



Canton Area
School District
"Warrior Pride"

Book	Policy Manual
Section	300 Employees
Title	Jury Duty
Code	342
Status	First Reading
Adopted	August 8, 1985
Last Revised	May 11, 2023

Purpose

Employees regularly employed shall be protected against loss of pay occasioned by jury duty in accordance with the following guidelines.

Guidelines

Should an employee be called for jury duty, they shall report to their supervisor.

Employees called for jury duty shall normally be permitted to serve and will not be penalized in any way for doing so. They shall receive normal pay for the period of jury duty, but any compensation received from such duty that is in excess of actual expenses shall be credited against such pay.

The time spent on jury duty will not be charged against personal leave and will count as time on the job.

Employees must submit to their supervisor a record from the county of the number of days served.