

**MINUTES
CANTON AREA SCHOOL DISTRICT
AUGUST 10, 2023**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, August 10, 2023 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Eric Anderson, Mr. Gary Black, Mr. Bill Holland, Mr. Scott May, Mrs. Arica Jennings, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mrs. Asti Tillotson, Food Service Director, Mrs. Sherry Lambert and Mr. Matt Jennings, Newspaper Reporters; Ms. Stacey Segur and Mr. Lucas Drever.

MINUTES

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting and the Buildings and Grounds Committee meeting of June 8, 2023.

Voice Vote: All nine members present voted yea.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- The budget process is continuing to unfold. Senator Ward, President Pro-Temp of the PA Senate has signed the partial budget that includes funding for public education. The partial budget now goes to Governor Shapiro for his signature. There is reason to believe that July 6 have not changed, however, it needs to be noted that 'Level-Up' and 'School Based MH Grants' were controversial. It is presently unclear if these two appropriations are included in the 75% budget. Dr. Martell provided the board a list of the education appropriations in the budget bill that was passed on July 6.
- We are planning to update a few of the CASD entrances with decorative window film so people cannot see into the entrances. This is paid for with CASD beautification funds that both principals combined. Dr. Martell shared the window film art proofs.
- The hallway has been updated outside of the high school office and the cases have been updated to reflect the achievements of our students.
- Shared details of the new youth volleyball program.
- Completed installation of Line of Sight markers and security checks for all exterior doors, fire extinguishers, and night locks.
- CSM Darryl Jannone and Dr. Martell have completed numerous required FEMA certifications.
- There will be interviews for the elementary teacher (Kindergarten) opening on August 30, 2023 with a plan to recommend for hire at the September board meeting. We had already planned for a substitute to start the year for the Kindergarten position due to a planned FMLA leave.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the Treasurer's Reports as presented for June 30, 2023 and July 31, 2023. (A copy is in the supplemental file.)

Roll Call Vote: All nine members present voted yea.
Motion carried.

Bills

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the bills for June and July.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Transportation Changes

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the transportation changes.

Roll Call Vote: All nine members present voted yea.
Motion carried.

2023/2024 Drivers List

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the transportation drivers list for 2023/2024.

Roll Call Vote: All nine members present voted yea.
Motion carried.

2023/2024 Transportation

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve new transportation contracts, agreements, and daily rates for 2023/2024.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Expenditures

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the expenditures of federal funding for the 2023/2024 school year: Title IA - \$371,405; Title IIA - \$42,179; Title IV - \$22,497.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Resolution

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the eGrants Electronic Signature Resolution.

Roll Call Vote: All nine members present voted yea.
Motion carried.

A La Carte Pricing

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the Canton Area School District Cafeteria a la carte pricing for the 2023/2024 school year:

Adult Lunch - \$4.75	Small Water - \$0.85
Adult Breakfast - \$2.50	Chips - \$1.00
Extra Lunch Entrée - \$2.00 \$2.50	Fruit Snacks - \$0.85
Extra Breakfast Entrée - \$1.00 \$1.50	Rice Crispy Treat - \$1.25
Extra Fruit/Veggie - \$0.75	Pack of Cookies - \$1.00 \$1.15
Adult Salad - \$2.00 \$2.50	Ice Cream - \$1.00 \$1.25
Hoagie/Wrap/Sandwich - \$2.00 \$2.50	Sparkling Water - \$2.00
Yogurt - \$2.00	KickStart - \$2.00
Juice - \$0.50	Gatorade - \$1.50
Milk - \$0.45 \$0.50	Switch Beverage - \$1.50
Large Water - \$1.00	

Roll Call Vote: All nine members present voted yea.
Motion carried.

Gate Prices

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the Athletic Gate priced for the 2023/2024 school year as follows:

<u>Group Name</u>	<u>Athletic Gate Price</u>
Non-CASD Student Entry	\$2.00
Non-Student (Adult) Entry	\$5.00
Yearly Athletic Pass	\$55.00
Fall Athletic Pass	TBD annually
Winter Athletic Pass	TBD annually

Roll Call Vote: All nine members present voted yea.
Motion carried.

PERSONNEL

Resignations

A motion was made by Mr. Gary Black and seconded by Mrs. Arica Jennings to accept the letters of resignation from the following:

- Brenndan Dapp, full-time (12 month) Custodian, elementary school, with one year of service, retroactive to 6/29/23.
- Lyle Wesneski, head Softball Coach, with seven years of service to the softball program.
- Devon Weed, grades 4-5 Learning Support Teacher at Canton Elementary School, with 9.5 years of service, effective 8/22/23.
- Brock Kitchen, Varsity Boys' Basketball Coach, with 17 years of service to the Canton Area School District basketball program, effective 7/14/23.
- Madison Clark, part-time (9 month) Paraprofessional, with six months of service at Canton Elementary School, effective 8/2/23.
- Cynthia Mitstifer, Elementary Teacher, with 16 years of service at Canton Elementary School, effective 10/1/23.

- g. Maureen Martz, FCCLA Advisor, effective immediately.

Roll Call Vote: All nine members present voted yea.
Motion carried.

New Hires

A motion was made by Mr. Gary Black and seconded by Mrs. Arica Jennings to approve the hiring of the following:

- a. Tyler Barnes, full-time (12 month) Custodian, elementary school, at \$13.00 per hour with full benefits, retroactive to 7/17/23. All paperwork is complete.
- b. Heather Charles, part-time (9 month) Cafeteria Worker, at \$12.00 per hour, retroactive to 8/8/23. All paperwork is complete.
- c. Janelle VanNoy, PK-12 Special Education/7-12 English Teacher, M, Step 1, \$65,932, prorated, with full benefits, effective 10/9/23, or upon release from the Northern Tier Career Center and pending completion of the American Board Passport certificate/ABCTE Program/requirements of the official offer of employment prior to the start of the 2024/2025 school year.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Transfer

A motion was made by Mr. Gary Black and seconded by Mrs. Arica Jennings to approve the transfer of Carolann Ward-Spencer from high school Learning Support and English Teacher to elementary Learning Support Teacher effective the 2023/2024 school year.

Roll Call Vote: All nine members present voted yea.
Motion carried.

List Additions

A motion was made by Mr. Gary Black and seconded by Mrs. Arica Jennings to approve the following additions to the 2023/2024 Co-Curricular Sports/Non-Sports lists:

- a. Lyle Wesneski, Varsity Wrestling Coach, Step 5, \$6551.99.
- b. Jason DeLozier, Student Assistance Program Elementary, \$748.65.
- c. Jim Williams, Varsity Basketball Coach, Step 4, \$5544.00.

Roll Call Vote: All nine members present voted yea.
Motion carried.

List Addition

A motion was made by Mr. Gary Black and seconded by Mrs. Arica Jennings to approve the following addition to the substitute list:

- a. Madison Clark, Paraprofessional; all paperwork is complete.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Volunteers

A motion was made by Mr. Gary Black and seconded by Mrs. Arica Jennings to approve the following volunteers; all paperwork is complete:

- a. Sheila Wesneski, Volleyball
- b. Makayla Davis, Football Cheerleading
- c. Abigail Williams, Basketball
- d. David Machmer, Football

- e. Adell Houseknecht, Volleyball
- f. James Pepper, Football
- g. Jeff Morse, Football
- h. Becca Jennings, Competition Cheerleading
- i. Kayla Hoover, Volleyball
- j. William Gowin, Cross Country

Roll Call Vote: All nine members present voted yea.
Motion carried.

Unpaid Days

A motion was made by Mr. Gary Black and seconded by Mrs. Arica Jennings to approve unpaid days for the month of June and July 2023, for the following employees:

- a. Employee #1762, 1 day
- b. Employee #1785, 2 days
- c. Employee #1863, 2 hours

Roll Call Vote: All nine members present voted yea.
Motion carried.

FINANCE/POLICY

Policy First and Second Reading

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the first and second reading of the following revised board policies:

- a. No. 334 Sick Leave
- b. No. 337 Vacation

Roll Call Vote: All nine members present voted yea.
Motion carried.

Policy First Reading

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the first reading of the following new/revised board policies:

- a. No. 006 Meetings (revised)
- b. No. 216.2 Supplemental Discipline Records (revised)
- c. No. 251 Students Experiencing Homelessness, Foster Care, & Other Educational Instability (revised)
- d. No. 830 Security of Computerized Personal Information/Breach Notification (revised)
- e. No. 830.1 Data Governance - Storage/Security (new)
- f. No. 904 Public Attendance at School Events (revised)

Roll Call Vote: All nine members present voted yea.
Motion carried.

OTHER ITEMS

Handbooks

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the following handbooks for the 2023/2024 school year:

- a. Canton Jr/Sr High School Student and Faculty Handbooks
- b. Canton Area Elementary School Student and Faculty Handbooks
- c. Canton Area School District Employee General Handbook
- d. Canton Area School District OAC & LAC Handbook

Roll Call Vote: All nine members present voted yea.
Motion carried.

Reports

A motion as made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the fourth quarter (April-June) Canton Elementary School and Canton Jr/Sr High School Central Treasury reports.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Instruments

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May granting permission to have string instruments evaluated for possible sale back to Robert M Sides.

Roll Call Vote: All nine members present voted yea.
Motion carried.

EIP

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the Educator Induction Plan (EIP) 2024 - 2027.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Field Trip Request

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the overnight field trip request from Tom Hojnowski, to Indianapolis, IN from October 31, 2023 to November 4, 2023, for the State Environment and Natural Resource National Competition.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Updated Calendar

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the updated 2023/2024 school calendar.

Roll Call Vote: All nine members present voted yea.
Motion carried.

ECRI

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the Enhanced Core Reading Instruction (ECRI) curriculum for grades K, 1, 2 for fall 2023.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Liability Insurance Inclusion

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to recognize Level 1 and 2 Booster Club personnel (Board Policy #707.1) and the Canton Elementary youth basketball and volleyball programs for the purpose of liability insurance inclusion.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Agenda Addition

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to make the following agenda addition: Approve the hiring of Faye Spencer – part-time (9 month) Paraprofessional at \$18.00 per hour with no benefits, effective September 5, 2023, pending completion of all required paperwork.

Roll Call Vote: All nine members present voted yea.
Motion carried.

New Hire

A motion was made by Mr. Denny Sourbeer and seconded by Mrs. Arica Jennings to approve the hiring of the following new employee:

- a. Faye Spencer – part-time (9 month) Paraprofessional at \$18.00 per hour with no benefits, effective September 5, 2023, pending the completion of all required paperwork.

Roll Call Vote: All nine members present voted yea.
Motion carried.

CITIZEN RECOGNITION – NON-AGENDA RELATED

There were no comments.

Announcements

The next Board Meeting will be held Thursday, September 14, 2023, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:20 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary