MINUTES CANTON AREA SCHOOL DISTRICT JANUARY 12, 2023

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, January 12, 2023 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Gary Black, Mr. Bill Holland, Mr. Scott May, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mr. Matt Jennings and Mrs. Sherry Lambert, newspaper reporters; Mr. Jim Ross, Mr. Dale Keltz, Mr. Mark McMurray, Mr. Cody Ross, Mrs. Becca Ross, Mr. Tom Cochran, and Ms. Cinda Dewey.

MINUTES

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the minutes of the regular meeting of December 1, 2022.

Voice Vote:

All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Over 90% of the senior class has requested to participate in graduation ceremonies outdoors as was done in the graduating classes of 2021 and 2022. This change from the traditional formal indoor ceremony happened because of the COVID 19 restrictions in 2021. In 2022, the senior class requested from the board to have the graduation outside as well. Dr. Martell stated that she did not feel it necessary for the senior class to get board permission for an outdoor ceremony since it was granted to the previous class. In the event of inclement weather, she feels that rather than having a rain date the district should have and alternate location. In that case, the district would hold the ceremony in the auditorium, which would limit seating. Overflow seating would be available in the high school cafeteria or the elementary gymnasium with a livestream option. The custodial staff will have to ready the indoor space and be prepared to hold the ceremony outdoors or indoors based on weather conditions. Dr. Martell said that before moving forward she wanted guidance from the board.
- CHS winter athletics are in full swing with basketball teams competing for an opportunity to participate in post-season play as February approaches. The wrestling team is currently undefeated and looking to win NTL and district championships. The competition cheer squad is competing this weekend in a district competition. Our BOCCE ball team won their first match in overtime against the Liberty Mounties and are looking to have a great season. Great job to our student athletes!

- The Winter Keystone Exam testing window allowed specific students in grades 8-12 who did not complete the Literature, Biology, and Algebra exams to complete them. Students will now have this opportunity to complete them to confirm their graduation pathway.
- Senator Yaw will be coming to CHS on February 23 to present citations to each football player for their accomplishments during the 2022/2023 season. We are currently working with coaches and Mr. Rockwell to plan the event and will offer additional information as the date approaches.
- All CHS teaching staff will attend a mid-point review meeting this month to review our school-wide parent and community engagement initiative. Our CHS staff have generated many newly implemented ideas this year including Warrior of the Week, grade level students of the month, art and PE students of the month, monthly classroom newsletters, Student of the Marking Period, and many others. Student accomplishments have been posted on various social media outlets and published in both the *Canton Independent Sentinel* and The *Daily Review*.
- Through prescheduled Act 80 and in-service days, as well as morning daily professional development sessions, the CHS teachers have logged nearly 45 hours of curriculum review, modification, and design. We will continue to address deficiencies and make the necessary adjustments as we progress throughout the remainder of the year.
- Professional Development with teaching staff on January 13 and 16 will include "Stop the Bleed" and "Drug Endangered Children" trainings.
- On April 1, 2023, Canton will host The Battle of the Books. Students have already started reading and meeting to prepare for the competition.
- Our school completed our School, Family, and Community based program mid-year review on January 9 with Friendship House and CCBH.
- Our PBIS coaches are preparing for our PBIS Tier 1 and Tier II Fidelity Checks in February.
- Yearbook sales started on January 9 and will last until February 10.
- The end of the Second Marking Period is now on January 20 and report cards will go home January 27.
- Day 100 is February 7, 2023.

CITIZEN RECOGNITION - AGENDA RELATED

Mr. Dale Keltz addressed the board by asking if they understand what the Pledge of Allegiance means. He stated board members were elected to represent "us". Mr. Keltz stated that in his opinion our education system allows the employees to tell the employers how they will run our education. He encouraged defunding the education system.

Mr. Holland and Dr. Martell, among others, expressed their gratitude to Peggy Guzik for her years of service and her quality of work.

BUSINESS

Treasurer's Report

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the Treasurer's Reports as presented for November 30, 2022 and December 31, 2022. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Bills

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the bills for December, 2022.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions and exonerations.

Roll Call Vote:	All eight members present voted yea.
	Mrs. Arica Jennings was absent.
	Motion carried.

Transportation Changes

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the transportation changes.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Spring Sports Bid

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve 2022/2023 Spring Sports Bid for \$7,160.26.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Advertise Bids

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to authorize advertising of bids related to the 2023/2024 school year.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Act 1 Resolution

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the Act 1 Resolution, which certified that the board would not raise any school district tax for the 2023/2024 budget at a rate that exceeds the 5.9% index.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Auditor Report

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the auditor report for the 2022 local audit.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

PERSONNEL

Retirement

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to accept the retirement of Peggy Guzik with 23 ½ years to Canton Area School District effective May, 2023.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Pay Rate Change

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to set Brandie Frye's pay rate to \$16.90 per hour related to the transfer from Admin Secretary III to Admin Secretary I retroactive to 12/19/22.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

New Hire

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the hiring of Brianna Ward, Admin Secretary III, at \$15.50 per hour with full benefits, effective January 16, 2023.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

New Hire

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the hiring of Nicole Coxhead, 7-12 Computer Science teacher, at \$60,107 pro-rated with full benefits, retroactive to 12/12/22.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Mentor

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve Don Cron as a mentor to Nicole Coxhead, effective 12/12/22 through 06/02/23 at \$366.99.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Volunteer List Additions

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following additions to the volunteer list; all required paperwork is complete:

- a. Garrett Wesneski, wrestling coach, retroactive to 12/21/22.
- b. Jeremy Route, wrestling coach, retroactive to 12/26/22.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Substitute List Addition

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following addition to the substitute list pending the completion of required paperwork:

a. Nina Sakers, custodian

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Resignation

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to accept the cocurricular sports coach resignation from Greg Bellows, Assistant Varsity Football Coach, effective at the end of the 2022/2023 sports season.

> Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Long Term Substitute

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the hiring of Jen Wile, long-term substitute, more than 90 days, fourth grade teacher, effective January 11, 2023, Step 1 B \$60,107, prorated, with full benefits.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

FINANCE/POLICY

First Reading

A motion was made by Mr. Gary Black and seconded by Mr. Ryan Allen to approve the first reading of the following revised policies:

- a. No. 616 Payment of Bills
- b. No. 810.3 School Vehicle Drivers
- c. No. 307 Student Teachers, Interns
- d. No. 327 Management Team
- e. No. 330 Classified Employees Overtime
- f. No. 337 Vacation
- g. No. 305 Employment of Substitutes
- h. No. 306 Employment of Summer School Staff

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Deletion of Policies

A motion was made by Mr. Gary Black and seconded by Mr. Ryan Allen to approve the deletion/retirement of the following policies:

- a. No. 405 Employment of Substitutes
- b. No. 505 Employment of Substitutes
- c. No. 406 Employment of Summer School Staff
- d. No. 506 Employment of Summer School Staff
- e. No. 407 Student Teachers/Interns
- f. No. 327 Management Team
- g. No. 530 Employees Overtime
- h. No. 337 Vacation
- i. No. 537 Vacation
- j. No. 439 Uncompensated Leave
- k. No. 539 Uncompensated Leave

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Agreement

A motion was made by Mr. Gary Black and seconded by Mr. Ryan Allen to approve the 2022/2023 IDEA 619 Agreement

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Agreement

A motion was made by Mr. Gary Black and seconded by Mr. Ryan Allen to approve the Guaranteed Admissions Agreement between Commonwealth University of Pennsylvania and Canton Area School District.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Revised Signature Cards

A motion was made by Mr. Gary Black and seconded by Mr. Ryan Allen to approve the revised bank signature cards as presented.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

OTHER ITEMS

Calendar

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the 2023/2024 Canton Area School District Calendar.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

Field Trip Requests

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following overnight field trip requests:

- a. Tom Hojnowski for Ag Experience class to go to ACES Leadership Conference in Harrisburg, February 25-26, 2023.
- b. Tammy MacWhinnie for District Band at Montoursville High School, February 9-10, 2023.

Roll Call Vote: All eight members present voted yea. Mrs. Arica Jennings was absent. Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

Mr. Holland congratulated Tom Hojnowski and FFA for a fantastic job at the Farm Show.

Announcements

There was an Executive Session prior to the Board Meeting, at 4:45 p.m., to discuss personnel matters. There was an Executive Session after this meeting to discuss security matters.

The next Board Meeting is Thursday, February 9, 2023, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:28 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone Business Manager/Board Secretary