

**MINUTES
CANTON AREA SCHOOL DISTRICT
DECEMBER 7, 2023**

The Reorganization Meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, December 7, 2023 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Bill Holland, Mrs. Arica Jennings, Mr. Scott May, Mrs. Sarah Neely, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Support Services Director; Mrs. Sherry Lambert, Newspaper Reporter; Mr. Lucas Drever, Mrs. Cinda Dewey.

QUALIFIED BOARD MEMBERS

All board members are qualified.

TEMPORARY BOARD PRESIDENT

Mr. Tom Resavage called for nominations for temporary president.

Mrs. Sarah Neely nominated Mr. Tom Resavage for temporary board president.

There were no other nominations.

A motion was made by Mrs. Sarah Neely and seconded by Mr. Bill Holland to nominate Mr. Tom Resavage for temporary board president.

Voice Vote: All eight members present voted yea.
Motion carried.

OATH OF OFFICE

At this time, Solicitor Blaney administered the oath of office to the following newly or re-elected board members: Mr. Dave DeCristo, Mr. Bill Holland, Mrs. Arica Jennings, Mr. Denny Sourbeer, and Mrs. Sarah Neely authorized by Section 402 of the Pennsylvania School Code of 1949.

NOMINATIONS FOR BOARD PRESIDENT

Mrs. Arica Jennings nominated Mrs. Judy Sourbeer for board president.

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to nominate Mrs. Judy Sourbeer as board president.

Voice Vote: All nine members present voted yea.
Motion carried.

NOMINATIONS FOR BOARD VICE PRESIDENT

Mrs. Arica Jennings nominated Mr. Bill Holland for board vice president.

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to nominate Mr. Bill Holland as board vice-president.

Voice Vote: All nine members present voted yea.
Motion carried.

DELEGATES FOR BRADFORD COUNTY TAX COLLECTION

A motion was made by Mr. Denny Sourbeer and seconded by Mrs. Sarah Neely to re-appoint the delegates for the Bradford County Tax Collection and approve the Bradford County TCC Voting Delegate Appointment Resolution:

1. Mark Jannone
2. Amy Martell, First Alternate
3. Ryan Allen, Second Alternate

Voice Vote: All nine members present voted yea.
Motion carried.

2024 BOARD MEETING DATES, TIME, AND PLACE

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to set the 2024 board meetings: second Thursday of each month with the following exceptions: 1) no meeting in July, 2) the first Thursday in December. All meetings will be held in the Canton Jr/Sr High School library at 5:00 p.m.

Voice Vote: All nine members present voted yea.
Motion carried.

MINUTES

A motion was made by Mr. Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of November 9, 2023.

Voice Vote: All nine members present voted yea.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Current district enrollment figures.
- The Pennsylvania Department of Education, Bureau of Special Education announced inclusive programming. The Mikayla's Voice program offers original programming to help build a positive and equitable school culture and ensure the well-being of staff and students. The program includes all of the following: two school-wide inclusion assemblies, one inclusive art project, two copies of four children's books written and illustrated by kids for other kids about having a friend with a disability will be provided for the elementary school library and/or the middle/high school students to share with younger students in the district.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Bills

A motion was made by Mr. Tom Resavage and seconded by Mrs. Sarah Neely to approve the bills for November 2023.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Tax Additions, Exemptions, and Exonerations

A motion was made by Mr. Tom Resavage and seconded by Mrs. Sarah Neely to approve the tax additions, exemptions, and exonerations.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Transportation Changes

A motion was made by Mr. Tom Resavage and seconded by Mrs. Sarah Neely to approve the transportation changes.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Act 1 Resolution

A motion was made by Mr. Tom Resavage and seconded by Mrs. Sarah Neely to accept the Act 1 Resolution, which certified that the Board would not raise any school district tax for the 2024/2025 budget at a rate that exceeds the 7.7% index. Note: due to the county reassessment, Tioga County has an index maximum of 5.9%.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Agreement

A motion was made by Mr. Tom Resavage and seconded by Mrs. Sarah Neely to approve the Cooperative School Nurse Practicum Affiliation Agreement between Eastern University and the Canton Area School District.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Agreement

A motion was made by Mr. Tom Resavage and seconded by Mrs. Sarah Neely to approve the 2023/2024 Agricultural Articulation Agreement between Lackawanna College and the Canton Area School District, effective September 1, 2023 for one year.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Bid

A motion was made by Mr. Tom Resavage and seconded by Mrs. Sarah Neely to approve the 2023/2024 Spring Sports Bid for \$5,755.86.

Roll Call Vote: All nine members present voted yea.
Motion carried.

PERSONNEL

Substitute List Additions

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following addition to the substitute, pending completion of paperwork:

- a. Madisyn Neal, teacher

Roll Call Vote: All nine members present voted yea.
Motion carried.

Resignation

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to accept the resignation of the following employees:

- a. Patrick Pascarella, Assistant Baseball Coach, effective 11/15/23 with one season of coaching.
- b. Jamie Huffman, Cafeteria Worker, effective 12/08/23 with 3.25 years of service.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Fitness Room Supervisor

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the hiring of a Fitness Room Supervisor for the 2023/2024 school year at a rate of \$26.00 per hour, to continue to be paid with ESSER funds specifically reserved for after school activities.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Volunteer List Additions

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following additions to the volunteer list; all paperwork has been completed:

- a. Sonja Walker, Senior Class, retroactive to 11/09/23
- b. Miah Lehman, Wrestling, retroactive to 11/17/23
- c. Patrick Pascarella, Baseball

Roll Call Vote: All nine members present voted yea.
Motion carried.

Unpaid Days

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve unpaid days for the month of November 2023, for the following employees:

- a. Employee #1811, 7 days
- b. Employee #1875, 1 hour
- c. Employee #1601, 2 days
- d. Employee #1846, 3.5 days
- e. Employee #1043, .5 day

Roll Call Vote: All nine members present voted yea.
Motion carried.

FINANCE/POLICY

Second Reading

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the second reading of the following revised policy:

- a. No. 249 Bullying/Cyberbullying

Roll Call Vote: All nine members present voted yea.
Motion carried.

First Reading

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the first reading of the following new/updated policies:

- a. Policy No. 113.5 Related Services (new)
- b. Policy No. 610 Purchases Subject to Bid/Quotation (revised)
- c. Policy No. 707 Use of School Facilities (revised)
- d. Policy No. 815 Acceptable Use of Internet, Computers, and Network Resources (revised)
- e. Policy No. 819 Suicide Awareness, Prevention and Response (revised)

Roll Call Vote: All nine members present voted yea.
Motion carried.

OTHER ITEMS

Comprehensive Plan

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the 2024 - 2027 FRCPP Comprehensive Plan.

Roll Call Vote: All nine members present voted yea.
Motion carried.

Library Reports

A motion was made by Mrs. Arica Jennings and seconded by Mrs. Sarah Neely to approve the Canton Jr/Sr High School and Canton Area Elementary School Library Reports for the first quarter (September - November) of the 2023/2024 school year.

Roll Call Vote: Mr. Dave DeCristo, Mr. Scott May, Mrs. Sarah Neely, Mr. Ryan Allen, Mrs. Arica Jennings, Mr. Bill Holland, Mr. Denny Sourbeer and Mrs. Judy Sourbeer voted yea.
Mr. Tom Resavage voted nay.
Motion carried.

Field Trip Requests

A motion was made by Mr. Scott May and seconded by Mr. Tom Resavage to approve the following overnight field trip requests:

- a. From Tom Hojnowski - ACES Leadership Conference in Harrisburg, 2/10/24 - 2/11/24
- b. From Tom Hojnowski - Leadership Conference/Capital Visit/Legislative Breakfast in Harrisburg, 3/24/24 - 3/26/24

Roll Call Vote: All nine members present voted yea.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

We have two student teachers and one nurse student in our district:

- a. Kaitlyn Karlovich, Commonwealth University, with Sheila Wesneski (7 - 12 Special Education), 10/16/23 - 12/06/23
- b. Brooke Russell, Keuka College, with Abby Williams (3rd Grade), 3/25/24 - 5/16/24

c. Laura Driscoll, Eastern University, with Cindy Reed (Elementary Nurse), 100 hours needed

The next Board Meeting will be Thursday, January 11, 2024, at 5:00 p.m. in the Canton Jr/Sr High School Library.

Meeting Adjourned

Mrs. Sourbeer adjourned the meeting at approximately 5:23 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary