

Safety Committee Meeting Minutes April 17, 2025

Safety meeting was called to order at 8:15 A.M. by the Committee Chair, Fred Richter.

Members present: Fred Richter, Committee Chairman; Dr. Amy Martell, Superintendent of Schools; Asti Tillotson, Food Service Director; Corrin West, Elementary Counselor and Mark Jannone, Business Manager.

Members not present: Brandie Frye, Secretary to the Superintendent & HR Coordinator.

Minutes: By roll call, all members present voted yes to approve the minutes from the March 20, 2025 meeting.

Unresolved Old Business:

- Broken pipe on playground equipment: Fred is waiting on a welder to fix a piece of elementary playground equipment. It is currently marked by barricade tape.

New Business:

- **Walkthrough inspection:** Official walkthrough conducted prior to this meeting using a new checklist as recommended by our insurance company. Copy of each building's completed checklist will be kept on file.
- **Employee injuries:** Reports were discussed in an effort to eliminate the root cause of the injury or devise corrective actions to prevent the injury. (F) = indicates that an investigation form was completed and is on file.

Employee Group	Elementary Campus	High School Campus
Administration	None	None
Athletic Staff	None	None
Cafeteria	1 Report only.	None
Paraprofessional	None	None
Professional	None	None
Other Support Staff	None	None

Other concerns:

- Reminded committee members to complete the annual safety. A link to the training dates and times was sent to the members.
- It was reported that a student slipped and fell due to a wet floor in the 3rd grade girl's restroom. Fred was asked to check for any water leaks.

Next meeting is scheduled for **May 15, 2025 at 8:15 AM** via Zoom.

Respectfully Submitted,



Mark Jannone

Business Manager / Committee Secretary