

**MINUTES  
CANTON AREA SCHOOL DISTRICT  
OCTOBER 12, 2023**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, October 12, 2023 at 5:00 p.m.

**MEETING CALLED TO ORDER**

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

**BOARD MEMBERS PRESENT**

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Bill Holland, Mrs. Arica Jennings, Mr. Scott May, Mrs. Sarah Neely, Mr. Tom Resavage, and Mr. Denny Sourbeer.

**OTHERS PRESENT**

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mrs. Sherry Lambert and Mr. Matt Jennings, Newspaper Reporters; Mr. Lucas Drever, Ms. Stacey Segur, Mr. Randy Frye, and Mr. Tom Hojnowski.

**MINUTES**

A motion was made by Mrs. Arica Jennings and seconded by Mrs. Sarah Neely to approve the minutes of the regular meeting of September 14, 2023.

Voice Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

**REPORTS**

**Superintendent**

Dr. Amy Martell, Superintendent, reported on the following items:

- Informed the board of the October 1 Official Enrollment.
- Lucas Drever shared some of the history of FFA in Canton.
- Mr. Frye will be taking students to the Dominican Republic in the summer of 2024 for a service project. This field trip is non-school related.
- The CASD is very proud of the dedication of Mrs. Black, as she was able to attend the externship at Penn College that was funded through the PAsmart Grant *Advancing K-12 Computer Science & STEM Education*.
- Twisted Tales by Young Writers from Mrs. Kaylin Essick's classroom. This was a writing contest to challenge students to write 100 words that shows another side to a traditional storybook villain. They were asked to look beyond the evil escapades and tell a story that shows a bad guy/girl in a new light. These students submitted their works in 2022/2023 for publication in the in the book by Young Writers. Dr. Martell shared the students' work with the board.

**CITIZEN RECOGNITION - AGENDA RELATED**

There were no comments.

**BUSINESS**

**Treasurer's Report**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the Treasurer's Report as presented for September 30, 2023. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

### **Bills**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the bills for September 2023.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

### **Tax Additions, Exemptions and Exonerations**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

### **Spring Sports Bids**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to authorize the Business Office to advertise for the 2023/2024 spring sports bids.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

### **Memorandum of Understanding**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to accept the Memorandum of Understanding between Northern Tier Regional Planning and Development Commission and Canton Area School District for the purpose of the high school career coach for the 2023/2024 school year.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

### **Memorandum of Understanding**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the Memorandum of Understanding between Canton Area School District and Canton Area Education Association to amend the co-curricular pay position Detention Monitors (per hour - as needed) to Detention Monitor/Homebound/In-Home Instructor (per hour.)

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

### **Contract**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the contract between Canton Area School District and Julie Sechrist, PT, MSPT for the purpose of providing school based Physical Therapy services to Canton Area School District students at a rate of \$75/hour, effective 10/30/23.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

### **Memorandum of Understanding**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Scott May to approve the Memorandum of Understanding Student Teacher Agreement between the Canton Area School District and Keuka College to host student teachers placed with us from their approved teacher preparation program.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

### **PERSONNEL**

#### **Resignation**

A motion was made by Mr. Ryan Allen and seconded by Mrs. Arica Jennings to accept the letter of resignation from the following:

- a. Tyler Barnes, Full-Time (12 month) Custodian, effective 09/21/2023, with two months of service to the Canton Area School District.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

#### **New Hire**

A motion was made by Mr. Ryan Allen and seconded by Mrs. Arica Jennings to approve the hiring of the following new employee, pending completion of required employment paperwork:

- a. Erin Machmer, Full-Time (12 month) Custodian, \$13.00 per hour with full benefits, effective October 16, 2023.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

#### **List Additions**

A motion was made by Mr. Ryan Allen and seconded by Mrs. Arica Jennings to approve the following additions to the 2023/2024 Co-Curricular Sports/Non-Sports list:

- a. John Thompson, Junior Varsity Boys' Basketball Coach, Step 1 \$4,788.00.
- b. Becca Jennings, Basketball (winter) Cheer Coach, Step 1 \$4,284.00.
- c. Callie Gensel, Mentor to Janelle VanNoy, \$998.20.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

#### **Volunteers**

A motion was made by Mr. Ryan Allen and seconded by Mrs. Arica Jennings to approve the following volunteers; all paperwork has been completed:

- a. Camden Route, Boys' Basketball

- b. Katelyn Andrus, Competition Cheer
- c. Garrett Wesneski, Wrestling
- d. Jeremy Route, Wrestling
- e. Sheldon Castle, Boys' Basketball
- f. Derek Wesneski, Wrestling
- g. Eric Anderson, Elementary School, retroactive to 10/04/23
- h. Brock Kitchen, Girls' Basketball
- i. Tom Evans, Boys' Basketball
- j. Russell Vermilya, Boys' Basketball

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

### **Unpaid Days**

A motion was made by Mr. Ryan Allen and seconded by Mrs. Arica Jennings to approve unpaid days for the month of September 2023, for the following employees:

- a. Employee #1862, 1 day
- b. Employee #1865, 6.5 days

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

## **FINANCE/POLICY**

### **First Reading**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the first reading of the following revised policy:

- a. No. 325 - Dress and Grooming

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

### **Second Reading**

A motion was made by Mr. Ryan Allen and seconded by Mr. Scott May to approve the second reading of the following revised policy:

- a. No. 800 - Records Management

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

## **OTHER ITEMS**

### **Reports**

A motion was made by Mr. Bill Holland and seconded by Mrs. Sarah Neely to approve the first quarter elementary and high school Central Treasury reports.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

## **Official Enrollment**

A motion was made by Mr. Bill Holland and seconded by Mrs. Sarah Neely to accept the Canton Area School District enrollment as of 10/1/23 as reported to the Pennsylvania Department of Education.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

## **Plan**

A motion was made by Mr. Bill Holland and seconded by Mrs. Sarah Neely, to approve the 2024 - 2027 Gifted Assurances Plan.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

## **Resignation**

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to accept the letter of resignation from Teresa Scott effective December 31, 2023.

Roll Call Vote: All eight members present voted yea.  
Mr. Gary Black was absent.  
Motion carried.

## **CITIZEN RECOGNITION - NON-AGENDA RELATED**

There were no comments.

## **Announcements**

The next Board Meeting will be held Thursday, November 9, 2023, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

## **Meeting Adjourned**

Mrs. Sourbeer adjourned the meeting at approximately 5:19 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone  
Business Manager/Board Secretary