

Safety Committee Meeting Minutes May 18, 2023

Safety meeting was called to order at 8:15 A.M. by the Committee Chair, Fred Richter.

Members present: Fred Richter, Committee Chairman; Asti Tillotson, Food Service Director; Dr. Amy Martell, Superintendent of Schools; and Mark Jannone, Business Manager.

Members not present: Brandie Frye, Secretary to the Superintendent & HR Coordinator; Jessica Watson, Jr. Sr. High School Counselor and Corrin Rockwell, Elementary Counselor.

Minutes: By roll call, all members present voted yes to approve the minutes from the April 20, 2023 meeting.

Unresolved Old Business:

- Fred informed the committee that the broken areas of asphalt near the elementary playground was repaired with cold patch, removing that safety hazard.

New Business:

- **Walkthrough inspection:** Official walkthrough conducted prior to this meeting using a new checklist as recommended by our insurance company. Copy of each building's completed checklist will be kept on file.
- **Employee injuries:** Reports were discussed in an effort to eliminate the root cause of the injury or devise corrective actions to prevent the injury. (F) = indicates that an investigation form was completed and is on file.

Employee Group	Elementary Campus	High School Campus
Administration	None	None
Athletic Staff	None	None
Cafeteria	None	None
Paraprofessional	1 Medical	None
Professional	None	None
Other Support Staff	None	None

Other concerns:

None.

Next meeting is scheduled for June 15, 2023 at 8:15 AM via Zoom.

Respectfully Submitted,



Mark Jannone

Business Manager / Committee Secretary