

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2023-11-17

Check Numbers: 0000063876 - 0000063906

Payment Categories: Regular Checks, Direct Deposits, Credit Cards

Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063876	11/17/2023	AG PARTS WORLDWIDE, INC.	SUPPLIES		92.80
0000063877	11/17/2023	AMAZON CAPITAL SERVICES	SUPPLIES		133.00
0000063878	11/17/2023	AT & T	CELL PHONES		168.65
0000063879	11/17/2023	BALDWINS HARDWARE & GIFT SHOP	SUPPLIES		431.41
0000063880	11/17/2023	BLAST IU #17	SPEC ED 2ND IL	QBS	21,948.89
0000063881	11/17/2023	BRADFORD-SULLIVAN COUNTY MUSIC EDUC. ASSOC.	COUNTY BAND REG FEE		100.00
0000063882	11/17/2023	CANTON BOROUGH AUTHORITY	WATER/SEWER		3,499.90
0000063883	11/17/2023	CM REGENT LLC	LIFE INSURANCE		767.00
0000063884	11/17/2023	COMMONWEALTH CHARTER ACADEMY	TUITION		33,662.75
0000063885	11/17/2023	MAGISTERIAL DISTRICT COURT 42-3-01	FEES	DED: MISC - Full Payroll Pay Date: 11/3/2023	10.00
0000063886	11/17/2023	HENRY DUNN INC.	RE TAX OVER PMT REFUND	DED: MISC - Full Payroll Pay Date: 11/17/2023	1,221.00
0000063887	11/17/2023	HBT LLC	SUPPLIES		241.03
0000063888	11/17/2023	THOMPSON SPORTS & APPAREL	PROF SVC		186.00
0000063889	11/17/2023	NORTHERN TIER COUNSELING	PROF SVC		7,500.00
0000063890	11/17/2023	PACE ANALYTICAL SERVICES LLC	PROF SVC		185.00
0000063891	11/17/2023	PA CYBER CHARTER SCHOOL	TUITION		8,927.25
0000063892	11/17/2023	PITNEY BOWES	LEASE		126.00
0000063893	11/17/2023	PENELEC	ELECTRICITY		7,839.68
0000063894	11/17/2023	PIVOT PHYSICAL THERAPY	PROF SVC		2,400.00
0000063895	11/17/2023	PMEA DISTRICT 8	DISTRICT BAND AUDITIONS		5.00
0000063896	11/17/2023	QBS LLC	C WEST - SAFETY-CARE		2,050.00

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063897	11/17/2023	LOUANN GROOVER	REIMB FOR FACS SUPPLIES PURCHASED		98.55
0000063898	11/17/2023	RYAN L VANNOY	REIMB - GBB PRACTICE JERSEYS		117.53
0000063899	11/17/2023	SVASBO	MEMBERSHIP FEE 23/24		50.00
0000063900	11/17/2023	THOMPSON SPORTS & APPAREL	SUPPLIES		215.00
0000063901	11/17/2023	TODD'S PIANO SERVICE	PROF SVC		445.00
0000063902	11/17/2023	TULPEHOCKEN MT SPRING WATER	WATER		430.00
0000063903	11/17/2023	UNITED PARCEL SERVICE	UPS CHARGES		32.00
0000063904	11/17/2023	WORK CENTER SUSQUEHANNA PHYSICIAN SERVICES	PROF SVC		7.92
0000063905	11/17/2023	XEROX CORPORATION	COPIERS		947.34
0000063906	11/17/2023	ZITO BUSINESS	INTERNET		1,175.00
D000002485	11/17/2023	DANDY MINI MARTS INC.	FUEL		384.39 <i>D</i>
D000002486	11/17/2023	DOUD TRANSPORTATION LLC	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	26,639.55 <i>D</i>
D000002487	11/17/2023	EASTERN MANAGED PRINT NETWORK LLC	COPIERS		351.00 <i>D</i>
D000002488	11/17/2023	EDMENTUM	Reading eggs		160.00 <i>D</i>
D000002489	11/17/2023	INGERSOLL-RAND FEDERAL CU	DED: CRED - Full Payroll Pay Date: 11/17/2023		3,551.00 <i>D</i>
D000002490	11/17/2023	LISA INMAN	PROF SVC		7,729.56 <i>D</i>
D000002491	11/17/2023	JENNINGS BUS COMPANY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	9,957.69 <i>D</i>
D000002492	11/17/2023	LESKO FINANCIAL SERVICES	DED: ANN1 - Full Payroll Pay Date: 11/17/2023	DED: TAP - Full Payroll Pay Date: 11/17/2023	33,051.66 <i>D</i>
D000002493	11/17/2023	MARK MCMURRAY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	15,299.80 <i>D</i>
D000002494	11/17/2023	PENNSYLVANIA PAPER & SUPPLY COMPANY	SUPPLIES		4,780.00 <i>D</i>

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Check Numbers: 0000063876 - 0000063906

Payment Categories: Regular Checks, Direct Deposits, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000002495	11/17/2023	J W PEPPER & SON INC	SUPPLIES		38.49 D
D000002496	11/17/2023	PSEA HEALTH & WELFARE FUND	VISION INSURANCE		505.84 D
D000002497	11/17/2023	ELIZABETH COLE	REIMB FOR SUPPLIES PURCHASED		919.65 D
D000002498	11/17/2023	THOMAS A HOJNOWSKI	REIMB - FFA CONVENTION EXPENSES		176.75 D
D000002499	11/17/2023	DEANNA WATKINS	REIMB - HOMELESS GRANT SUPPLIES		110.94 D
D000002500	11/17/2023	JESSICA WATSON	REIMB - TRAVEL EXPENSES		41.92 D
D000002501	11/17/2023	MICHAEL B WELLS	REIMB - TRAVEL EXPENSES		58.95 D
D000002502	11/17/2023	ROBERT M SIDES INC.	SUPPLIES		167.00 D
D000002503	11/17/2023	ROBERT M SIDES INC.	PROF SVC		122.50 D
D000002504	11/17/2023	STANDING STONE CONSULTING, INC.	SECURITY		3,807.85 D
D000002505	11/17/2023	YAGGIE ANDREW JR.	REGULAR DAYS TRANS.		1,150.00 D
10 - GENERAL FUND					204,018.24
Grand Total All Funds					204,018.24
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					109,004.54
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					95,013.70
Grand Total All Payments					204,018.24

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2023-12-01
 Check Numbers: 0000063907 - 0000063929
 Payment Categories: Regular Checks, Direct Deposits, Credit Cards
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063907	12/01/2023	AMAZON CAPITAL SERVICES	SUPPLIES		356.82
0000063908	12/01/2023	BLAST IU #17	C. WEST		175.00
0000063909	12/01/2023	BRADFORD COUNTY SHERIFF	SECURITY		1,344.00
0000063910	12/01/2023	CANTON BUILDING SUPPLY	SUPPLIES		102.24
0000063911	12/01/2023	CANTON INDEPENDENT SENTINEL	SUBSCRIPTION - ELE OFFICE	SUBSCRIPTION - HS OFFICE	360.00
0000063912	12/01/2023	DAILY REVIEW	ADVERTISING		128.20
0000063913	12/01/2023	FIRE ALARM SERVICE TECHNOLOGY INC.	PROF SVC		199.50
0000063914	12/01/2023	FRONTIER COMMUNICATIONS OF CTN	TELEPHONE SVC		3,252.13
0000063915	12/01/2023	HAB - DLT	DED: Wage Attach. - Full Payroll Pay Date: 12/1/2023		105.12
0000063916	12/01/2023	HAMPTON INN	RESERVATION - WELLS/FOUST/FITZPALMER		989.01
0000063917	12/01/2023	K & D FACTORY SERVICE INC	PROF SVC		184.00
0000063918	12/01/2023	JACKSON KARPINSKI	FB VIDEO - 11 GAMES		210.00
0000063919	12/01/2023	KEYSTONE SCALE INC.	PROF SVC		322.00
0000063920	12/01/2023	CAROL MADILL	PROF SVC - ACCOMPANIST		150.00
0000063921	12/01/2023	NORTHERN TIER CAREER CENTER	2ND PMT		65,737.25
0000063922	12/01/2023	NRG CONTROLS NORTH INC.	SVC AGREEMENT		6,280.00
0000063923	12/01/2023	PENELEC	ELECTRICITY		6,290.85
0000063924	12/01/2023	POINT PARK UNIVERSITY	N COXHEAD TUITION		1,767.00
0000063925	12/01/2023	REACH CYBER CHARTER SCHOOL	TUITION		3,825.97
0000063926	12/01/2023	SALISBURY TOWNSHIP SCHOOL DISTRICT	TUITION - L.C.		3,706.92

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2023-12-01

Check Numbers: 0000063907 - 0000063929

Payment Categories: Regular Checks, Direct Deposits, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063927	12/01/2023	UGI ENERGY SERVICES INC.	NATURAL GAS		8,237.14
0000063928	12/01/2023	UNITED PARCEL SERVICE	UPS CHARGES		32.00
0000063929	12/01/2023	SIMON WILE	FB VIDEO - 5 GAMES		60.00
D000002506	12/01/2023	ERIC AEPPLI	11/14/23 OFFICIAL	11/11/23 OFFICIAL	240.00 ^D
D000002507	12/01/2023	GARRY BAUMUNK	11/10/23 CHAINS		15.00 ^D
D000002508	12/01/2023	BRADFORD COUNTY SANITATION INC	PROF SVC		200.00 ^D
D000002509	12/01/2023	DOUD TRANSPORTATION LLC	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	24,776.70 ^D
D000002510	12/01/2023	JOSH FERRARIO	11/18/23 OFFICIAL		120.00 ^D
D000002511	12/01/2023	PETER GEANACOPOULOS	11/10/23 PA		25.00 ^D
D000002512	12/01/2023	INGERSOLL-RAND FEDERAL CU	DED: CRED - Full Payroll Pay Date: 12/1/2023		3,501.00 ^D
D000002513	12/01/2023	JENNINGS BUS COMPANY	REGULAR DAYS TRANS.	STUDENT ACTIVITY RUNS	9,186.68 ^D
D000002514	12/01/2023	DAVID JURNAK	11/14/23 OFFICIAL		120.00 ^D
D000002515	12/01/2023	CARTER KNECHT	CHAINS - 6 GAMES		90.00 ^D
D000002516	12/01/2023	LESKO FINANCIAL SERVICES	DED: ANN1 - Full Payroll Pay Date: 12/1/2023	DED: TAP - Full Payroll Pay Date: 12/1/2023	5,059.89 ^D
D000002517	12/01/2023	BARB MACHMER	11/10/23 CHAINS		15.00 ^D
D000002518	12/01/2023	MARK MCMURRAY	REGULAR DAYS TRANS.		13,530.33 ^D
D000002519	12/01/2023	NTSWA	PROF SVC		46.35 ^D
D000002520	12/01/2023	DUANE POTTER	11/18/23 OFFICIAL		120.00 ^D
D000002521	12/01/2023	LEE PRESTON	11/10/23 GAME CLOCK		25.00 ^D
D000002522	12/01/2023	REAL DISPOSAL LLC	GARBAGE REMOVAL		696.00 ^D
D000002523	12/01/2023	STEPHEN REINHART	11/14/23 OFFICIAL		120.00 ^D
D000002524	12/01/2023	CODY RICHTER	PROF SVC		47.70 ^D

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Date: 2023-12-01
 Check Numbers: 0000063907 - 0000063929
 Payment Categories: Regular Checks, Direct Deposits, Credit Cards
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000002525	12/01/2023	KEVIN ROBINSON	11/18/23 OFFICIAL		120.00 <i>D</i>
D000002526	12/01/2023	JAMES SCHOOLS	11/14/23 OFFICIAL		120.00 <i>D</i>
D000002527	12/01/2023	TIMOTHY L SCOTT	11/10/23 25 SEC CLOCK		25.00 <i>D</i>
D000002528	12/01/2023	STANDING STONE CONSULTING, INC.	SECURITY		3,765.50 <i>D</i>
D000002529	12/01/2023	DAVID TEWKSBURY	11/11/23 OFFICIAL		120.00 <i>D</i>
D000002530	12/01/2023	KYLE THOMPSON	11/11/23 OFFICIAL		120.00 <i>D</i>
D000002531	12/01/2023	EDWIN VAN DEVENTER	11/11/23 OFFICIAL		120.00 <i>D</i>
D000002532	12/01/2023	RUSSELL VERMILYA	11/10/23 CHAINS		15.00 <i>D</i>
D000002533	12/01/2023	YAGGIE ANDREW JR.	REGULAR DAYS TRANS.		1,035.00 <i>D</i>
10 - GENERAL FUND					167,190.30
Grand Total All Funds					167,190.30
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					63,375.15
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					103,815.15
Grand Total All Payments					167,190.30

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 50 - FOOD SERVICE FUND Payment Date: 2023-12-08
 Check Numbers: 0000004863 - 0000004864
 Payment Categories: Regular Checks, Direct Deposits, Credit Cards
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004863	12/08/2023	AMAZON CAPITAL SERVICES	SUPPLIES		98.98
0000004864	12/08/2023	K & D FACTORY SERVICE INC	MAINTENANCE		812.00
D000000061	12/08/2023	NUTRITION INC.	NOVEMBER INVOICE		37,703.78 ^D
50 - FOOD SERVICE FUND					38,614.76
Grand Total All Funds					38,614.76
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					37,703.78
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					910.98
Grand Total All Payments					38,614.76

M E M O
FROM THE DESK OF
SHELLY GOWIN
CANTON AREA SCHOOL DISTRICT

December, 2023

TO: Mark Jannone, Board of Education

RE: Transportation Changes

The following changes were made to transportation contracts since the last board meeting:

Doud Transportation

- Van 25 – Effective 11/29/23 – Removed students

ww 12/01/23
Bd App 12/07/23

CANTON AREA SCHOOL DISTRICT

“WARRIOR PRIDE”

ADMINISTRATIVE OFFICES

509 East Main Street - Canton, PA 17724
Ph: (570) 673-3191 Fax: (570) 673-3680

OFFICE OF SUPPORT SERVICES

545 East Main Street - Canton, PA 17724
Ph: (570) 673-3983 Fax: (570) 673-4652



www.canton.k12.pa.us

CANTON AREA ELEMENTARY SCHOOL

545 East Main Street, Canton, PA 17724
Ph: (570) 673-5196 Fax: (570) 673-7929

CANTON JR. SR. HIGH SCHOOL

509 East Main Street, Canton, PA 17724
Ph: (570) 673-5134 Fax: (570) 673-5566

December 1, 2023

TO: Canton Area School District Board of Education
c: Dr. Martell

FROM: Mark S. Jannone
Business Manager/Board Secretary

RE: 2023-2024 Spring Sports Bid Award

Below is the 2023-2024 Spring Sports Bid for award at the December 7, 2023 School Board meeting along with the prior three years' award.

	<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2019-2020</u>
Spring Sports Bid	\$5,755.86	\$7,160.26	\$7,665.93	\$7,256.33

2023-2024 by Sport

Baseball	\$3,941.02
Softball	\$1,579.95
Track	\$ 234.89

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Ph: (570) 673-5134 Fax: (570) 673-5566

CANTON AREA SCHOOL DISTRICT BOARD OF DIRECTORS

RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Canton Area School District (adjusted) index for the 2024-2025 fiscal year is 7.7%;

WHEREAS, the Canton Area School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Canton Area School District for the 2024-2025 fiscal year by more than its index.

AND NOW, on this 7th day of December, 2023, it is hereby RESOLVED by the Canton Area School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2024-2025 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2024-2025 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2024-2025 fiscal year.

7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:

- (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
- (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
- (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

**CANTON AREA SCHOOL DISTRICT
CANTON, PENNSYLVANIA**

By: _____
PRESIDENT

ATTEST: _____
SECRETARY

(SEAL)

WW 11/17/23
Bd Agenda
12/07/23

Canton Area School District

Bradford County TCC Voting Delegate Appointment Resolution

Background. Act 32 § 505(b) requires the governing bodies of school districts, townships, boroughs, and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to appointment.

RESOLVED, by the governing body of the Canton Area School District, that the following individuals are appointed as TCC delegates for the Canton Area School District:

1. Primary voting delegate (name & address, phone number and email address): Mark Jannone, 509 E. Main St. Canton PA 17724. Phone - 570-673-3191. mjannone@canton.k12.pa.us
2. First alternate voting delegate (name & address, phone number and email address): Amy Martell, 509 E. Main St. Canton PA 17724. Phone - 570-673-3191. amartell@canton.k12.pa.us
3. Second alternate voting delegate (name & address, phone number and email address): Ryan Allen, 509 E. Main St. Canton PA 17724. Phone - 570-673-8398. ryan@carolwelchinsurance.com
4. If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary voting delegate and the first alternate voting delegate cannot be present for a TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting.
5. These appointments are effective immediately and shall continue until successors are appointed. Delegates shall be appointed each year in December or January at the organization meeting or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

Certification of adoption. The undersigned certifies that the above Resolution was adopted at a public meeting on 12/7/2023.

Date

President

uw 11/17/23
Bd App 12/7/23



COOPERATIVE SCHOOL NURSE PRACTICUM AFFILIATION AGREEMENT
2023-2024

This agreement is entered into by and between Eastern University and the Canton School District hereinafter referred to as the "cooperating school district."

1.0 Scope of Agreement

This agreement sets forth the roles, responsibilities, and rights of personnel associated with the cooperating school district, personnel associated with Eastern University and of any student enrolled at the university while such student is assigned as a School Nurse Practicum student in the cooperating school district. The assignment is for 100 clinical hours to be obtained during the semester the student is enrolled in the School Nurse Practicum Course.

2.0 Placement of School Nurse Practicum Student

- 2.1 The placement of the School Nurse practicum student shall be accomplished on a cooperative basis involving both Eastern University and the cooperating school district.
- 2.2 Placement shall be initiated by the student school nurse with the cooperating school district with assistance as needed from Eastern University's Practicum Coordinator.
- 2.3 The request for placement may be accompanied by the name of a suggested preceptor recommended to university supervisors, if not by a School Nurse practicum student through employment.
- 2.4 The cooperating school district reserves the right to refuse placement of any given School Nurse practicum student; however, said decisions shall not be based on race, creed, color, sex, national origin, handicap, age, sexual orientation or veteran or marital status.
- 2.5 Cooperating school nurse preceptors must hold at least an Instructional I certification in the state of Pennsylvania and must have at least three years of experience as a PA Certified School Nurse. A Level II Instructional certification is preferred.
- 2.6 Cooperating school nurse preceptors will not be compensated by Eastern University.
- 2.7 Students may or may not be paid for clinical hours based on school district policy. This must be verified at the end of the semester on the Eastern University Practicum verification form by the Superintendent of the School District.
- 2.8 School health students enrolled in NURS 530 Clinical Practicum for the completion of the Certified School Nurse Certificate will complete Practicum hours paired and precepted by a qualified, seasoned, and certified school district nurse during the clinical time as part of the normal workday. The qualified, seasoned certified school nurse will act as a preceptor for the student.
- 2.9 The school health student in the clinical practicum is not working but rather shadowing and being accepted by the certified school nurse during the certified school nurses' daily activities and interactions with students. The clinical experience is an experiential learning opportunity that provides the school health student with hands-on skill development, critical thinking, and problem-solving skills in the area of school health nursing.
- 2.10 The school health student in clinical practicum can be paid as a shadow and precepted opportunity but not as work hours.

- 2.11 At no time during these precepted or shadow events is the school health student in the practicum working or performing their normal nursing responsibilities. To create the best learning experience, it is important that the school health student's work responsibilities are not present while they are learning and in the clinical practicum.

3.0 Termination or Change of Assignment

- 3.1 Either the cooperating school district or the Supervisor of Nurses may terminate or change assignments or any of school nurse practicum students. Prior to doing so, the party seeking termination or change shall make reasonable efforts to consult with all parties concerned regarding reasons for the termination or change in assignment.
- 3.2 This agreement may be terminated, and the provisions of this agreement may be altered, changed, or amended, by mutual consent of the parties hereto.

4.0 Supervision of School Nurse Practicum Student

- 4.1 Members of the University faculty will serve as collaborators with the preceptor of the School Nurse practicum student in conjunction with the cooperating employers who guide, direct, and assist in the evaluation of the student.
- 4.2 The School Nurse practicum student shall be subject to the rules and regulations of the cooperating school and to those established by the Supervisor of Nurses as well as the Code of Ethics of the profession. The School Nurse practicum student shall complete and submit all required clearances prior to placement.

5.0 Status and Legal Protection of School Nurse Practicum Student

- 5.1 The School Nurse practicum students shall have status and authority in accordance with the Pennsylvania Public School Code.
- 5.2 School Nurse practicum students actually engaged under the terms of this contract shall be entitled to the same protection under provisions of the Pennsylvania Public School Code as is afforded to officers and employees of the school district, during the time they are so assigned.
- 5.3 Eastern University agrees that school nurse practicum students are obligated to comply with and abide by the policies, rules and regulations of the cooperating school district and nurse practicum students shall have all required clearances completed before placement.

6.0 Placement Duration

- 6.1 All required Eastern University practicum documentation must be submitted to the School Health Programs Department of Eastern University via Castlebranch before the student may begin.
- 6.2 The School Nurse practicum student shall have all required clearances completed prior to placement.

- 6.3 All required Eastern University practicum documentation must remain valid during the practicum. These include: Background Checks - Criminal Background Check, Child Abuse History Clearance, FBI Clearances: Current PA RN License: Current CPR/BLS Certification: TB testing and results: proof of Personal Health Insurance: and Professional Liability Insurance (purchased by student) with the limit of the policy being set at a minimum of \$1,000,000.00 per claim.
- 6.4 A signed School District Acceptance/Affiliation Agreement and HIPAA/FERPA confidentiality agreement must also be submitted and uploaded to CastleBranch.

Cooperating School District Representative

 Representative Signature

 Printed Name

 Title

Date Approved: _____

Eastern University Student:

Laura A. Driscoll
 Student Signature

Laura A. Driscoll
 Printed Student Name

Date: _____
 Semester Enrolled in NURS 530: School Nurse
 Practicum:
 Fall _____ Spring _____

Eastern University Representative:

Denise Vanacore PhD
 Representative Signature

Denise Vanacore, PhD

Printed Name

Associate Dean and Professor of Nursing

Title

Date Approved: _____

WW 11/17/23
Bd App 12/7/23



AGRICULTURAL ARTICULATION AGREEMENT

BETWEEN

LACKAWANNA COLLEGE

AND

CANTON HIGH SCHOOL

PURPOSE:

This Articulation Agreement ("Agreement") is valid effective September 1, 2023 and remains in force for one (1) year.

Canton High School and Lackawanna College ("LC") enter this Agreement, effective September 1, 2023 in order to facilitate the transfer of students from Canton High School to LC and to support their academic success in the **LC Agribusiness Degree Program**.

AREAS OF AGREEMENT:

This Agreement will be applicable for students who have completed the Agricultural Program (01.0000) and wish to pursue the Agribusiness Degree at LC.

The student must meet all of the following requirements and provide the necessary documentation:

- Apply to and enroll at Lackawanna College (Lake Region Center) Agribusiness Associate in Science Degree Program the same year as high school graduation
- Obtain an overall GPA in Technical Core Courses of at least 2.75/4.0, noted on transcript
- Provide the PDE Perkins V Programs of Study Statewide Credit Transfer Agreement Student Documentation Coversheet with appropriate signatures
- High School Diploma copy
- Completed Secondary Competency Task List for CIP 01.0000, signed by technical instructor indicating proficiency on all tasks
- PA Skills Certificate (Advance NOCTI) or PA Certificate of Competency (Competent NOCTI)
- Copies of Industry Credentials earned, if applicable
- Meet all LC Admissions requirements

This Agreement will not be applicable to students transferring without completing a minimum of fifteen (15) credits as an enrolled student at Lackawanna College in the Agribusiness Associate in Science Program.

Under terms of this Agreement, students completing the Agricultural Program will be admitted to the LC Agribusiness Degree on the condition that they abide by this Agreement.

Students who have completed the Agricultural Program would be granted credit for the following courses:

AGR 105 Basic Farm Maintenance (3 credits)

AGR 120 Plant Science (3 credits)

HOR 210 Green House Design (3 credits)

LC reserves the right to accept/deny students into the Degree Programs listed above.

CONDITIONS OF THE AGREEMENT:

1. The LC Director of Admissions, LC Programs of Study Coordinator and Recruiter, and the Canton High School Principal and Guidance Counselor will monitor compliance with the terms of this Agreement.
2. Either institution may withdraw from this Agreement upon written notification directed to the other, except that commitments already in effect for students who have applied to LC will be honored. In the event of a substantial breach, such as, a lack of response to requests for information and a lack of adequate participation, either party may immediately terminate this Agreement.
3. The relationship of the parties to this Agreement shall not be construed to constitute a partnership, joint venture, or any other relationship, other than that of independent contractors.
4. Neither of the parties shall assume any liabilities as a result of this Agreement. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. Nothing herein shall be construed as a waiver of any immunities afforded by LC by law or otherwise.
5. This Agreement represents the entire understanding between the parties. This Agreement can be modified only in writing with the same formality as the original Agreement.

CANTON HIGH SCHOOL


Dr. Amy Martell (Superintendent)

11-7-2023
Date


Guidance Counselor

11-7-2023
Date

LACKAWANNA COLLEGE

Katie
Michaels

Digitally signed by Katie
Michaels
Date: 2023.11.03
09:24:45 -04'00'

Director of Enrollment

Charisse
Kimble

Digitally signed by
Charisse Kimble
Date: 2023.10.31
14:50:35 -04'00'

Programs of Study Coordinator & Recruiter

ww 11/17/23
Bd App 12/7/23

CANTON AREA SCHOOL DISTRICT

“WARRIOR PRIDE”

ADMINISTRATIVE OFFICES

509 East Main Street - Canton, PA 17724
Ph: (570) 673-3191 Fax: (570) 673-3680

OFFICE OF SUPPORT SERVICES

545 East Main Street - Canton, PA 17724
Ph: (570) 673-3983 Fax: (570) 673-7929



www.canton.k12.pa.us

CANTON AREA ELEMENTARY SCHOOL

545 East Main Street, Canton, PA 17724
Ph: (570) 673-5196 Fax: (570) 673-7929

CANTON JR. SR. HIGH SCHOOL

509 East Main Street, Canton, PA 17724
Ph: (570) 673-5134 Fax: (570) 673-5566

Proposed board meeting dates for 2024:

January 11

February 8

March 14

April 11

May 9

June 13

July – none

August 8

September 12

October 10

November 14

December 5

Board Approval Needed

FIELD TRIP REQUEST

Destination(s): Harrisburg, PA SLIC Conference

How many subs are needed:
2

Date of Trip March 24-26, 2024 Day of Week Sunday - Tuesday Leave Time 8AM Return to School 6PM

Number of Students/Adults 5/1 Circle One (VAN) BUS -- If you want a VAN, who will drive? Tom Hajnowski

Where will the bus load for the trip? Back of Sauer Coning

Students will: (check one) Ride their regular bus home after the field trip.
 Arrange their own transportation home after the field trip.

Class or Grade Description Ag Experience
Other Chaperones going: _____

Person in Charge Tom Hajnowski

Objective of Trip: Leadership Conference / Capital Visit / Legislative Breakfast

Estimated Cost Of Trip - Including Subs

Nurse required to go on trip? YES NO

400⁰⁰

REGULATIONS

1. Persons in charge will submit a final list of persons riding the bus (including adults) to the Principal before leaving school grounds.
2. Parental permission slips will be obtained by person in charge. These will also be turned in to the Principal before leaving school grounds.
3. Students will observe the riding rules of the school. Buses are supposed to have copies of riding rules posted. Driver distractions from within the bus are to be avoided.
4. No students are to be let off the bus at any location other than the school when returning from the field trip, unless prior arrangements have been approved by the Principal or Business Manager.
5. Any irregularities of the trip (including bus and driver problems) will be reported to the Principal immediately.
6. When students have to make other arrangements to get home, the person in charge and chaperones will stay with the students until all have left the school grounds.

[Signature]
SIGNATURE OF PERSON IN CHARGE

ROUTING INSTRUCTIONS

Forward completed form to your Principal. If approved, Principal will forward to Business Office. Business Office will return original request to Principal after busing arrangements. Principal will keep the original form in their office and will send a copy of the form to the person in charge.

APPROVALS

Principal: Approved [Signature] Date 11/10/23
Business Manager: Approved [Signature] Date 11/14/23

THIS SPACE FOR BUSINESS OFFICE USE ONLY
ww 11/17/23
Bd App 12/07/23
Dr. Mantel 11-20-23



10

11

12

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14

15

16

Need Approval of Board

FIELD TRIP REQUEST

Destination(s): ACES Leadership Conference Harrisburg
Harrisburg (Hershey Hilton - Stewart)

How many subs are needed: 0

Date of Trip Feb 10-11, 2024 Day of Week SAT SUN Leave Time 7:30 AM Return to School 4 PM

Number of Students/Adults 12/2 Circle One VAN BUS -- If you want a VAN, who will drive? _____

Where will the bus load for the trip? Back of Sam's Wing

Students will: (check one) _____ Ride their regular bus home after the field trip.
 Arrange their own transportation home after the field trip.

Class or Grade Description Ag Experience Person in Charge Tom Hojnacki

Other Chaperones going: Tracy Hojnacki

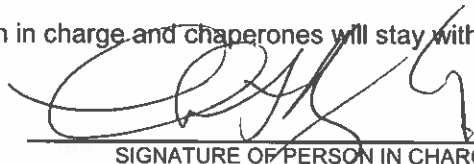
Objective of Trip: Leadership Conference

Estimated Cost Of Trip - Including Subs: 700⁰⁰

Nurse required to go on trip? YES NO

REGULATIONS

1. Persons in charge will submit a final list of persons riding the bus (including adults) to the Principal before leaving school grounds.
2. Parental permission slips will be obtained by person in charge. These will also be turned in to the Principal before leaving school grounds.
3. Students will observe the riding rules of the school. Buses are supposed to have copies of riding rules posted. Driver distractions from within the bus are to be avoided.
4. No students are to be let off the bus at any location other than the school when returning from the field trip, unless prior arrangements have been approved by the Principal or Business Manager.
5. Any irregularities of the trip (including bus and driver problems) will be reported to the Principal immediately.
6. When students have to make other arrangements to get home, the person in charge and chaperones will stay with the students until all have left the school grounds.





 SIGNATURE OF PERSON IN CHARGE

ROUTING INSTRUCTIONS

Forward completed form to your Principal. If approved, Principal will forward to Business Office. Business Office will return original request to Principal after busing arrangements. Principal will keep the original form in their office and will send a copy of the form to the person in charge.

APPROVALS

Principal: Approved  Date 11/10/23

Business Manager: Approved  Date 11/14/23

THIS SPACE FOR BUSINESS OFFICE USE ONLY

ww 11/17/23
Bd App 12/07/23
Orlauer 11-20-23



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ww 11/17/23
Bd App 12/7/23

**MINUTES
CANTON AREA SCHOOL DISTRICT
NOVEMBER 9, 2023**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, November 9, 2023 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Gary Black, Mr. Bill Holland, Mrs. Arica Jennings, Mr. Scott May, Mrs. Sarah Neely, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mrs. Sherry Lambert, Newspaper Reporter; Mrs. Bettyann Pidcoe, Mr. Robert Pidcoe, Mr. James Pidcoe, Mrs. Asti Tillotson, Mr. David DeCristo, Mr. Dwayne Sourbeer, Mr. Lucas Drever, Mr. Tom Hojnowski, Ms. Stacey Segur, and Ms. Jessica Portz.

MINUTES

A motion was made by Mrs. Sarah Neely and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of October 12, 2023.

Voice Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Student Robert Pidcoe, with the help of his family and Canton Troop 33, restored the district's outdoor education pavilion for his Eagle Scout project.
- As a thank you to our school board directors, the PSBA donated the book *Memoirs of a Parrot* by Devin Scillian.
- PSBA and the CASD School District recognized school directors for their dedicated years of volunteer service to our students, the community, and public education. PSBA's Honor Roll Program recognized all qualified school directors completing eight, 12, 16, or 20 years of service by the end of 2023 with an Honor Roll Certificate. School Directors with 24 years of service, at each four-year increment, thereafter, will receive a plaque. For 12 years of service, Mr. Bill Holland received a certificate. For 16 years of service, Mr. Gary Black received a certificate. For 32 years of service, Mr. Denny Sourbeer received a plaque.
- Many applications are coming in for the Giving Tree Program. Dr. Martell provided information about the Giving Tree Program as well as the Kevin and Debbie West (owners of Woody's Ale House and Grille, Towanda, PA) and Pennsylvania State Police Annual Christmas Event.
- The CHS Kindness Club, advised by Kaylin Essick, has partnered with the Canton Food Pantry to put together Thanksgiving boxes. During the month of November, items are to be collected in homeroom for distribution to Food Pantry clients in December. There has been a significant increase in the number of community members using the Food Pantry in recent months.
- District student Lucas Drever placed 3rd at the 2023 National FFA Environmental and Natural

Resources Career Development Even. Our FFA students performed wonderfully at this event, which was held in conjunction with the 96th National FFA Convention and Expo in Indianapolis.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Treasurer's Report as presented for October 31, 2023. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Bills

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the bills for October.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Transportation Changes

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the transportation changes.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Agreement

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the agreement between TKA Consulting and Canton Area School District for the 2023/2024 school year.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Resolution

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the resolution between Friendship House Community/School Based Behavioral Health Care and Canton Area School District for the 2023/2024 school year.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Agreement

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the IU 13 - PATTAN agreement in the amount of \$25,000.00.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the 2023 - 2027 Memorandum of Understanding between the Canton Area School District and BLAST IU 17 for the purpose of Evacuation Transportation to Sheltering and Mass Care Sites.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Memorandum of Understanding

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to accept the 2023/2024 Unified Champion of Schools Memorandum of Understanding between Special Olympics Pennsylvania and Canton Jr/Sr High School for the Unified Champion Schools program.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Agreement

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to accept the 2023/2024 Letter of Collaborative Agreement between Merakey and the Canton Area School District.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

PERSONNEL

Resignation

A motion was made by Mr. Scott May and seconded by Mrs. Sarah Neely to accept the resignation of the following employees:

- a. Evelyn Miller, full-time (9-month) Paraprofessional, effective 10/23/23 with 4 ¾ years of service to the district.
- b. Heather Charles, full-time (9-month) cafeteria worker, effective 11/30/23 with three months of service to the district.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Job Title

A motion was made by Mr. Scott May and seconded by Mrs. Sarah Neely to approve the creation of a new job title "Head Cashier" and set the rate of pay at \$14.00 per hour with full benefits.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

New Employees

A motion was made by Mr. Scott May and seconded by Mrs. Sarah Neely to approve the following new employees, pending the completion of all required employment paperwork:

- a. Abigail Voth, full-time (9-month) Paraprofessional, \$13.00/hour with full benefits, retroactive to 11/7/23.
- b. Amber Harold, full-time (9-month) Head Cashier, \$14.00/hour with full benefits, effective 11/29/23.
- c. Korrin Wheaton, part-time (9-month) cafeteria worker, \$12.00/hour with no benefits, effective 11/13/2023.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

List Additions

A motion was made by Mr. Scott May and seconded by Mrs. Sarah Neely to approve the following additions to the 2023/2024 Co-Curricular Non-Sports List:

- a. Deborah Fitzwater, Mentor to Taran Carlisle, \$998.20.
- b. Caitlin Barr and Mariah Smith, Co-Supervisors Unified Sports Bocce, \$1,000.00 combined retroactive to 10/19/23.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

List Additions

A motion was made by Mr. Scott May and seconded by Mrs. Sarah Neely to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Chloe Ward, CASD Guest Teacher
- b. Gracie Fitch, Paraprofessional
- c. Cheryl Filson, BLaST Guest Teacher

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Volunteers

A motion was made by Mr. Scott May and seconded by Mrs. Sarah Neely to approve the following volunteers; all paperwork has been completed:

- a. Christopher Roupp, girls' basketball, retroactive to 10/13/23.
- b. Carolyn Thoren, girls' basketball, retroactive to 10/25/23.
- c. Whitney Madill, choreographer.
- d. Gary Ward, wrestling.
- e. Chelsey Heatley, softball.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Unpaid Days

A motion was made by Mr. Scott May and seconded by Mrs. Sarah Neely to approve unpaid days for the month of October 2023, for the following employees:

- a. #1862 - 5 days
- b. #1774 - 3 days
- c. #1221 - ½ day
- d. #1875 - 1 hour
- e. #1846 - 1 ¾ days
- f. #1811 - 2 days

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

FINANCE/POLICY

Second Reading

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the second reading of the following revised policy:

- a. No. 325 - Dress and Grooming

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

First Reading

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the first reading of the following revised policy:

- a. No. 249 - Bullying/Cyberbullying

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

OTHER ITEMS

Field Trips

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the following overnight field trip requests:

- a. From Randy Frye, ACDA Eastern Region Choir from 2/28/24 - 3/2/24, in Providence, RI.
- b. From Randy Frye, PMEA District 8 Chorus from 1/24/24 - 1/26/24, in Montoursville, PA.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Professional Development Plan

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the FRCPP 2024 - 2027 Professional Development Plan.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Steering Committee Members

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the FRCPP Steering Committee Members.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Academic Standards and Assessment Requirements

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the FRCPP 2024 - 2027 Academic Standards and Assessment Requirements.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Student Services Assurances

A motion was made by Mr. Gary Black and seconded by Mr. Denny Sourbeer to approve the FRCPP 2024 - 2027 Student Services Assurances.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

CITIZEN RECOGNITION – NON-AGENDA RELATED

There were no comments.

Announcements

The next Board Meeting will be the reorganization meeting held on Thursday, December 7, 2023, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Superintendent has confirmed the letter of indemnification with the Canton Borough for the graduation parade on May 31, 2024 at approximately 7:45 p.m.

Meeting Adjourned

A motion to adjourn was made by Mrs. Arica Jennings and seconded by Mrs. Sarah Neely.

Voice Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Mrs. Sourbeer adjourned the meeting at approximately 5:24 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary