

**BOARD OF EDUCATION MEETING AGENDA**

**JUNE 8, 2023 5:00 PM**

**Canton Jr/Sr High School Library**

**A. CALL TO ORDER/ PLEDGE TO THE FLAG**

**B. BOARD ATTENDANCE**

**C. BOARD RESIGNATION**

1. Accept the letter of resignation from Eric Anderson, School Board Director - Region 2, with 15 years of service on the board, effective June 1, 2023 (Attachment C.1. 05/19/23)

**ROLL CALL      MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_**

**D. INTERVIEW FOR VACANT REGION 2 SCHOOL BOARD DIRECTOR**

**E. BOARD APPOINTMENT**

1. Motion to appoint Sarah Neely, School Board Director – Region 2, effective immediately through December 31, 2023.

**ROLL CALL      MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_**

**F. OATH OF OFFICE TO THE NEWLY APPOINTED BOARD MEMBER**

**G. APPROVAL OF MINUTES**

1. May 11, 2023 Board Meeting (Attachment G.1. 05/19/23).

**VOICE VOTE      MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_**

**H. SUPERINTENDENT’S REPORT**

**I. COMMITTEE REPORTS – none this month**

**J. CITIZEN RECOGNITION – AGENDA RELATED ONLY**

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. Individuals making comments relative to a problem with students or employees should direct their comments to the Superintendent outside the meeting. Issues to agenda items may be addressed during this time; however, if the issue does not pertain to any agenda item, it will be heard at the conclusion of “Other Items” business. Since this is a business meeting of the board, it is required that all comments/questions in this section be related to the agenda and be kept to 3 minutes per person.

**K. BUSINESS**

1. Treasurer’s Report (Attachment K.1. 6/7/23).
2. Approval of Bills (Attachment K.2. 6/7/23).
3. Tax Adds, Exemptions, Exonerations (Attachment K.3. 6/7/23).
4. Approve transportation changes (Attachment K.4. 6/7/23).
5. Approve the administration to transfer budget funds to cover year-end accounts and pay July bills.
6. Approve the Superintendent and/or Business Manager to sign contracts related to budgeted items for the 2023/2024 school year.
7. Approve the BLaST Inter-Governmental Agreement for shared Special Education Services effective July 1, 2023 for the 2023/2024 school year (Attachment K.7. 05/12/23).
8. Approve the BLaST IDEA Agreement effective July 1, 2023 for the 2023/2024 school year (Attachment K.8. 05/19/23).

9. Approve the referral agreement between the Canton Area School District and Northern Tier Counseling Inc, effective July 1, 2023 through July 1, 2028 (Attachment K.9. 05/26/23)
10. Approve the addition of the following new accounts/clubs to the Canton Jr/Sr High School Treasury in the name of:
  - a. Class of 2030
  - b. Class of 2031
11. Approve the Occupational Therapy Services Agreement between Lisa Inman and Canton Area School District effective July 1, 2023 through June 30, 2024 (Attachment K.11. 05/26/23).
12. Approve The Outreach Case Worker Program MOU between Bradford County Human Services Agency and Canton Area School District effective the 2023-2024 school year (Attachment K.12. 06/02/23).
13. Approve the Caseworker Outreach and Student Assistance Program Letter of Agreement between Bradford County Human Services Agency on behalf of the Bradford/Sullivan County Mental Health Program and Canton Area School District effective July 1, 2023 to June 30, 2024 (Attachment K.13. 06/02/23).
14. Approve the Memorandum of Understanding between Bradford-Tioga Head Start, Inc and Canton Area School District for the 2023/2024 school year (Attachment K.14. 06/07/23)
15. Accept the Letter of Agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority and Canton Area School District for the purpose of providing a Student Assistance Program (SAP) Liaison effective July 1, 2023 to June 30, 2024 (Attachment K.15. 06/07/23)
16. Resolve that the Canton Area School District Board of Directors approve the revised homestead and farmstead exclusion real estate tax assessment reductions in the amount of \$266.87 as authorized for the school year beginning July 1, 2023 under the provision of the Homestead Property Exclusion Program Act (Part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) (Attachment K.17. 06/07/23)

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

17. Motion to approve the 2023/2024 Canton Area School district final budget with expenditures equaling \$18,614,237, and revenues of \$17,124,774 with the deficit coming from the fund balance. The final budget would set taxes at the following rates:

Real Estate:	<u>2023/24</u>	<u>2022/23</u>	<u>Change</u>
Bradford County	36.9437	35.3848	+1.5589
Lycoming County	15.1764	14.4366	+.7399
Tioga County	17.3902	16.5614	+.8288

The following tax levies remain the same as last year:

Occupation Assessment Tax: 200 mills (Bradford County system)

Category 1 = \$0	Category 2 = \$15
Category 3 = \$30	Category 4 = \$60

Earned Income Tax: 1% levy (.5% effective rate due to sharing)

Real Estate Transfer Tax: 1% (.5% effective rate due to sharing)

Per Capita Tax per School Code 679: \$5 per person

Per Capita Tax Act 511: \$10 per person levy (\$5 effective rate due to sharing)

Discounts and Penalties: Occupation, Per Capita and Real Estate taxes will be subject to a 2% discount if paid within 2 months of bill date and a 10% penalty if paid after 4 months of the bill date.

There will be no discount or penalty for payments made between 2 months and 4 months of the bill date.

A three (3) month installment plan is available. Payments will be due on August 31<sup>st</sup>, September 30<sup>th</sup>, and October 31<sup>st</sup>.

**ROLL CALL**                      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**L. PERSONNEL**

1. Approve tenure of the following professional employee(s):
  - a. Talia Roupp, Certified Pre-K through grade 4
2. Accept the 2023/2024 Co-Curricular Sports and Non-Sports lists as presented (Attachment L.4. 06/02/23)
3. Approve the following additions to the substitute list, pending completion of all required paperwork:
  - a. Collin Bellows, Custodian
  - b. Kylie Ackley, Custodian
  - c. Grace Chamberlain, Custodian
  - d. Hunter Swain-Foust, Custodian, Cafeteria, Paraprofessional
4. Approve the hiring of Caiden Williams as maintenance summer worker, effective June 12, 2023 through the 1<sup>st</sup> week of August, pending completion of required paperwork.
5. Approve unpaid days for the month of May 2023, for the following employee(s):
  - a. Employee # 1858, 3 days
  - b. Employee # 1863, 2 days
  - c. Employee # 1762, 1 day
  - d. Employee # 1857, 2 days
  - e. Employee # 1402, 0.5 day
  - f. Employee # 1785, 9 days

**ROLL CALL**                      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

6. Set the Superintendent's salary for the 2023/2024 fiscal year at \$133,250.00.

**ROLL CALL**                      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**M. FINANCE/POLICY**

1. Approve the 2<sup>nd</sup> reading of the following new/revised board policies:
  - a. (revised) No. 231 Social Events and Class Trips (Attachment M.1.a. 04/14/23)
  - b. (new) No. 309 Assignment and Transfer (Attachment M.1.b. 04/14/23)
  - c. (revised) No. 325 Dress and Grooming (Attachment M.1.c. 04/14/23)
  - d. (revised) No. 338 Sabbatical Leave (Attachment M.1.d. 04/14/23)
  - e. (revised) No. 339 Uncompensated Leave (Attachment M.1.e. 04/14/23)
  - f. (new) No. 342 Jury Duty (Attachment M.1.f. 04/14/23)
  - g. (revised) No. 716 Integrated Pest Management (Attachment M.1.g 04/14/23)
  - h. (revised) No. 800 Records Management (Attachment M.1.h 04/14/23)
  - i. (new) No. 800.2 Electronic Data Storage (Attachment M.1.i. 04/14/23)
  - j. (new) No. 800.3 Electronic Records / Signatures (Attachment M.1.j. 04/14/23)
  - k. (revised) No. 916 Volunteers (Attachment M.1.k. 04/14/23)

**ROLL CALL**                      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**N. OTHER ITEMS**

1. Accept the Canton Area School District Jr/Sr High School final class list of 2023 (Attachment N.1. 6/7/23).

2. Approve the updated 2022/2023 Canton Area School District Calendar (Attachment N.2. 5/26/23)
3. Approve participation in the Fall 2023 PAYS Survey for grades 6, 8, 10, & 12 and the PAYS Survey Pilot for grade 4 (Attachment N.3. 05/12/23)
4. Approve the 2022-2023 LAC Meeting Minutes and the 2023-2024 LAC Member List (Attachment N.4. 05/19/23)
5. Approve the administration of a pre and post-implementation survey to students participating in the fall in the Developing Future Special Educators Grant with Mansfield University (Attachment N.5. 05/26/23)
6. Approve the following Curriculum Guides as posted on our school website:
  - a. Elementary School Curriculum
  - b. Jr./Sr. High School Curriculum
7. Approve the Canton Area Elementary and Canton Jr/Sr High School Library 3<sup>rd</sup> quarter (March-June, 2023) board reports (Attachment N.7. 6/2/23)

**ROLL CALL**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**O. CITIZEN RECOGNITION – NON AGENDA RELATED**

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information. Individuals making comments relative to a problem with students or employees should direct their comments to the Superintendent outside the meeting. Pursuant to board policy, it is required that all comments/questions in this section be kept to 3 minutes per person.

**P. ANNOUNCEMENTS**

1. There was an executive session held prior to this meeting at 4:30pm to discuss personnel and safety.
2. Next Board Meeting – The next meeting will be held Thursday, August 10, 2023 at 5:00pm in the Canton Jr/Sr High School Library.

**Q. ADJOURNMENT**

**VOICE VOTE**      **MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_