The next Board Meeting will be held Thursday, October 13, 2022, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:33 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary