

WW 4/14/23
Bd App 5/11/23

2022-2023 Wellness Committee

District Administrator: Mark Jannone, Business Manager

School Board Member: Mrs. Arica Jennings

District Food Service Representative: Mrs. Asti Tillotson, Nutrition Inc.

Health and Physical Education Teacher: Mr. Ben Rubert

Certified School Nurse: Mrs. Cindy Reed

Parent/Guardian: Mrs. Corrin West

Parent/Guardian: Mrs. Brandy McRoberts

Student: Ms. Alexis McRoberts

Student: Mr. Tyler Engel

Member of the Public: Mrs. Courtney Sexton, NTIC



Wellness Policy Assessment Tool and Report Template

Background

Federal regulations at [7 CFR 210.31](#) require local education agencies (LEAs) participating in the National School Lunch Program to complete an assessment of their local school wellness policy at least once every three years and make the results available to the public. This triennial assessment must measure the implementation of the local school wellness policy and include:

- The extent to which schools under the jurisdiction of the LEA are in compliance with the local school wellness policy;
- The extent to which the LEA's local school wellness policy compares to model local school wellness policies; and
- A description of the progress made in attaining the goals of the local school wellness policy.

LEAs may use a variety of methods to assess compliance and determine progress of their goals and objectives. Action planning documents that contain timelines, goals, and key tasks may assist in assessing changes over time. For example, the [School Health Index \(SHI\)](#) is a comprehensive self-assessment tool that helps with action planning and recordkeeping (a shorter version of the SHI is available from [Alliance for a Healthier Generation](#)), and the [WellSAT 2.0](#) is an online tool that indicates the strengths and weaknesses of your written policy.

Triennial Assessment Tool and Report Template

When completed in full, this form may serve as both an assessment tool and triennial assessment report template to meet the requirements in federal regulations and prepare for the Administrative Review by the Pennsylvania Department of Education (PDE), Division of Food and Nutrition. This document is intended to be completed using LEA-level information; however, the LEA may determine that a report from each school site, or alternatively, each school level (i.e., elementary, middle, high school) works better in assessing compliance and progress over time. For larger school districts, reporting on a district level may be challenging due to variation in sites' programs and progress in attaining wellness goals. If completing this report for the entire LEA, answer questions using the best available information and consider noting individual building variations or concerns in the "notes" sections.

In the left columns, indicate whether the listed goal or practice is included in your local school wellness policy. **Bolded** policy elements are required by federal regulation to be included in the written policy. When bolded items are not in the local policy, include an explanation. This tool uses the Pennsylvania School Board Association's school wellness [policy template](#) (#246) as the model wellness policy for comparison purposes, but it can be used regardless of the template used to develop your local policy.

In the right columns, indicate implementation of the goal or practice at schools within the LEA. LEAs are always encouraged to develop additional policy elements and goals for schools under their jurisdiction to create a supportive environment for student nutrition and physical activity.

Space is provided at the bottom of the form for the LEA to describe the progress made in attaining the goals of the local school wellness policy as required.

Wellness Policy Assessment Tool and Report Template

LEA / District Name: Canton Area School District

Reporting Timeframe (month/year to month/year): 07/20 - 06/23

Name(s) of Reviewer(s): C. Reed / M. Jannone

School Name (if applicable):

Select grades:

PK K 1 2 3 4 5 6 7 8 9 10 11 12

Included in the written policy?

Yes No

Implemented in the school building(s)?

Fully In Place Partially In Place Not in Place

Public Involvement, Notification, and Assessment

- | | | |
|--|--|--|
| <input checked="" type="radio"/> <input type="radio"/> | <p>We have LEA official(s)/designee(s) in charge of wellness policy compliance.
 Name(s)/Title(s): Mark Jannone</p> | <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> |
| <input checked="" type="radio"/> <input type="radio"/> | <p>We complete an assessment of the local school wellness policy at least every three years ("triennial assessment").
 Triennial assessment results are made available to the public in an easily accessible manner.</p> | <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> |
| <input checked="" type="radio"/> <input type="radio"/> | <p>Website address and/or description of how to access copy:
 www.canton.k12.pa.us</p> | <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> |
| <input checked="" type="radio"/> <input type="radio"/> | <p>At least every three years we use the results of the triennial assessment to update or modify the wellness policy as needed.
 The LEA informs and updates the public about the contents, updates, and implementation of the wellness policy at least annually and the policy is accessible to the public.</p> | <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> |
| <input checked="" type="radio"/> <input type="radio"/> | <p>Website address for policy and/or description of how to access copy:
 www.canton.k12.pa.us</p> <p>We retain records as required by federal regulations including:
 <input checked="" type="checkbox"/> The written school wellness policy,
 <input checked="" type="checkbox"/> Documentation of making the wellness policy publicly available,
 <input type="checkbox"/> Documentation of outreach efforts inviting stakeholders to participate in the wellness committee / wellness policy process, and
 <input checked="" type="checkbox"/> Copy of triennial assessment and documentation of reporting results to public.</p> | <input type="radio"/> <input checked="" type="radio"/> <input type="radio"/> |
| <input checked="" type="radio"/> <input type="radio"/> | <p>The LEA utilizes a wellness committee that includes these community stakeholders in the development, implementation, review, and update of the wellness policy:</p> <p><input checked="" type="checkbox"/> Administrators <input checked="" type="checkbox"/> Food service staff <input checked="" type="checkbox"/> School health professionals
 <input checked="" type="checkbox"/> Parents <input checked="" type="checkbox"/> School board members <input checked="" type="checkbox"/> PE teachers <input checked="" type="checkbox"/> Students
 <input checked="" type="checkbox"/> Public</p> <p>Other stakeholders (describe):</p> | <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> |

Notes on public involvement, notification, and assessment:

Nutrition Education*

- | | | |
|--|---|--|
| <input checked="" type="radio"/> <input type="radio"/> | <p>Nutrition education is provided within PDE's sequential, comprehensive health education standards.</p> | <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> |
| <input checked="" type="radio"/> <input type="radio"/> | <p>We teach, model, encourage, and support healthy eating through nutrition education.</p> | <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> |

Wellness Policy Assessment Tool and Report Template

Included in the written policy?		Implemented in the school building(s)?				
Yes	No	Fully in Place	Partially In Place	Not in Place		
<input checked="" type="radio"/>	<input type="radio"/>	We provide all students with knowledge and skills for healthy lives via nutrition education.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We offer age-appropriate nutrition education and activities to students in: <input type="checkbox"/> Elementary School <input type="checkbox"/> Middle School <input type="checkbox"/> High School		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	Our nutrition education curriculum teaches behavior-focused skills such as menu-planning, reading nutrition labels, and media awareness.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	School food service and nutrition education classes work together to create a learning laboratory.		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	In addition to meeting academic standards for nutrition education, we integrate nutrition education into a variety of subjects (e.g., math, science, language arts).		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We reinforce lifelong lifestyle balance by linking nutrition and physical activity.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	Staff providing nutrition education receive standards-based training and professional development.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We engage and involve families and the community in nutrition education efforts. Other goal (describe):		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Notes on goals for nutrition education:

Nutrition Promotion*

<input checked="" type="radio"/>	<input type="radio"/>	We use evidence-based techniques and nutrition messages in school and encourage participation in school meal programs.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We participate in Farm to School activities such as having a school garden, taste-testing local products, incorporating local foods into school meals, and educating students in the classroom and on field trips about local agriculture.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We cooperate with community agencies and organizations to provide opportunities for student projects related to nutrition.		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We implement behavioral economics techniques in the cafeteria to encourage consumption of whole grains, fruits, and vegetables and to decrease plate waste.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We display and disseminate consistent nutrition messages in schools, classrooms, cafeterias, homes, community, and media.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	Our staff model healthy eating in front of students and avoid using unhealthy foods in classroom lesson plans.		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We offer health and nutrition resources to parents to help them provide healthy meals for their children. Other goal (describe):		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Notes on goals for nutrition promotion:

Physical Activity*

<input checked="" type="radio"/>	<input type="radio"/>	We provide a variety of developmentally appropriate opportunities for physical activity during the school day for all students.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We contribute to the effort to provide students daily opportunities to accumulate at least sixty minutes of age-appropriate physical activity daily as recommended by the CDC.		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Wellness Policy Assessment Tool and Report Template

Included in the written policy?		Implemented in the school building(s)?				
Yes	No	Fully In Place	Partially In Place	Not In Place		
<input checked="" type="radio"/>	<input type="radio"/>	In addition to planned physical education, we offer activities such as indoor and outdoor recess, before and after school programs, intramurals, interscholastic athletics, and clubs to meet the needs and interests of our students.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We maintain a physical and social environment that encourages safe and enjoyable activity for all students.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We discourage extended periods of inactivity (two hours or more) for students.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We provide physical activity breaks in the classroom.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We offer before and/or after-school programs that include physical activity for participating children.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We partner with parents/guardians and community members and organizations (e.g., YMCA, Boys & Girls Clubs, local parks, hospitals, etc.) to offer programs supporting lifelong physical activity.		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We do not use physical activity as a punishment (e.g., running laps).		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We do not withhold physical activity as a punishment (e.g., taking away recess).		<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We encourage walking and biking to school.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We encourage students and families to use our physical activity facilities, such as playgrounds and ball fields, outside of school hours in accordance with school rules.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
		Other goal (describe):				

Notes on goals for physical activity:

Physical Education (PE)

<input checked="" type="radio"/>	<input type="radio"/>	We implement a PE program consistent with state academic standards. All students participate in PE.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	PE instruction promotes skills and knowledge necessary for lifelong physical activity.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	PE classes provide the means for students to learn, practice, and be assessed on developmentally appropriate skills.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	Our curriculum promotes both team and individual activities.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We offer a comprehensive PE course of study with planned instruction time for students to meet standards at the proficient level.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We use a local assessment system to track student progress on state standards. Students are moderately to vigorously active as much time as possible during PE class.		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	Accommodations are made in class for documented medical conditions and disabilities.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We provide safe and adequate equipment, facilities, and resources for PE class.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	Certified health and PE teachers teach our classes.		<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We provide professional development for PE staff.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	PE classes have a teacher-student ratio similar to other courses for safe and effective instruction.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We do not use or withhold physical activity as a form of punishment in PE class.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
		Other goal (describe):				

Notes on goals for physical education:

Wellness Policy Assessment Tool and Report Template

Included in the written policy?

Yes No

Implemented in the school building(s)?

Fully in Place Partially in Place Not in Place

Other School-Based Wellness Activities*

<input checked="" type="radio"/>	<input type="radio"/>	Free drinking water is available and accessible to students during meal periods and throughout the school day.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	School nutrition staff meet local hiring criteria and in compliance with federal regulations.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We provide continuing education to school nutrition staff as required by federal regulations.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We provide adequate space for eating and serving school meals.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We provide a safe and clean meal environment for students.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We offer students enough time to eat (10 minutes sit down time for breakfast; 20 minutes sit down time for lunch) and schedule meal periods at appropriate hours.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We implement alternate school breakfast service models to increase participation, such as "grab & go," breakfast served in the classroom, and breakfast after first period.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	Students have access to hand washing or sanitizing before meals.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	Only authorized staff have access to the food service operation.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We provide the nutrition content of school meals to the school community.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We include students/parents in menu selections through taste-testing and surveys.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We utilize outside funding and programs to enhance school wellness.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We train all staff on the components of the school wellness policy.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	School based activities are planned with wellness policy goals in mind.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	Fundraising projects submitted for approval are supportive of healthy eating and student wellness.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We encourage administrators, teachers, school nutrition professionals, students, parents/guardians, and community members to serve as positive role models through district programs, communications, and outreach.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We communicate information to parents/guardians to support their efforts to provide a healthy diet and daily physical activity for their children.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	Indoor air quality is in accordance with our healthy learning environment program and applicable laws and regulations.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
		Other goal (describe):			

Notes on goals for other school-based activities:

Nutrition Guidelines for All Foods and Beverages at School

<input checked="" type="radio"/>	<input type="radio"/>	We consider promoting student health and reducing obesity when offering foods and beverages to students at school.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	Foods and beverages provided through the National School Lunch and School Breakfast Programs comply with federal meal standards.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We offer healthy food and beverage options at school-sponsored events, such as dances and sporting events.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	Foods and beverages outside of the school meal, which are sold to students at school during the school day, meet or exceed the established federal competitive food standards (USDA Smart Snacks in School). Venues include vending, school stores, non-exempt fundraisers, and a la carte items.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Wellness Policy Assessment Tool and Report Template

Included in the written policy?			Implemented in the school building(s)?		
Yes	No		Fully in Place	Partially In Place	Not In Place
<input checked="" type="radio"/>	<input type="radio"/>	We limit the number of food fundraisers at school and have procedures in place for requesting a fundraiser exemption (i.e., selling foods that do not meet Smart Snacks) in accordance with limits set by PDE.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	We have local standards in our written policy for foods and beverages offered for free to students at school, including food rewards, items offered at classroom parties and celebrations, and foods/beverages provided to the class as shared classroom snacks.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input checked="" type="radio"/>	We provide a list of nonfood ideas and healthy food/beverage alternatives to staff and parents/guardians.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>	Only foods and beverages that meet or exceed federal nutrition standards (USDA Smart Snacks In School) are permitted to be marketed or promoted to students during the school day. Examples: posters, vending machines, menu boards, cups for beverage dispensing, coolers, trash cans.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Notes on nutrition guidelines for foods and beverages at school:

*** At least one goal for these categories must be included in the written policy per federal regulations.**

Report on the progress made in attaining the goals of the wellness policy (REQUIRED):

The Wellness Committee will look to improve in the areas identified above from "not in place" or "partially in place" to "fully in place." We will attempt to do this and report back to the district community twice a year during the 2023-2024 school year.

ww 4/14/2023
Bd App 5/11/2023

**MINUTES
CANTON AREA SCHOOL DISTRICT
APRIL 13, 2023**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, April 13, 2023 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Eric Anderson, Mr. Gary Black, Mr. Bill Holland, Mrs. Arica Jennings, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mrs. Sherry Lambert and Mr. Matt Jennings, newspaper reporters.

MINUTES

A motion was made by Mr. Eric Anderson and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of March 9, 2023.

Voice Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Updated the board on district enrollment figures.
- Commencement is drawing close. Dr. Martell reminded the board that the ceremony is on June 2, 2023. She also provided them with details of the ceremony as well as the senior parade.
- 7th and 8th grade students will begin PSSA testing on April 25, 2023 through May 5, 2023. May 8 and May 9 will be makeup days for students who were absent on the scheduled examination dates.
- Keystone exams will be administered to eligible students in grades 9 - 11 beginning May 16, 2023 through May 24, 2023. May 25 and May 26 will be makeup days for those students who were absent on the scheduled examination dates.
- Seniors will be participating in the Monitoring the Future survey on April 27, 2023.
- Current 8th grade students attended the Freshman Orientation held on April 11, 2023. They learned about the different opportunities available to them and completed their course selection sheet for 9th grade.
- As part of the continuous commitment to student safety, the Pennsylvania State Police K9 Unit conducted a pre-planned search of the interior of Canton High School on March 30, 2023. The search lasted approximately 30 minutes causing minimal disruption to the regular school day.
- The Teacher of the Marking Period as nominated and selected by her colleagues was Maureen Martz. Dr. Martell thanked her for her dedication and commitment to the students at CHS.
- Beginning with the Class of 2024, the Troy Rotary Club has taken the initiative to provide Top 10 Ceremony and Service Above Self programs for graduating seniors. The Top 10 Ceremony awards cash scholarships to each of the top ten in the class and the Service Above Self awards two students with cash scholarships. We appreciate the efforts of the Troy Rotary Club to recognize and award

- CHS seniors.
- Elementary students are preparing for PSSAs. The tests will be administered April 25, 2023 through May 5, 2023.
 - Work is being done on the Federal Programs audit.
 - PBIS Tier I and Tier II Fidelity Checks yielded a score of 100% for both tiers.
 - Upcoming events in the elementary school include the book fair the week of April 17, STEAM Night April 20, band concert on May 3, chorus concert on May 7, and preparation for end of year field trips.
 - Updated the board on Special Education teachers' caseloads.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the Treasurer's Report as presented for March 31, 2023. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Bills

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the bills for March 2023.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the transportation changes.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Central Treasury Reports

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the third quarter (January through March) Central Treasury reports for Canton Area Elementary School and Canton Jr/Sr High School.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

2023/2024 Bids

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the General Business, Art, Shop, Science, Custodial, and Fall Athletic bids for the 2023/2024 school year, not to exceed the combined threshold of \$40,462.94.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Retainer

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the retainer for legal counsel in the amount of \$5,000 plus discounted rate of \$100 per hour for additional professional services, as necessary, between Canton Area School District and Brann, Williams, Caldwell & Blaney for the 2023/2024 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Service Agreement

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the service agreement for \$100.00 per hour for Physical Therapist and \$85.00 per hour for Physical Therapy Assistant, between Canton Area School District and Pivot Physical Therapy for the 2023/2024 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Proposal

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the proposal from The Nutrition Group with a guaranteed profit of \$51,953.75 for Canton Area School District cafeteria operations for the 2023/2024 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the Memorandum of Understanding between Commonwealth University of Pennsylvania and Canton Area School District for a period of three years for offering an early college program to qualified students.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the Memorandum of Understanding between Canton Area School District and Community Foundation for the Twin Tiers (CFTT) for the purpose of grandfathering all of our current accounts at the past fee structure.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Agreement

A motion was made by Mr. Gary Black and seconded by Mr. Eric Anderson to approve the Athletic Training Services Agreement between the Canton Area School District and UPMC Sports Medicine for the 2023/2024 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Proposed Preliminary Budget

A motion was made by Mr. Eric Anderson and seconded by Mrs. Arica Jennings to approve the Canton Area School District 2023/2024 proposed preliminary budget with revenues of \$16,500,372 and expenditures of \$18,649,837.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

PERSONNEL

Substitute List Additions

A motion was made by Mr. Gary Black and seconded by Mr. Bill Holland to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Charles Engel, Guest Teacher
- b. Brenda Purdy, Guest Teacher
- c. Melinda Seeley, Paraprofessional
- d. Jacob Fleury, Guest Teacher
- e. Gabrielle Matthews, Paraprofessional

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Substitute List Addition

A motion was made by Mr. Eric Anderson and seconded by Mr. Gary Black to approve the following addition to the substitute list, pending completion of required paperwork:

- a. Brandy Heatley, Nurse

Roll Call Vote: Mr. Gary Black, Mr. Bill Holland, Mrs. Arica Jennings, Mr. Tom Resavage, and Mr. Denny Sourbeer voted yea.
Mr. Eric Anderson and Mrs. Judy Sourbeer voted nay.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Volunteer List Additions

A motion was made by Mr. Gary Black and seconded by Mr. Bill Holland to approve the following additions to the volunteer list; all paperwork has been completed:

- a. Camden Route, Basketball, retroactive to 3/27/23
- b. Abigail Williams, Basketball, retroactive to 3/27/23
- c. Seth Robbins, Basketball, retroactive to 3/27/23

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.

Motion carried.

Fitness Room Supervisor

A motion was made by Mr. Gary Black and seconded by Mr. Bill Holland to approve the hiring of a Fitness Room Supervisor, at a rate of \$26.00 per hour for the remainder of the 2022/2023 school year, to be paid by a grant we received, retroactive to 4/3/23.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Volleyball Coach

A motion was made by Mr. Gary Black and seconded by Mr. Bill Holland to approve the hiring of Jackie Thompson, Varsity Volleyball Coach for the 2023/2024 school year, Step 5 \$6,803.99, pending completion of all required paperwork.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Retirement Letter

A motion was made by Mr. Gary Black and seconded by Mr. Bill Holland to approve the revised retirement letter from Peggy Guzik with a new retirement date of November 3, 2023.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

FINANCE/POLICY

Policy First Reading

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the first reading of the following new/revised policy:

- a. No. 006.1 (new) - Attendance at Meetings via Electronic Communications
- b. No. 101 (revised) - Mission Statement/Vision Statement/Shared Values (name change)
- c. No. 103 (revised) - Discrimination/Title IX Sexual Harassment Affecting Students
- d. No. 104 (revised) - Discrimination/Title IX Sexual Harassment Affecting Staff
- e. No. 109 (revised) - Resource Materials
- f. No. 122.1 (revised) - Participation of Charter School Students in Extracurricular Activities
- g. No. 137 (revised) - Home Education Programs
- h. No. 137.1 (revised) - Extracurricular Participation by Home Education Students
- i. No. 137.2 (new) - Participation in Co-curricular Activities and Academic Courses by Home Education Students
- j. No. 137.3 (new) - Participation in Career and Technical Education Programs by Home Education Students
- k. No. 214 (revised) - Class Rank
- l. No. 228 (revised) - Student Government
- m. No. 237 (revised) - Electronic Devices
- n. No. 301 (revised) - Creating a Position
- o. No. 334 (revised) - Sick Leave
- p. No. 336 (revised) - Personal Necessity Leave
- q. No. 626 (revised) - Federal Fiscal Compliance
- r. No. 800.1 (new) - Criminal History Record Information (CHRI) - Proper Access, Use and Dissemination

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.

Motion carried.

Policy Second Reading

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the second reading of the following new/revised policies:

- a. No. 124 (revised) - (Summer School) Alternative Instruction
- b. No. 203 (revised) - Immunizations and Communicable Diseases
- c. No. 205 (revised) - Postgraduate Students
- d. No. 206 (revised) - Assignment Within the District
- e. No. 219 (revised) - (Student Hearing Process) Student Complaint Process
- f. No. 303.1 (revised) - Exit Process
- g. No. 308 (revised) - Employment Contract/Board Resolution Professional Employees
- h. No. 308.1 (new) - Employment Contract/Board Resolution Classified Employees
- i. No. 313 (revised) - Evaluation of Employees
- j. No. 326 (revised) - Complaint Policy
- k. No. 328 (revised) - Compensation Plans/Salary Schedules
- l. No. 702.1 (new) - Crowdfunding
- m. No. 707.1 (revised) - Concession Stand and Concessions

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Policy Deletion/Retirement

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the deletion/retirement of the following policies:

- a. No. 140.1 - Extracurricular Participation by Charter/Cyber Students
- b. No. 301 (admin.), No. 401 (prof.), 501 (classified) - Creating A Position
- c. No. 255 - Educational Stability for Children in Foster Care

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

OTHER ITEMS

2023/2024 Handbook

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the 2023/2024 Canton Athletic Handbook.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Resource List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the Resource List for the high school.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Resource List

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the Resource List for the elementary school.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

2023/2024 Academic Planner Adjustments

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Eric Anderson to approve the adjustments to the 2023/2024 high school Academic Planner.

Roll Call Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

Plan

A motion was made by Mr. Bill Holland and seconded by Mrs. Arica Jennings to approve the ARP ESSER Health and Safety Plan.

Roll Call Vote: Mr. Eric Anderson, Mr. Gary Black, Mr. Bill Holland, Mrs. Arica Jennings, Mr. Denny Sourbeer, and Mrs. Judy Sourbeer voted yea.
Mr. Tom Resavage voted nay.
Mr. Ryan Allen and Mr. Scott May were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

There was an Executive Session prior to the Board Meeting, at 4:30 p.m., to discuss personnel matters.

The next Board Meeting will be held Thursday, May 11, 2023, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:40 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary

WW 4/21/23
Bd App 5/11/23

**KEYSTONE COLLEGE
DUAL ENROLLMENT AGREEMENT
2023-2024**

Thank you for working together with us to promote student learning and success. This Agreement is entered into by and between **CANTON AREA SCHOOL DISTRICT** (hereinafter referred to as the "School District") and **Keystone College** (hereinafter referred to as the "College"). This agreement sets out the terms and conditions of the dual enrollment program offered by these two institutions in accordance with Article XCI of the Public School Code (hereinafter "Program"). The terms of this agreement are for the 2023-2024 school year or September 1, 2023 through June 30, 2024.

Student Eligibility

- Students who are enrolled at the School District in their Junior or Senior year of high school may participate in the Program. Students who are regularly enrolled in eligible courses but are in their Freshman or Sophomore year may be enrolled in the Program with approval of the Guidance Department of the School District.
- Students who have an outstanding financial obligation with the College may not participate in the Program until that obligation is satisfied.

Courses Offered at the High School

- Courses will be offered on-site at the high school and be taught by a faculty member of the School District.
- The courses offered to dual enrollment students are identical to those offered when dual enrollment students are not enrolled, including the use of an identical curriculum, assessments, and instructional materials.
- The courses require prerequisite coursework identical to those enforced for the courses when dual enrollment students are not enrolled.
- Students wishing to add/drop a course must use the official Add/Drop Form and it must be submitted no later than Nov 1 for ALL semester courses.

Awarding of College Credit

- Students may enroll in up to 30 postsecondary credits total through dual enrollment with the College.
- The College will award postsecondary credit to students who successfully complete courses taken at the high school as identified in this Agreement with a final grade of 'C' or better. The College will transcript this credit in the same manner as matriculating students at the College.
- The College will not transcript courses for which the student has earned less than a 'C'; however, students are still responsible for the costs.
- If a dual enrollment student becomes a regularly enrolled student at the College following graduation from secondary school, the College shall recognize those credits as applying to a student's degree requirements as it would for any regularly enrolled postsecondary student who took the same courses.

- Students may request an official transcript from Keystone College. Normal College fees and procedures apply. Keystone does not guarantee the acceptance of these credits to other Colleges or Universities.

Registration, Tuition, and Payment Schedules

- The College will offer dual enrollment to contracted districts for \$100/credit for the 2023-2024 academic year, a significant discount from our normal per credit rate of \$475/credit. It is the responsibility of the student, parent, and home district to ensure timely registrations and payment.
- Students must provide their social security number on the dual enrollment registration form for the enrollment to be processed.
- Invoices will be mailed to student homes within 10 business days of the School District's approval of class rosters. Payment can be made via credit card, check payable to "Keystone College," and/or cash and is due 30 days from the date of the invoice. If necessary, invoices for second semester courses will be mailed following this same procedure.
- If a student withdraws from a course at the high school for which he/she was pursuing Dual Enrollment credit, the student should contact the Guidance Department of the School District for assistance with submitting the proper add/drop form to the College.
- Payment is required regardless of the grade earned in the course, whether the course transfers to another institution or whether the student elects not to transfer the course to another institution.
- The College will follow normal procedures for collecting outstanding balances for dual enrollment registrations as it would for any regularly enrolled student.

Responsibilities of the College

- The College will provide the School District with contracts and registration forms for the upcoming school year by June 30 of each year.
- The College will provide the School District with class rosters for each dual enrollment course.
- The College will register students, enter grades, invoice students, and transcript coursework as detailed above.
- The College will review and approve course syllabi and instructor credentials to ensure compliance with standards relevant to the level of instruction and the College's accreditation.
- The College will inform the School District of any issues with registration in an effort to provide transparent communication.
- The College will provide the School District with current contact information for all personnel involved in the Dual Enrollment process in a timely manner.
- The College will determine the equivalent for each high school course in order to maintain consistency throughout this program.

Responsibilities of the School District

- The School District will provide the College current contact information for all individuals involved in the Dual Enrollment process, including, but not limited to: Superintendent, High School Principal, Representative responsible for registration forms, verification of course rosters, and grade submission.
- The School District will notify the College of any change in instructor for a Dual Enrollment course and provide the new instructor's resume to the College for review in a timely manner. If the new instructor's credentials are not approved by the College, the School District will not be able to include the corresponding course(s) on the registration form.
- The School District will provide updated syllabi to the College as necessary.
- The School District will review and approve/provide edits for the class rosters within one week of their receipt.
- The School District will submit final letter grades to the College by no later than June 30 of each year.
- The School District will assist students with dropping/adding Dual Enrollment courses should such a need arise due to changes in the student's high school schedule.
- For students with documented special circumstances, it is the responsibility of the School District to provide support services to the student as prescribed in their IEP or similar documents.
- School Districts are asked to use the official registration form as provided by the College each year. No changes should be made to this form and no other form can be accepted as an official registration.
- Course syllabi and faculty résumés must be reviewed annually and approved by Keystone College. The District is asked to provide updated syllabi and resumes to the College if course content or instructors are changed.
- The College will be assessing the Program with School Districts on a four-year rotating basis. The School District will be notified of the assessment schedule six months prior. During this assessment process, the School District will be asked to provide documents necessary for the process including, but not limited to: current syllabi and instructor resumes for select courses and updated contact information for the School District.

Keystone College Contact Information

General Program Questions:	Kate Owens	570.945.8222	kate.owens@keystone.edu
Registration Questions:	Barb Kelley	570.945.8223	barb.kelley@keystone.edu
Billing Questions:	Jessica Lopez	570.945.8300	jessica.lopez@keystone.edu

Contact Information for Dual Enrollment with Keystone College
(Please return completed form via email to kate.owens@keystone.edu)

Keystone College

Contracts, adding/removing courses from registration forms, instructor resume/CV, general questions:

Kate Owens,
Associate Dean of Academic Operations
and Registrar
(570) 945-8222
kate.owens@keystone.edu
Registrar's Office
Keystone College
PO Box 50
One College Green
La Plume, PA 18440

Student registration forms (submitted), roster verification, grades submission, transcripts:

Barb Kelley, Associate Registrar
(570) 945-8223
barb.kelley@keystone.edu
Registrar's Office
Keystone College
PO Box 50
One College Green
La Plume, PA 18440

Billing questions:

Jessica Lopez, Student Central Bursar
(570) 945-8110
jessica.lopez@keystone.edu
Student Central
Keystone College
PO Box 50
One College Green
La Plume, PA 18440

For the School District

Contracts, adding/removing courses from registration forms, instructor resume/CV

Superintendent or Principal

Name: Amy Martell, Ed.D.

Title: Superintendent of Schools

Ph.: 570-673-3191

Email: amartell@canton.k12.pa.us

Address: 509 E Main Street
Canton, PA 17724

Contact for Roster Verification/Grades:

Name: Jessica Watson

Title: Guidance Counselor, Jr/Sr HS

Ph.: 570-673-5134

Email: jwatson@canton.k12.pa.us

Contact for Billing Questions:

Name: Jessica Watson

Title: Guidance Counselor, Jr/Sr HS

Ph.: 570-673-5134

Email: jwatson@canton.k12.pa.us

Keystone College Dual Enrollment Partnership Processes and Procedures

Agreements

We will strive to have agreements and registration forms to school districts by the end of June of each year. Agreements should be signed and returned in full to Kate Owens, Associate Dean of Academic Operations and Registrar either by email to kate.owens@keystone.edu, fax to (570) 945-8970 or USPS. Kate will return an executed copy of the agreement to the school district as soon as possible.

Registration Forms

We will include an updated registration form with the agreements each year. Please do not edit the forms provided. Once completed, please fax or scan the forms to the Associate Registrar, Barb Kelley, at barb.kelley@keystone.edu or (570) 945-8970.

Adding/Removing Course Options

If you would like to add or remove a course option, please contact Kate Owens. If adding a course, you will need to provide the course name at the high school, the course syllabus, and the instructor's resume/CV. Kate will work with you individually to obtain approval for the course. This information can be provided to Kate electronically via email.

Course Rosters

Once we receive your registration forms and have entered the data, we will provide course rosters to you for proofing. These rosters will be provided electronically via email to the contact provided on the enclosed form. Please provide any edits as soon as possible. Once you have confirmed that the rosters are correct, we will work to send invoices to students/parents.

Student Registration Changes

Students can add/drop dual enrollment courses by submitting the Dual Enrollment drop/add form found at <https://www.keystone.edu/registrar/>. The form requires the signatures of the student, parent, and Guidance Department and should be submitted electronically to Barb Kelley. Deadlines for schedule changes are contained in the contract.

Grades

Keystone College uses letter grades. We will provide your designee copies of grade rosters for all of your courses via email. Please enter the appropriate letter grade on the roster and return them electronically to Barb Kelley no later than June 30th of each year. Students who earn less than a C in a course will not have that course/grade transcribed. Earning a grade less than C does not result in a refund of student charges.

Charges/Student Billing

Students are charged \$100 per credit for Dual Enrollment courses. The charges are applied at the time of registration and are not refundable except in the case where the student makes a schedule change at the high school and is no longer taking the corresponding dual enrollment course. These situations will require Guidance Department confirmation. Invoices will be mailed to students after the course rosters are confirmed by the district.

Student Transcripts

Students can request their official transcripts at <https://www.keystone.edu/registrar/request-a-transcript/>. When requesting the transcripts, students should be sure to select "hold for grades" if appropriate. Transcripts cannot be released if there is an outstanding financial obligation with the College.



Canton Area High School Dual Enrollment Registration

This completed form should be submitted to the Guidance Office no later than October 30, 2023 to register for dual enrollment courses with Keystone College for the 2023-2024 school year.

Name: _____ Social Security Number: _____
First Name M.I. Last name

Male Female Date of Birth: _____ Home Phone: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Anticipated HS Graduation Date: _____

Parent Name: _____ Parent Email: _____

Are you interested in pursuing a degree at Keystone College? Yes No Intended Major: _____

Please indicate below your choice of course(s) below:

<input type="checkbox"/> BIOL 1110: Human Anatomy and Physiology I - 4 credits Canton: <i>Anatomy and Physiology</i>	
<input type="checkbox"/> BIOL 1125: General Biology I - 4 credits Canton: <i>AP Biology and Lab</i>	<input type="checkbox"/> BIOL 1130: General Biology II - 4 credits Canton: <i>AP Biology and Lab</i>
<input type="checkbox"/> ENGL 1125: College Writing II: Writing About Lit- 3 credits Canton: <i>AP English Lit & Comp</i>	
<input type="checkbox"/> MATH 2115: Statistics - 3 credits Canton: <i>Statistics</i>	
<input type="checkbox"/> MATH 2150: Calculus I - 4 credits Canton: <i>AP Calculus AB & BC & AP Calculus Lab</i>	
Total Credits: _____ X \$100 = \$ _____ Tuition	

I understand that transfer of credit cannot be guaranteed by CAHS or Keystone College. I understand that I am solely responsible for all charges and fees resulting from registration for the course(s) above regardless of the grade I earn or the course's transferability to another institution.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Registrar's Office ■ One College Green ■ P.O. Box 50 ■ La Plume, PA 18440-0200 ■ (570) 945-8223 ■ registrar@keystone.edu

Keystone College is committed to providing equal educational and employment opportunities without regard to an individual's sex, race, religion, national or ethnic origin, pregnancy, age, marital status, sexual orientation, disability, or status as a veteran. Keystone College's commitment is to provide an environment where all students and employees can work and study free from discrimination including sexual harassment, sexual violence and sexual assault. The College policy is in accordance with state and federal laws and executive orders including but not limited to: Title VI, VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and the Americans with Disabilities Act of 1990. Visit www.keystone.edu/tulc-ix for additional information.

Lackawanna College Proposal for Dual Enrollment Agreement with the Canton Area School District

The following proposed agreement outlines the terms and conditions of a dual enrollment program offered by Lackawanna College to Canton Area High School.

1. Term of Contract

The term of this agreement shall exist from July 1, 2023 through June 30, 2024.

2. Student Eligibility

- A. Students who meet all of the following criteria are qualified to participate in the program:
 - a. The student is a high school junior or senior.
 - b. The student is making satisfactory progress toward fulfilling applicable secondary school graduation requirements, as determined by the school district.
 - c. The student demonstrates readiness for college-level coursework in the intended subject area, as determined by Lackawanna College. The College will determine readiness based on recommendations from the school district, standardized test scores and a placement exam, if necessary.
- B. Students who reside in the Canton Area School District but who are either being home schooled or attend a private/charter school may be permitted to enroll in the dual credit courses if they meet the testing standards in 2.C. and receive approval from both Lackawanna College and the Canton Area School District.
- C. The school district will determine what students are eligible to participate in the program. In order to remain in the program, the student must maintain a level of academic progress as determined by both the district and the college.

3. Courses Offered

The following criteria apply to all courses by this agreement:

- A. The courses are non-remedial.
- B. The courses are either in a core academic subject or will be given equal elective credit at Canton Area School District for those courses instructed by the Canton

Area School District. Core subjects *include English, Reading or Language Arts, Mathematics, Science, Foreign Language, Civics & Government, Economics, Arts, History and Geography.*

- C. The courses offered are identical to traditional Lackawanna College courses including the use of the exact curriculum, assessment tools and instructional materials.
- D. The courses enforce prerequisite coursework requirements identical to those enforced for the courses when dual enrollment students are not enrolled.
- E. The courses are regularly accepted in transfer by accredited colleges and universities throughout the nation.

4. Location

Classes offered through this dual enrollment contract will be held, unless otherwise stipulated, at Canton Area High School.

5. Classes Offered

The school district, in accordance with Lackawanna College, will select a tentative list of classes to be offered. Below is a list of courses selected by the district for the 2023-24 academic year. Additional classes may be added as long as they concur with the requirements under 3.B. (See Attached Course List)

Course 1: Effective Speaking– COM 125

Location: Canton Area High School
Instructor(s):
College Credit: 3 credits

Course 2: General Physics I – PHY 120

Location: Canton Area High School
Instructor(s):
College Credit: 3 credit

Course 3: General Chemistry I – CHM 120

Location: Canton Area High School
Instructor(s):
College Credit: 3 credits

Course 4: College Algebra – MAT 120

Location: Canton Area High School
Instructor(s):
College Credit: 3 credits

Course 5: Intro to Literature – ENG 110

Location: Canton Area High School
Instructor(s):
College Credit: 3 credits

Course 6: Intro to Psychology – PSY 105

Location: Canton Area High School
Instructor(s):
College Credit: 3 credits

Course 7: Elementary Spanish I – SPN 101

Location: Canton Area High School
Instructor(s):
College Credit: 3 credits

Course 8: Environmental Science– ESC 125

Location: Canton Area High School
Instructor(s):
College Credit: 3 credits

Course 9: College Writing– ENG 105

Location: Canton Area High School
Instructor(s):
College Credit: 3 credits

Course 10: American Government– HIS 118

Location: Canton Area High School
Instructor(s):
College Credit: 3 credits

The following additional courses will be offered to Canton Area students at both the Lackawanna College Towanda Center and online (when available on LC course schedules):

- TEC 105 – Information Technology Management
- HIS 105 - U.S. History I
- HIS 130 - World History
- SSC 105 - Introduction to Sociology
- PHL 105 - Introduction to Philosophy
- ACC 105 - Principles of Accounting

6. Financial Information

A. Maximum number of dual enrollment students to be enrolled in these courses per semester

N/A

B. Total approved cost for these courses:

\$100 per credit hour

a. Allowable Tuition

\$100 per credit hour

b. Books

\$as per market price

c. Fees

\$0

C. The costs for all dual enrollment courses will be paid directly to the college by the enrolled students at the time of registration. Students are directly responsible for the purchase of the textbook(s) required for each course in which they are enrolled.

7. Student Credit

Students will not be allowed to enroll in more than 12 post-secondary credits through dual enrollment per academic year, however, students can take 6 additional credits in summer sessions.

In order to successfully complete a course listed in the agreement, students must earn a minimum grade of 2.0 (C) (73% or above).

The school district will award credits for and recognize courses that are successfully completed under the agreement fulfilling the previously identified graduation requirements.

The College will award postsecondary credit to students who successfully complete courses identified in this agreement. The College will transcript this credit in a manner similar to other students who take courses at the institution. If a dual enrollment student becomes a regularly enrolled student at the college following graduation from Canton Area High School, Lackawanna College shall recognize those credits and they will be applied toward the student's degree requirements. Also, if a student does enroll at Lackawanna College after graduation, the fees that are required for undergraduate enrollment will be waived.

8. Promotional Materials

Both the College and the School District agree to provide a mechanism for communicating the educational and economic benefits of higher education as well as the requirements for participation and enrollment procedures for dual enrollment to students and parents.

Lackawanna College admissions representatives agree to visit each dual enrollment class.

Lackawanna College will host or co-host an information session on dual enrollment for students and parents.

9. Additional Administrative Responsibilities

The following individuals will be responsible for the tasks listed below:

A. Registration- Admissions Staff

A Lackawanna College representative will visit Canton Area High School to register all applicants for the school year. A ten day grace period will be observed from the date of registration for any student wishing to add or drop a class. All student registrations must be received by a date TBD.

B. Record Keeping- College Registrar's Office

Lackawanna College's Registrar's Office will keep comprehensive records of the courses taken and grades received by dual enrollment students.

C. Fiscal Transactions- Due to loss of state funding, enrolled students will be fully responsible for all tuition, fees, books and other costs associated with dual enrollment courses. The costs for all dual enrollment courses will be paid directly by the student to Lackawanna College. Students will be required to pay their tuition balance at the time of registration. If a student is unable to make a payment at that time, full payment MUST be received by a date TBD. Any student that has not paid by this deadline will be automatically withdrawn from the course and credit will not be awarded for the course(s) in which they were enrolled. The college will directly inform the high school of all withdrawals on the mentioned dates.

D. Library Privileges- Lackawanna College will grant Canton Area High School students, enrolled in dual enrollment classes, access to the campus library facilities.

Signature Page

Canton Area High School and Lackawanna College agree not to unlawfully discriminate on the basis of race, nationality, ethnicity, religion, gender, age, or disability in any undertaking pursuant to this agreement.

Canton Area School District:


Superintendent

Date

President, Board of School Directors

Date

Lackawanna College:



Lackawanna College Director of College Partnerships

4/20/23

Date



ATTORNEYS AT LAW
PHONE 215.938.6378

1800 BYBERRY ROAD
1301 MASONS MILL BUSINESS PARK
HUNTINGDON VALLEY, PENNSYLVANIA 19006

SENDER'S EMAIL: MLEVIN@LEVINLEGALGROOUP.COM
SENDER'S CELL: 215-913-0363

MICHAEL IRA LEVIN
ALLISON S. PETERSEN
PAUL J. CIANCI
DAVID W. BROWN
RICHARD B. GALTMAN
JAMES J. MUSIAL
JULIA ANN LEVIN
ANTHONY M. PETRO

April 20, 2023

VIA EMAIL ONLY (amartell@canton.k12.pa.us)

Dr. Amy Martell, Superintendent
Canton Area School District
509 E Main St
Canton, PA 17724

Re: Engagement with the Canton Area School District

Dear Dr. Martell:

We are pleased to submit this letter which summarizes our relationship with the Canton Area School District ("School District") as legal counsel. The following paragraphs describe our understanding of the terms and objectives of our engagement as legal counsel for the School District and the nature and scope of the services we will provide.

Our Responsibilities and Services.

We will provide those legal services that the School District requests us to provide and that we agree to provide, which may include the following:

1. Attendance at meetings, including executive sessions and committee meetings;
2. Advising the School District administration and/or board of material information consistent with our duties representing the School District;
3. Investigation of facts for the purpose of rendering legal advice;
Issuance of opinion letters;
4. Preparation of contracts, requests for proposals and invitations to bid;
5. Preparation of legal notices;
6. Preparation of resolutions necessary for the business and affairs of the School District;
7. Preparation of grant applications;

8. Review and/or preparation of school board policies or administrative guidelines;
9. Representation of the School District in adversarial proceedings;
10. Acting either as advisor to the school board or prosecuting attorney at school board hearings;
11. Providing legal advice and recommendations with respect to issues and matters brought to our attention, including such matters as governance, finance, property, pupils, employees, liability, construction, litigation, contracts, civil rights, and applicable law, regulations and ordinances;
12. Working with and cooperating with other legal counsel that may be retained by the School District;
13. Working with and cooperating with other professionals retained by the School District, including the architect, financial advisor and construction manager;
14. Negotiating contracts, administrative compensation plans, or collective bargaining agreements;
15. Providing legal seminars or training to the school board, the administration and/or to other staff;
16. Providing summaries of contracts or insurance policies;
17. Reviewing new legislation and reporting on requirements any such legislation may impose upon the School District;
18. Conducting legal audits of one or more of the School District's practices and/or policies; and
19. Such other services that may be requested or required from time-to-time by the School District.

For purposes of assignments to us, we may rely upon any request by any "Authorized Representative." For purposes of this engagement letter, "Authorized Representative" means and includes each individual who (i) is expressly designated orally, electronically or in writing or otherwise by School District to act on behalf of School District with respect to one or more services, (ii) actually acts on behalf of School District with respect to any services, or (iii) has apparent authority to act for School District, by course of dealing or otherwise with respect to any services.

With respect to adversarial proceedings for which we are requested by you or your insurance carrier to represent you or any of your officials or employees (hereinafter referred to collectively or individually as "you"), we will represent you within ethical and professional standards; and, unless instructed otherwise by you, and we will take all action that we believe is necessary and reasonably calculated to advance your interests. We will file such pleadings, motions, applications, petitions and appeals as are necessary to advance and/or to protect the School District's interests, unless instructed otherwise by applicable authority. You agree that we may take such actions.

We will provide the services that you request and that we agree to provide in accordance with the professional standards to advance the interests of the School District, subject to the following understandings:

1. We will not perform services that we have not been asked to perform;

2. When performing our services under this engagement, we will rely on the facts provided to us by you and will not undertake an independent investigation of the facts unless specifically requested to do so by you;

3. We will advise you if a particular service cannot be provided because we do not believe that we have sufficient competency in the applicable area of the law;

4. We will not provide services where we may be prohibited from providing such services in accordance with the Rules of Professional Responsibility due to such things as a conflict of interest that might exist with respect to a particular matter; and

5. When negotiating a contract on behalf of the School District, we will always seek to obtain provisions that are commercially reasonable, unless instructed otherwise by the School District.

In all instances, we will comply with the Pennsylvania Rules of Professional Responsibility and other applicable law and in all instances we will be acting in the capacity as legal counsel for the School District.

The School District's Responsibilities

The School District is responsible for making all records and related information available to us and for the accuracy and completeness of that information. This responsibility includes the establishment and maintenance of adequate records and internal controls, including monitoring ongoing activities, the selection and application of practices and policies, and document retention and retrieval practices. The School District is responsible for correcting any incorrect information that may have been provided to us. The School District agrees to bring to our attention any matters that may reasonably be expected to require further consideration to determine the proper treatment and handling of matters we are handling. The School District also agrees to bring to our attention any changes in the information as originally provided to us as soon as such information becomes available.

The School District is responsible for the design and implementation of programs, practices, policies, protocols and controls to prevent violation of law. In addition, the School District is also responsible for identifying and ensuring that the School District complies with applicable laws and regulations and advises us if it has knowledge of any situation related to our services that does not comply with applicable law. Further, we will assume that the School District has taken action to implement our recommendations unless the School District has advised us differently.

The School District is responsible for notifying us when it decides not to carry out our recommendations or when not carrying out or implementing our recommendations in the way that we advise. Such notification shall be in writing. The School District is also responsible for asking us if it has any questions about our recommendations, if it desires to explore options for the handling of any matter, or if it wants a description of the pros and cons of proceeding in a particular manner.

Litigation Hold. We wish to remind you that the School District has certain responsibilities to preserve evidence with respect to administrative and judicial proceedings. In this regard, the

School District has a duty to preserve and protect any and all paper and electronic records, documents and other evidence (hereinafter referred to individually or together as “evidence”) that may be relevant to any existing or future litigation once you know or reasonably should know that litigation exists or will be filed. This includes arbitration, administrative proceedings and court proceedings of any nature. Evidence includes paper documents and records and all forms of electronic evidence, including text messaging, IM, emails, social media, etc. The obligation includes keeping and maintaining electronic records and files in their electronic form without change. If the School District fails to keep and safeguard evidence that is or may be relevant or that may lead to relevant evidence, the School District and involved employees and officials may be subject to sanctions, which can be severe.

Engagement Administration

As engagement partner, I will be responsible for supervising the engagement and the work performed by us.

The School District will provide us access to personnel of the School District, as necessary, to enable us to perform our work. We will ask that your personnel, to the extent possible, provide the necessary records and data to enable us to do our work. We may have to have meetings or access to records to perform our services properly and the School District will provide those items to us.

Auditing standards generally accepted in the United States of America require that we communicate certain matters related to the conduct of our services to your auditors. It is understood that our communication with your auditors is part of the services that we are required to provide. In addition, there are certain matters that might require our disclosure of the information to the board of school directors, such as willful violations of legal requirements that are material; serious difficulties that we encountered in dealing with management related to the performance of our services; any disagreements with management, whether or not satisfactorily resolved, about matters that individually or in the aggregate could be significant to the consolidated financial statements or our report; major issues that were discussed with management in connection with our services; and other matters as considered necessary or required to be communicated under professional standards.

Scope of Our Work

With respect to those services that you request us to perform and that we expressly agree to perform, we will consult with you about your objectives, and, when appropriate, the means of achieving them in accordance with applicable law and the ethical rules governing lawyers. We shall endeavor to keep you advised of the status of your matter to the extent necessary to enable you to make informed decisions. We will provide competent representation of your interests. Expressions on our part concerning the probable outcome of our representation will reflect our best professional judgment, but are not guarantees, as they are limited by our knowledge of the facts and are based on the state of the law at the time that they are expressed. There may be many factors that affect the outcome of any matter and over which we have no control—such as the recollection or testimony of any particular witness.

Our work, opinions and deliverables will be based on our interpretation of applicable federal and state laws, regulations, administrative and judicial pronouncements, and other relevant authorities (hereinafter referred to as "applicable law"), in effect when we provide our work, opinions or other deliverables. All these authorities are subject to change, and such change may be retroactive or prospective in effect. We assume no responsibility to either advise you or to update our work, conclusions, or deliverables for changes in respect to federal and state laws, regulations, administrative and judicial pronouncements, and other relevant authorities. Stated another way, we assume responsibility for our work when our work is performed, but we assume no responsibility for changes in applicable law after our work is performed.

Aspects of Third Party Payor Engagements

Examples of Third Party Payor engagement include those undertaken pursuant to a policy of insurance or because another company or person has agreed to pay the legal fees and costs on your behalf. In such a situation, the firm will represent you solely regarding covered claims (that is, claims for which the insurer or other payor has agreed to advance fees and costs) and subject to any reservation of rights letter from the payor. If a dispute arises between you and the payor regarding they payor's obligations to you or any other matter, we will not be able to represent you in that dispute, nor will we be able to represent the payor in any such dispute. If we become aware of a possible dispute regarding the payor's obligations to you, we will notify you of that fact so that you may seek separate counsel as to that matter.

You should understand that we may be required to make regular report to the payor concerning the engagement. Such reports may include information regularly developed during the engagement, unless for some reason you specifically instruct us not to forward some confidential information to the payor. Such an instruction may, depending on the terms of the agreement between you and the payor, affect the payor's obligations to indemnify you or to pay your legal fees and costs.

You waive any privilege to allow us to provide the information requested or required to such payors.

Aspects of Multiple Client Engagements

It is unusual that we will be asked to represent multiple clients in a particular matter involving the School District. However, if the situation arises and we are asked to represent a number of clients as a group, including you, we recommend that each client consult separate counsel to represent that client's individual interests with respect to the client's individual current or potential issues. We particularly urge you to consult separate counsel concerning any matter in which you perceive that your interests may conflict with the interests of other clients. We also except and encourage you to consult with such individual counsel at any time and on any matter on which you wish to receive specific and individually tailored advice. We will provide information regarding the engagement to such individual counsel as part of our services to the group. We also expect that any such counsel will assist in identifying conflicts that may arise in the court of our work and will inform us appropriately, and we will advise such member of the

group of clients with respect to such conflicts. Our work in this type of engagement is to represent all the members of the group as a group collectively. Consequently, we will not promote or advocate the interests of any one or more members of the group individually. There may be issues related to a group engagement that would affect one or more members of the group differently due to unique circumstances of which we may or may not be aware, and where conflicts or disparate interests arise, it may be necessary or appropriate for any of the members of the group to engage separate counsel on an individual basis. While we will try to explain the significance and effect of the material issues to all clients in the group, we may not know facts specific to any one member of the group and may not realize that such explanations might be warranted in particular circumstances. We will, however, endeavor to keep all clients in the group informed on a regular basis about our work for the entire group of clients.

Document Retention

It is our policy to keep records electronically and that such electronic records related to this engagement will be retained for three (3) years after the completion of a matter. We do not keep any original School District documents; therefore, if you desire that we return the original records to you, we will be pleased to do so. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies. You agree that upon the expiration of the three-year period, we shall be free to destroy any records related to this engagement.

Engagement Fees

Our fees are as follows:

Rate	Attorneys
\$210.00/hr.	Michael I. Levin, Allison Petersen, Paul Cianci
\$200.00/hr.	David Brown, Richard Galtman, James Musial
\$190.00/hr.	Julia Ann Levin, Anthony Petro

In addition to fees, we charge for certain out-of-pocket costs when necessary, such as filing fees, overnight or express mail, witness fees, expert fees, overnight travel, in-house copying at the rate of \$.10 per page, large copying jobs performed outside the firm, courier services, computer-assisted legal research that is not included in our comprehensive basic plan; and court stenographers. We do not charge for secretarial time, computer-assisted legal research that is within our comprehensive basic service, usual office overhead and regular postage.

We charge fees “portal-to-portal.”

Attorneys newly hired by us will be placed on the appropriate fee tier taking into account their experience level. In addition, attorneys identified above may be increased in their tier assignment.

We are approved defense counsel for a number of insurance carriers that have rate agreements with us that may vary from the rates above. When we work on a matter that is covered by such insurance, we will comply with applicable litigation guidelines and billing arrangements which may differ from those set forth above.

Other Engagement Matters and Limitations

(a) Management Functions

We will **not** perform management functions or make management decisions on your behalf. However, we will provide advice and recommendations to assist management and/or the board, as may be applicable, in performing their respective functions and making decisions.

(b) E-mail

During our engagement, we or you may need to transmit confidential information electronically to each other and to other entities engaged by either party. E-mail is a fast and convenient way to communicate. However, e-mail is not a secure means of communication and, thus, confidentiality could be compromised. You agree to the use of e-mail and other electronic methods to transmit and receive information, including confidential information, between us and outside specialists or other entities engaged by either you or us.

Although e-mail is an efficient method of communication, it is not necessarily a fool-proof method. For a variety of reasons, an e-mail may not be received or posted to an inbox, as opposed to the “junk-box,” for example. An e-mail may be inadvertently deleted. Therefore, we cannot take assignments by exclusively by email. If there is anything that you need us to do, you need to talk to a “live” person and ensure that we have notice of what you want us to do for you. Unless we specifically respond to an email, you may not assume that we received the email or will take action pursuant to an email request. The disclaimers in this paragraph are intended for your protection as well as our protection. We want to avoid any possibility that an assignment or request is missed because of the shortcomings of email.

(c) Contract Forms and Recommendations

No contract form or generic contract should be utilized for any transaction without the advice of counsel. Changes or modifications may have to be made to address individual circumstances or changes in the law regarding a transaction. A contract prepared by us for a particular transaction shall not be used for another or different transaction without first consulting with counsel and making necessary or appropriate changes or modifications. Renewals of contracts should not be undertaken without first determining whether changes in the law or changed circumstances may require changes or modifications to the contract.

(d) Disputes

You agree that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if each of us agrees to be bound. We will share any costs of mediation proceedings equally.

(e) Limitations on Damages and Indemnification

Except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of the Levin Legal Group, relating to the services it has provided, the School District agrees to indemnify, defend and hold harmless the Levin Legal Group and its attorneys from and against any and all liabilities incurred or suffered by or asserted against the Levin Legal Group or any of its attorneys in connection with any third party claims to the extent such assertions, claims or liabilities relate to the work or services performed by the Levin Legal Group for or on behalf of the School District. The terms of this provision shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort, or any form of negligence or intentional act), but these terms shall not apply to the extent finally determined to be contrary to applicable law or regulation. These terms shall also continue to apply and shall survive termination of this agreement or termination of the services of the Levin Legal Group. This paragraph does not apply to any claims that the School District may have against the Levin Legal Group.

(f) Legal Actions

The School District accepts and acknowledges that any legal proceedings by the School District arising from or in connection with the services provided by the Levin Legal Group under this Agreement or engagement must be commenced within one (1) year from the date the services were performed, without consideration as to the time of discovery of any claim.

(g) Miscellaneous

If any provision of this agreement is declared invalid or unenforceable, no other provision of this agreement is affected, and all other provisions remain in full force and effect.

This engagement letter represents the entire agreement regarding the services described herein and supersedes all prior negotiations, proposals, representations or agreements, written or oral, regarding these services. It shall be binding on heirs, successors, and assigns of you and us. If the foregoing is in accordance with your understanding, please sign the enclosed copy of this letter and return it to us. If you have any questions, please let us know.

Dr. Amy Martell
April 20, 2023
Page 9 of 9

We appreciate the opportunity to be your attorneys; we trust that our association will be a long and pleasant one.

Very truly yours,
LEVIN LEGAL GROUP, P.C.

Michael I. Levin

Michael I. Levin

MIL/mil

This letter correctly sets forth the understanding of the Canton Area School District

ACCEPTED:

By _____

Title _____

Date _____

CANTON AREA SCHOOL DISTRICT

“WARRIOR PRIDE”

ADMINISTRATIVE OFFICES

509 East Main Street - Canton, PA 17724
Ph: (570) 673-3191 Fax: (570) 673-3680

OFFICE OF SUPPORT SERVICES

545 East Main Street - Canton, PA 17724
Ph: (570) 673-3983 Fax: (570) 673-7929



www.canton.k12.pa.us

CANTON AREA ELEMENTARY SCHOOL

545 East Main Street, Canton, PA 17724
Ph: (570) 673-5196 Fax: (570) 673-7929

CANTON JR. SR. HIGH SCHOOL

509 East Main Street, Canton, PA 17724
Ph: (570) 673-5134 Fax: (570) 673-5566

2023-2024 School Year Paid School Psychologist Internship for Out-of-State Graduate Students

Qualifications

- Candidates should be enrolled in a graduate program in school psychology with satisfactory completion of university requirements and be eligible for internship
- Must be able to evaluate and interpret data from a variety of assessment measures used in school psychology data-based decision-making
- Ability to design and implement academic and behavioral interventions
- Demonstrate understanding of the principles of professional ethics and standards of practice as outlined by the National Association of School Psychologists
- Ability to use standard office equipment such as personal computers, printer, copy and fax machines, telephone, and software programs

Responsibilities

- Management of Psychological Services, under supervision, for school buildings
- Consultation with teachers, parents, and IEP team members related to academic and behavioral interventions and educational programming
- Provide support to students and educational teams in the event of a crisis
- Participate in collaborative monthly meetings with practicing school psychologists working in a variety of settings
- Participation in professional development and team-based problem solving for district-level initiatives
- Support students and families as they transition from early intervention to school-aged services and from school-aged services to adult life

Additional Duties

- Performs other related tasks as assigned by the School Psychologist, the Special Education Supervisor, and/or the Superintendent

***Note:** The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility

Schedule

- Follows the school calendar with traditional holidays off
- Days of work are Monday through Thursday with specific hours dependent on the needs of the district
- Interns will be supervised by a Pennsylvania Certified School Psychologist

Salary

- \$19,000

Canton Area School District is an Equal Opportunity Employer in Compliance with Title IX and Section 504

ww 5/5/23
Bd App 5/11/23

CANTON AREA SCHOOL DISTRICT

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Canton Area School District

2023/24 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors of the Canton Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2023, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2023:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$375,791.88.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the Counties have provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 1,349.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 69.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 1,418.

3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(a) aggregate amount available during the school year for real estate tax reduction of \$375,791.88 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 1,418 (before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount), the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$265.02.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$2,575.18 will be available during the school year for real estate tax reduction applicable to approximately 1,396 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$1.84. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$266.86 results in the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$266.86.

WITNESS my signature and seal as of this 11th day of May 2023.

Mark Jannone, Business Manager / Board Secretary

FIELD TRIP REQUEST

Overnight stay

Destination(s): Penn State - Summer Convention

How many subs are needed:
0

Date of Trip June 13-15, 2023 Day of Week Tue-Thurs Leave Time 7 AM Return to School 4 PM

Number of Students/Adults 6/1 (2) Circle One (VAN) BUS -- If you want a VAN, who will drive? Tom Highland

Where will the bus load for the trip? _____

Students will: (check one) _____ Ride their regular bus home after the field trip.
 _____ Arrange their own transportation home after the field trip.

Class or Grade Description Ag Experience Person in Charge Tom Hajdowski

Other Chaperones going: Either Tracy Hajdowski or Brandy McRoberts

**Estimated Cost
Of Trip -
Including Subs**

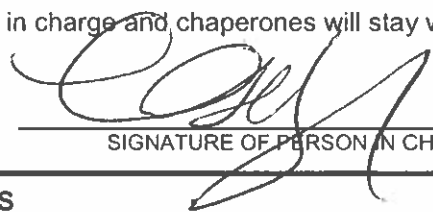
Objective of Trip: Activities Week / Summer Convention
Depending on # of female & female per may determine chaperone needs

Nurse required to go on trip? YES NO

4000.00

REGULATIONS

1. Persons in charge will submit a final list of persons riding the bus (including adults) to the Principal before leaving school grounds.
2. Parental permission slips will be obtained by person in charge. These will also be turned in to the Principal before leaving school grounds.
3. Students will observe the riding rules of the school. Buses are supposed to have copies of riding rules posted. Driver distractions from within the bus are to be avoided.
4. No students are to be let off the bus at any location other than the school when returning from the field trip, unless prior arrangements have been approved by the Principal or Business Manager.
5. Any irregularities of the trip (including bus and driver problems) will be reported to the Principal immediately.
6. When students have to make other arrangements to get home, the person in charge and chaperones will stay with the students until all have left the school grounds.



 SIGNATURE OF PERSON IN CHARGE

ROUTING INSTRUCTIONS

Forward completed form to your Principal. If approved, Principal will forward to Business Office. Business Office will return original request to Principal after busing arrangements. Principal will keep the original form in their office and will send a copy of the form to the person in charge.

APPROVALS

Principal: Approved  Date 4/28/23
 Business Manager: Approved  Date 4/28/23

THIS SPACE FOR BUSINESS OFFICE USE ONLY

*WW 5/5/23
Bd App 5/11/23*

Tentative 2023 Class List
May 10, 2023

FIRST NAME	LAST NAME
Taryn	Acla
Kain	Adams
Austin	Allen
Brady	Allen
Anthony	Asbury
Spencer	Bartholomew
Tyson	Bedford
Weston	Bellows
Kaden	Bogart
Hunter	Brackman
Samantha	Brackman
Allyson	Butcher
Chester	Byler
William	Carpenter
Wesley	Castle
Cheyenne	Clark
Dylan	Collister
Paige	Collister
William	Colton
Sarah	Davy
Averey	Dibble
Shelby	Eberlin
Rian	Eberly
Bailey	Ferguson
Gracie	Fitch
Isaac	Fleury
Samara	Foust
Dylan	Frisbie
Noah	Gibble

FIRST NAME	LAST NAME
Laney	Gleckner
Lexie	Gleckner
Desiree	Gowin
Jillaney	Hartford
Mackenzie	Henson
Jazmyn	Hickok
Dylan	Holton
Madison	Hulbert
Paul	Inman
Kyle	Kapichok
Maekenzi	Kinner
Stevie	Klisiewicz
Joseph	Knapp
Olivia	Kulp
Cory	Kunzman
Kylie	Luner
Camille	McRoberts
Faith	Miller
Samantha	Morgan
Mason	Nelson
Laci	Niemczyk
Marissa	Ostrander
Aiden	Palmer
Riley	Parker
Anna	Payne
Gage	Pepper
Levi	Pepper
Vivianne	Phillips
Mikal	Porter

FIRST NAME	LAST NAME
Trent	Rathbun
Forrest	Resavage
Rayden	Rockwell
AuBree	Route
Riley	Route
Aliyah	Schanbacher
Hailey	Seeley
Emily	Selfridge
Gabrielle	Spencer
Delaney	Stone
Donovan	Stone
Ethan	Stiner
Parker	Talada
Brenen	Taylor
Carolyn	Thoren
Tabitha	Tomlinson
Emmeline	Tymeson
Kaiden	Walmsley
Hayden	Ward
Molly	Ward
Madison	Weadock
Hunter	Wesneski
Kali	Wesneski
Keri	Wesneski
Aislyn	Williams
Kaley	Williams
Ashlynn	Willow

TREASURER'S REPORT

CANTON AREA SCHOOL DISTRICT

4/30/2023

GENERAL FUND ACCOUNT BALANCES

		<u>General Fund</u> <u>Checking</u>	<u>General Fund</u> <u>Savings</u>	<u>Procurement</u> <u>Cards Account</u>	<u>Special Acct.</u> <u>Checking</u>
BALANCE	04/01/23	550,948.74	5,263,333.04	7,344.87	908.29
RECEIPTS - REGULAR		1,644,800.42	1,000,000.00	0.00	0.00
INTEREST EARNED		881.68	17,376.37	0.00	0.00
DISBURSEMENTS		-1,797,027.97	-499,845.08	-487.90	-288.00
BALANCE	04/30/23	399,602.87	5,780,864.33	6,856.97	620.29

GENERAL FUND PASS THROUGH ACCOUNTS

		<u>Online Payment Acct.</u> <u>Checking</u>	<u>Payroll Acct.</u> <u>Checking</u>	<u>Lockbox Acct.</u> <u>Checking</u>
BALANCE	04/01/23	1,356.10	1.00	1.00
RECEIPTS - REGULAR		752.45	399,845.08	0.00
INTEREST EARNED		0.00	0.00	0.00
DISBURSEMENTS		-1,355.10	-399,845.08	0.00
BALANCE	04/30/23	753.45	1.00	1.00

OTHER FUNDS OF BOARD RESPONSIBILITY

		<u>Cafeteria Acct.</u> <u>Checking</u>	<u>High School</u> <u>Central Treas.</u> <u>Checking</u>	<u>Elementary</u> <u>Central Treas.</u> <u>Checking</u>	<u>H.R.A. 1 Account</u> <u>Checking</u>
BALANCE	04/01/23	556,534.64	195,545.94	1,536.23	15,465.15
RECEIPTS-REGULAR		156,152.10	35,674.00	0.00	0.00
INTEREST EARNED		1,927.92	599.27	4.67	46.50
DISBURSEMENTS		-41,571.76	-37,309.21	0.00	-439.94
BALANCE	04/30/23	673,042.90	194,510.00	1,540.90	15,071.71

GENERAL FUND CERTIFICATES OF DEPOSIT

INVEST. INSTITUTION	C.D.#	PRINC.	DATE PURCH.	MATURITY	INT. RATE
1st Citizens Cmty. Bank	392	1,602,641.38	02/07/13	02/07/23	0.50%
TOTAL>>>		1,602,641.38	AVERAGE >>		0.50%

DISPOSITION OF MATURED INVESTMENTS - GENERAL FUND

INVEST. INSTITUTION	C.D.#	PRINC.	DATE PURCH.	MATURITY	INT. RATE
					0.00%
TOTAL>>>		0.00	AVERAGE >>		0.00%

LONG TERM DISTRICT LIABILITIES

LIABILITY	Original Issue	LOAN DATE & MATURITY	RATE	PRINCIPAL BALANCE	AMORTIZED BALANCE
General Obl. Bond 2014	\$5,040,000	2014 - 2022	2.00% - 2.35%	745,000	762,507
General Obl. Bond 2020	\$3,559,739	2025 - 2027	2.00%	3,220,000	3,442,400

RECEIPTS FOR THE MONTH ENDING 4/30/23
CANTON AREA SCHOOL DISTRICT

SUMMARY OF INCOME

TOTAL LOCAL	159,954.43	11.32%
TOTAL STATE	1,187,558.63	84.07%
TOTAL FEDERAL	65,001.86	4.60%
GRAND TOTAL	1,412,514.92	

LOCAL INCOME

ADMISSIONS

Athletic Director	Gate Receipts	0.00
	TOTAL ADMISSIONS	0.00

INSURANCE

School Claims Service	Cobra insurance premiums	4,212.05
	TOTAL INSURANCE >>>	4,212.05

INTEREST

First Citizens Community Bank	Gen. Fund Checking	881.68
First Citizens Community Bank	Gen. Fund Savings	17,376.37
First Citizens Community Bank	HRA	46.50
	TOTAL INTEREST >>>	18,304.55

MISCELLANEOUS

Amazon	Refund	72.98
Bradford-Tioga Head Start	Lease	801.80
CASD Student	Computer charger	90.00
CASD Students	Recorder purchases	112.75
CASD Students	Baseball hats - player portion	480.00
Central Treasury - Elem	Amazon order - PBIS supplies	289.90
Central Treasury - HS	Cafeteria labor for Bunny Breakfast	73.80
Commonwealth of Pennsylvania	Health report	14,853.47
District Magistrate	Fines	568.89
Green Free Library	Building use	21.00
Jannone, Mark	Reimbursement for soda	33.00
Kitchen, Darren	Interim RE taxes	891.73
No. Tier Regional Planning&Development	Career Day transportation	167.48
Quill	Refund	2.24
Special Olympics	Boccee coach stipend	1,000.00
	TOTAL MISCELLANEOUS >>>	19,459.04

TAXES

Berkheimer	E.I.T.	37,421.85
Bradford County	Delinquent Taxes	27,528.41
Bradford County	R.E. Transfer Tax	37,372.02
Harris, G.H. and Associates	Delinquent Occup. and Per Capita Taxes	4,680.50
Lycoming County	R.E. Transfer Tax	1,570.45
Tioga County	Delinquent Taxes	9,405.56
Tioga County	R.E. Transfer Tax	
	TOTAL TAXES >>>	117,978.79

TUITION

	Tuition	0.00
	TOTAL TUITION >>>	0.00

TOTAL LOCAL INCOME >>> 159,954.43

STATE INCOME

Commonwealth of Pennsylvania	Basic Ed. Subsidy	1,149,465.00
Commonwealth of Pennsylvania	Rental Subsidy	36,094.63
Commonwealth of Pennsylvania	Vocational Ed.	1,999.00
	TOTAL STATE INCOME >>>	1,187,558.63

FEDERAL INCOME

Commonwealth of Pennsylvania	ARP ESSER	46,246.33
Commonwealth of Pennsylvania	Title I Improving Basic Programs	18,755.53
	TOTAL FEDERAL INCOME >>>	65,001.86

Condensed Board Summary Report

Fund: 10
 From 07/01/2022 To 04/30/2023
 Summarization Level: FULL FUND/MAJOR FUNCTION/MAJOR OBJECT

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
1000							
100	PERSONAL SVCS-SALARIES	5,550,292.00	3,599,251.09	3,599,251.09	0.00	1,951,040.91	64.85
200	EMPLOYEE BENEFITS	3,855,643.00	2,682,461.38	2,682,461.38	0.00	1,173,181.62	69.57
300	PURCH PROF&TECH SVCS	318,028.00	220,889.91	220,889.91	0.00	97,138.09	69.46
400	PURCH PROPERTY SVCS	9,500.00	0.00	0.00	0.00	9,500.00	0.00
500	OTHER PURCHASED SVCS	554,011.00	764,498.40	764,498.40	0.00	(210,487.40)	137.99
600	SUPPLIES	317,570.00	349,291.00	349,291.00	0.00	(31,721.00)	109.99
800	OTHER OBJECTS	2,994.00	905.00	905.00	0.00	2,089.00	30.23
	MAJOR FUNCTION TOTAL	10,608,038.00	7,617,296.78	7,617,296.78	0.00	2,990,741.22	71.81
2000							
100	PERSONAL SVCS-SALARIES	1,783,845.00	1,433,181.86	1,433,181.86	0.00	350,663.14	80.34
200	EMPLOYEE BENEFITS	1,537,503.00	1,141,470.27	1,141,470.27	0.00	396,032.73	74.24
300	PURCH PROF&TECH SVCS	222,615.00	252,995.06	252,995.06	0.00	(30,380.06)	113.65
400	PURCH PROPERTY SVCS	246,193.00	197,802.02	197,802.02	0.00	48,390.98	80.34
500	OTHER PURCHASED SVCS	1,058,552.00	901,095.79	901,095.79	0.00	157,456.21	85.13
600	SUPPLIES	342,343.00	322,692.13	322,692.13	0.00	19,650.87	94.26
800	OTHER OBJECTS	9,130.00	12,212.82	12,212.82	0.00	(3,082.82)	133.77
	MAJOR FUNCTION TOTAL	5,200,181.00	4,261,449.95	4,261,449.95	0.00	938,731.05	81.95
3000	GENERAL FUND - OPER. NON-INSTRUC. SVCS						
100	PERSONAL SVCS-SALARIES	197,196.00	144,953.41	144,953.41	0.00	52,242.59	73.51
200	EMPLOYEE BENEFITS	86,647.00	55,534.69	55,534.69	0.00	31,112.31	64.09
300	PURCH PROF&TECH SVCS	75,700.00	60,479.71	60,479.71	0.00	15,220.29	79.89
400	PURCH PROPERTY SVCS	13,000.00	0.00	0.00	0.00	13,000.00	0.00
500	OTHER PURCHASED SVCS	47,900.00	68,180.11	68,180.11	0.00	(20,280.11)	142.34
600	SUPPLIES	60,336.00	37,086.63	37,086.63	0.00	23,249.37	61.47
800	OTHER OBJECTS	2,000.00	12,845.57	12,845.57	0.00	(10,845.57)	642.28

Condensed Board Summary Report

Fund: 10
 From 07/01/2022 To 04/30/2023
 Summarization Level: FULL FUND/MAJOR FUNCTION/MAJOR OBJECT

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
	MAJOR FUNCTION TOTAL	482,779.00	379,080.12	379,080.12	0.00	103,698.88	78.52
4000	GENERAL FUND - FACILITIES CONST/IMPROV						
400	PURCH PROPERTY SVCS	2,455,931.00	2,283,039.74	2,283,039.74	0.00	172,891.26	92.96
700	PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
	MAJOR FUNCTION TOTAL	2,455,931.00	2,283,039.74	2,283,039.74	0.00	172,891.26	92.96
5000							
800	OTHER OBJECTS	1,408,200.00	31,500.00	31,500.00	0.00	1,376,700.00	2.24
900	OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00	0.00
	MAJOR FUNCTION TOTAL	1,408,200.00	31,500.00	31,500.00	0.00	1,376,700.00	2.24
Fund 10 Totals							
	Total Expenditure	18,746,929.00	14,540,866.59	14,540,866.59	0.00	4,206,062.41	77.56
	Total Other Expenditure	1,408,200.00	31,500.00	31,500.00	0.00	1,376,700.00	2.24
	Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		20,155,129.00	14,572,366.59	14,572,366.59	0.00	5,582,762.41	

Condensed Board Summary Report

Grand Totals	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	18,746,929.00	14,540,866.59	14,540,866.59	0.00	4,206,062.41	77.56
Total Other Expenditure	1,408,200.00	31,500.00	31,500.00	0.00	1,376,700.00	2.24
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	20,155,129.00	14,572,366.59	14,572,366.59	0.00	5,582,762.41	

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2023-04-21
 Check Numbers: 0000063407 - 0000063435
 Payment Categories: Regular Checks, Direct Deposits, Credit Cards
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063407	04/21/2023	AGORA CYBER CHARTER SCHOOL	TUITION		3,473.33
0000063408	04/21/2023	AG PARTS WORLDWIDE, INC.	SUPPLIES PO 2300000180	SUPPLIES PO 2300000193	1,264.30
0000063409	04/21/2023	AMAZON CAPITAL SERVICES	BOOKS	SUPPLIES	890.09
0000063410	04/21/2023	ATHENS AREA ATHLETIC DEPARTMENT	TRACK REG FEE - NTL		600.00
0000063411	04/21/2023	AT & T	CELL PHONES		194.96
0000063412	04/21/2023	BALDWINS HARDWARE & GIFT SHOP	SUPPLIES		115.39
0000063413	04/21/2023	BSN SPORTS INC	SUPPLIES - BB=621.45/SB=347.24		968.69
0000063414	04/21/2023	CANTON BOROUGH AUTHORITY	WATER/SEWER		3,001.93
0000063415	04/21/2023	COMMONWEALTH CHARTER ACADEMY	TUITION		36,279.08
0000063416	04/21/2023	COWANESQUE VALLEY HIGH SCHOOL	22/23 AD DUES		50.00
0000063417	04/21/2023	DAILY REVIEW	ADVERTISING		199.50
0000063418	04/21/2023	MAGISTERIAL DISTRICT COURT 42-3-01	DED: MISC - Full Payroll Pay Date: 4/7/2023	DED: MISC - Full Payroll Pay Date: 4/21/2023	10.00
0000063419	04/21/2023	FRONTIER COMMUNICATIONS OF CTN	PHONE SVC		2,492.15
0000063420	04/21/2023	CLYDE GARVINE	RE TAX OVER PMT REFUND		222.51
0000063421	04/21/2023	HESS FARM EQUIPMENT INC	SUPPLIES		74.06
0000063422	04/21/2023	NORTHERN TIER COUNSELING	PROF SVC		7,000.00
0000063423	04/21/2023	PA CYBER CHARTER SCHOOL	TUITION		8,874.12
0000063424	04/21/2023	PIVOT PHYSICAL THERAPY	PROF SVC		5,011.25
0000063425	04/21/2023	REACH CYBER CHARTER SCHOOL	TUITION		3,327.80
0000063426	04/21/2023	RIDDELL ALL AMERICAN SPORTS CORP.	PROF SVC		3,712.90

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2023-04-21

Check Numbers: 0000063407 - 0000063435

Payment Categories: Regular Checks, Direct Deposits, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063427	04/21/2023	SILVERTIP INC.	VALVE REPLACEMENT		2,900.00
0000063428	04/21/2023	TOPS MARKETS LLC	SUPPLIES		1,280.24
0000063429	04/21/2023	TULPEHOCKEN MT SPRING WATER	SUPPLIES		376.00
0000063430	04/21/2023	UNITED PARCEL SERVICE	UPS CHARGES		49.58
0000063431	04/21/2023	VLN PARTNERS LLP	SUPPLIES		2,250.00
0000063432	04/21/2023	WELLSBORO AREA HIGH SCHOOL	JH TRACK REG FEE		150.00
0000063433	04/21/2023	WORK CENTER SUSQUEHANNA PHYSICIAN SERVICES	PROF SVC		287.39
0000063434	04/21/2023	WYALUSING TRACK CLUB	REG FEE - TRACK		350.00
0000063435	04/21/2023	XEROX CORPORATION	COPIERS		998.60
D000002142	04/21/2023	DANDY MINI MARTS INC.	FUEL	FIELD TRIP	330.67 <i>D</i>
D000002143	04/21/2023	DOUD TRANSPORTATION LLC	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	26,413.34 <i>D</i>
D000002144	04/21/2023	JOSH FERRARIO	4/8/23 OFFICIAL		80.00 <i>D</i>
D000002145	04/21/2023	ROGER HECKROTE	4/6/23 OFFICIAL		85.00 <i>D</i>
D000002146	04/21/2023	INGERSOLL-RAND FEDERAL CU	DED: CRED - Full Payroll Pay Date: 4/21/2023		3,801.00 <i>D</i>
D000002147	04/21/2023	JENNINGS BUS COMPANY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	10,123.39 <i>D</i>
D000002148	04/21/2023	KIRBY RON	4/11/23 STARTER	4/4/23 STARTER	545.00 <i>D</i>
D000002149	04/21/2023	LESKO FINANCIAL SERVICES	DED: ANN1 - Full Payroll Pay Date: 4/21/2023	DED: TAP - Full Payroll Pay Date: 4/21/2023	5,027.03 <i>D</i>
D000002150	04/21/2023	MARK MCMURRAY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	13,662.01 <i>D</i>
D000002151	04/21/2023	ALAN MOYER	4/3/23 OFFICIAL	4/8/23 OFFICIAL	165.00 <i>D</i>
D000002152	04/21/2023	ROGER ORLANDI	4/3/23 OFFICIAL		125.00 <i>D</i>
D000002153	04/21/2023	GLENN POIRIER	4/6/23 OFFICIAL		125.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2023-04-21

Check Numbers: 0000063407 - 0000063435

Payment Categories: Regular Checks, Direct Deposits, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000002154	04/21/2023	PSEA HEALTH & WELFARE FUND	VISION INSURANCE		521.05 <i>D</i>
D000002155	04/21/2023	ED ROOT	4/6/23 OFFICIAL	4/3/23 OFFICIAL	170.00 <i>D</i>
D000002156	04/21/2023	KEVIN RUBERT	4/3/23 OFFICIAL		125.00 <i>D</i>
D000002157	04/21/2023	SAVANNAH SCHOOLS	4/5/23 STARTER		175.00 <i>D</i>
D000002158	04/21/2023	DEVON M WEED	TRAVEL EXPENSES		133.20 <i>D</i>
D000002159	04/21/2023	ROBERT M SIDES INC.	PROF SVC		123.00 <i>D</i>
D000002160	04/21/2023	SPORTSMANS	SUPPLIES - SB		19.90 <i>D</i>
D000002161	04/21/2023	STANDING STONE CONSULTING, INC.	SECURITY		3,930.78 <i>D</i>
D000002162	04/21/2023	CRAIG WEST	4/6/23 OFFICIAL		125.00 <i>D</i>
D000002163	04/21/2023	YAGGIE ANDREW JR.	REGULAR DAYS TRANS.		1,035.00 <i>D</i>

153,244.24

10 - GENERAL FUND

153,244.24

Grand Total All Funds

0.00

Grand Total Credit Cards

66,840.37

Grand Total Direct Deposits

0.00

Grand Total Manual Checks

0.00

Grand Total Other Disbursement Non-negotiables

0.00

Grand Total Procurement Card Other Disbursement Non-negotiables

86,403.87

Grand Total Regular Checks

153,244.24

Grand Total All Payments

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2023-05-05
 Check Numbers: 0000063436 - 0000063455
 Payment Categories: Regular Checks, Direct Deposits, Credit Cards
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000002165	05/05/2023	BRADCO PRINTERS	SUPPLIES		115.00 <i>D</i>
D000002166	05/05/2023	DOUD TRANSPORTATION LLC	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	28,131.12 <i>D</i>
D000002167	05/05/2023	DOUGLAS A. MCNETT	LAWN MAINTENANCE		1,688.60 <i>D</i>
D000002168	05/05/2023	MARY FEUSNER	4/20/23 OFFICIAL	4/24/23 OFFICIAL	195.00 <i>D</i>
D000002169	05/05/2023	ROGER HECKROTE	4/24/23 OFFICIAL	4/22/23 OFFICIAL	200.00 <i>D</i>
D000002170	05/05/2023	INGERSOLL-RAND FEDERAL CU	DED: CRED - Full Payroll Pay Date: 5/5/2023		3,801.00 <i>D</i>
D000002171	05/05/2023	LISA INMAN	PROF SVC		7,632.30 <i>D</i>
D000002172	05/05/2023	JENNINGS BUS COMPANY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	11,831.76 <i>D</i>
D000002173	05/05/2023	LESKO FINANCIAL SERVICES	DED: ANN1 - Full Payroll Pay Date: 5/5/2023	DED: TAP - Full Payroll Pay Date: 5/5/2023	5,124.09 <i>D</i>
D000002174	05/05/2023	MARK MCMURRAY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	13,753.37 <i>D</i>
D000002175	05/05/2023	ALAN MOYER	4/24/23 OFFICIAL	4/20/23 OFFICIAL	285.00 <i>D</i>
D000002176	05/05/2023	NTSWA	SUPPLIES		46.35 <i>D</i>
D000002177	05/05/2023	PA SCHOOL BOARDS ASSOC INC	DUES		8,850.27 <i>D</i>
D000002178	05/05/2023	REAL DISPOSAL LLC	GARBAGE REMOVAL		696.00 <i>D</i>
D000002179	05/05/2023	DOUGLAS REEVES	4/20/23 OFFICIAL		85.00 <i>D</i>
D000002180	05/05/2023	ED ROOT	4/19/23 OFFICIAL		85.00 <i>D</i>
D000002181	05/05/2023	KEVIN RUBERT	4/20/23 OFFICIAL		115.00 <i>D</i>
D000002182	05/05/2023	CASEY M AYLESWORTH	REIMB FOR TRACK REG FEE		532.50 <i>D</i>
D000002183	05/05/2023	RANDALL W FRYE	REIMB - PMEA HOTEL	TRAVEL EXPENSES	556.91 <i>D</i>
D000002184	05/05/2023	ROBERT ROCKWELL	AD TRAVEL EXPENSES		91.70 <i>D</i>
D000002185	05/05/2023	MICHAEL B WELLS	TRAVEL EXPENSES		13.10 <i>D</i>
D000002186	05/05/2023	ROBERT M SIDES INC.	SUPPLIES		17.00 <i>D</i>

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2023-05-05
 Check Numbers: 0000063436 - 0000063455
 Payment Categories: Regular Checks, Direct Deposits, Credit Cards
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000002187	05/05/2023	DAVID SIKORSKI	4/22/23 OFFICIAL		85.00 <i>D</i>
D000002188	05/05/2023	STANDING STONE CONSULTING, INC.	SECURITY		4,265.05 <i>D</i>
D000002189	05/05/2023	YAGGIE ANDREW JR.	REGULAR DAYS TRANS.		1,035.00 <i>D</i>
10 - GENERAL FUND					159,538.04
Grand Total All Funds					159,538.04
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					89,311.12
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					70,226.92
Grand Total All Payments					159,538.04

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PA - PROCUREMENT Payment Dates: 04/01/2023 - 04/30/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
+ 0001042023	04/06/2023	LESSONPIX INC.	SUBSCRIPTION RENEWAL		36.00
+ 0002042023	04/11/2023	TIMS	EMERGENCY PERMIT		5.00
+ 0003042023	04/19/2023	SAM'S CLUB	SUPPLIES		38.84
+ 0004042023	04/20/2023	RHYTHM BAND INSTRUMENTS	SUPPLIES		82.05
+ 0005042023	04/21/2023	TEACHER DIRECT	SUPPLIES		79.24
+ 0006042023	04/21/2023	LASTPASS	ANNUAL FEE		38.16
+ 0007042023	04/17/2023	COUNTRY INN & SUITES	TO CORRECT AMT OF RESERVATION POSTED 3/13/23		2.00
+ 0008042023	04/04/2023	THRIFT BOOKS GLOBAL	BOOKS		13.31
10 - GENERAL FUND					294.60
Grand Total All Funds					294.60
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					294.60
Grand Total Regular Checks					0.00
Grand Total All Payments					294.60

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 50 - FOOD SERVICE FUND Payment Date: 2023-04-28

Check Numbers: 0000004852 - 0000004852

Payment Categories: Regular Checks, Direct Deposits, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004852	04/28/2023	AMAZON CAPITAL SERVICES	SUPPLIES		104.97
D000000050	04/28/2023	NUTRITION INC.	APRIL INVOICE		39,775.31 <i>D</i>
50 - FOOD SERVICE FUND					39,880.28
Grand Total All Funds					39,880.28
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					39,775.31
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					104.97
Grand Total All Payments					39,880.28

M E M O
FROM THE DESK OF
SHELLY GOWIN
CANTON AREA SCHOOL DISTRICT

May, 2023

TO: Mark Jannone, Board of Education

RE: Transportation Changes

The following changes were made to transportation contracts since the last board meeting:

Doud Transportation

- Van 28 – Effective 4/11/23 – Route ended \$0.00
- Van 25 – Effective 4/26/23 – Add student \$281.35
- Van 33 – Effective 5/2/23 – Remove student \$115.00 (mileage change)