

**BOARD OF EDUCATION MEETING AGENDA**

**MAY 11, 2023 5:00 PM**

**Canton Jr/Sr High School Library**

**A. CALL TO ORDER/ PLEDGE TO THE FLAG**

**B. BOARD ATTENDANCE**

**C. APPROVAL OF MINUTES**

1. April 13, 2023 Board Meeting (Attachment C.1. 4/14/23)

**VOICE VOTE    MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**D. APPOINTMENT OF THE FOLLOWING OFFICERS**

1. Ryan Allen, Board Treasurer, July 1, 2023 – June 30, 2024

**E. SUPERINTENDENT'S REPORT**

**F. COMMITTEE REPORTS – none this month**

**G. CITIZEN RECOGNITION – AGENDA RELATED ONLY**

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. Individuals making comments relative to a problem with students or employees should direct their comments to the Superintendent outside the meeting. Issues to agenda items may be addressed during this time; however, if the issue does not pertain to any agenda item, it will be heard at the conclusion of "Other Items" business. Since this is a business meeting of the board, it is required that all comments/questions in this section be related to the agenda and be kept to 3 minutes per person.

**H. BUSINESS**

1. Treasurer's Report (Attachment H.1. 05/10/23)
2. Approval of Bills (Attachment H.2. 05/10/23)
3. Tax Adds, Exemptions, Exonerations (Attachment H.3. 05/10/23)
4. Approve transportation changes (Attachment H.4. 05/10/23)
5. Approve the Chemung Canal Trust Company and First Citizens Community Bank as daily depositories for the 2023/24 fiscal year.
6. Approve the Engagement Letter between Levin Legal Group and Canton Area School District (Attachment H.6. 04/21/23)
7. Accept the states distribution of gaming funds to provide homestead/farmstead relief per Act of 2006 in the amount of \$375,791.88 (Attachment H.7. 05/05/23)
8. Resolve that the Canton Area School District Board of Directors approve the homestead and farmstead exclusion real estate tax assessment reductions in the amount of \$266.86 as authorized for the school year beginning July 1, 2023 under the provision of the Homestead Property Exclusion Program Act (Part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) (Attachment H.8. 05/05/23)
9. Approve the following Dual Enrollment Agreements:
  - a. Lackawanna College, effective July 1, 2023 through June 30, 2024 (Attachment H.9.a. 04/21/23)
  - b. Keystone College, September 1, 2023 through June 30, 2024 (Attachment H.9.b. 4/21/23)
10. Accept the Sponsor-to-Sponsor Agreement between Bradford Tioga Head Start, Inc. and Canton Area School District effective July 1, 2023 through June 30, 2024 (Attachment H.10. 4/28/23)

11. Approve the 2023-2024 Flexible Instructional Days (FID) Application and Lesson Plans (Attachment H.11. 04/21/23)

**ROLL CALL**     **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

## I. PERSONNEL

1. Approve the hiring of Megan Everts, special education teacher, for the 2023 Extended School Year Program, 6/12/23-6/22/23 and 7/10/23-7/13/23 (Mon-Thurs, 12 days) at the CAEA contracted hourly rate for detention monitor, with no benefits.
2. Approve the hiring of Seth Robbins, Assistant Varsity Football Coach for the 23/24 school year, Step 1 \$5,040.00, pending completion of all required paperwork (Attachment I.2. 04/28/23)
3. Approve the hiring of Mercedes Meuse, part-time paraprofessional, at \$18.00/hour with no benefits, retroactive to May 1, 2023 as all paperwork has been completed (Attachment I.3. 05/05/23)
4. Accept the resignation of Joy Blackburn, part-time Cafeteria Server, with 15 months of service, retroactive to May 1, 2023 (Attachment I.4. 05/05/23)
5. Approve the following additions to the substitute list, pending completion of required paperwork:
  - a. Kayla McCormick, paraprofessional
6. Approve the following additions to the volunteer list, as all required paperwork has been completed:
  - a. Taylor Pepper, JH Baseball, retroactive to March 6, 2023
7. Approve unpaid days for the month of April 2023, for the following employee(s):
  - a. Employee # 1870 - 5 days
  - b. Employee # 1849 - 2 days
  - c. Employee # 1858 - 0.5 day
  - d. Employee # 1201 - 0.5 day

**ROLL CALL**     **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

## J. FINANCE/POLICY

1. Approve the 1<sup>st</sup> reading of the following new/revised board policies:
  - a. (revised) No. 231 Social Events and Class Trips (Attachment J.1.a. 04/14/23)
  - b. (new) No. 309 Assignment and Transfer (Attachment J.1.b. 04/14/23)
  - c. (revised) No. 325 Dress and Grooming (Attachment J.1.c. 04/14/23)
  - d. (revised) No. 338 Sabbatical Leave (Attachment J.1.d. 04/14/23)
  - e. (revised) No. 339 Uncompensated Leave (Attachment J.1.e. 04/14/23)
  - f. (new) No. 342 Jury Duty (Attachment J.1.f. 04/14/23)
  - g. (revised) No. 716 Integrated Pest Management (Attachment J.1.g. 04/14/23)
  - h. (revised) No. 800 Records Management (Attachment J.1.h. 04/14/23)
  - i. (new) No. 800.2 Electronic Data Storage (Attachment J.1.i. 04/14/23)
  - j. (new) No. 800.3 Electronic Records / Signatures (Attachment J.1.j. 04/14/23)
  - k. (revised) No. 916 Volunteers (Attachment J.1.k. 04/14/23)
2. Approve the 2<sup>nd</sup> reading of the following new/revised policy:
  - a. (new) No. 006.1 Attendance at Meetings Via Electronic Communications (Attachment J.2.a. 03/10/23)
  - b. (revised) No. 101 Mission Statement/Vision Statement/Shared Values (name change) (Attachment J.2.b. 03/10/23)
  - c. (revised) No. 103 Discrimination/Title IX Sexual Harassment Affecting Students (Attachment J.2.c. 03/10/23)
  - d. (revised) No. 104 Discrimination/Title IX Sexual Harassment Affecting Staff (Attachment J.2.d. 03/10/23)
  - e. (revised) No. 109 Resource Materials (name change) (Attachment J.2.e. 03/10/23)
  - f. (revised) No. 122.1 Participation of Charter School Students in Extracurricular Activities (Attachment J.2.f. 03/10/23)
  - g. (revised) No. 137 Home Education Programs (Attachment J.2.g. 03/10/23)

- h. (revised) No. 137.1 Extracurricular Participation by Home Education Students (Attachment J.2.h. 03/10/23)
  - i. (new) No. 137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students (Attachment J.2.i. 03/10/23)
  - j. (new) No. 137.3 Participation in Career and Technical Education Programs by Home Education Students (Attachment J.2.j. 03/10/23)
  - k. (revised) No. 214 Class Rank (Attachment J.2.k. 03/10/23)
  - l. (revised) No. 228 Student Government (Attachment J.2.l. 03/10/23)
  - m. (revised) No. 237 Electronic Devices (Attachment J.2.m. 03/10/23)
  - n. (revised) No. 301 Creating a Position (Attachment J.2.n. 03/10/23)
  - o. (revised) No. 334 Sick Leave (Attachment J.2.o. 03/10/23)
  - p. (revised) No. 336 Personal Necessity Leave J.2.p. (Attachment 03/10/23)
  - q. (revised) No. 626 Federal Fiscal Compliance (Attachment J.2.q. 03/10/23)
  - r. (new) No. 800.1 Criminal History Record Information (CHRI) – Proper Access, Use and Dissemination (Attachment J.2.r. 03/10/23)
3. Approve the deletion/retirement of the following policies:
- a. No. 409 (prof) & 509 (classified) Assignment and Transfer (Attachment J.3.a. 04/14/23)
  - b. No. 325 (admin), 425 (prof), & 525 (classified) Dress and Grooming (Attachment J.3.b. 04/14/23)
  - c. No. 338 (admin) & 438 (prof) Sabbatical Leave (Attachment J.3.c. 04/14/23)
  - d. No. 442 (prof) & 542 (classified) Jury Duty (Attachment J.3.d. 04/14/23)

**ROLL CALL    MOVED \_\_\_\_\_    SECONDED \_\_\_\_\_**

**K. OTHER ITEMS**

- 1. Accept the Tri-annual review of our Wellness Policy & Report Template (Attachment K.1. 04/14/23)
- 2. Approve the following overnight field trip requests:
  - a. From Randy Frye, for the ACDA Summer Conference & Honors Choir, 7/30/23-8/1/23 at Messiah College (Attachment K.2.a. 04/28/23)
  - b. From Tom Hojnowski, for Activities Week/Summer Ag Convention, 6/13/23-6/15/23 at Penn State University (Attachment K.2.b. 05/05/23)
- 3. Accept the Canton Area School District Jr/Sr High School tentative class list of 2023 (Attachment K.3. 05/10/23)

**ROLL CALL    MOVED \_\_\_\_\_    SECONDED \_\_\_\_\_**

**L. CITIZEN RECOGNITION – NON AGENDA RELATED**

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**M. ANNOUNCEMENTS**

- 1. Next Board Meeting – The next board meeting will be held Thursday, June 8, 2023 at 5:00 PM in the Canton Jr/Sr High School Library.

**N. ADJOURNMENT**