

Safety Committee Meeting Minutes February 16, 2023

Safety meeting was called to order at 8:15 A.M. by the Committee Chairman, Fred Richter.

Members present: Fred Richter, Committee Chairman; Dr. Amy Martell, Superintendent of Schools; Brandie Frye, Secretary to the Superintendent & HR Coordinator; Jessica Watson, Jr. Sr. High School Counselor and Mark Jannone, Business Manager.

Members not present: Asti Tillotson, Food Service Director and Corrin Rockwell, Elementary Counselor.

Minutes: By roll call, all members present voted yes to approve the minutes from the January 18, 2022 meeting.

Unresolved Old Business:

- None.

New Business:

- **Walkthrough inspection:** Official walkthrough conducted prior to this meeting using a new checklist as recommended by our insurance company. Copy of each building's completed checklist will be kept on file.
- **Employee injuries:** Reports were discussed in an effort to eliminate the root cause of the injury or devise corrective actions to prevent the injury. (F) = indicates that an investigation form was completed and is on file.

| Employee Group | Elementary Campus | High School Campus |
|-----------------------|--------------------------|---------------------------|
| Administration | None | None |
| Athletic Staff | None | None |
| Cafeteria | 1 Report Only | None |
| Paraprofessional | 1 Report Only | None |
| Professional | None | None |
| Other Support Staff | None | None |

Other concerns:

None.

Next meeting is scheduled for **March 16, 2023** at **8:15 AM** via Zoom.

Respectfully Submitted,



Mark Jannone

Business Manager / Committee Secretary