

**MINUTES
CANTON AREA SCHOOL DISTRICT
MARCH 9, 2023**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, March 9, 2023, 2023 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Eric Anderson, Mr. Bill Holland, Mr. Scott May, Mrs. Arica Jennings, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mr. Matt Jennings, Newspaper Reporter, Ms. Stacey Segur, Ms. Sherry Lambert, and Mrs. Asti Tillotson.

MINUTES

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of February 9, 2023.

Voice Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- CHS Spring sports have begun this week. Our Bocce Ball team has qualified for regional play and will be participating in Dubois this Thursday with the winning teams moving on to the state championships in Hershey PA.
- Senator Yaw visited CHS on February 23, 2023 to present a citation to each football player for their accomplishments during the 2022/2023 season. Live Stream and the local newspaper covered the event.
- The updated academic planner was provided for the board's review. There have been notable changes made as we continue to enhance academic opportunities for our students at CHS.
 - Additions (New)
 - NCAA Clearing House Information
 - Addition of PIAA By-laws on Curriculum
 - Graduation pathway information and PDE graphic
 - New Courses (Lifetime Fitness - 1 credit; Career Pathways - .5 credit; Personal Finance - .5 credit)
 - Revised
 - Prerequisites are assigned to courses that are "systematic" i.e. English 9 for English 10. Past prerequisites developed by teachers outside of the "systematic" sequence have become recommendations.
 - Life Experience course changed to "must be enrolled in 5 full credit courses concurrently"

- English will have four required courses that are not changed. We will only require English 9, 10, 11 and allow for an elective credit for the fourth English credit.
- Along with the security team, we revisited our fire drill procedure to enhance the process. This will allow us to enhance accountability for student whereabouts in the event of an actual emergency evacuation.
- Drama club is currently practicing for their big weekend on March 17-18, 2023.
- The Scholarship Challenge team, coached by Ms. Kelsey Herman, competed on February 18, 2023 in Sayre. Gracie Fitch, Rayden Rockwell, Kylie Kilmer, and Camille McRoberts represented CHS.
- Mrs. Michelle Robbins has assumed the teaching responsibilities for Mrs. Essick for the remainder of the year.
- Scheduling and planning has begun for elementary PSSA testing.
- Work has begun on the Federal Programs audit.
- Presentations by First Energy (K-6) and PennDOT (5th and 6th) in March.
- PBIS Tier I and Tier II Fidelity Checks yielded a score of 100% for both tiers earning PDE recognition.
- Upcoming events at CAES: Title I Family Night - 3/23/23; Kindergarten registration - March 15-17, 2023; PD on 3/10/23 and 3/24/23; 5th and 6th grade PennDOT presentations - March 28, 2023; third marking period ends 3/28/23; Battle of the Books - April 1, 2023.
- The board received the special education board report and the special education plan is located on the website.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the Treasurer's Report as presented for February 28, 2023. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Bills

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the bills for February.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the transportation changes.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Account Addition

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the addition of a Central Treasury account for Unified Sports.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Letter of Agreement

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the Letter of Agreement between The Main Link and Canton Area School District for providing peer support services, effective 2022/2023 and 2023/2024 school years.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Authorization for Expenditure

A motion was made by Mr. Scott May and seconded by Mr. Denny Sourbeer to approve the Authorization for Expenditure for installation of a new fire alarm system in the elementary school for \$31,000.00.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

PERSONNEL

Resignation

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve the resignation of Cassi Stone, custodian building leader elementary school, with 13 months of service, retroactive to February 23, 2023.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Custodian Building Leader

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to assign Brenda Stone to the position of custodian building leader elementary school, retroactive to February 27, 2023 with a \$0.50 per hour pay increase.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

New Hire

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve the hiring of Nick Porter, custodian, at the rate of \$13.00 per hour with full benefits, retroactive to March 8, 2023; all paperwork is complete.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Substitute List Additions

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Alec Hess, custodian
- b. Tyler Barnes, custodian, retroactive to 3/2/23; all paperwork is complete
- c. Karen Nelson, nurse, retroactive to 3/3/23; all paperwork is complete

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Volunteer List Additions

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve the following additions to the volunteer list; all paperwork is complete:

- a. Greg Bellows, baseball, retroactive to 3/6/23
- b. Andrew Whitehead, junior high baseball, retroactive to 3/6/23
- c. Becca Ross, elementary field trip chaperone
- d. Sheila Riggs, elementary library/classroom helper
- e. Kelsey Herman, softball, retroactive to 3/6/23

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Unpaid Days

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve unpaid days for the month of February 2023, for the following employees:

- a. Employee #1827, 1 day
- b. Employee #1560, 1 day

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Addition to Driver List

A motion was made by Mrs. Arica Jennings and seconded by Mr. Eric Anderson to approve the addition of Tracy Bowersox to the current bus/van driver list pending the completion of paperwork.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Contract

A motion was made by Mr. Eric Anderson and seconded by Mrs. Arica Jennings to approve the contract between the Canton Area Board of Education and Canton Area Education Association effective 7/1/23 through 6/30/26.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

FINANCE/POLICY

First Reading

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the first reading of the following new/revised policies:

- a. No. 124 - (Summer School) Alternative Instruction (revised)
- b. No. 203 - Immunizations and Communicable Diseases (revised)
- c. No. 205 - Postgraduate Students (revised)
- d. No. 206 - Assignment Within the District (revised)
- e. No. 219 - (Student Hearing Process) Student Complaint Process (revised)
- f. No. 303.1 - Exit Process (revised)
- g. No. 308 - Employment Contract/Board Resolution Classified Employees (revised)
- h. No. 308.1 - Employment Contract/Board Resolution Classified Employees (new)
- i. No. 313 - Evaluation of Employees (revised)
- j. No. 326 - Complaint Policy (revised)
- k. No. 328 - Compensation Plans/Salary Schedules (revised)
- l. No. 702.1 - Crowdfunding (new)
- m. No. 707.1 - Concession Stand and Concessions (revised)

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Second Reading

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the second reading of the following new/revised policies:

- a. No. 011 - Principles for Governance and Leadership (revised)
- b. No. 110 - Instructional Supplies (revised)
- c. No. 200 - Enrollment of Students (revised)
- d. No. 202 - Eligibility of Nonresident Students (revised)
- e. No. 204 - Attendance (revised)
- f. No. 217 - Graduation (revised)
- g. No. 221 - Dress and Grooming (revised)
- h. No. 233 - Suspension and Expulsion (revised)
- i. No. 251 - Students Experiencing Homelessness, Foster Care and Other Educational Instability (revised)
- j. No. 719 - Unmanned Aircraft Systems/Unmanned Aircraft Vehicles/Drones (new)
- k. No. 819 - Suicide Awareness, Prevention, and Response (revised)

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Deletion/Retirement

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the deletion/retirement of the following policies:

- a. Policy 404.1 (professional) and 504.1 (classified) - Exit Process
- b. Policy 408 (professional) and 508 (classified) - Employment Contract
- c. Policy 413 (professional) and 512 (classified) - Evaluation of Employees

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

OTHER ITEMS

Library Reports

A motion was made by Mr. Bill Holland and seconded by Mr. Scott May to approve the Canton Jr/Sr High School and Canton Area Elementary School Library Board Reports for the second quarter (Dec. -

Feb.) of the 2022/2023 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Field Trip Requests

A motion was made by Mr. Bill Holland and seconded by Mr. Scott May to approve the following overnight field trip requests:

- a. From Randy Frye, PMEA All-State Convention from April 19-22, 2023, in Pocono Manor, PA
- b. From Tammy MacWhinnie, District 8 Jazz Festival from April 14-15, 2023 at Mt. Carmel High School

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Survey

A motion was made by Mr. Bill Holland and seconded by Mr. Scott May to approve participation in the Monitoring the Future 2023 Survey for students in grade 12.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Survey

A motion was made by Mr. Bill Holland and seconded by Mr. Scott May to approve participation in the Future Ready Comprehensive Planning Process (FRCPP) Survey for students in grades 4-12.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Listing

A motion was made by Mr. Bill Holland and seconded by Mr. Scott May to approve the Resource Material Listing for both the elementary and high school.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Academic Planner

A motion was made by Mr. Bill Holland and seconded by Mr. Scott May to approve the 2023/2024 Canton Jr/Sr High School Academic Planner.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.
Motion carried.

Comprehensive Plan

A motion was made by Mr. Bill Holland and seconded by Mr. Scott May to approve the 2023-2026 Special Education Comprehensive Plan.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Gary Black were absent.

Motion carried.
CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

There was an Executive Session prior to the Board Meeting, at 4:30 p.m., to discuss personnel matters and the contract.

The next Board Meeting will be held Thursday, April 13, 2023, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:15 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary