

**MINUTES
CANTON AREA SCHOOL DISTRICT
OCTOBER 13, 2022**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, October 13, 2022 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Eric Anderson, Mr. Bill Holland, Mr. Scott May, Mrs. Arica Jennings, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mr. Dale Keltz, Ms. Cinda Dewey, Mr. Dante Terenzio, Mr. Thomas Cochran, and Mrs. Asti Tillotson.

MINUTES

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of September 8, 2022.

Voice Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Earlier this week the Office of Special Education (OSEP) released a memo about special education personnel qualifications under the Individuals with Disabilities Education Act (IDEA). Pennsylvania released a response to this Federal memo. Eric Hagarty, Acting Secretary of Education, stated that PA law did not change and any emergency permits that PDE issued for our educators remains valid. They are reviewing policies and procedures to ensure compliance with IDEA requirements.
- Future Ready PA Index offers school data for preview. These include school fast facts, district fast facts, on track measure of regular attendance data, college and career measures of the following: career standards benchmark, high school graduation rates, post-secondary transition to school - military - work. Unofficially, the data will be generated from 2019 and 2021 data. This was a three-year average prior to COVID 19 Pandemic.
- Updated the board on the following local events: free COVID 19 Testing Center - Drive Through only, PCR Testing ages 3 and up with results in 2-3 days (Nasal Swab), Rapid Antigen testing ages 2 and up results in 15 minutes, Free box of two rapid COVID 19 testing kits for in home testing (no appointment necessary) BLAST IU17 Back Entrance.
- Homecoming was a success. We began the week with Spirit Week that had various themes. This created a culture of excitement that culminated in a pep rally, community parade, and a win on the football field followed by a dance to celebrate! King: Weston Bellows Queen: Emmie Tymeson
- Teachers have completed 20 hours of curriculum development and program evaluation so far this year. We will look at instructional practices as well as curriculum to improve student learning.
- The food pantry has opened up again in the high school with the leadership of Bonnie DeFelice. She has taken the initiative to lead our life skills class in the inventory and distribution of snacks

provided FREE of charge by CHOP. Each classroom receives snacks in the AM and provides those snacks to students on an as needed basis in a manner that does not compete with our food services.

- Our Student PBIS team and NHS students, along with Mayor Dean Vanderpool and local businesses have set the goal to increase school spirit within the community. We have developed a robocall list of local businesses to notify them of special school events. We created a schedule to decorate windows for special events. Students decorated the windows a few weeks ago for homecoming and plan to do the same for the Old Shoe rivalry, Halloween, and Thanksgiving. Our student PBIS team is led by Jen Seeley and Chelsie Swartz.
- Updated the board on the following elementary upcoming events: 10/20 Kindergarten field trip to Miller's Corn Maze, 11/1 Miss Albert's learning support class attending Exceptional Athlete's Day in Wyalusing, 11/2 PBIS assembly during the school day and PBIS Family Night from 6:00-7:30.
- Updated the board on elementary enrollment.
- Presented a Power Point highlighting the Calming Rooms.

Business Manager

Mr. Mark Jannone, Business Manager/Board Secretary, reported on the following:

- Explained to the board that Canton and Troy School Districts are in a competition to collect the most weight in pounds of can pull-tabs. The tabs will be given to Kids Can't Fight Cancer, Inc. who will in turn donate them to the Ronald McDonald House as a charity fundraiser.

CITIZEN RECOGNITION - AGENDA RELATED

Mr. Dale Keltz addressed the board asking which God the board members serve. He began to explain his ideology however he exceeded the three-minute time limit at which time Dr. Martell informed Mr. Keltz his time was up. Mrs. Sourbeer informed Mr. Keltz that he has been asking the same question for over a year now and the board members have no desire or need to engage in the conversation.

BUSINESS

Treasurer's Report

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the Treasurer's Report as presented for September 30, 2022. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Bills

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the bills for September.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the transportation changes.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Spring Sports Bids

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to authorize the Business Office to advertise for the 2022/2023 spring sports bids.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Resolution

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the resolution authorizing the waiver of additional charges for the late payment of real estate taxes in certain circumstances to comply with Act 57 of 2022.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Letter of Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the Letter of Agreement between Immaculata University and Canton Area School District for the purpose of conducting graduate classes on campus.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Letter of Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the Letter of Agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority and Canton Area School District providing a Student Assistance Program (SAP) Liaison.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the Memorandum of Understanding between Northern Tier Regional Planning and Development Commission and Canton Area School District providing a high school career coach for the 2022/2023 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Service Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the Service Agreement between Northern Tier Counseling, Inc. and Canton Area School District providing a mental health professional for the 2022/2023 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.

Motion carried.

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the 2022/2023 Unified Champion School Memorandum of Understanding between Special Olympics Pennsylvania and Canton Jr./Sr. High School for the Unified Champion Schools program.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Linkage Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the Linkage Agreement between Keystone/Red Rock Job Corps and Canton Area School District for the purpose of education and training options and opportunities.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Collaborative Agreement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the Therapeutic Foster Care Program Letter of Collaborative Agreement between Merakey and Therapeutic Family Care Program and Canton Area School District.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the Memorandum of Understanding between New Life Church and Canton Area School District for Evacuation Reunification and Triage Point.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to accept the Memorandum of Understanding between Church of Christ and Canton Area School District for Evacuation Reunification and Triage Point.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

PERSONNEL

New Employees

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve the hiring of the following new employees, pending completion of required employment paperwork:

- a. Billie Jo Shedden, custodian, \$13.00 per hour plus full benefits, retroactive to September 26, 2022 as all paperwork is complete.
- b. Patrick Pascarella, 2022/2023 co-curricular sports - Assistant Baseball Coach, \$4,159.22 step 1.

- c. Joy Blackburn, part-time cafeteria worker, \$12.00 per hour with no benefits, retroactive to September 28, 2022 as all paperwork is complete.
- d. David Lambert, full-time custodian, \$13.00 per hour with full benefits, effective October 17, 2022.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to accept the Memorandum of Understanding between the Canton Area Education Association and Canton Area School District for the purpose of participating in the Unified Champion School Program effective 2022/2023 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Co-Curricular Non-Sports Additions

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve the following additions to the 2022/2023 co-curricular non-sports list:

- a. Maureen Martz and Caitlin Barr, Unified Sports Co-Supervisors, \$1000.00.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Substitute List Addition

A motion was made by Mrs. Arica Jennings and Mr. Eric Anderson to approve the following addition to the substitute list, pending completion of required paperwork:

- a. Terilyn Anderson, paraprofessional

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Volunteers

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve the following volunteers; all paperwork has been completed:

- a. Amanda Pepper, elementary, retroactive to September 9, 2022
- b. Kristin Pepper, elementary and high school, retroactive to September 12, 2022
- c. Shelly Castle, basketball, retroactive to October 6, 2022

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Unpaid Leave

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve unpaid days for the month of September 2022, for the following employee:

- a. Employee #1812, 13 days

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

FINANCE/POLICY

Policy First Reading

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the first reading of the following new/revised policies:

- a. Policy #236.1 (new) - Threat Assessment
- b. Policy #143 (new) - Standards for Persistently Dangerous Schools
- c. Policy #144 (new) - Standards for Victims of Violent Crimes and two attachments
- d. Policy #805 (updated) - Emergency Preparedness and Response and one attachment
- e. Policy #805.2 (new) - School Security Personnel
- f. Policy #808 (updated) - Food Services
- g. Policy #209.2 (new) - Diabetes Management and attachment
- h. Policy #353 (new) - Whistleblower/Fraud and attachment
- i. Policy #604 (new) - Budget Adoption

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

OTHER ITEMS

Agenda Addition

A motion was made by Mr. Tom Resavage and seconded by Mr. Scott May to add approval of a van driver to the agenda.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Quarterly Reports

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the first quarter elementary and high school Central Treasury reports.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Official Enrollment

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the Canton Area School District enrollment as of October 1st as reported to PDE.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Health and Safety Plan

Mr. Resavage expressed that he did not like the idea of a mandatory quarantine of positive Covid cases and would rather see that students are quarantined until symptom free for 24 hours, which may be less than five days. He feels that students are missing too much school and they should not be forced to miss. Mr. Jacopetti and Dr. Martell explained that even though these are our guidelines, as a practical matter, we find far less parents are having their children tested.

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the updated ARP ESSER Health and Safety Plan Guidance and Template effective August 15, 2022.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Committee Minutes

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the Canton Area School District Local Advisory Committee Minutes from the September 27, 2022 meeting.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Survey

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the administration of a pre and post-implementation survey to students participating in the Developing Future Special Educators Grant with Mansfield University.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Field Trip Request

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the FCCLA overnight field trip request to the FCCLA National Fall Leadership Conference in Columbus, OH, November 10-13, 2022.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Addition to Van Drivers List

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the addition of Michelle Ross to the approved van drivers list.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

There was an Executive Session on September 21, 2022 at 5:00 p.m., to discuss security.

The next Board Meeting will be Thursday, November 10, 2022, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:38 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary