

**MINUTES
CANTON AREA SCHOOL DISTRICT
JANUARY 12, 2023**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, January 12, 2023 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Gary Black, Mr. Bill Holland, Mr. Scott May, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mr. Matt Jennings and Mrs. Sherry Lambert, newspaper reporters; Mr. Jim Ross, Mr. Dale Keltz, Mr. Mark McMurray, Mr. Cody Ross, Mrs. Becca Ross, Mr. Tom Cochran, and Ms. Cinda Dewey.

MINUTES

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Gary Black to approve the minutes of the regular meeting of December 1, 2022.

Voice Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Over 90% of the senior class has requested to participate in graduation ceremonies outdoors as was done in the graduating classes of 2021 and 2022. This change from the traditional formal indoor ceremony happened because of the COVID 19 restrictions in 2021. In 2022, the senior class requested from the board to have the graduation outside as well. Dr. Martell stated that she did not feel it necessary for the senior class to get board permission for an outdoor ceremony since it was granted to the previous class. In the event of inclement weather, she feels that rather than having a rain date the district should have an alternate location. In that case, the district would hold the ceremony in the auditorium, which would limit seating. Overflow seating would be available in the high school cafeteria or the elementary gymnasium with a livestream option. The custodial staff will have to ready the indoor space and be prepared to hold the ceremony outdoors or indoors based on weather conditions. Dr. Martell said that before moving forward she wanted guidance from the board.
- CHS winter athletics are in full swing with basketball teams competing for an opportunity to participate in post-season play as February approaches. The wrestling team is currently undefeated and looking to win NTL and district championships. The competition cheer squad is competing this weekend in a district competition. Our BOCCE ball team won their first match in overtime against the Liberty Mounties and are looking to have a great season. Great job to our student athletes!

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the transportation changes.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Spring Sports Bid

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve 2022/2023 Spring Sports Bid for \$7,160.26.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Advertise Bids

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to authorize advertising of bids related to the 2023/2024 school year.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Act 1 Resolution

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the Act 1 Resolution, which certified that the board would not raise any school district tax for the 2023/2024 budget at a rate that exceeds the 5.9% index.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Auditor Report

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to accept the auditor report for the 2022 local audit.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

PERSONNEL

Retirement

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to accept the retirement of Peggy Guzik with 23 ½ years to Canton Area School District effective May, 2023.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Pay Rate Change

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to set Brandie Frye's pay rate to \$16.90 per hour related to the transfer from Admin Secretary III to Admin Secretary I retroactive to 12/19/22.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

New Hire

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the hiring of Brianna Ward, Admin Secretary III, at \$15.50 per hour with full benefits, effective January 16, 2023.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

New Hire

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the hiring of Nicole Coxhead, 7-12 Computer Science teacher, at \$60,107 pro-rated with full benefits, retroactive to 12/12/22.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Mentor

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve Don Cron as a mentor to Nicole Coxhead, effective 12/12/22 through 06/02/23 at \$366.99.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Volunteer List Additions

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following additions to the volunteer list; all required paperwork is complete:

- a. Garrett Wesneski, wrestling coach, retroactive to 12/21/22.
- b. Jeremy Route, wrestling coach, retroactive to 12/26/22.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Substitute List Addition

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following addition to the substitute list pending the completion of required paperwork:

- a. Nina Sakers, custodian

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Resignation

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to accept the co-curricular sports coach resignation from Greg Bellows, Assistant Varsity Football Coach, effective at the end of the 2022/2023 sports season.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Long Term Substitute

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the hiring of Jen Wile, long-term substitute, more than 90 days, fourth grade teacher, effective January 11, 2023, Step 1 B \$60,107, prorated, with full benefits.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

FINANCE/POLICY

First Reading

A motion was made by Mr. Gary Black and seconded by Mr. Ryan Allen to approve the first reading of the following revised policies:

- a. No. 616 - Payment of Bills
- b. No. 810.3 - School Vehicle Drivers
- c. No. 307 - Student Teachers, Interns
- d. No. 327 - Management Team
- e. No. 330 - Classified Employees Overtime
- f. No. 337 - Vacation
- g. No. 305 - Employment of Substitutes
- h. No. 306 - Employment of Summer School Staff

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Deletion of Policies

A motion was made by Mr. Gary Black and seconded by Mr. Ryan Allen to approve the deletion/retirement of the following policies:

- a. No. 405 - Employment of Substitutes
- b. No. 505 - Employment of Substitutes
- c. No. 406 - Employment of Summer School Staff
- d. No. 506 - Employment of Summer School Staff
- e. No. 407 - Student Teachers/Interns
- f. No. 327 - Management Team
- g. No. 530 - Employees Overtime
- h. No. 337 - Vacation
- i. No. 537 - Vacation
- j. No. 439 - Uncompensated Leave
- k. No. 539 - Uncompensated Leave

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Agreement

A motion was made by Mr. Gary Black and seconded by Mr. Ryan Allen to approve the 2022/2023 IDEA 619 Agreement

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Agreement

A motion was made by Mr. Gary Black and seconded by Mr. Ryan Allen to approve the Guaranteed Admissions Agreement between Commonwealth University of Pennsylvania and Canton Area School District.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Revised Signature Cards

A motion was made by Mr. Gary Black and seconded by Mr. Ryan Allen to approve the revised bank signature cards as presented.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

OTHER ITEMS

Calendar

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the 2023/2024 Canton Area School District Calendar.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

Field Trip Requests

A motion was made by Mr. Eric Anderson and seconded by Mr. Scott May to approve the following overnight field trip requests:

- a. Tom Hojnowski for Ag Experience class to go to ACES Leadership Conference in Harrisburg, February 25-26, 2023.
- b. Tammy MacWhinnie for District Band at Montoursville High School, February 9-10, 2023.

Roll Call Vote: All eight members present voted yea.
Mrs. Arica Jennings was absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

Mr. Holland congratulated Tom Hojnowski and FFA for a fantastic job at the Farm Show.

Announcements

There was an Executive Session prior to the Board Meeting, at 4:45 p.m., to discuss personnel matters. There was an Executive Session after this meeting to discuss security matters.

The next Board Meeting is Thursday, February 9, 2023, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:28 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary